

# **Report of Shipley and Bingley Voluntary Services (SBVS) to the meeting of Shipley Area Committee to be held on 27 January 2016**

---

**Subject:**

**AE**

**Voluntary and Community Sector Support: a summary of activities 2014/15**

**Summary statement:**

**This report summarises the activities of Shipley and Bingley Voluntary Services and how they are contributing to addressing priorities within ward plans in the Shipley Area**

---

Damian Fisher  
Shipley Area Co-ordinator  
01274 437146

**Portfolio:**

**Environment**

Report Contact: Paul Stephens  
Phone: (01274) 781222  
E-mail: [paul@sbvs.org.uk](mailto:paul@sbvs.org.uk)

**Overview & Scrutiny Area:**

**Environment and Waste Management**



City of Bradford  
Metropolitan District Council



## **1. SUMMARY**

- 1.1 This report summarises the activities of Shipley and Bingley Voluntary Services and how they are contributing to addressing priorities within ward plans in the Shipley Area.

## **2. BACKGROUND**

- 2.1 Shipley and Bingley Voluntary Services was formed in May 2008 when Bingley Voluntary Action merged with Shipley Council for Voluntary Service. Both organisations had been in existence for over 25 years.

- 2.2 Appendix A gives a summary of the activities of SBVS during 2014/15.

- 2.3 Appendix B shows the development and support activities for voluntary and community groups in the Shipley area.

## **3. OTHER CONSIDERATIONS**

- 3.1 No considerations.

## **4. FINANCIAL & RESOURCE APPRAISAL**

- 4.1 The funding for the voluntary and community sector development and support comes from two commissions from the Council: firstly, the VOSO contract through the Neighbourhood Service, and secondly, as part of the BISON consortium, co-ordinated by Bradford CVS.

## **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

- 5.1 No significant risks.

## **6. LEGAL APPRAISAL**

- 6.1 There are no legal implications arising from this report.

## **7. OTHER IMPLICATIONS**

### **7.1 EQUALITY & DIVERSITY**

- 7.1.1 Voluntary and community organisations meet the needs of all sections of the community, particularly those in need of additional support. Active and well-managed voluntary and community groups can play a significant contribution to tackling deprivation and disadvantage in our communities.

### **8.2 SUSTAINABILITY IMPLICATIONS**

- 8.2.1 Voluntary and community organisation often struggle to achieve adequate levels of funding and support. These organisations are required to work in a highly professional and regulated fashion and the provision of advice, guidance, and training is often needed if the work of these organisations is to be sustainable. These organisations also play a major role in providing local services for local people to meet local needs. SBVS plays an

important “umbrella” and co-ordinating role in addition to the information and advice offered to voluntary and community organisations.

### **8.3 GREENHOUSE GAS EMISSIONS IMPACTS**

8.3.1 No implications.

### **8.4 COMMUNITY SAFETY IMPLICATIONS**

8.4.1 No implications.

### **8.5 HUMAN RIGHTS ACT**

8.5.1 No implications.

### **8.6 TRADE UNION**

8.6.1 There are no Trade Union issues arising from this report.

### **8.7 WARD IMPLICATIONS**

8.7.1 The information in this report is relevant to all Wards in the Shipley Area.

### **8.8 AREA COMMITTEE WARD PLAN IMPLICATIONS**

8.8.1 The work of SBVS contributes significantly to the priorities within the Ward Plans for the Shipley Constituency.

## **9. OPTIONS**

9.1 This report is presented primarily for information and in order to provide information that might assist the delivery of the Shipley Constituency Ward Plans.

## **10. NOT FOR PUBLICATION DOCUMENTS**

10.1 None.

## **11. RECOMMENDATIONS**

11.1 That the information provided about the work of Shipley and Bingley Voluntary Services which has contributed to addressing the priorities within the Shipley Constituency Ward Plans and to supporting a wide range of voluntary and community organisations across the Shipley Constituency be noted.

## **12. APPENDICES**

12.1 Appendix A: Shipley and Bingley Voluntary Services – a Summary of Activities 2014/15

12.2 Appendix B: Shipley and Bingley Voluntary Services – development and

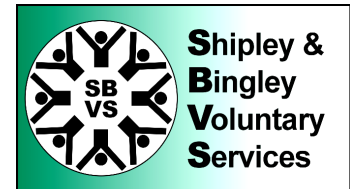
support activities for voluntary and community groups in the Shipley area

### **13. BACKGROUND DOCUMENTS**

- 13.1 Document 'Y' Voluntary and Community Sector Support: A Summary of Activities 2011/2012, 19 September 2012.
- 13.2 Document Voluntary and Community Sector Support: A Summary of Activities 2012/2013, 30 October 2013.
- 13.3 Document Voluntary and Community Sector Support: A Summary of Activities 2013/2014, 29 October 2014.

**ShIPLEY & Bingley Voluntary Services**

Cardigan House • Ferncliffe Road • Bingley • BD16 2TA  
Tel: 01274 781222 Fax: 01274 400050 Email:  
admin@sbvs.org.uk



**ShIPLEY & Bingley Voluntary Services – a summary of activities 2014/15**

**1. ShIPLEY & Bingley Voluntary Services (SBVS)**

SBVS was formed in May 2008 when Bingley Voluntary Action merged with Shipley Council for Voluntary Service. Both organisations had been in existence for over 25 years and provided support to groups in the Shipley constituency.

SBVS is a registered charity and a company limited by guarantee. In addition to its local development and support role (helping voluntary and community groups) SBVS also provides a range of services to the local community as follows:-

**2. Support given to older people in Bingley and district**

***Day care***

We provide social day care for older people at Cardigan House (Mondays and Thursdays) and Thornton (Mondays).

***Luncheon club***

A coffee morning and luncheon club run each Thursday at Little House.

***Bingley wellbeing project***

Funded by City of Bradford Metropolitan District Council (Public Health), this project aims to help older people improve their physical health and gives nutritional information to older people in Bingley. We provide a range of services such as:

- Shopping trips with nutritional messages
- Well being drop in activities with nutritional messages
- 6 weeks cook and eat sessions
- Seated and standing gentle exercise to music

172 older people in Bingley have attended one or more of these services over the past twelve months. Feed back from attendees state they have benefited and have made some changes to their diet.

***Shipley Area Links***

This Lottery-funded befriending project is a partnership between SBVS and the HALE Project. Shipley Area Links recruits volunteers to visit older people in Shipley and Bingley central neighbourhoods and Cottingley, who are suffering from loneliness and isolation. The aim is to improve mental health and overall wellbeing and to connect older people into activities wherever possible.

The Citizen Advocacy service, launched in August 2013 as an expansion of the Shipley Area Links befriending scheme. Befriending service users are

able to access an advocacy service that enables them to remain independent in their own home, access resources previously not available to them as well as help with other issues such as advocacy representation at meetings.

This service is unique in that older people who access our service will not be eligible for advocacy support elsewhere in Bradford unless they have a specific health issue i.e. mental health or a learning disability. This programme is funded through the Big Lottery Reaching Communities Fund until July 2016.

### ***Social car scheme***

This NHS funded project, which started in April 2010 finished in March 2015 when funding ceased. Volunteer drivers took older and disabled people who are registered with the Bingley health centre to doctors and hospital appointments. During the year a total of 47 people used the service in this period and we had 13 volunteer drivers, four of whom had been with us since the project started in 2010. Between April 2014 and March 2015 there were 236 journeys.

This has become a popular service. With the changes in the Health Service responsibilities for primary care transport are now the responsibility of NHS England. The Clinical Commissioning Groups are prepared to fund the scheme in 2014 to 2015 for journeys to hospital and health clinics and we are able to use an underspend to meet the total costs of the project. However, there is no funding beyond March 2015.

## **3. Support given to younger people in Bingley and district**

### ***Bingley youth café***

In March 2015 Bingley youth café, a project funded through the Big Lottery, Reaching Communities programme completed its fourth year. The number of service users registering with Bingley youth café last year was 708 young people . This figure reflects the number of young people who have attended the youth café on one or more occasions and registered as a member.

We have been able to provide access to professional support and guidance to over 348 young people through a range of activities including a sexual health drop in, cook and eat sessions and careers guidance. Young people develop through gaining recorded outcomes. This is a record of a movement of learning made at the end of each session by workers for individual young people who have participated well, or some movement has been made. The figure for young people achieving a recorded outcomes was 461 by the end of the third year.

Unfortunately we have not been able to secure funding for this partnership project (including the West Yorkshire Police, Youth Service, Elected Members and the Shipley Area Coordinators Office) and therefore the project will end in February 2016. However, we are presenting a proposal to the Shipley Area Committee to ensure that young people can access reduced provision in Bingley in partnership with the CBMDC Youth Service.

## **4. Support to groups in the Shipley area**

Appendix B details the development and support activities provided to groups in the Shipley constituency this year by staff at SBVS, funded through the Bradford Infrastructure Support Organisation Network (BISON) commission.

SBVS assisted 76 groups working in the Shipley constituency with a good

geographical spread across different wards.

## **5. Voluntary and Community Sector Infrastructure Support 2015 to 2017**

A Review of 'generic' support for groups established 5 strands:

1. VCS Information
2. VCS Voice and Influence
3. VCS Engagement, Support and Development
4. Volunteering
5. Active Giving

**VCS Information** - to provide reliable and accessible information to groups in the most effective way possible. This includes:

- supporting the Diva database, making core contact details available to other relevant partners, including the Council itself
- maintaining the B-Funded website which provides important information on funding available to groups
- maximising self-serve for groups, an important aspect of delivering groups support

**VCS Voice and Influence** - representation for local voluntary organisations and community groups - developing relationships between the public sector and the VCS - engaging with diverse organisations and groups – developing opportunities with Public and private bodies. This includes:

- supporting the Assembly and Forum structure
- supporting equalities work, an important element of the Assembly and Forum structure.

**VCS Engagement, Support and Development** - This will support general advice related to funding, constitution & legal, marketing, dissemination and gathering of information, good practice, evaluation and tendering. This includes:

- provision of training to include the Development of skills, Effective use of resources and Community Accountancy
- strong generalist offer of support to groups – particularly new and emerging groups
- a named Voluntary Organisation Support Officer (VOSO) worker within each constituency area who can provide support to groups

We now offer charged for services for both more specialist areas of support and for larger established groups.

**Volunteering** will focus on encouragement and promotion of volunteering, recruitment and co-ordination.

**Active Giving** to include support for Bradford District Community Fund, Local giving and Corporate giving. This includes:

- building a stronger relationship between local business and voluntary and community organisations to develop a new resource for the sector
- leading and supporting the Active Giving Group and donor development work

## **6. The impact of the new commission on VCS organisations in the Shipley Constituency**

- **VCS Information**

Sarah Moss is part of the information team as well as being the VOSO for the Shipley constituency.

SBVS continued to update the **bfunded website** in 2014/15 and 43 funding events were promoted. The email community funding news list grew by 78 subscribers to 670 and an additional 141 people follow bfunded on twitter (from 381 to 522).

The **DIVA Bradford** is a directory of 1,500 community groups that are active in Bradford. This includes over 170 in the Bingley area and 200 in the Shipley area, which is over 25% of the organisations registered on DIVA Bradford.

The information team is in the process of developing a new design for the website, part of the work we are undertaking to streamline support services for groups.

- **VCS Voice and Influence**

Paul Stephens, SBVS CEO is also the Chair of the Bradford District VCS Assembly. Groups such as HALE and the Cellar Project play an active part in the Health and Wellbeing Forum. Until recently Natasha Thomas was the Co-chair of the Health and Wellbeing Forum.

At present around 20 groups who work in the Shipley constituency support the Assembly Forums. However, one of the key issues for the Assembly is encouraging the engagement of smaller groups

- **VCS Engagement, Support and Development**

Sarah Moss is the VOSO for the Shipley constituency. Appendix B provides detail of the groups she has supported and a brief description of the type of support offered.

***Case study one***

One group needed help setting up, including planning, and writing a constitution. The volunteers were organised and well able to set up the group but needed to find more people to get involved and help, to make the project viable. Sarah met the group, provided a model constitution and did some research for the group into the population size of area. She also wrote an advert to try and help the group to recruit a secretary. The group now has a secretary, has held another public meeting and is putting its plans into action.

***Case study two***

A committee of another group wanted their away day to be facilitated by someone not already involved with the group. The group was functioning well but was new and still in the process of forming relationships in a complicated partnership structure with an ambitious capital project planned. The group provided feedback about what it had achieved:

“We needed to do specific work on options appraisal, and Sarah was very helpful with that. She also asked each participant to think of a possible scenario which might challenge the governance of the new CIO. Significant issues emerged from these exercises. Drawing up a timeline revealed some areas of uncertainty and pushed us to focus on realistic targets”.



- **Volunteering**

The Volunteer Centre helps organisations and individuals looking for support with volunteering. Over 300 Shipley residents have been signposted to a volunteer role in the last 12 months, either through the monthly drop in at Shipley Library, at the Volunteer Centre in Bradford or online.

Infrastructure Support to Shipley groups for volunteering has included Arch Initiatives, Northcliffe Methodist Church, Alzheimer's Society, The Memory Tree, Barnardo's, British Heart Foundation, Shipley and Bingley Voluntary Services to name just a few.

***Case study***

Thrive is a five year Lottery Funded project based at the Hive, Shipley, offering cost free creative arts courses for people experiencing Mental Health Illness with the aims of boosting well-being, increasing confidence and skills and combating isolation for those taking part. In total around 20 volunteers have been recruited at Hive in the last 6 months and of those about 50% are living with mental health issues.

While the volunteers have been recruited from a variety of routes, including Hive itself, some are recruited through the Volunteer Centres and online portals managed by the Volunteer Centres. Keighley Volunteer Centre delivered training at Hive on mental health awareness for the project, there were 11 participants. Hive attended a free course hosted by BSupported/BradfordCVS on making promotional videos in partnership with the BBC and volunteers have made a [promotional video](#) with the BBC to promote the work of Hive. Hive staff also attended a free three day level 3 OCN volunteer management training course by BSupported and the Volunteer Managers network organised by the Volunteer Centres.

- **Active Giving**

Bradford District Community Fund (BDCF) manages the grant process for a number of charities including the Henry Smith Foundation, BG Campbell Diamond Jubilee Grants, Comic Relief and Winter Warmth. Grants to Shipley groups from these charities are as follows:

Henry Smith Foundation – The Cellar Trust is one of a total of 14 groups currently in receipt of funding. The total committed to all 14 groups until 2018 is £1.2m.

BG Campbell Diamond Jubilee Grants (all £100):

Baildon Methodist Church  
Friends of Northcliffe Park  
Friends of Wrose Library  
Friends of St. Ives

Crag Community Regeneration received £1000 from Comic Relief in 2014.

Idle Memory Club received £100 of Winter Warmth Funding for older people in 2014.

We currently have two appeals, one for refugees which has raised over £30,000 and one for flood victims which has raised £40,000 with potential match funding from central government.

## **7. Resources available for groups in the Shipley area**

### ***Community transport***

Our three minibuses (two with disabled access) support our services for older people and are hired out to local voluntary groups. In 2014/15, 44 local groups hired our buses for a total of over 265 trips.

Our community transport has been used to support CBMDC funded services that we deliver, primarily social day care at Cardigan House and Thornton community centre. 30 volunteers drive the minibuses and act as escorts.

Last year we were informed that we will receive a new minibus from the Department of Transport in 2016.

### ***Community centres***

We run two community centres at Cardigan House and Little House which are well used by many local community groups.

## **8. Collaboration between the CVSs in the Bradford district**

The Chief Officers and Boards of the three Councils for Voluntary Service in the district, BCVS, KIVCA and SBVS have continued to hold meetings to discuss better collaboration and more effective working. We are at present exploring the feasibility for merger of the three organisations. However all three organisations believe locally-based support to groups is most effective.

Together with Bradford and District Community Empowerment Network (CNet) and Volunteering Bradford the CVSs, members of the Bradford District Infrastructure Partnership make use of all partners' skills, knowledge and experience to maintain locally-based support and a district-wide strategic focus on sustainability.

Coordinating support to community groups through a shared database is part of the planned improvements we are making through Bradford District Infrastructure Partnership. Innovative projects like this will enable all five charities to deliver integrated services to voluntary and community groups across the district whilst retaining local knowledge and delivery at a constituency level.

P D Stephens  
Chief Executive Officer  
Shipley and Bingley Voluntary Services  
January 2016

**ShIPLEY and Bingley Voluntary Services. Development and support activities for voluntary and community groups in the Shipley area**

**Annual Report – 2014/15**

**Paul Stephens, Sarah Moss and Shaun O’Hare**

**Introduction**

This report focuses on the work of the voluntary organisation support officer. The role is funded for three days a week “generalist” work and two days a week “specialist” work through the Neighbourhood Services Commissioning Team.

**Summary**

SBVS helps voluntary and community groups to start up, grow, develop and (when needed) to change or even close. A broad range of support is provided to staff, volunteers and management committee members.

Voluntary organisation support officers help groups with good governance, carry out organisational health checks and explain how to find funding and apply for grants. They also deal with enquiries about employment/ volunteer issues, financial management, marketing and business planning. Help is provided through one-to-one support (phone, email, and outreach), events and network meetings. Groups are referred to specialist support and training where appropriate.

The voluntary organisation support officers provided one-to-one support to a total of 88 groups and individuals. Of these 14 have been major assists, work that has taken or is projected to involve more than 14 hours support (\* = major assist).

<b>Groups supported</b>	<b>2014/15</b>	<b>2013/14</b>	<b>2012/13</b>	<b>2011/12</b>	<b>2010/11</b>
<i>Ward area</i>					
Baildon	10	4	6	11	10
Bingley	16	9	4	7	9
Bingley rural	10	16	15	8	9
Shipley	18	13	26	20	21
Wharfedale	4	3	10	3	3
Windhill & Wrose	9	7	9	9	7
Groups that work district-wide	10	15	29	6	5
<b>TOTAL groups that work in the Shipley area</b>	<b>77</b>	<b>67</b>	<b>99</b>	<b>64</b>	<b>64</b>
Groups that work in other parts of Bradford district	11	10	43	31	0
<b>TOTAL groups supported</b>	<b>88</b>	<b>77</b>	<b>142</b>	<b>95</b>	<b>64</b>

**Working with voluntary & community groups across the Shipley constituency.**

**Baildon ward**

1. Baildon at Christmas
2. Baildon Dementia Action Group
3. Baildon Fairtrade
4. Baildon Friends of the Earth

5. Baildon Methodist Church
6. **Baildon Rifle & Pistol Club** Enquiry re archery group and financial sustainability.
7. **Baildon Town Council** Enquiry re setting up a garden share scheme.
8. Cloughie Disco
9. Friends of Bracken Hall
10. **Shipley Glen Tramway** Enquiry re DBS checks and updating safeguarding policy.

### Bingley ward

1. **Bingley Community Council Group** Help with setting up a new group inc. constitution.
2. **Bingley Walkers are Welcome** Help with setting up a new group inc. constitution.
3. **Bingley WI** Enquiry re DBS checks.
4. **Bradford and Bingley Canoe Club** Offering funding advice and availability. Advising of potential legal structures/ training taken up.
5. **Cottingley Cornerstone** Advising of event planning for proposed festival. Providing support to design room hire form.
6. **Cottingley Village History Society** Referred group to training.
7. **Crosley Wood Tenants' Group** – Working with the Area Office and others to keep the Community centre open whilst new tenants group forms.
8. **Crossflatts Cricket Club\*** Registering land as a community asset.
9. Down Syndrome Training & Support Service Ltd
10. Eldwick Church
11. **Ethical Bay\*** Supporting the establishment of a workers cooperative.
12. **Friends of Bingley Pool\*** – Supporting group to apply for pre-feasibility grant regarding the asset transfer of Bingley Pool.
13. **Keighley Albion Junior Rugby League Club\*** Funding support and associated action planning/ training taken up.
14. **Krzysztof Literski\*** – individual setting up a new group.
15. **Older People's Mutual Support Network BD16** General support and sharing local knowledge.
16. **POI** General organisation support to new group/ funding/ insurances and training opportunities.

### Bingley rural

1. **Bingley (St Ives) Riding for the Disabled** Finding second hand furniture.
2. **Bradford and Bingley Cricket Club** Governance inc. CASC structure.
3. **Cullingworth Scarecrow Festival** Supported defining purpose of group and draft new constitution.
4. Denholme Mechanics Institute
5. **Denholme Town Council** Funding options for drama group.
6. Denholme Youth Cafe
7. **St Ives Woodland Project** Organisational support and funding opportunity for new group.
8. **Wilsden Parish Council** Referral to Bradford Council for in-depth funding help re Heritage Lottery Fund.
9. **Wilsden Village Hall** Business planning.
10. **Why Don't We\*** New group set up. Support in principles of drafting funding applications, identifying funding. Safeguarding policy and training taken up.

## ShIPLEY

1. Conversation Club
2. **HALE project** Safeguarding policies (children & older people).
3. **Hive** Health and safety planning and governance.
4. **Golden Cabinet Gig Collective** New group set up.
5. **Indigo Star** Advice on legal structures for trading.
6. Kara Davies
7. **Little Heroes Cancer Trust** Funding advice.
8. Love to Boogie
9. **Memory Tree CIC** Advice on legal structures for trading/ Charity versus CIC.
10. Northcliffe Park Green Dog Walkers
11. **Princes Trust, Shipley** Finding organisations to work with.
12. **Tuesday Luncheon Club (TLC)** Governance inc. model constitution.
13. Rachel Laing - Sensory Bus project
14. **Saltaire World Heritage Education Association\*** Facilitated board away day/ business planning discussion.
15. Shipley Providence Cricket Club
16. **Shipley Stroke Group** Funding and governance advice.
17. St Hugh's Centre
18. **Take 13** New group set up.

## Wharfedale

1. **Burley Local History Group** Discussed funding options.
2. Burley-in-Wharfedale MS Support Group
3. **Burley Parish Council** Referred group to training.
4. **Menston Preschool\*** Setting up a new group inc. legal status options.

## Windhill & Wrose

1. Aire Valley Carnival
2. BMDC Cllr Ross Shaw\*
3. Bolton Woods Community Centre
4. **Crag Community Regeneration\*** Chaired AGM, ongoing help re writing minutes.
5. **Eccleshill United Football & Social Club** Funding advice.
6. **North East Windhill Community Association\*** Governance.
7. **Roley Stone Horse & Pony Sanctuary** Funding advice.
8. **The Lion Sport & Fitness Boxing Academy** Setting up a new group.
9. Wrose Carnival

## Groups working district-wide:

1. **Association of British Choral Directors** Funding advice.
2. BEACON
3. **Bradford & District Senior Power\*** Health check, governance advice, help with assessing options for employing a member of staff for capital project.
4. **Bradford Environmental Action Trust** Advice on action planning and funding opportunity.
5. **Cruse Bereavement Care** Funding advice.
6. **Friends of Bradford Beck** Finding volunteers.
7. **John Terry** Individual setting up new social enterprise.
8. Keighley Cat Care\*
9. **Positive Minds** Funding advice.
10. **Travelling Tea Ladies** Advice on legal structures for trading.

### Other groups we have worked with:

1. Bradford Deaf Community Association
2. Clayton Community Association
3. Cycle re Cycle
4. Ethical Bay
5. Friends of Damems
6. Friends of Keighley Tarn
7. Keighley Furniture Project
8. Lidget Green Walking & Outdoor Club\*
9. The Peace Museum UK
10. Sangat Centre
11. Soroptimist International Bradford

### Keighley constituency work

17 groups February and March 2015 - all minor assists.

1. Birdcage shop volunteers, Craven
2. Long Lee Village Hall, Keighley East
3. Long Lee & Thwaites Brow Art Group, Keighley East
4. Long Lee Village Hall, Keighley East
5. Association of Ukrainians in Keighley, Keighley East
6. Highfield Community Association, Keighley Central
7. Keighley Armed Forces Day Association, Keighley Central
8. St Anne's Community Learning Centre, Keighley Central
9. Liz Horn enquiry re Social Enterprise/ Cooperative, Keighley Central
10. Keighley Association Women's & Children's Centre, Keighley Central
11. Small World Cultural Arts Collective, Keighley Central
12. Friends of Laycock Primary School, Keighley West
13. Bracken Bank & District Community Association, Keighley West
14. Lund Park Community Group, Keighley West
15. Haworth Community Centre, Worth Valley
16. The Old School Room Haworth, Worth Valley
17. Creative Support, District wide

### 3. Events – twelve events were supported or organised in 2014/15

#### Events supported

1. **Keighley & Ilkley Communities Forum** 6 May 2014 – networking event organised by KIVCA. Sarah attended to promote the voluntary organisation support officer service and give a presentation on finding funding – including how to use the bfunded website.
2. **Building a Better Bingley** 10 May 2014 – networking/ mutual support event organised by Shipley Area Coordinators Office. Paul and Sarah attended to promote the voluntary organisation support officer service.
3. **Baildon Annual Town Meeting** 29 May 2014 – Sarah attended to promote the voluntary organisation support officer service to groups in Baildon as a relatively low number of groups in Baildon have accessed the service in previous years.
4. **BD18 Older People's Mutual Support Network launch**, Shipley Town Hall, 15 January 2015 promoted DIVA Bradford, bfunded & help available from the voluntary organisation support officer service.
5. **Young Lives Bradford network event**, 23 January 2015 checked group's DIVA records, promoted bfunded & help available from the voluntary organisation support officer service.

6. **Baildon Community Fair**, 24 January 2015 gave presentation on community activity in the district & help available for community groups. Promoted bfunded, DIVA Bradford & voluntary organisation support officer service.
7. **BD16 Older People's Mutual Support Network**, 6 February 2015, Falkland Court, Bingley promoted help available from the voluntary organisation support officer service.

#### Events organised

1. **Designing posters and leaflets**, 14 November 2014 at Central Hall, Keighley.
2. **Getting started with social media** – what is Twitter, Facebook & Pinterest and how could I use it for my community group? 28 November 2014 at Central Hall, Keighley.
3. **Make organising your group easier with free online tools including Doodle, Dropbox and Google docs**. 5 December 2014 at Central Hall, Alice Street, Keighley BD21 3JD.
4. **Near Neighbours**, 29 January 2015 at Shipley Library - 3 people from 3 groups attended (out of 14 bookings)
5. **Heritage Lottery Fund**, 29 January 2015 at Shipley Library

#### 4. Funding information for Bradford district – bfunded

[www.bfunded.org.uk](http://www.bfunded.org.uk)

- **125** news items researched/ distributed.
- **43** funding events promoted.
- The **email community funding news list grew by 78 subscribers to a total of 670**.
- **141 additional people followed bfunded on Twitter** (from 381 to 522 followers in 12 months).

Continuing to write and distribute a weekly “funding news from bfunded” update. This has been used by weekly e-bulletins from the Young Lives Bradford network and Centre Forward since 22 November 2012.

#### 5. Directory of community groups in Bradford district - DIVA Bradford

[www.divabradford.org.uk](http://www.divabradford.org.uk)

**Chart showing progress since taking over from Bradford Libraries**

