

# Democratic Services - Overview and Scrutiny

Corporate O&S Committee

Scrutiny Lead: Mustansir Butt tel - 43 2574

## Work Programme

Agenda Items	Description	Report Author	Comments
<b>Thursday, 30th June 2022 at City Hall, Bradford.</b> Chair's briefing 09/06/22. Report deadline 16/06/22.			
1) Commissioning of both Drug and alcohol services and welfare advice.		Sarah Possingham..	£2m Procurement - Constitutional requirement.
2) Welfare Advice Services.		Sarah Possingham.	£2m Procurement - Constitutional requirement.
3) Procurement relating to the End User Computing.		Keith Hayes.	£2m Procurement - Constitutional requirement.
4) Draft 2022-23 Work Programme.	Areas of work to be covered in this municipal year.	Mustansir Butt.	Also includes recommendations made by Corporate Overview & Scrutiny Committee in the last municipal year.
<b>Thursday, 21st July 2022 at City Hall, Bradford.</b> Chair's briefing 29/06/22. Report deadline 07/07/22.			
1) 2021-22 Annual Performance Outturn.		Ruth Davison.	
2) Finance Position Statement for 2021-22.		Chris Chapman/Andrew Cross.	
3) First Quarter Financial Position Statement.		Chris Chapman/Andrew Cross.	
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	

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<b>Thursday, 15th September 2022 at City Hall, Bradford.</b> Chair's briefing 25/05/22. Report deadline 01/09/22.			
1) Bradford District Anti-Poverty Co-ordination Group/Period Hygiene Poverty. Possingham.	Specifically focusing on recommendation from Thursday 16 the Council and its Partners, along with outcomes that have been achieved. Also to include the impact of the reductions in Universal Credit and other financial support that the Council has provided to residents, which is no longer available.	Kevin Brain/Michelle the mapping of anti-poverty work across Taylor/Sarah	Corporate Overview & Scrutiny Committee September 2021.
2) Stronger Communities Strategy.		Ian Day/Mahmood Mohammed.	Corpoarte Overview & Scrutiny Committee recommendation from Thursday 19 November 2020. Re-secheduled to June 2022 at the request of officers, as all the projects will not have been evaluated due to the loss of the evaluator.
3) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 13th October 2022 at City Hall, Bradford.</b> Chair's briefing 22/09/22. Report deadline 29/09/22.			
1) Bradford Council Workforce Development Strategy 2015-2021.	This Committee requests that the new Workforce Development Strategy be presented to this Committee in 12 months.	Anne Lloyd.	Corporate Overview & Scrutiny Committee Recommendation from Thusrady 16 October 2021.
1) Equalities.	Delivery of outcomes against the Equality Action Plan. Quarterly Equalities Performance Report.	Jenny Cryer/Khalida Ashrafi.	Corporate Overview and Scrutiny Committee recommendation from Thursday 14 October 2021.
2) The use of agency staff and contracted staff, in relation to the changing nature of their work and developmental opportunities.		Anne Lloyd.	Corporate Overview & Scrutiny Committee Recommendation from Thusrady 16 October 2021.

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<b>Thursday, 13th October 2022 at City Hall, Bradford.</b>			
Chair's briefing 22/09/22. Report deadline 29/09/22.			
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 10th November 2022 at City Hall, Bradford.</b>			
Chair's briefing 20/10/22. Report deadline 27/10/22.			
1) Armed Forces Covenant.	To report on progress and to also focus on: expected legislative changes; - Development in relation to the Armed Forces Hub; - The work being provided through the Health Service.	Gemma Paine. Impacts of the	Corporate Overview & Scrutiny Committee recommendation from Thursday 11 November 2021.
2) Second Quarter Financial Position Statement.		Chris Chapman/Andrew Cross.	
3) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 8th December 2022 at City Hall, Bradford.</b>			
Chair's briefing 17/11/22. Report deadline 24/11/22.			
1) Progress against the Hate Crime Scrutiny Review Recommendations.		Ian Day/Charles Dacres/Rifaquet Ali.	Deferred from the Corporate Overview & Scrutiny Committee meeting on Thursday 10 March 2022.
2) Safer Communities Plan Performance.	To also include quarterly performance report, including RAG rating.	Ian Day/Michael Churley.	Corporate Overview & Scrutiny recommendation from Thursday 9 December 2021.
3) Private Hire and Hackney Carriage Service - Finance and Performance.		Carol Stos.	Corporate Overview & Scrutiny Committee recommendation from, Thursday 9 December 2021.

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<b>Thursday, 8th December 2022 at City Hall, Bradford.</b> Chair's briefing 17/11/22. Report deadline 24/11/22.			
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 12th January 2023 at City Hall, Bradford.</b> Chair's briefing 22/12/22. Report deadline 29/12/22.			
1) District Plan.	Performance against the District Plan together with outcomes delivered, be presented to the Committee in 12 months. The consultation findings to also be presented to this Committee, when they are available.	Jenny Cryer/Sadia Hussain.	Corporate Overview & Scrutiny Committee recommendation from Thursday 13 January 2022.
2) Gambling.	Progress against the gambling cross departmental action plan, be presented to January 2022.  - Clear outcomes; - Educational awareness programmes being undertaken.	Sarah Muckle/Frances Towers/Sarah Exall.	Corporate Overview & Scrutiny Committee recommendation from Thursday 13 the Committee, which also includes:
3) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 9th February 2023 at City Hall, Bradford.</b> Chair's briefing 19/01/23. Report deadline 26/01/23.			
1) Third Quarter Financial Position Statement.		Chris Chapman/Andrew Cross.	
2) Implementation of Universal Credit across the District. Thursday 10	To also focus on the:  February 2022. District; - Inclusion of historical data.	Jagdeep Kang/Jane	Corporate Overview & Scrutiny Committee O'Conner. recommendation from  - Roll-out of Universal Credit in the



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<b>Thursday, 9th February 2023 at City Hall, Bradford.</b> Chair's briefing 19/01/23. Report deadline 26/01/23.			
3) Council Tax.		Jagdeep Kang/Jane O'Conner.	Corporate Overview & Scrutiny Committee recommendation from hursday 10 February 2022.
4) Business Rates.	To also focus on the impact of	Jagdeep Kang/Jane the Governments Business	Corporate Overview & Scrutiny Committee Rate Review. O'Conner.
			February 2022.
5) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 9th March 2023 at City Hall, Bradford.</b> Chair's briefing 16/02/23. Report deadline 23/02/23.			
1) ISG.	To also specifically focuses on the apprenticeship offer	Ben Middleton/Peter from ISG, for its	Corporate Overview & Scrutiny Committee Keeley. recommendation from Thursday
10	disabled staff, supporting them to develop their skills and experience.		February 2022.
2) Prevent.	Progress and to also focus on outcomes delivered apprenticeship offer National from ISG, for its disabled staff, National Review.	Ian Day/Danielle King.	which also specifically focuses on the from projects. Review of the Findings of the Independent supporting them to develop Prevent Programme, be presented to this
3) Quarterly Safer Communities Performance reporting.	their skills and experience. Committee, when they are available.	Ian Day/Michael Churley.	Corporate Overview & Scrutiny Committee recommendation from Thursday 9 December 2021.
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	



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<b>Thursday, 6th April 2023 at City Hall, Bradford.</b> Chair's briefing 16/03/23. Report deadline 23/03/23. 1) Volunteering.	Focusing on an update on the impact of	Ian Day/Mahmood	Corporate Overview & Scrutiny Committee Mohammed.
Recommendation from Thursday 10	Programme and the ordinator to support volunteering across the District.		Volunteer Co- March 2022.
2) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	