

Bradford District CONTEST Board

Terms of Reference

Overview

The Bradford District CONTEST Board brings together strategic and operational partners from across the District to deliver the National CONTEST Strategy. The Board will:

- deliver a clear strategic direction, as well as set and implement a tactical response to the threat posed by terrorism;
- consider and set actions against the District Counter Terrorism Local Profile
- identify trends and obstacles that may affect the delivery of the CONTEST strategy
- be accountable for the effective delivery of Channel
- Develop an effective communications and media strategy, both internally and externally
- ensure effective relationships are developed and maintained within the partnership and across the District to fulfil the statutory requirements placed on agencies under the Counter Terrorism and Security Act 2015 (the 'Prevent Duty')

Governance & Accountability

The Bradford District CONTEST Board is directly accountable to the District Community Safety Partnership (CSP) and will report to the CSP on an annual basis, or more frequently as requested.

The Bradford District CONTEST Board will be chaired by the Assistant Director Neighbourhoods and supported by the Superintendent Operations, West Yorkshire Police.

The Bradford District CONTEST Board will be accountable for the following;

- Setting a clear **strategic direction** for counter terrorism work across the district in line with the partnership arrangements identified in the governance framework.
- Developing and delivering a CONTEST action plan, with key milestones and underpinning performance measures, ensuring the District approach, particularly in relation to Channel, remains effective.
- Advising on cross district **strategy and policy development** relating to counter terrorism, including 'horizon scanning' to identify trends and obstacles that may affect the delivery of the CONTEST strategy.
- Ensuring **effective relationships** are developed and maintained with the Community Safety Partnership and wider cross district delivery partners to help support delivery of the CONTEST Strategy.
- **Commissioning services and projects** to assist with the delivery against the CONTEST action plan, ensuring value for money, scrutiny over the use of public money and that commissioned projects are aligned to the prevalent threat picture.

- Maintaining an overview of the **legal and regulatory** requirements that may have an impact on counter terrorism, as well as supporting delivery, where possible.
- Coordinating the delivery of Prevent education priorities in the district ensuring all sectors and strands of schooling are included.
- identifying, establishing and maintaining proactive community based relationships with key local partners; to increase the transparency of Prevent, and to increase confidence and trust in the understanding and delivery of counter-radicalisation activity in local areas

Membership & Declarations of Interests

Membership of the Bradford District CONTEST Board is drawn from senior officials across public sector agencies all of whom contribute to Counter Terrorism work.

There may be occasions where members are potentially compromised for example but not exclusively where a matter is discussed which may result in a direct personal financial benefit to a member or a close friend partner or relative, or to an organisation to which a member is linked through employment or trusteeship or to a community in which a member is resident. Members must declare interests in writing and may be asked to absent themselves from discussions relating to such matters.

Meetings

- The Bradford District CONTEST Board will meet every three months or earlier if necessary.
- The Bradford District CONTEST Board may collectively identify other issues where action is required to support the delivery of counter terrorism work, which fall outside their area of responsibility. In such cases, representatives may be asked to take these particular issues forward and report back to the CONTEST Board.
- The Bradford District Contest Board also has a responsibility to ensure that diversity issues are considered and integrated into both strategy and delivery of work to counter terrorism.

Bradford District CONTEST Board Group Membership

The following members are suggested as the key 'core' members, with a sufficient level of authority to take decisions and be accountable for delivery, on behalf of their organisations or departments in relation to Counter Terrorism work.

Org/Dept.
West Yorkshire Police
Local Authority (Children and Young People, Adult Services, Environment and Sport)
Counter Terrorism Policing North East
University of Bradford

District FE Colleges
Probation Service/CRC
Clinical Commissioning Group
Bradford District Care Trust
District Teaching Hospitals
WY Fire Service
School representative

Current Chairs	Dept
Ian Day (Chair Silver Group)	Local Authority
Daniel Greenwood (Deputy Chair Silver Group)	West Yorkshire Police

Secretariat	
Michelle Burnley	West Yorkshire Police