

Report of the City Solicitor to the meeting of Executive to be held on Tuesday 1 February 2022

AT

Subject:

MEETINGS OF COUNCIL AND THE EXECUTIVE 2022/23

Summary statement:

This report recommends a schedule of ordinary meetings for Council and the Executive for the Municipal Year 2022/23.

EQUALITY & DIVERSITY: None

Parveen Akhtar
City Solicitor

Portfolio:

Leader of Council

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Overview & Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 The Executive is asked to consider a proposed schedule of ordinary meetings for Council and the Executive for the municipal year 2022/23.

2. BACKGROUND

- 2.1 Paragraph 4.1 of Part 3D of the Constitution - Executive Procedure Rules provides that the Executive may agree and publish a schedule of meetings and make a recommendation to the Council on dates for ordinary meetings of the Council for the municipal year prior to the commencement of that municipal year.
- 2.2 The suggested schedule of meetings for the Council and the Executive is set out in the appendix to this report.

3. OTHER CONSIDERATIONS

- 3.1 Part 1 of Schedule 12 to the Local Government Act 1972 provides that: -

- (1) A principal Council shall in every year hold an annual meeting.
- (2) The annual meeting of a principal Council shall be held (a) in a year of ordinary elections of Councillors to the Council, on the eighth day after the day of retirement of Councillors or such other day within the 21 days immediately following the day of retirement as the Council may fix; and (b) in any other year, on such day in the month of March, April or May as the Council may fix.

- 3.2 In recommending this schedule of meetings, account has been taken of Bank and School Holidays, Party Conferences and religious festivals.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 There are no direct financial implications arising from this report.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

There are no significant risks arising out of the implementation of the proposed recommendations.

6. LEGAL APPRAISAL

- 6.1 The relevant legal considerations are set out in paragraph 3.1 of this report.

7. OTHER IMPLICATIONS

7.1 SUSTAINABILITY IMPLICATIONS

None

7.2 GREENHOUSE GAS EMISSIONS IMPACTS

None

7.3 COMMUNITY SAFETY IMPLICATIONS

None

7.4 HUMAN RIGHTS ACT

None

7.5 TRADE UNION

None

7.6 WARD IMPLICATIONS

None

7.8 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

None

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

None

10. RECOMMENDATIONS

- 10.1 That the schedule of meetings of the Executive for 2022/23 as set out in appendix 1 to this report be approved.
- 10.2 That it be a recommendation to the annual meeting of Council that the ordinary meetings of Council for 2022/23 as set out in appendix 1 to this report be approved.

11. APPENDICES

- 11.1 Appendix 1 – schedule of meetings of Council and the Executive for 2022/23.

12. BACKGROUND DOCUMENTS

None

COUNCIL AND EXECUTIVE DATES 2022 -23

COUNCIL (Tue)	EXECUTIVE (Tue)
12 July 2022	7 June 2022
11 October	5 July
13 December	6 September
24 January 2023	4 October
23 February (Thursday Budget)	1 November
14 March	6 December
23 May (AGM)	3 January 2023
	31 January
	21 February (Budget)
	7 March
	4 April