

Report of the Director of Finance to the meeting of the Executive to be held on 6th April 2021.

DS

Subject:

Qtr.4 Finance Position Statement for 2020-21

Summary statement:

This report provides Members with an update on the forecast financial position of the Council for 2020-21.

It examines the latest spend against revenue and capital budgets and forecasts the financial position at the year end. It states the Council's current balances and reserves and forecasts school balances for the year.

Equality & Diversity:

There are no direct implications for equality and diversity arising from this report. The Council's response to the pandemic has sought to address equality and diversity issues wherever possible.

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Portfolio:

Leader of the Council and Corporate

**Overview & Scrutiny Area:
Corporate**

FOURTH QUARTER FINANCIAL POSITION STATEMENT FOR 2020-21

1.0 INTRODUCTION

This report is the fourth monitoring report presented to Members on the Council's 2020-21 financial position. It provides an early indication of the revenue and capital financial position of the Council at the 31st March 2021. The report covers:

- The forecast outturn of the Council's revenue budget
- The forecast financial impact of Covid-19.
- New expenditure initiatives that are recommended for approval to respond to Covid-19.
- An update on Council Tax and Business Rates collection.
- The delivery of 2020-21 approved budget savings and investment plans.
- A statement on the Council's reserves including movements in the third quarter.
- An update on the Capital Investment Plan.
- An update on the Government Support that has been provided to the Council to either administer, or support Council Services.

2.0. MAIN FINANCIAL MESSAGES

Net Revenue Budget

	Gross Budget £ms	Net Budget £ms	Forecast Variance to end of Mar 21 (non Covid 19)
Health and Wellbeing	236.3	113.7	-1.9
Children's Services	475.3	100.4	5.6
Department of Place	124.2	65.3	1.7
Corporate Resources	201.6	44.5	-1.4
Chief Executive	4.8	4.4	0.0
Non Service Budgets	7.3	6.4	-0.3
General Fund	68.1	43.5	-3.8
Total Council	1,117.7	378.1	-0.2

2.1 Based on a projection at February the 28th 2021, the Council is forecast to underspend the £378.1m net revenue budget by £0.2m due to non Covid-19 related reasons by March 31st 2020. The underspend is materially the same as reported in Qtr 3 (£0.4m forecast underspend). The overall underspend does however contain significant overspends in some service areas, most notably Agency staffing costs and increased Child Looked After Placements in Children's Services. Sections 5 -11 detail the non Covid related variances and mitigating actions.

2.2 Regarding Covid, much has changed since the Qtr 3 report, with the vaccine roll out leading to the Government's plan to lift most restrictions by June 21st 2021. Following the announcements of additional funding from Government,

£9.5m of additional expenditure was approved as part of the Qtr 3 report, and a further £4m was approved in a Covid Investments report presented to the March Executive.

- 2.3 Since the Qtr 3 report, we have received notification about c£10m of additional funding in the form of an extension of the Contain Outbreak Management Funding for January to March of this financial year, and another allocation for next financial year (c£9.3m in total), and a further tranche of Winter Grants (£0.7m).
- 2.4 Following recent announcements of additional funding, and the net impact of forecast expenditure and income losses, the Council now has c£7.9m of Covid related funding unallocated.
- 2.5 This funding will support continued activity through the lockdown period including additional self-isolation payments and additional shifts at the Covid Hub to support extended day light hours and continued Outbreak Control measures. The costs of these measures are currently being assessed and will be partly dependent on need as restrictions are lifted.
- 2.6 Officers are also considering further activity to support the recovery of the District when lockdown eases, and will present recommendations in the near term.
- 2.7 It should also be noted that there remains much uncertainty linked to Covid, and although we have a better understanding of the additional costs, income losses and Government funding streams, the time period over which Covid will impact for is still an unknown, and consequently there remains high levels of uncertainty in the forecasting.
- 2.8 The financial impact of Covid has been vast. By the end of this financial year, the additional Covid related gross costs and losses associated with Council service provision will total c£94m (c£101m including Collection Fund losses), and will be c£150m by the middle of next financial year. Additionally, the Council will also have administered a further c£190m of Business Grants, and hardship grants this year, with £ms more to be administered in 2021-22.
- 2.9 The forecast costs and income losses to the Council are currently covered by very welcome additional funding from the Government which has materially changed the risk of significant financial loss to the Council as a result of Covid.
- 2.10 However, it should also be noted that the timing of announcements of funding have resulted in significant financial uncertainty as we have travelled through the year.

Covid-19 Financial Impact Tracker.

- 3.1 The table below details the forecast costs of Covid in 2020-21, and also provides an early estimate of the impact in 2021-22 assuming a half year effect unless better information is forthcoming.

Department	Expenditure/Income Loss	2019-20	2020-21 Forecast	2021-22 Forecast	Total
Health & Wellbeing	Expenditure	715	30,393	9,726	40,834
	Income Loss		2,615	0	2,615
	Additional Income (Specific)		-16,712		-16,712
Health & Wellbeing Total		715	16,296	9,726	26,737
Children's Services	Expenditure		9,515	6,284	15,799
	Income Loss		1,777	2,576	4,353
Children's Services Total			11,292	8,860	20,152
Place	Expenditure	114	11,240	6,540	17,894
	Income Loss	1,013	14,271	7,254	22,537
	Commercial Income Loss		678	245	923
	Additional Income (Specific)		-3,168	0	-3,168
Place Total		1,127	23,021	14,039	38,186
Corporate Resources	Expenditure	153	9,491	885	10,528
	Income Loss	1,424	6,783	1,915	10,122
Corporate Resources Total		1,577	16,274	2,800	20,650
Chief Executives	Expenditure		1,066	290	1,356
Chief Executives Total			1,066	290	1,356
Non Service	Expenditure		6,103	0	6,103
	Income Loss		154		154
	Additional Income (Specific)		-5,852	0	-5,852
Non Service Total			405	-	405
Council Funding	Additional Income (General)			-5,550	-5,550
	Income Loss (Ctax & Bus Rates)		7,400		7,400
Council Funding Total			7,400	- 5,550	1,850
General Fund	Additional Income (General)	-2,700	-66,639	-22,041	-91,380
	Additional Income (Specific)		-21,048	-4,792	-25,840
General Fund Total		- 2,700	- 87,687	- 26,833	- 117,220
Grand Total		718	-11,933	3,332	-7,884

3.2 The total forecast of additional costs and losses to the Council as a result of Covid is c£94m in 2020-21 (c£101m incl Council Tax and Business Rates losses), and the total forecast of known additional Government and other support currently totals c£113.4m in 2020-21 following recent announcements. Current Covid Grant has been provided to cover costs up to the end of June, and any unspent grant amounts in 2020-21 will be carried forward to help fund continued Covid related costs and losses into 2021-22.

3.3 Since the Qtr 3 report, the Government has also announced additional financial support. This includes;

- Contain Outbreak Management Funding - The Department of Health and Social Care have been providing 'Contain Outbreak Management Funding' in different tranches, with different allocation methods since October 2020. Following a DHSE review in January 2021, notification has been received that funding at £4 per head of population per month will continue until the end of March 2021, and then a further £400m will be allocated nationally for 2021-22. Of this, the Council would expect to receive c£4m (c1%). The combined impact of the above is that the Council will receive c£10m more than reported at Qtr 3.
- Additionally, the Council has received a further £0.7m of Winter Grant, which will be distributed by the end of April 2021.

- 3.4 When the additional funding and the net impact of other forecast expenditure and income losses have been taken into account, the Council now has c£7.9m of unallocated funding.
- 3.5 This funding will support continued activity through the lockdown period; to fund additional self-isolation payments and additional shifts at the Covid Hub to support extended day light hours and continued Outbreak Control measures. The cost of these measures are currently being assessed and will be largely dependent on needs as restrictions are lifted.
- 3.6 Officers are also considering activity to support the recovery of the District, and will present recommendations in the near term.
- 3.7 It should also be noted that there remains much uncertainty linked to Covid, and although we have a better understanding of the costs, losses and Government funding streams, the time period over which Covid will impact for is still an unknown.
- 3.8 The additional funding from Government is very welcome, and has materially changed the risk of significant financial loss to the Council as a result of Covid. However, it should also be noted that the timing of announcements of funding have resulted in significant uncertainty, resulting in big changes to the forecasts as we have gone through the year.
- 3.9 The table below outlines how Covid related forecasts for 2020-21 have changed through the year, with the differences in the forecast variances being mostly driven by additional Government funding announcements.

£ms	Apr 20	May 20	June 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21
Council Expenditure & Income Losses	81	87	88	82	80	83	80	88	90	90	101
Government Funding	-31	-31	-43	-49	-58	-67	-85	-96	-96	-103	-113
Forecast Covid Related Variance	49	56	49	34	22	15	-4	-8	-6	-12	-12

Council Tax and Business Rates.

- 4.1 Council Tax and Business Rates are paid into a separate account, from which precepts (distributions) are paid to Bradford Council, the Government, the police and fire authorities. Bradford will be paid over its budgeted precept (£206.1m) in 2020-21 with shortfalls recovered in future years; so the pressures reported below will be delayed by one or more years.
- 4.2 The pandemic has caused significant swings for Council Tax and Business Rates collection. But also there have been significant changes to the way these schemes work. The financial impacts are looked at in more detail below.
- 4.3 On Council Tax, there are a number of different pressures. More unemployment has increased the cost of the Council Tax Reduction scheme (previously called Council Tax benefit) from c27,000 to c32,300 recipients at the end of December. Reduced housebuilding and some demolitions has

meant that anticipated growth in properties will not occur. Additional losses are also expected for uncollected debt. Further the expected surplus from the 2019-20 Council Tax collection was at outturn, a very small deficit.

- 4.4 Overall, the expected deficit for 2020-21 from the Council Tax collection is approximately £6.4m.
- 4.5 Business Rates collection has also been significantly impacted by the pandemic. However, the Council has a relatively high needs assessment compared to its collection; and since the difference is funded by a Government Top Up grant, this reduces the collection risk compared to other Councils. Further, as a result of the pandemic, 100% relief was provided to retail businesses; therefore, this aspect of the collection is de-risked, because it is now also funded by the Government as a grant.
- 4.6 As noted, the pandemic has changed the way that the overall Business Rate scheme works. The extension of retail relief reduces the likelihood that the Council receives a safety net payment in the event the remaining collection is impaired.
- 4.7 Another aspect of the Business Rates collection to consider is that an expected prior year deficit, outturned at a higher surplus than budgeted which will help mitigate pressures in the current financial year.
- 4.8 Overall for the Business Rates collection, therefore, despite the exposure to collection risk, a deficit of £1m is anticipated.
- 4.9 Looking at Council Tax and Business Rates collection together deficits totalling £7.4m are expected; this Outturn variance directly impacts on future years rather than the current financial year and has been built into next year's budget.
- 4.10 As outlined previously, the Government also announced a 2020-21 75% Collection Fund deficit compensation scheme as part of the Chancellors Comprehensive Spending Review statement in November, and the phasing of the remaining deficit over a 3 year period. Consequently, the impact of the 2020-21 deficit on 2021-22 is will now be relatively small.

Non Covid related Variances

- 5.0 Overall, the Council is forecast to underspend the £378.1m net budget by £0.2m. This is materially the same as reported at Qtr 3 (£0.4m underspend).
- 5.1 Contained within the overall underspend, there are however some significant forecast overspends with the main issues relating to Children's Social Care; underachieved Learning Disability savings in Adult Social Care, and Waste services overspends as outlined below.

Children's Services

- 6.1 Children's Services are forecast to overspend the £100.4m net expenditure budget by £5.6m (excl the £11.3m of additional Covid related costs and losses

which will be covered by Government funding), all of which fall within Children's Social Care.

Children's Social Care

6.2 The forecast overspend is mainly due to the continued use of agency staff due to problems recruiting staff into permanent positions,

6.3 A £4.9m overspend on the £19.1m Social Work budget is forecast due mainly to higher workloads, and the continued use of agency staff due to a shortage of staff. There are currently 137 agency social workers employed within the service.

	Apr 19	Sep 19	Mar 20	Dec 20	Feb 21
Agency Social Workers	53	95	116	137	137
Total Agency Workers	130	155	180	266	260

6.4 The amounts incurred on Agency staff have increased significantly over recent years (£4.3m in 2018-19, £11.7m in 2019-20, and £17.0m forecast for this year) and are currently running at approximately £1.4m per month.

6.5 Children's Social Care are having a recruitment drive to increase the number of permanent Social Workers to improve the service and reduce the number of Agency staff, and this is starting to see signs of success.

Description	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Total
Starter	6	3	8	10	5	5	5	8	7	9	4	70
Leaver	4	4	1	7	5	2	4	8	4	9	1	49
Net	2	-1	7	3	0	3	1	0	3	0	3	21
No of Perm Social Work Staff	279	278	285	288	288	291	292	292	292	295	295	

6.6 However, so far, agency staff numbers have continued to grow overall as a result of increased workloads resulting in the significant overspend.

6.7 Forecast overspends are also occurring in other areas due to continued growth in the average number of Children receiving support.

Type of Placement	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21(as at 28/02/21)
Placed with Parents	86	119	117	129	150	164
Placed for Adoption	38	24	25	26	24	38
Friends and Families	206	232	235	301	357	387
Foster Parents	365	365	371	354	368	378
Fostering Agencies	32	38	57	88	131	177
Residential Care (Internal)	63	58	51	45	51	44
Residential Care (External)	50	47	42	42	60	68
Other	34	48	62	68	90	109

Sub Total (Number of Children Looked After)	874	931	960	1,053	1,231	1,365
Residence Orders	69	59	46	40	37	34
Adoption Orders	271	260	247	239	237	222
Special Guardianship Orders	277	304	320	338	364	422
Sub Total (Chd in Permanent Arrangements)	617	623	613	617	638	678
Total Children Receiving Support	1,491	1,554	1,573	1,670	1,869	2,043

- 6.8 The main variances that result from this are;
- The external Purchased Placement (Residential & Foster Agencies) budget of £19.8m is forecast to overspend by £2.2m.
 - There is also a £1.7m forecast overspend on the £6.0m Through and After Care services budget due to additional staffing, and accommodation costs for young people.
 - Internal residential homes are also forecast to overspend the £4.9m net budget by £0.3m due mainly to use of agency staff and premises costs.
 - The Children with Disabilities service is to overspend the £4.9m net budget by £0.6m due to staffing and direct payment costs.
 - Adoption Service net budget of £3.6m currently forecasting £0.32m underspend due to reduction in adoption orders.
 - Children Safeguarding and Child protection service net budget of £2.6m is showing a £0.3m variance due to the use of agency staff.
 - Delays in care proceedings due to limited court capacity from Covid-19 is also having an impact on the number of children requiring assistance.
- 6.9 The above pressures are partly offset by a one off underspend on the Targeted Early Help service of £2.6m. This includes £1.5m in relation to the £2m investment allocated to the service in 2020-21 for Prevention and Early Help that didn't progress as quickly as planned due to Covid. This is now in place, but the delay will result in an underspend, and unspent budget will need to carry forward to support commitments in 2021-22.
- 6.10 The 2020-21 budget included £13.625m of additional investment to address budget pressure and demographic growth. A further £2m was made available to make permanent support to the social work structure previously funded from the "one off" Children Investment Fund in 2019-20. The Council also allocated £2m per annum for two-years to support Prevention and Early Help work starting in 2020-21.
- 6.11 Despite the budget increase, Children's Social Care are likely to overspend significantly in 2020-21, and the additional costs that are being incurred are very likely to recur next year. Consequently £7.125m of additional budget has been allocated to the service as part of the 2021-22 Budget setting process.

Education and Learning

- 6.12 The Education and Learning Service is reporting a £1.6m underspend. The service is requesting a £0.4m Better Use of Budget carry forward of 0.4m for the Education Therapeutic work and Booster classes/Additional Tuition

programme. In 2020-21, the service was allocated £0.317m for Education Therapeutic work and £0.4m for the Booster Classes/Additional Tuition Programme. The carry forward request is due to these programmes being delivered on an academic year basis.

Health and Wellbeing

- 7.1 Health and Wellbeing is forecast to overspend the £113.7m net expenditure budget by £14.4m, of which £16.3m is Covid-19 related as outlined in the Covid Tracker (Section 3).
- 7.2 The non-Covid related variance is an underspend of £1.9m, however there is forecast to be a £2.2m overspend on Learning Disability services linked to underachieved savings, which is fully mitigated by underspends across the Department.
- 7.3 The Department has £11.5m budget savings to deliver in 2020-21 of which £4.5m is forecast to be unachieved. £3m relates to the Learning Disabilities Demand Management saving and is a concern given the acceleration of savings that are planned for 2021-22 and beyond. £1m of the LD demand management is a direct result of Covid and has been included within Covid related pressures (see Section 3).
- 7.4 The other main issue relates to the £1.3m under delivery of the Substance Misuse saving in Public Health. This is due to the timing of contracts, and is not expected to have an ongoing impact beyond this year.

Learning Disabilities

- 7.5 Learning Disabilities are forecast to overspend the £48.7m net expenditure budget by £2.2m (excl Covid), of which £2m pressure relates to long-term support (including the under achievement of the demand management savings), and a further £0.2m pressure relating to additional staffing costs. The forecast includes £0.3m of income from the NHS Covid Discharge Fund. The main issues are within LD Residential and Day Care.
- 7.6 The LD Residential budget is forecasting a £0.7m overspend. The table below shows that the number of people in Residential care is reducing, however, where client numbers have reduced in residential block contracts, this currently does not result in a cash releasing saving.
- 7.7 Due to the current situation regarding Covid-19, reviewing capacity is currently reduced, however it is important that this is increased as soon as possible in order to review clients in residential settings and move to supported living where appropriate.

Client Numbers	Q4 (Feb) 2018/19	Q4 (Feb) 2019/20	Q4 (Feb) 2020/21	28.2.21 Budgeted	31.3.21 Budgeted
LD Residential Care – Purchased	168	156	135	138	136
LD Nursing Care – Purchased	53	19	21	19	19
Total Residential & Nursing	221	175	156	157	155

7.8 There was also a £0.5m budget reduction on LD Day Care linked to remodelling the current block contract arrangements to cost and volume based contracts. Due in part to Covid, the implementation of this has been delayed resulting in a budget overspend of £0.5m, however work has now recommenced on this, and additional commissioning team capacity has been approved. There is also a further £0.2m pressure as a result of increased costs on the LD day care block contract during Q4.

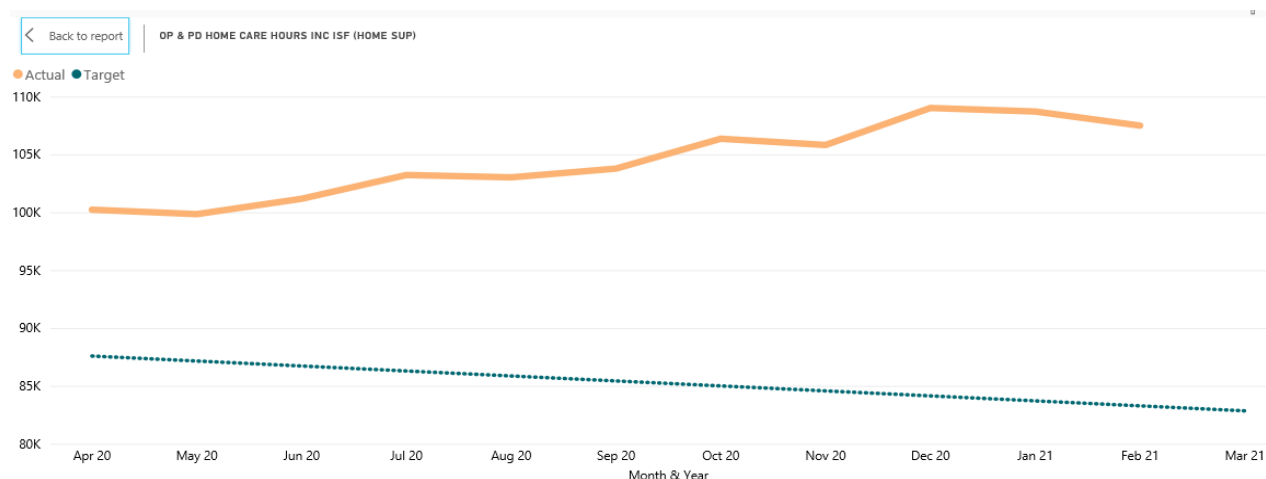
7.9 There is a £0.6m pressure on Supported Living Void costs, this is mainly due to the full year effect of new supported living schemes which became operational in 2019/20 and have void agreements in place. Void costs will reduce as more people move from Residential placements to vacant supported living settings.

Operational Services

7.10 Operational Services are forecast to underspend the £56.2m net expenditure budget by £2.6m (excl. Covid).

7.11 Although Operational Services are forecast to underspend overall, there is a £1m forecast overspend on the Older People & Physical Disabilities home support budget.

7.12 The budget was reduced by £0.7m as part of the 2020-21 demand management reductions, however monthly home support hours have increased by 10,600 hours since March 2020, creating further pressure. The significant reduction in residential and nursing placements has contributed to an increase in homecare hours as an alternative provision.



	Q4 (Feb) 2018/19	Q4 (Feb) 2019/20	Q4 (Feb) 2020/21	28.2.21 Budgeted	31.3.21 Budgeted
OP & PD Monthly Home Care Hours	96,522	96,663	107,540	83,321	82,890

7.13 The forecast overspend on Home Support is counterbalanced by a £1.6m forecast underspend on the Older People Residential and Nursing Care budget. As the table below demonstrates this is due to significant reductions in placements so far this year, together with the full year effect of the placement reductions made in 2019-20 and additional income received from

health to fund Covid related care costs.

	Q4 (Feb) 2018/19	Q4 (Feb) 2019/20	Q4 (Feb) 2020/21	31.12.20 Budgeted	31.3.21 Budgeted
Total Residential & Nursing Clients	1,077	972	920	936	928

7.14 Mental Health Purchased Care is also forecast to underspend by £0.4m due to full year effect of 19/20 residential and nursing savings and further reductions in community care services.

7.15 There are staffing underspends as a result of recruitment delays and additional income across in-house services totalling £1.6m.

Commissioning and Integration

7.16 Commissioning and Integration is forecast to underspend by £0.7m; of which £0.3m relates to underspends across staffing budgets, £0.3m is related to a non-recurrent forecast reduction in grant payments and £0.1m due to further expenditure reductions.

Strategic Director

7.17 There is a forecast £0.2m staffing underspend within Safeguarding and Mental Capacity Act, coupled with a £0.2m forecast underspend on medical fees due to fewer assessments taking place.

7.18 There is also a £0.2m underspend on Social Work Development as a result of reduced expenditure due to Covid and unbudgeted income.

Public Health

7.19 Environmental Health is forecast to underspend by £0.2m primarily as a result of staffing vacancies.

Department of Place

9.1 The Department of Place are forecast to overspend the £65.3m net expenditure budget by £24.7m. £23m is due to the impact of Covid-19 up to the 31st March 2021 as outlined in the Covid Tracker (section 3), leaving £1.7m of other overspends. The main non-Covid-19 issues are outlined below.

Waste, Fleet & Transport Services

9.2 The service is forecast to over spend the £25.4m net budget by £5.3m. £3.5m relates to additional costs and income losses associated with Covid-19, and the other £1.8m relates to waste services generating lower income from recycling due to market prices; the cost of disposing of recyclable waste and reduced income from Trade Waste (£0.6m).

9.3 The table below demonstrates that higher tonnes are being collected from homes (Kerbside & Garden Waste), and lower tonnages have been collected from Trade Waste which aims to at least recover all costs.

Tonnes 000s – Cumulative Year to date	YTD to Qtr 3 2018/19	YTD to Qtr 3 2019/20	YTD to Qtr 3 2020/21
Kerbside Waste collected	76.9	76.9	85.1
Kerbside Recycling collected	25.5	25.7	31.2
Household Waste sites	37.7	39.7	34.3*
Trade Waste collected	9.5	8.9	6.4
Garden Waste collected	14.6	13.5	10.0

*Closed in Apr, reopened end of May

9.4 Overall, higher tonnages are having to be disposed of at cost to the Council.

Tonnes 000s	YTD to Qtr 3 2018/19	YTD to Qtr 3 2019/20	YTD to Qtr 3 2020/21
Waste Disposal Tonnes	170.9	173.9	179.5

Neighbourhoods and Customer Services

9.5 The Service is forecast to overspend the £14.2m net expenditure budget by £7.8m. £7.9m relates to the impact of Covid-19 as outlined in the Covid tracker (section 3). The non Covid related variances are insignificant.

Economy & Development

9.6 The service is forecast to overspend the £5.7m net expenditure budget by £1.7m. £2.1m relates to Covid-19 income losses and extra costs to the end of 2020/21 as outlined in the Covid Tracker. The other £0.4m other variances are as outlined below.

9.7 Economic Development has an underspend of £0.7m as spending plans and recruitment have been delayed due to Covid-19. Housing Development is forecast to overspend due to costs relating to empty Council properties, Council Tax and maintenance costs (£0.2m), and loss of rental income (£0.3m).

9.8 Housing Strategy & Access to Housing forecast shows a slight underspend. Placing homeless people in temporary accommodation due to Covid-19 is forecasted to cost the service £1.2m to the end of financial year, which has been supported by government funding. The homeless service has seen an increase in demand for accommodation over the year, and this is likely to continue into the new financial year.

Planning Transport & Highways

- 9.9 The Service is forecast to overspend the £14.2m net expenditure budget by £1.2m. £1.126m relates to the impact of Covid-19 as outlined in the Covid Tracker. Non covid related variances are immaterial.

Corporate Resources

- 10.1 Corporate Resources are forecast to overspend the £44m net budget by £14.3m, £15.6m is due to Covid-19 as outlined in the tracker (Section 3). The major additional costs relate to the procurement of PPE for all Council services, additional IT costs to enable home working, and income losses.
- 10.2 Excluding Covid-19 impacts, the Department is forecast to underspend by £1.3m, with forecast underspends in Revenues & Benefits (£0.8m), Catering & Office Services, (£0.4m), Built Environment (inc Utilities, exc ISG) £0.7m, Finance & Procurement £0.2m and £0.3m on ICT core services salaries. The forecasts also allow for pre-existing and ongoing pressures on investment income (£0.5m), and in traded areas such as ISG (£0.3m), PACT HR (£0.3m), and £0.4m in ICT.

General Fund

- 11.1 The General Fund which provides budgets for the West Yorkshire Combined Authority, Capital Financing, and contingencies amongst others is forecast to underspend by £91m. £88m relates to the additional Covid related government support as outlined in the Covid Tracker, with the remaining £3.8m being due mainly to c£3m of Capital Financing underspends as a result of lower borrowing and lower borrowing rates; £2.5m of Corporate contingencies and £0.2m of lower than budgeted contributions to the West Yorkshire Combined Authority. The underspend includes an estimated £2m move to reserves at year end to continue to fund the unspent 2020-21 budgeted investments into 2021-22 (see Section 14 Investment Tracker).

Savings Tracker

- 12.1 The combined budget savings of £20.2m in 2020-21 brings the total savings the Council has had to approve in the eight years following the 2010 Comprehensive Spending Review (CSR) to £295.7m.
- 12.2 The 2020-21 budget includes £17.5m of new budget reductions, however £2.8m of prior year underachieved savings have carried forward into 2020-21, meaning that £20.2m of savings will need to be delivered in 2020-21.
- 12.3 In tracking progress made against each individual saving proposal, £13.1m of the £20.2m is forecast to be delivered, leaving £7.1m that is forecast not to be delivered. This is included within the overall forecast overspend of the Council.

	Prior year underachieved Savings outstanding at 31/3/20	2020/21 New Savings	Total Savings 2020/21	Forecast Variance 2020/21	Total Savings 2021-22
Health & Wellbeing	1.9	9.6	11.5	4.4	8.4
Children's Services Place	0.0	3.0	3.0	0.4	0.3
	0.3	3.7	4.1	1.5	0.1
Corporate Resources	0.6	0.6	1.2	0.7	0.2
Non Service	0.0	0.0	0.0	0.0	0.5
General Fund	0.0	0.5	0.5	0.1	0.0
Total	2.8	17.5	20.2	7.1	9.4

12.4 Although the forecast underachieved savings remain high, they are lower than the last 3 years.

	Underachieved Savings in year £ms
2013/14	4.4
2014/15	2.3
2015/16	4.9
2016/17	7.9
2017/18	22.6
2018/19	13.4
2019/20	7.9
2020/21	7.1

12.5 The £7.1m of forecast underachieved savings are largely due to;

12.6 £4.4m of underachieved saving in Health & Wellbeing, inclusive of a £3.0m forecast underachievement of the £3.1m Learning Disabilities Demand Management Saving, and £1.3m underachievement on the £3m Substance Misuse saving in Public health due to the timing of contract changes.

12.7 The £0.4m forecast underachievement in Children's Services relates to Travel assistance.

12.8 The £1.5m of underachieved savings in the Department of Place are mainly due to £0.3m relating to Waste Services, £0.6m of budgeted additional income in Sports & Cultural Services (Theatres, Events & Festivals, Sports Facilities), £0.3m of Customer Services, £0.2m Parking charge increases, all of which have been impacted by Covid-19 as outlined previously.

12.9 The £0.7m of underachieved savings in Corporate Resources mainly relate to the underachievement of the £0.5m planned increase in income from investing in commercial property.

Investment Tracker

13.0. As part of the 2020-21 budget approved by Council £7.8m of time limited investments were approved. It is currently forecast that £5.7m will be incurred in 2020-21, resulting in a £2.0m underspend.

	2020/21 New Investments	Total Savings 2020/21	Forecast Variance 2020/21
Children's Services	2.3	1.0	-1.2
Place	4.4	3.6	-0.8
Corporate Resources	0.2	0.2	0.0
General Fund	1.0	1.0	0.0
Total	7.8	5.7	2.0

13.1 The main under investments include;

13.2 A £1.2m forecast underspend on the £2m Early Help & Prevention investment due to implementation delays resulting from Covid. The programme was originally planned to cover 2020-21 and 2021-22 at a cost of £2m per year (£4m in total), but is now only expected to incur c£0.8m in 2020-21. The programme is now up and running, and the £1.2m underspend will need to be carried forward into 2021-22.

13.3 A £0.9m underspend on the £1m of climate initiatives as many of the staff involved in delivering these schemes have had to focus on Covid-related work. This underspend is due to a £360k underspend on Community Projects, £140k underspend on the plan to install 20mph zones, £220k on Tree for every child and £190k Waste management projects. Work is progressing on these schemes and the £0.9m underspend in 2020-21 will need to be carried forward to complete works in 2021-22.

13.4 A £0.2m underspend on the £0.3m Match funding from the Shipley and Keighley Towns Fund. The Towns Fund work is intended to extend beyond the life of the development of the Town Investment Plans and therefore much of the Council's match funding element of funding hasn't been required yet, so the funding will be required to carry forward into 2021-22.

Reserves

14.1 At 31st March 2021 reserves stand at £236.4m (Council £204.0m, HRA £0.5m and Schools £31.9m). Unallocated reserves stand at £10.3m.

14.2 Net movements in reserves have led to a £0.5m decrease in total reserves from £236.9m at 31st December 2020 to £236.4m as at 31st March 2021

	Closing Balance 2018-19 £m	Closing Balance 2019-20 £m	Opening Balance 2020-21 £m	Net Movement	Balance as at 31 st December 2020 £m
Council reserves	181.6	207.0	207.0	-3.0	204.0
HRA Reserve	0	0	0	0.5	0.5
Schools Delegated budget	27.2	31.9	31.9	0.0	31.9
Total	208.8	238.9	238.9	-2.5	236.4

14.3 The £0.5m net decrease in reserves include:

Releases from reserves;
£0.5m Prevention & Help Reserve
£60k Great Places to grow Old Reserve
£43k VCS Transformation Reserve
£34k Early Help Work Reserve

Transfers to reserves;
£104k Integrated Care

Movement in reserves
£1.145k moved from Schools delegated Budget to a new LA Education Reserve
£101k from SEN Grant Reserves to SEND Inspection Reserve
£655k moved from Transition & Risk Reserve to the Implementation Reserve

Appendix 1 outlines Council and Schools reserves.

14.5 The Council has £15m of General Fund reserves, and £10.3m of unallocated reserves.

14.6 Additionally, some Earmarked reserves could be re-designated if required. These include the £54.9m Financing reserves that resulted from the change in Minimum Revenue Provision policy in 2018-19. Again, should they be used then they will either have to be reimbursed, or otherwise it will cause a budget pressure in future years.

14.7 Similarly, the Council has a reserve that was created to smooth the cost of PFI schools over the life of the contract. In the early years of the contract the Council received an amount from government in excess of the amount required to pay the contractors, however in the later years this is reversed at which point the plan was to draw down from the built up reserve until the end of the contract. The Council can however use these reserves for other means should the need arise. If they were used now, they would however cause a budget problem in future years.

14.8 Other earmarked reserves are also being reviewed to assess the extent to which they could be repurposed, or utilised in 2021/22 to further support post Covid recovery. £6.4m of reserves have been approved to be used to balance the 2021/22 Council budget.

School Balances

15.1 The table below shows the School Reserves (including Schools Contingencies) forecast position as at 31st of March 2021. The forecast is based on information submitted by schools at the end of quarter three.

	Balance 1 st April 2020		Balance 31 st March 2021		Movement	
	Nos	£000	Nos	£000	Nos	£000
Nursery	7	964	7	1,048	0	(84)
Primary	82	7,517	68	7,375	14	142
Secondary	6	(2,108)	6	(2,790)	0	682
Special	3	1,284	3	1,826	0	(542)
Pupil Referral Units (PRU)	3	243	3	217	0	26
Subtotal	101	7,900	87	7,676	14	224
School Contingency		21,987		25,271	0	(3,284)
Other Activities/Closed Schools		890		890	0	0
Total	101	30,777	89	33,837	12	(3,060)

- The school balances reserve is currently forecast to increase by £3.1m in 2020-21. There have been fourteen schools (Cottingley Village Primary, Grove House Primary, Lister Primary, Marshfield Primary, Our Lady & St Brendan's Catholic Primary, St Anthony's Catholic Primary Clayton, St Anthony's Catholic Primary Shipley, St Columba's Catholic Primary, St Cuthbert Catholic Primary, St Francis Catholic Primary, St Joseph's Catholic Primary Bingley, St Joseph's Catholic Primary Bradford, St Williams Catholic Primary and Thackley Primary) that have converted to academy status in 2020-21.
- There are currently three schools (one nursery, one primary and one secondary) forecasting a combined deficit balance of £5.2m. The main concern remains with Hanson Secondary where the deficit balance is forecast to increase from £4.3m at the end of 2019-20 to £5.1m at the end of 2020-21.
- In setting the 2020-21 Schools Budget, £0.915m of the School Contingency balance of £21.987m was allocated to support the overall schools budget from April 2020 with the rest to support future year schools budget.
- The continuing COVID-19 situation and responses are forecast to impact negatively this year on the financial positions of Dedicated Schools Grant (DSG) funded schools and academies and other providers, including early years' providers. The full extent of this impact, and specifically its implications for balances held by maintained schools at the end of 2020-21, will emerge as we move towards financial year end and as the impact of the 3rd national lockdown becomes clearer. School budgets have been (and continue to be) affected by increased and exceptional expenditure as well as by reduced income from private streams. Although there have been additional funds made available from Government, in support of certain additional and exceptional costs, and a small number of schools have been able to access the CJRS (furloughing), it is still anticipated that the COVID-19 situation and responses will have a net negative financial impact on school budgets this year. The financial implication of COVID-19 on DSG funded schools and other providers is a matter that the Schools Forum continues to closely monitor.

Capital Expenditure

16.1 The Council continues to seek to deliver a large capital programme across the District, which will provide improved facilities and infrastructure to support the delivery of the Council Plan.

16.2 The profiled resource position for 2020-21 for the Capital Investment Plan stands at £137.2m. To the end of February there has been total spend of £48.8m, an increase of £6.3m since the end of December 2020. A summary by service is shown below with a detailed monitor in Appendix 2.

Scheme Description	Q3 Re		Re	Spend	Budget	Budget	Budget	Total
	profiled	Changes	profile					
	Budget		Budget	21			onwards	
	2020-21		2020-21					
	£m	£m	£m	£m	£m	£m	£m	£m
Health and Wellbeing	1.6	0	1.6	0.5	4.2	1.5	0	7.3
Children's Services	24.3	-0.1	24.2	14.3	11.2	2.3	0	37.7
Place - Economy & Development Services	14.5	2.0	16.5	4.0	30.6	28.8	14.7	90.6
Place - Planning, Transport & Highways	30.0	0.5	30.5	16.4	65.8	112.0	16.5	224.8
Place – Other	20.9	0.6	21.5	9.5	15.6	14.5	12.5	64.1
Corp Service – Estates & Property Services	13.0	0	13.0	3.9	5.1	0.1	0	18.2
TOTAL – General Fund Services	104.3	3.0	107.3	48.6	132.5	159.2	43.7	442.7
Housing	1.2	0	1.2	0.2	0	0	0	1.2
Reserve Schemes & Contingencies	31.0	-2.3	28.7	0	109.7	109.0	55.8	303.2
Council TOTAL	136.5	0.7	137.2	48.8	242.2	268.2	99.5	747.1

- Overall there has been an increase in the budget of £4.8m to £747.1m. This relates to £4.8m of new schemes. The main ones being £4.4m of new grants for WYCA schemes and £0.2m grants for Sport & Culture.

16.3 Profiling the capital spend between financial years is a key challenge to ensure that the Council borrows at the most cost effective time. Budgets were re-profiled into future years for the Quarter 1 Finance Position Statement. Further work is required to ensure accurate profiling of the capital spend over the next four years. This will be completed as part of the 2021-22 CIP.

Capital Programme 2020-21 Update

16.4 The latest forecast for expenditure for 2020-21 is £79.3m, compared to a revised budget of £137.2m. Spend to the end of February 2020 is £48.8m. A summary by service is shown below with a detailed monitor in Appendix 2

Budget, forecast and spend to date as at 28 February for 2020-21

	Revised	Annual	Variance	Spend	Spend to
	Budget	Spend		28 Feb	date as a %
	2020-21	Forecast		2021	of forecast
	£m	£m	£m	£m	%
Health and Wellbeing	1.6	0.6	-1.0	0.5	83
Children's Services	24.2	16.7	-7.5	14.3	86
Place - Economy & Development	16.5	10.5	-6.0	4.0	38
Place - Planning, Transportation & Highways	30.5	24.8	-5.7	16.4	66
Place – Other	21.5	15.0	-6.5	9.5	63
Corporate Resources – Estates & Property	13.0	9.8	-3.2	3.9	40

TOTAL – General Fund Services	107.3	77.4	-29.9	48.6	63
Housing	1.2	1.0	-0.2	0.2	20
Reserve Schemes & Contingencies	28.7	0.9	-27.8	0	0
TOTAL – Council	137.2	79.3	-57.9	48.8	62

- 16.5 There is a forecast capital programme variance of £57.9m between the budget and the latest expenditure forecast. Covid-19 has caused delays for some major schemes and this has impacted on current schemes progressing and also the development of Reserve Schemes. The variation will be closely monitored and the final outturn position will be highly dependent on schemes both starting and continuing on schedule and delivering to plan. Scheme phasing will continue to be monitored to ensure that it is accurate and realistic and this will be updated as part of the Q1 2021-22 Finance Report.
- 16.6 It should be noted that there are a number of significant elements of the Corporate Property programme, such as the Strategic Acquisitions programme, which are dependent on negotiations with third parties in order to achieve a successful outcome for projects such as land acquisition. Also with reserve schemes there is a high degree of uncertainty to the actual timing of capital spend due to the development of the specific projects. These schemes have not been reviewed by Project Appraisal Group or formally committed in the CIP.

New Capital Schemes

- 16.7 The Project Appraisal Group (PAG) has considered the following capital bids and recommends their approval by Executive for inclusion in the Capital Investment Plan (CIP).

- **Naturalising Bradford Beck** – the project will remove a dilapidated box culvert from a section of Bradford Beck located between Poplars Road and Briggate in Shipley Fields. The box culvert is within Council owned land and in very poor condition. De-culverting a section of Bradford Beck will permanently remove a flooding hazard, contribute to long term improvements in water quality, improving ecology and biodiversity in the river, and increased tree coverage of the target area will increase and provide climate change mitigation capacity.

The project is complimentary to the Bradford-Shipley Route Improvement Scheme. The identified cost of the works is £3.25m and the European Regional Development Fund (ERDF) has approved in principle the award of a £1.625m ERDF grant, which must be fully matched at £1.625m from other funding. The matched Council funding will come from the use of a budget already in the Capital Plan, CS0306a. (Strategic Transport Infrastructure Priorities) pending potential of WYCA Grant funding.

- **Thornton Road / Toller Lane Junction Improvement** –The scheme seeks £0.19m temporary short term funding to secure the purchase of a property that can be successfully acquired by agreement in advance of full scheme funding through the West Yorkshire Transport Fund. The acquisition and

demolition of the property is due to happen between Quarter 1 and 2 of 2021-22. It is proposed that in the short term the cost of this project (advanced land acquisition) is funded by the Council from the existing Capital Plan Scheme CS0306.

Appendix 2 shows the Capital Investment Plan as at 28th February and additional to this the March PAG has considered the following capital bids and recommend their approval by Executive for inclusion in the CIP.

Capital Resources

- 16.8 The capital programme is reviewed on an on-going basis to confirm the capital resources required to finance 2020-21 capital spend are in place and the future years programme is fully funded. Whilst the capital programme remains affordable in 2020-21, a wider review will consider the continued affordability of debt costs in future years in the context of: planned expenditure and pressures in conjunction with the Council priorities; projections on interest rates; and the Council's balance sheet to fund capital spend.
- 16.9 Capital receipts from the sale of fixed assets exceed £2.7m to date and the Council is expected to achieve the target of £3m in capital receipts for the year. It should be noted that over £1.0m of the capital receipts is in ring fenced Housing sales. The Council has received an additional £30.3m in capital grants and contributions so far this year.
- 16.10 £1.8m of loans have matured in July 2020 with an average rate of interest of 9.8%. No further loans are due to mature in 2020-21 and to date no new borrowing has been undertaken.

17.0 RISK MANAGEMENT

- The Financial risks of future known and uncertain liabilities are being addressed through contingencies and provisions outlined in this report.
- The Council's risk register has been provided in Appendix 3.

18.0 LEGAL APPRAISAL

- This report is submitted to the Executive in accordance with the Budget and Policy Framework Procedure rules. There are no other legal implications arising from this report.

19.0 OTHER IMPLICATIONS

20.1 EQUALITY & DIVERSITY

None

21.1 SUSTAINABILITY IMPLICATIONS

None

22.1 GREENHOUSE GAS EMISSIONS IMPACTS

None

23.1 COMMUNITY SAFETY IMPLICATIONS

None

24.1 HUMAN RIGHTS ACT

None

25.0 TRADE UNION

None

26.0 WARD IMPLICATIONS

None

27.0 IMPLICATIONS FOR CORPORATE PARENTING

None

28.0 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

29.0 NOT FOR PUBLICATION DOCUMENTS

None

30.0 RECOMMENDATIONS

That the Executive

30.1 Note the contents of this report

30.2 In light of there being no scheduled meetings of the Executive until June, authority be delegated to the Director of Finance in consultation with the Leader to allocate additional sums of money in relation to containing the outbreak as circumstances require. Funding to derive from Covid related Grants.

30.2 Request that Officers be asked to present proposals for utilising any un-committed Covid Grant funding to invest in the recovery of the District at the next Executive.

30.3 Approve the following capital expenditure schemes as outlined in section 16.7

- £3.25m for the removal of a dilapidated box culvert from a section of Bradford Beck. The scheme is to be funded by ERDF grant and Council match funding from the use of a budget already in the Capital Plan, CS0306a. (Strategic Transport Infrastructure Priorities) pending potential of WYCA Grant funding.
- £0.19m for Thornton Road / Toller Lane Junction Improvements. The scheme seeks temporary short term funding to secure the purchase of properties that can be successfully acquired by agreement in advance of full scheme funding through the West Yorkshire Transport Fund.

31.0 APPENDICES

Appendix 1 Reserves Statement as at 28th February 2021

Appendix 2 Capital Investment Plan

32.0 BACKGROUND DOCUMENTS

- The Council's Revenue Estimates for 2021/22 – updated – Budget Council 18th Feb 2021
- Qtr 3 Finance Position Statement – Executive 2nd Feb 2021
- Qtr 2 Finance Position Statement – Executive 6th November 2020
- Medium Term Financial Strategy update 2021-22 to 2023-24 8th Sept 2020
- Qtr 1 Finance Position Statement 2020-21 – Executive 7th July 2020
- Councils Revenue Estimates for 2020-21 Document R – Budget Council February 20th 2020.

Reserves Statement as at 28th February 2021

Appendix 1

	Opening Balance £000	Movement in 2020-21 £000	Closing Balance £000	Comments
A. Reserves available to support the annual revenue budget				
Unallocated Corporate Reserves	10,300	0	10,300	
Total available Unallocated Corporate Reserves	10,300	0	10,300	
B Corporate Earmarked Reserves to cover specific financial risk or fund specific programmes of work.				
ESIF – STEP	328	0	328	Funding to support young and disadvantaged people into employment
Exempt VAT	2,000	0	2,000	Amount set aside to meet the estimated cost of VAT that the Council would not be able to recover should it exceed its partial exemption limit.
PFI credits reserve	490	0	490	Funding to cover outstanding potential Building Schools for the Future liabilities.
Insurance	1,775	-1,775	0	To mitigate and smooth the impact of any future increases in insurance premiums.
Better Use of Budgets	0	0	0	To cover deferred spend on priority work from 2019-20.
Economic Partnership Reserve	157	0	157	To pump prime initiatives linked to the Council's Producer City programme
Regional Growth Fund	3,741	0	3,741	The Council's revenue match funding for the Regional Growth Fund
Regional Revolving Investment Fund	625	0	625	Money set aside in 2013-14 carried forward to meet the Council's commitment to the Regional Revolving Investment Fund.
Discretionary Social Fund	1,495	0	1,495	To fund a replacement local welfare scheme following the government ending its Local Welfare Assistance grant programme at 31 March 2015.
Transitional and Risk Reserve	12,943	-1,780	11,163	To help fund Transitional work, and cover risks.
Dilapidation & Demolition	946	0	946	At the end of a lease on a building, the Council will be liable for any dilapidations

	Opening Balance £000	Movement in 2020-21 £000	Closing Balance £000	Comments
				of the building. The Council also plans some demolition work.
Match Fund Basic needs Grant	700	0	700	Match funding against capital spend – using capital grants first.
Strategic Site Assembly	609	-300	309	To be moved to Local Plan reserve in 2020
Implementation Reserve	1,108	655	1,763	To fund Projects associated with delivering savings plans.
Insurance Risk	1,893	0	1,893	Reduced Insurance provision, increased reserve.
NDR Volatility Reserve	2,735	-1,000	1,735	Additional S31 grant to offset NDR deficit resulting from govt policy
Council Tax Reserve	575	0	575	To be used in 2018-19
Redundancy Provision	4,696	0	4,696	To provide for the costs of future redundancies
Leeds City Region WYTF	421	0	421	Contribution to WY Transport Fund
Leeds City Region Economic Development	402	0	402	Match fund for urban centre regeneration
Financing Reserve	52,573	0	52,573	MRP policy changed to annuity method. The reserve to be used to fund higher MRP costs in future years.
Financing Reserve 2019/20	1,000	0	1,000	As above.
Markets Compensation	648	0	648	Statutory compensation obligation for terminating tenancies
Finance Works Reserve	94	0	94	Reserve to fund additional project Finance Work including Housing Revenue Account.
ICT Programmes Budget	3,133	0	3,133	To fund future ICT projects
Children Services Investment Fund	1,039	0	1,039	Remainder of £6.5m of one off investment approved as part of 2018-19 budget
S31 Business Rate Grants Reserve	16,854	0	16,854	
Covid 19 funding allocation Reserve	13,011	0	13,011	Remaining Emergency grant from Government – reflects timing issue between receipt and spend
Indexation Pressures Reserves	0	136	136	Reserve to cover any in year costs above the 2% budgeted pay award.
Project Feasibility Reserve	0	1,000	1,000	
Sub Total	125,991	-3,064	122,927	
C. Reserves to support capital investment				
Renewal and replacement	5,137	0	5,137	General resource to fund / support the corporate funded schemes in the Capital Investment Programme. It also

	Opening Balance £000	Movement in 2020-21 £000	Closing Balance £000	Comments
				enables transfer of resources from capital to revenue to fund work associated with business case formation.
Markets	102	300	402	Cumulative Market trading surpluses to be re-invested in maintaining market buildings throughout the district.
Sub total	5,239	300	5,539	
D. Service Earmarked Reserves	33,342	148	33,490	See overpage
E. Revenue Grant Reserves	17,160	-485	16,675	
F General Reserves				
General Fund	15,000	0	15,000	The GF balance acts as a necessary contingency against unforeseen events. The balance at 31st March represents a minimum of 2.5% of the Council's budget requirement in line with council policy and the general advice of External Auditors.
Schools delegated budget	31,922	-1,145	30,777	Represents in the main balances held by schools as part of delegated budget responsibility. These balances are not available for Council use but are balances attributable to individual schools.
LA Education Reserve	0	1,145	1,145	
Sub Total General Fund Reserve & School balances	46,922	0	46,922	
G. HRA Reserves	0	503	503	
Grand total	238,954	-2,598	236,356	

Departmental Earmarked Reserves Statement at 28th February 2021

	Opening Balance £000	Movement in 2020-21 £000	Latest Balance £000	Comments
Adult and Community Services				
Supporting People	64	0	64	Funding to support invest to save projects
Integrated Care	2,049	4	2,053	NHS and Council monies used to support ring fenced projects and integration of health and social care
Great Places to Grow Old	232	-60	172	Funding to cover management and staffing costs linked to the transformation of services for older people.
Care Act Reserve	368	0	368	To support the implementation of the Care Act
Public Health	59	0	59	Help Support Living Well Service implementation
Total Adult and Community Services	2,772	-56	2,716	
Children Services				
BSF Unitary Charge	8,572	0	8,572	These reserves are being built up to ensure that in the future there is sufficient money available to meet the cost of BSF annual contract payments when the PFI grant the Council receives reduces
BSF Unitary Charge Phase 2	6,583	0	6,583	See above
Travel Training Unit	354	0	354	To provide travel training to Children with SEND to encourage independent travel.
Early Help Enabler Support	277	0	277	To help support Early Help programme
Early Help Workforce Development	34	-34	0	To fund time limited Prevention & Early Help Work
Retail Academy (Skills for Employment)	197	0	197	Skills for work
Prevention & Early Help	500	-500	0	To fund time limited Prevention & Early Help Work
SEND Inspection Resource	94	101	195	To provide resource to assist with preparation for inspection.
One Workforce Reserve	910	0	910	Workforce development schemes funded from Leeds City Region business rates pool.
Creative Skills	216	0	216	Workforce development schemes funded from LCR business rates pool.
ICE Advanced Skills	337	0	337	Training for post 16 Children through Industrial Centres of Excellence.
Training Work Programme (Skills for Work)	465	0	465	Skills for Work

	Opening Balance £000	Movement in 2020-21 £000	Latest Balance £000	Comments
Total Children	18,539	-433	18,106	
Department of Place				
Marley & other pitch and gyms	106	0	106	To provide match funding under the terms of grants given to maintain Sports and Leisure venues across the District
City centre regeneration	51	0	51	Delivery of City Centre Growth Zone
Taxi Licensing	419	0	419	Statutory requirement to set aside any taxi licensing surplus when setting future fees.
Theatres Box Office	346	0	346	Work associated with the restoration of St Georges Hall and signage at the Alhambra
Culture Service Transition	76	0	76	To cover costs associated with modernising the service and adopting a different service delivery model.
Torex	10	0	10	To address e-Govt targets and improve service delivery.
Tourism reserve	15	0	15	To develop a new model of volunteer tourism.
Culture Company	73	0	73	Help create a Culture Company
Gym Equipment	133	0	133	To fund replacement gym equipment in Sports Facilities
Museum Restoration	76	0	76	Fund for museum improvement
Council Housing Reserve	502	-502	0	To meet future costs associated with later stages of the affordable housing programme
Housing Development Programme	75	0	75	Fee income generated to be used to subsidise the delivery of projects in future years.
Bradford District Improvement District	9	0	9	Development and enablement costs for establishment of BIDs
HMO Licencing Scheme	468	0	468	A statutory requirement that fees can only be generated and retained within the HMO licencing function.
VCS Transformation Fund	317	-43	274	Developing peer to peer solutions to building capacity within the VCS
Tree & Woodland Planting Fund	76	0	76	District wide Tree & Woodland planting fund as part of Woodland Strategy.
PT&H - Local Plan Reserve	0	300	300	
City Park Sinking Fund	710	0	710	Funding set aside to meet the future maintenance costs of City Park.

	Opening Balance £000	Movement in 2020-21 £000	Latest Balance £000	Comments
European Structural Investment Programme	1,463	0	1,463	Match funding for ESIP
Empty Rates Relief Scheme	500	0	500	Supporting Business Growth
Private Housing Rented Option	200	0	200	Incentives to private landlords.
Homelessness prevention	283	0	283	To fund initiatives to prevent Homelessness.
District Tenants Federation	30	0	30	Funding committed to provide support to District Tenants Federation
Clergy House/Jermyn Court	101	0	101	Set aside for lifetime maintenance costs of Clergy House/Jermyn Court
Cold Weather Calculator	11	0	11	Licence costs over several years
Fresh Start	412	0	412	Housing project focussing on offenders
Complex Needs Project	280	0	280	Project to support hard to place vulnerable homeless people
B&B Emergency Contingency	50	0	50	Contingency for temporary accommodation/B&B expenditure
Ad:venture & community enterprise Reserve	83	0	83	Match funding for a Leeds City Region business support project.
Economic Strategy Reserve	186	0	186	For delivery of the Economic growth strategy.
Bereavement Strategy	176	0	176	Procurement of external specialist support to complete the feasibility stage of the Bereavement Strategy
Housing Development Growth Fund	813	0	813	Approval obtained to roll over unspent monies in recognition of the need to take a strategic and planned approach to stimulating growth, delivery and spend
Housing CPNI Reserve	250	0	250	A statutory requirement that fees can only be generated and retained within the Housing enforcement function.
Well England Reserve	82	0	82	Programme provides a range of initiatives to support Health & Wellbeing in Girdlington, Holme Wood and Keighley.
New Projects (Parks, Open Spaces and Libraries) Reserve	0	700	700	
Waste Services Reserve	1,000	0	1,000	
City of Culture Reserve	400	0	400	

	Opening Balance £000	Movement in 2020-21 £000	Latest Balance £000	Comments
Department of Place	9,782	455	10,237	
Corporate Resources				
Schools Traded HR Reserves	89	0	89	To mitigate the risk of changes in customer base.
Workforce Development	34	0	34	Changing the organisation - vision & values, recruitment & selection, development of managers, performance management, leadership & succession planning.
District Elections	130	205	335	To smooth the cost of District Elections over a four year period.
Non Council Events programme	10	0	10	To support events put on by non-Council.
Community Support and Innovation Fund	302	-23	279	To support community led service provision and investment in initiatives that engage with vulnerable people.
Subsidy Claim	600	0	600	Contingent support set aside to address the fluctuations in the subsidy claims.
Revs & Bens Recovery Costs	211	0	211	Legal fees linked to Council Tax.
Additional cost of projects including legal and 3rd party costs Reserve	27	0	27	Legal and other costs associated with estates projects
ISG over achievement trading reserve	51	0	51	To support ISG
Bradford Learning Network (Broadband)	58	0	58	Balancing reserve related to Schools Broadband Contract
Estates CAT Support	53	0	53	Residual funding for on-going programme promoting and facilitating community asset transfers
Payroll Reserve	100	0	100	To mitigate any reductions in schools trading
Central Admin Estates Security	100	0	100	To cover costs of covering emergency/critical alert requirements
Energy unit	484	0	484	To help smooth effect of price spikes.
Total Corporate Resources	2,249	182	2,431	
Total Service Earmarked Reserves	33,342	148	33,490	

		Q3 Revised 2020-21 Budget	Q4 New Projects	Q4 Revised 2020-21 Budget	Full Year Forecast 2020-21	Spend 28 Feb 21	Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25 & onwards	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
Scheme Description		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0308	Afford Housing Programme 15 -18	979	0	979	979	270	0	0	0	0	1,075	-96	0	979
CS0380	Afford Housing Programme 18-21	0	0	0	0	0	0	0	0	0	0	0	0	0
Total - Housing		1,226	0	1,226	1,044	216	0	0	0	0	1,126	-96	196	1,226
Place - Economy & Development Services														
CS0136	Disabled Housing Facilities Grant	4,098	0	4,098	3,000	2,585	4,000	4,392	2,028	5,753	14,518	0	5,753	20,271
CS0137	Development of Equity Loans	800	0	800	300	280	1,195	1,211	451	0	1,727	0	1,930	3,657
CS0144	Empty Private Sector Homes Strat	1,151	0	1,151	1,151	578	825	831	0	0	0	0	2,807	2,807
CS0299	CPO Monies to be held	0	0	0	0	0	0	0	0	0	0	0	0	0
CS0250	Goitside	0	0	0	0	0	178	0	0	0	0	0	178	178
CS0280	Temp Housing Clergy House	46	0	46	10	6	0	0	0	0	0	0	46	46
CS0496	Town Fund Keighley & Shipley	1,500	0	1,500	1,500	56	0	0	0	0	1,500	0	0	1,500
CS0084	City Park	192	0	192	192	0	0	0	0	0	0	0	192	192
CS0085	City Centre Growth Zone	883	0	883	110	47	600	0	0	0	0	0	1,483	1,483
CS0291	One City Park (fmr Tyrls)	800	580	1,380	1,380	0	10,108	17,445	6,067	0	7,500	15,300	12,200	35,000
CS0228	Canal Road	0	0	0	0	0	100	0	0	0	0	0	100	100
CS0507	Conditioning House & High Point	0	1,500	1,500	1,500	0	2,900	0	0	0	4,400	0	0	4,400
CS0241	Re-use of Fmr College Builds Kghly	356	0	356	20	1	0	0	0	0	0	0	356	356
CS0266	Superconnected Cities	329	0	329	50	0	500	0	0	0	0	0	829	829
CS0446	Staithgate La Enterprise Zone Site Investigation works	13	0	13	0	0	0	0	0	0	13	0	0	13
CS0265	LCR Revolving Econ Invest Fund	658	0	658	0	0	0	0	0	0	658	0	0	658
CS0345	Develop Land at Crag Rd, Shply	43	0	43	43	0	0	0	0	0	0	0	43	43
CS0107	Markets	21	0	21	0	0	0	0	0	0	0	0	21	21
CS0363	Markets Red'mnt - City Cntr	3,001	0	3,001	1,130	500	9,160	4,900	400	0	800	5,824	10,837	17,461
CS0363b	Markets Red'mnt - City Cntr Public Realm	596	0	596	100	0	1,000	0	0	0	0	0	1,596	1,596
Total - Place - Economy & Development Serv		14,487	2,080	16,567	10,486	4,053	30,566	28,779	8,946	5,753	31,116	21,124	38,371	90,611
Place - Planning, Transportation & Highways														
CS0131	Kghly Town Cntr Heritage Initiative	151	0	151	0	0	0	0	0	0	151	0	0	151
CS0178	Ilkley Moor	14	0	14	14	0	0	0	0	0	14	0	0	14
CS0285	Blight Sites	517	0	517	300	1	650	0	0	0	0	0	1,167	1,167
CS0071	Highways S106 Projects	528	0	528	528	31	0	0	0	0	528	0	0	528
CS0372	Countryside S106 Projects	564	0	564	100	5	0	0	0	0	564	0	0	564

		Q3 Revised 2020-21 Budget	Q4 New Projects	Q4 Revised 2020-21 Budget	Full Year Forecast 2020-21	Spend 28 Feb 21	Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25 & onwards	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
	Scheme Description	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0091	Capital Highway Maintenance	4,952	0	4,952	4,952	4,476	0	0	0	0	4,952	0	0	4,952
CS0095	Bridges	201	0	201	201	100	0	0	0	0	201	0	0	201
CS0096	Street Lighting	132	0	132	132	59	0	0	0	0	132	0	0	132
CS0099	Integrated Transport	73	0	73	73	2	0	0	0	0	73	0	0	73
CS0168	Connecting the City (Westfield)	9	0	9	9	19	0	0	0	0	9	0	0	9
CS0172	Saltaire R/about Cong& Safety Works	279	0	279	0	0	0	0	0	0	279	0	0	279
CS0264	Highway to Health	0	0	0	9	108	0	0	0	0	0	0	0	0
CS0282	Highways Strategic Acquisitions	176	0	176	0	0	0	0	0	0	176	0	0	176
CS0289	Local Pinch Point Fund	495	0	495	0	0	0	0	0	0	495	0	0	495
CS0293	West Yorks & York Transport Fund	4,807	0	4,807	4,651	4,957	34,448	93,147	0	0	132,402	0	0	132,402
CS0396	WYTF Corr Imp Projects	2,720	0	2,720	958	466	5,077	3,000	0	0	10,797	0	0	10,797
CS0296	Pothole Funds	3,536	0	3,536	3,536	961	400	0	0	0	3,936	0	0	3,936
CS0306a	Strategic Transport Infrastructure Priorities	780	0	780	0	0	2,000	0	0	0	0	0	2,780	2,780
CS0302	Highways Prop Liab Redn Strat	59	0	59	0	11	0	0	0	0	59	0	0	59
CS0319	Challenge Fund	1,092	0	1,092	1,092	629	800	0	0	0	1,892	0	0	1,892
CS0323	Flood Risk Mgmt	177	0	177	177	270	0	0	0	0	177	0	0	177
CS0329	Damens County Park	106	0	106	0	0	0	0	0	0	0	0	106	106
CS0370	LTP IP3 Safer Roads	29	0	29	29	1	500	0	0	0	529	0	0	529
CS0371	LTP IP3 Public Transport	0	0	0	0	6	0	0	0	0	0	0	0	0
CS0379	NPIF UTMIC	0	0	0	0	0	0	0	0	0	0	0	0	0
CS0386	Cycling & Walking Schemes LTP3	17	0	17	17	0	0	0	0	0	17	0	0	17
CS0414	LTP IP3 Safer Roads	10	0	10	10	16	0	0	0	0	10	0	0	10
CS0398	Bfd City Ctre Townscape Heritage	560	0	560	100	55	845	290	1,000	0	2,445	0	250	2,695
CS0430	Hwys Maint Fund Oct18	382	0	382	382	164	0	0	0	0	382	0	0	382
CS0432	Steeton/Silsden Crossing	90	0	90	90	44	0	0	0	0	90	0	0	90
CS0423	Highways IT upgrade	50	0	50	0	0	0	0	0	0	0	50	0	50
CS0433	Gain Lane / Leeds Rd Jct	29	0	29	29	0	0	0	0	0	29	0	0	29
CS0450	CILS payments	180	0	180	180	172	0	0	0	0	180	0	0	180
CS0453	IP3 Safer Roads 19-20	196	0	196	196	146	0	0	0	0	196	0	0	196
CS0454	Area Comm ITS 19-20	72	0	72	72	142	0	0	0	0	72	0	0	72
CS0434	Smart Street Lighting	670	0	670	2,225	936	14,399	14,852	14,128	1,370	0	45,419	0	45,419
CS0455	IP4 projects	1,389	0	1,389	194	390	1,201	0	0	0	2,590	0	0	2,590
CS0456	WY Integrated UTMIC Centre	432	0	432	432	324	0	0	0	0	432	0	0	432
CS0464	Ben Rhydding Railway Station Car Park	845	0	845	50	28	500	750	0	0	2,095	0	0	2,095
CS0467	Transforming Cities Fund (TCF)	261	0	261	289	686	0	0	0	0	261	0	0	261

	Q3 Revised 2020-21 Budget	Q4 New Projects	Q4 Revised 2020-21 Budget	Full Year Forecast 2020-21	Spend 28 Feb 21	Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25 & onwards	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
Scheme Description	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0340 St George's Hall	33	0	33	120	154	0	0	0	0	0	0	33	33
CS0487 Alhambra Theatre Lift	90	0	90	90	72	0	0	0	0	0	0	90	90
CS0129 Scholemoor Project	0	0	0	40	35	0	0	83	0	0	0	83	83
CS0162 Capital Projects - Recreation	1,346	0	1,346	1,385	490	59	0	0	0	1,405	0	0	1,405
CS0229 Cliffe Castle Restoration	88	0	88	3	3	0	0	0	0	88	0	0	88
CS0347 Park Ave Cricket Ground	0	0	0	0	2	0	0	0	0	0	0	0	0
CS0004 S106 Recreation	100	0	100	80	76	0	0	0	0	100	0	0	100
CS0501 Parks Development Fund	250	0	250	100	0	250	0	0	0	500	0	0	500
CS0367 King George V Playing Fields	200	0	200	0	0	820	0	0	0	700	0	320	1,020
CS0504 Cricket Nets	0	0	0	0	0	190	0	0	0	190	0	0	190
CS0403 Bereavement Strategy	7,086	0	7,086	3,210	1,512	4,750	8,100	3,245	0	0	7,000	16,181	23,181
CS0277 Wyke Community Sport Hub	2,613	0	2,613	300	46	2,665	523	0	0	2,474	0	3,327	5,801
CS0508 Theatres Website	0	0	0	0	0	45	0	0	0	45	0	0	45
CS0245 Doe Park	37	0	37	0	2	0	0	0	0	37	0	0	37
CS0459 Ilkley Lido Tank	374	0	374	874	350	0	0	0	0	0	115	259	374
CS0461 Shipley Gym extension & equipment	163	0	163	163	92	0	0	0	0	0	0	163	163
CS0458 Doe Park Drainage	40	0	40	0	0	0	0	0	0	0	0	40	40
CS0468 Bowling Pool extension	483	0	483	483	29	0	0	0	0	0	433	50	483
CS0356 Sedbergh SFIP	758	0	758	310	83	0	0	0	0	0	0	758	758
CS0354 Squire Lane Sports Facility	0	0	0	0	0	0	2,300	5,400	1,700	0	0	9,400	9,400
CS0482 Marley Replacement Pitch	329	0	329	330	314	0	0	0	0	329	0	0	329
CS0489 Lister Park Playable Spaces	650	0	650	20	11	0	0	0	0	0	0	650	650
CS0498 Libraries IT Infrastructure	50	0	50	50	0	170	0	0	0	0	60	160	220
Total - Dept of Place - Sports & Culture	14,731	0	14,731	7,558	3,269	8,949	10,923	8,728	1,700	5,909	7,608	31,514	45,031

Corp Resources - Estates & Property Services

CS0094 Museum Store	500	0	500	0	0	0	0	0	0	0	0	500	500
CS0333 Argus Chambers / Britannia Hse	689	0	689	0	0	0	0	0	0	0	0	689	689
CS0443 Property Programme 19-20	643	0	643	643	364	0	0	0	0	0	0	643	643
CS0460 Mitre Court CPU Property & Equip	1,690	0	1,690	676	0	0	0	0	0	250	0	1,440	1,690
CS0475 Property Programme 20-21	1,755	0	1,755	1,575	300	525	0	0	0	0	0	2,280	2,280
CS0230 Beechgrove Allotments	0	0	0	148	0	148	0	0	0	148	0	0	148
CS0408 Top of Town - purchase 21 St Johns St	325	0	325	325	0	0	0	0	0	0	0	325	325
CS0050 Carbon Management	544	0	544	531	159	250	0	0	0	0	0	794	794

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Scheme Description	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0420 Electric vehicle charging Infr (Taxi Scheme)	436	0	436	436	150	93	0	0	0	529	0	0	529
CS0495 Bradford LAD1 Scheme	421	0	421	421	0	1,000	0	0	0	1,421	0	0	1,421
CS2000 DDA	50	0	50	50	0	62	59	50	0	0	0	221	221
CS0381 Godwin St	1,559	0	1,559	1,100	734	0	0	0	0	1,559	0	0	1,559
CS0409 Coroner's Court and Accommodation	1,898	122	2,020	1,500	305	1,778	0	0	0	0	0	3,798	3,798
CS0383 Jacobs Well demolition	87	-82	5	5	5	0	0	0	0	0	0	5	5
CS0427 Coroner's Equipment	285	-40	245	245	245	0	0	0	0	0	0	245	245
CS0457 Simpson Green - roof	41	0	41	23	25	0	0	0	0	0	0	41	41
CS0445 Core IT Infrastructure	2,064	0	2,064	2,064	1,617	1,194	0	0	0	64	0	3,194	3,258
CS0505 ISG new Equipment	0	5	5	0	0	15	0	0	0	0	0	20	20
Total Corp Resources – Estates & Property Services	12,987	5	12,992	9,742	3,903	5,065	59	50	0	3,971	0	14,195	18,166

Reserve Schemes & Contingencies

CS0395z General Contingency	429	-20	409	429	0	1,000	1,000	1,000	0	0	0	3,409	3,409
CS0397z Property Programme	0	0	0	0	0	2,000	2,000	2,000	0	0	0	6,000	6,000
CS0399z Strategic Acquisition	13,460	0	13,460	0	0	10,000	10,000	10,000	0	0	43,460	0	43,460
CS0400z Keighley One Public Sector Est	500	0	500	0	0	4,000	9,500	4,000	0	0	18,000	0	18,000
CS0402z Canal Road Land Assembly	0	0	0	0	0	450	0	0	0	0	0	450	450
CS0401z Depots	0	0	0	0	0	3,000	0	0	0	0	0	3,000	3,000
2018-19 Schemes													
CS0404z Sports Pitches	0	0	0	0	0	1,068	4,248	4,250	0	2,400	0	7,166	9,566
CS0404zb Playgrounds	85	0	85	0	0	2,900	2,750	0	0	1,385	0	4,350	5,735
CS0405z City Hall / RFL	0	0	0	0	0	4,000	5,000	3,000	0	2,000	5,000	5,000	12,000
CS0407z Affordable Housing	500	0	500	0	0	2,000	8,000	10,724	8,000	14,430	14,794	0	29,224
CS0408z Top of town	0	0	0	0	0	0	2,675	0	0	0	0	2,675	2,675
CS0381z Godwin St (fmr Odeon)	4,000	0	4,000	0	0	5,500	2,000	0	0	0	11,500	0	11,500
2020-21 Schemes													
CS0060z Vehicles	0	0	0	0	0	0	0	3,000	0	0	3,000	0	3,000
CS0291z One City park	0	0	0	0	0	0	0	0	0	0	0	0	0
CS0060zb Electric vehicles/ New street cleansing	1,804	0	1,804	0	0	0	0	0	0	0	1,804	0	1,804
CS0472z District Heating	250	0	250	0	0	250	4,752	6,702	2,361	6,459	2,871	4,985	14,315
CS0473z Renewable Energy (Solar Farm)	500	0	500	0	0	3,000	1,500	0	0	2,000	3,000	0	5,000
CS0476z Additional Building controls	250	0	250	0	0	1,000	500	750	0	0	0	2,500	2,500
CS0477z CCTV	500	-500	0	0	0	0	0	0	0	0	0	0	0
CS0474z Transforming cities fund	2,250	0	2,250	0	0	33,000	30,750	0	0	66,000	0	0	66,000
CS0480z Flood Alleviation	200	0	200	0	0	0	0	0	0	200	0	0	200

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Scheme Description		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0481z	City Centre Regeneration Fund	500	0	500	0	0	9,000	0	0	0	0	9,500	0	9,500
CS0471z	Clean Air Zone	2,943	0	2,943	0	0	26,026	24,400	0	0	53,369	0	0	53,369
CS0445z	Core IT Infrastructure 20-21	0	0	0	0	0	506	0	0	0	0	0	506	506
CS0484z	New Reserve	1,000	0	1,000	500	0	1,000	0	0	0	0	0	2,000	2,000
CS0485z	Alternative Fuel Centre	1,813	-1,813	0	0	0	0	0	0	0	0	0	0	0
Total - Reserve Schemes & Contingencies		30,984	-2,333	28,651	929	0	109,700	109,075	45,426	10,361	148,243	112,929	42,041	303,213
TOTAL - All Services		136,532	690	137,222	79,342	48,855	242,172	268,219	78,358	21,114	400,042	203,110	143,933	747,085