

Report of the Strategic Director of Children's Services to the meeting of Executive Committee to be held on 4 February 2020

Subject:

AW

**Proposed Reduction of Published Admission Number at Carrwood and Low Ash
Primary Schools**

Summary statement:

This report asks the Executive to:

Approve the reduction of the published admission number at:

- Carrwood Primary School from 60 to 30 from 1 September 2021
- Low Ash Primary School from 90 to 60 from 1 September 2021

Mark Douglas
Strategic Director, Children's Services

Portfolio:

Education, Employment and Skills

Report Contact: Marium Haque
Deputy Director, Children's Services
Phone: (01274) 431078
E-mail: Marium.Haque@bradford.gov.uk

Overview & Scrutiny Area:

Children's Services

1. SUMMARY

This report asks the Executive to:

Approve the reduction of the published admission number at:

- Carrwood Primary School from 60 to 30 from 1 September 2021
- Low Ash Primary School from 90 to 60 from 1 September 2021

2 BACKGROUND

- 2.1.1 When planning primary school places in Bradford, the District is split into 26 primary school planning areas.
- 2.1.2 The School Admissions Code requires that all admission authorities consult where they propose to reduce a Published Admission Number (PAN).
- 2.1.3 Whilst there are still small areas of population growth, overall across the Bradford District, there is a decrease in the number of younger children registered with the NHS. This has led to a high level of surplus places in some primary school planning areas.
- 2.1.4 Recent information published by the Office of National Statistics (ONS) shows that the number of births in 2018 was the lowest recorded both nationally and in Bradford, since 2005.

2.2 Proposal to reduce the Published Admission Number at Carrwood Primary School:

- 2.2.1 Carrwood Primary School is situated in the South East 1 planning area. The population growth in Bradford over the last decade increased pressure on primary school places, resulting in a large-scale expansion programme to meet the growth in demand. Carrwood Primary School permanently increased Published Admission Number (PAN) in reception from 30 to 60 in September 2011. This moved up through the school each year until all year groups had a PAN of 60 in 2017. The net capacity for the building is 420, made up of 60 places in each year from reception to year 6.
- 2.2.2 Since 2016, Carrwood has admitted a significantly lower number of pupils into reception than the number of places available.
- 2.2.3 Funding received by schools is directly related to the number of pupils attending the school. Too many vacancies mean that schools do not receive the maximum possible revenue.
- 2.2.4 Data received from the NHS shows that the number of younger children living in this area who will require a school place in the coming years is lower than the number of school places available. Recent information published by the Office of National Statistics (ONS) shows that the number of births in 2018 was the lowest recorded both nationally and in Bradford since 2005.

2.2.5 There are currently 470 reception places available in the South East 1 planning area. Forecasts show that the numbers of places required in the next four years are:

2020/21: 380

2021/22: 388

2022/23: 369

2023/24: 369

2.2.6 A housing development of 270 dwellings is currently under construction across the border in the Leeds part of Tyersal, in very close proximity to Carrwood Primary School. As required by the Department for Education (DfE), a calculation has been made for the possible additional children who could come to live in this development and these additional children are included in the above forecast.

2.3 Proposal to reduce the Published Admission Number at Low Ash Primary School:

2.3.1 Low Ash Primary School is situated in the Shipley 1 planning area. The population growth in Bradford over the last decade increased pressure on primary school places, resulting in a large-scale expansion programme to meet the growth in demand. Following consultation in autumn 2017, the Council's Executive Committee agreed that the Published Admission Number (PAN) at Low Ash Primary School would increase from 60 to 90 from September 2019.

2.3.2 A main factor presented in that proposal, was the significant number of approved and proposed housing developments within a reasonable distance of Low Ash Primary School. These developments were expected to significantly increase the number of children requiring a school place. However, the proposed housing developments which were expected to increase the demand on school places have not yet begun construction and are not expected to be occupied for a number of years.

2.3.3 Forecasts showed that there were sufficient school places in the neighbouring planning areas to meet demand for reception places in September 2019, and it was recognised that to increase the PAN at Low Ash could be detrimental to other local primary schools.

2.3.4 A referral was sent to the Office of the Schools Adjudicator in April 2019 to request variation to the PAN from 90 to 60 for September 2019. However, this request was not approved as the Schools Adjudicator determined that the potential effect on other schools was "not sufficient reason to deny the parental preferences made" at that time.

2.3.5 A further referral was sent to the Office of the Schools Adjudicator in June 2019 to request a variation to the PAN from 90 to 60 for September 2020. This request was approved and therefore 60 pupils will be allocated to start at Low Ash Primary School in September 2020.

- 2.3.6 The current published forecast for Shipley 1 planning area, based on the previously approved PAN for the area of 200, indicate that the number of places required for reception for the next four years will be below the PAN for the area, leaving surplus places in some schools:
- 2020/21: 181
 - 2021/22: 173
 - 2022/23: 162
 - 2023/24: 162
- 2.3.7 The draft forecast for Shipley 1 planning area, based on the proposed planning area PAN of 170, also indicate that the number of places required for reception for the next four years will be below the PAN for the area, leaving a smaller number of surplus places in some schools:
- 2020/21: 160
 - 2021/22: 151
 - 2022/23: 149
 - 2023/24: 149
- 2.3.8 The Council's proposal to reduce the PAN at Low Ash should limit the number of available places in neighbouring schools and enable the schools to operate more efficiently and cost effectively.
- 2.3.9 Due to the lower numbers of younger children registered with the NHS who will require a school place in the coming years, the Council expects that there will be sufficient school places available for local children if the PAN at Low Ash is reduced.

3. OTHER CONSIDERATIONS

3.1 Consultation to reduce the PAN at Carrwood Primary School:

- 3.1.1 In line with the School Admissions Code, consultation to reduce the PAN at Carrwood Primary School from 60 to 30 from 1 September 2021 was carried out between 21 November 2019 and 16 January 2020. A sample consultation letter can be seen in Appendix A.
- 3.1.2 The list of those consulted is shown in Appendix C. Details of the consultation were placed on the Council's website and on Bradford Schools Online and the school website.
- 3.1.3 A total of 3 responses were received; see comments and summary in Appendix D. The respondents agree with the proposal to reduce the PAN at Carrwood. The forecasted number of places required in the South East 1 planning area is significantly lower than the number of places currently available at schools in this area. The forecast shows that even with a reduction of PAN at Carrwood Primary School, there will still be sufficient places available to meet demand. If however there is an increase in demand that cannot be met by other schools in the area, a bulge class may be admitted to Carrwood Primary School utilising existing space within the school building.

3.2 Consultation to reduce the PAN at Low Ash Primary School:

- 3.2.1 In line with the School Admissions Code, consultation to reduce the PAN at Low Ash Primary School from 90 to 60 from 1 September 2021 was carried out between 7 November 2019 and 17 December 2019. A sample consultation letter can be seen in Appendix B.
- 3.2.2 The list of those consulted is shown in Appendix C. Details of the consultation were placed on the Council's website and on Bradford Schools Online and the school website.
- 3.2.3 A total of 3 responses were received; see comments and summary in Appendix E. The respondents agree with the proposal to reduce the PAN at Low Ash. One respondent agrees that by reducing the PAN at Low Ash this will allow the number of pupils at other local schools to remain at a more financially viable level, which is in the interest of future sustainability.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Schools receive funding through the Fair Funding Formula which allocates funding to schools based on the number of pupils attending the school.
- 4.2 Bradford Council believes that reducing the PAN at Carrwood Primary School will assist the school to provide stability in their long-term planning and allow them to deliver high quality educational outcomes for the pupils currently on roll.
- 4.3 Bradford Council believes that reducing the PAN at Low Ash Primary School will assist local schools to provide stability in their long-term planning and allow them to deliver high quality educational outcomes for the pupils currently on roll.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks with the reduction in PAN at Carrwood Primary School; there is still forecast to be enough school places available within the South East 1 and neighbouring planning areas.
- 5.2 There are no significant risks with the reduction in Pan at Low Ash Primary School; there is still forecast to be enough school places available within the Shipley 1 and neighbouring planning areas.

6. LEGAL APPRAISAL

- 6.1 In accordance with the School Admissions Code 2014, when changes are proposed to admission arrangements for entry in September 2021, the admissions authority must consult on those arrangements. Consultation must be for a minimum of 6 weeks and must take place between 1 October and 31 January of the school year before those arrangements are to apply. If no changes are made to admission arrangements, they must be consulted on at least once every seven years.

6.2 All Admission Authorities must consult in accordance with paragraph 1.42 of the School Admissions Code where they propose to lower a school's PAN.

6.3 Under section 14 of the Education Act 1996, the Local Authority has a statutory duty to provide sufficient school places for all pupils in its area.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Admission arrangements must not discriminate directly or indirectly against any group or individual.

Equality Impact Assessment completed 6 January 2020 see Appendix F

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

The proposals would not impact on greenhouse gas emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

There are no community safety implications from this report.

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from this report.

7.6 TRADE UNION

Trade Unions have been informed of the proposal to reduce the PAN at Carrwood and Low Ash Primary Schools.

7.7 WARD IMPLICATIONS

Ward Councillors have been consulted about the proposed change to the PAN at both Carrwood and Low Ash Primary Schools.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

N/A

7.9 IMPLICATIONS FOR CORPORATE PARENTING

As required by the School Admissions Code, Looked After Children are given the highest priority when allocating school places. Therefore no implications arising from the proposed reduction of PAN for the provision of places for Looked After Children.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

General Data Protection Regulation principles relating to individuals' data and rights under the Data Protection Act 2018 will be respected. Privacy implications arising from this proposal have been addressed by anonymising consultees' personal information together with any information which may enable them to be identified from their responses and the summary of their responses.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

Considering the results of the consultation, the Executive can decide to:

9.1 Carrwood Primary School

- a) Approve the reduction of Published Admission Number (PAN) at Carrwood Primary School from 60 to 30 from 1 September 2021
- or**
- b) Retain the existing PAN of 60 at Carrwood Primary School.

9.2 Carrwood Primary School

- a) Approve the reduction of Published Admission Number (PAN) at Low Ash Primary School from 90 to 60 from 1 September 2021
- or**
- b) Retain the existing PAN of 90 at Low Ash Primary School.

10. RECOMMENDATIONS

- 10.1 That the Executive approve the proposal to reduce the Published Admission Number (PAN) at Carrwood Primary School from 60 to 30 from 1 September 2021.
- 10.2 That the Executive approve the proposal to reduce the Published Admission Number (PAN) at Low Ash Primary School from 90 to 60 from 1 September 2021.

11. APPENDICES

Appendix A: Sample consultation letter for reduction of PAN at Carrwood Primary School

Appendix B: Sample consultation letter for reduction of PAN at Low Ash Primary School

Appendix C: List of Consultees

Appendix D: Summary and all responses received for Carrwood consultation

Appendix E: Summary and all responses received for Low Ash consultation

Appendix F: Equality Impact Assessment Form

12. BACKGROUND DOCUMENTS

School Admissions Code 2014



Department of Children's Services

Intelligence & Sufficiency Service
 Margaret McMillan Tower
 Princes Way
 Bradford
 BD1 1NN

Tel: (01274) 439207

Fax: (01274) 320003

Email: Claire.Marshall-Swales@bradford.gov.uk

Date: 21 November 2019

Parents/Carers of Carrwood Primary School Pupils

Dear Parents/Carers

Statutory consultation on the proposed reduction in Published Admission Number for Carrwood Primary School for the 2021/22 academic year

The current Published Admission Number (PAN) at Carrwood Primary School is 60. This means that the number of children admitted to the school in reception each year is a maximum of 60.

When planning primary school places in Bradford, the District is split into 26 primary school planning areas. Carrwood Primary School sits in the South East 1 planning area.

The population growth in Bradford over the last decade increased pressure on primary school places, resulting in a large-scale expansion programme to meet the growth in demand. Due to the anticipated increase in demand in the South East 1 planning area, Carrwood Primary School permanently increased PAN in reception from 30 to 60 in September 2011. This moved up through the school each year until all year groups had a PAN of 60 in 2017. The net capacity for the building is 420, made up of 60 places in each year from reception to year 6.

In addition to Carrwood, a number of PAN increases were implemented at schools in South East 1 in 2011:

Knowleswood increased from 45 to 60

Newhall Park increased from 45 to 60

Ryecroft increased from 30 to 60

St Columba's increased from 45 to 50

The overall PAN for the planning area increased from 375 to 470 in September 2011.

Since 2016, Carrwood has admitted a significantly lower number of pupils into reception than the number of spaces available. The numbers recorded in the schools January Census is shown below:

2016/17: 32

2017/18: 39

2018/19: 37

In September 2019, 41 children started reception at Carrwood. Across the South East 1 planning area, there were 470 reception places available with the total number of places allocated at National Offer Day being 382.

Whilst there are still small areas of population growth, overall across the Bradford District, there is a decrease in the number of younger children registered with the NHS. This has led to a high level of surplus places in some of the primary school planning areas including South East 1, where Carrwood Primary School is situated. Recent information published by the Office of National Statistics (ONS) shows that the number of births in 2018 was the lowest recorded both nationally and in Bradford, since 2005; therefore the Council does not anticipate that the numbers of children requiring school places in the South East 1 planning area will increase significantly in the near future.

Current published forecasts indicate that the number of reception places required for reception for the next four intake years are:

2020/21: 390
2021/22: 388
2022/23: 369
2023/24: 369

A housing development of 270 dwellings is currently under construction across the border in the Leeds part of Tyersal, in very close proximity to Carrwood Primary School. As required by the Department for Education (DfE), a calculation has been made for the possible additional children that could come to live in this development and these additional children have been included in this forecast.

The School Admissions Code requires that all admission authorities consult where they propose to reduce a PAN. Bradford Council, as the Admission Authority, is therefore seeking representations on the proposed change to the PAN for Carrwood Primary School in the South East 1 planning area.

In accordance with the School Admissions Code (2014), the Council is consulting with key stakeholders, including;

- Carrwood Primary School – Head/Governing Body/ Staff
- Parents/carers of current pupils and prospective parents of pupils
- All other Admission Authorities within the District
- Neighbouring Local Authorities
- Councillors and MPs
- Trade Unions
- Anyone else who has an interest in the proposed changes

A copy has been sent to the Schools Adjudicator

The school will be asked to publish the proposal on their website.

This consultation will run for six weeks from 21 November 2019 – 16 January 2020, after which time any representations received will be considered and a report taken to the Council's Executive Committee for a decision to be made on the PAN for Carrwood Primary School.

Specific Proposal

Bradford Council proposes to reduce the PAN at Carrwood Primary School from 60 to 30 from September 2021.

This means that the maximum number of pupils intended to be admitted in Reception in 2021, and all subsequent Reception cohorts, will be 30. For children who already have a place at the school in other year groups there will be no change.

Factors that have been considered by the Council when deciding to consult on this proposal include:

- A large portion of funding received by schools is directly related to the number of pupils attending the school. Too many vacancies mean that schools will not receive the maximum possible revenue. Therefore the Council is proposing to reduce the number of available places to enable the school to operate more efficiently and cost effectively.
- The school is located in South East 1 planning area where there continues to be a falling demand for primary school places, resulting in a significant surplus across the area. This has meant that the reception class has not filled in the last three years.
- The total number of pupils from reception to Year 6 recorded by the school on the October 2019 census is 379 and is well below the current PAN of 420
- Due to the lower numbers of younger children registered with the NHS who will require a school place in the coming years, the Council expects that there will be sufficient school places available for local children if the PAN is reduced. If agreed, the overall PAN for the South East 1 planning area will be 440 from 2021.

Carrwood Primary School Governors and Bradford Council believe that reducing the PAN will assist the school to provide stability in their long-term planning and allow them to deliver high quality educational outcomes for the pupils currently on roll. The reduction in PAN will ensure that an appropriate number of places are provided for future pupils, in line with forecasts.

Any representations should be made on the attached form and forwarded to Claire Marshall-Swales at the above address, or by email to educationconsultation@bradford.gov.uk quoting Carrwood Primary School. Alternatively, representations can be made on the Bradford Council [consultation website](#) under current consultations.

Yours Sincerely



Claire Marshall-Swales
Senior Provision and Places Officer

Response form

Please complete details and return to:

Claire Marshall-Swales

Senior Provision and Places Officer, Intelligence & Sufficiency Service,

7th Floor, Margaret McMillan Tower, Princes Way, Bradford BD1 1NN by 16 January 2020 at the very latest

Consultation on the reduction of the Published Admission Number of Carrwood Primary School

Name (optional)

Full postcode of your home address *eg BD1 1NN*

Please indicate in which capacity you are responding to this consultation:

- Parent/carer
- Member of school staff
- School Governor at Carrwood Primary
- School Governor at another school
- Local Councillor
- Member of the Local Community
- Parent of a younger child, not yet attending a primary school
- Other

If other please give details

Please indicate your response to this consultation below

- I agree with the proposal to reduce the admission number at Carrwood Primary School from 60 to 30
- I disagree with the proposal and think the admission number should remain at 60

Please use this space to give reasons for your response

Department of Children's Services

Intelligence & Sufficiency Service

Margaret McMillan Tower

Princes Way

Bradford

BD1 1NN

Tel: (01274) 439207



Parents/Carers of Low Ash Primary School Pupils

Fax: (01274) 320003

Email: Claire.Marshall-Swales@bradford.gov.uk

Date: 7 November 2019

Dear Parents/Carers,

Statutory consultation on the proposed reduction in Published Admission Number for Low Ash Primary School for the 2021/22 academic year

Background

The population growth in Bradford over the last decade increased pressure on primary school places, resulting in a large-scale expansion programme to meet the growth in demand.

Following consultation which was held from 8 September 2017 to 20 October 2017, the Council's Executive Committee agreed that the Published Admission Number (PAN) at Low Ash Primary School would increase from 60 to 90 from September 2019. A main factor presented in that proposal, was the significant number of approved and proposed housing developments within a reasonable distance of Low Ash Primary School. These developments were expected to significantly increase the number of children requiring a school place. The PAN of 90 at Low Ash was determined in March 2018 as part of the admission arrangements for 2019.

However, the proposed housing developments which were expected to increase the demand on school places have not yet begun construction and are not expected to be occupied for a number of years. Forecasts showed that there were sufficient school places in the neighbouring planning areas to meet demand for reception places in September 2019, and it was recognised that to increase the PAN at Low Ash could be detrimental to other local primary schools.

A referral was sent to the Office of the Schools Adjudicator in April 2019 to request a variation to the PAN from 90 to 60 for September 2019. However, this request was not approved as the Schools Adjudicator determined that the potential effect on other schools was "not sufficient reason to deny the parental preferences made" at that time.

Whilst there are still small areas of population growth, overall across the Bradford District, there is a decrease in the number of younger children registered with the NHS. This has led to a high level of surplus places in some of the primary school planning areas. Recent information published by the Office of National Statistics (ONS) shows that the number of births in 2018 was the lowest recorded both nationally and in Bradford, since 2005; therefore the Council does not anticipate that the numbers of children requiring school places across the District will increase significantly in the near future.

A further referral was sent to the Office of the Schools Adjudicator in June 2019 to request a variation to the PAN from 90 to 60 for September 2020. This request was approved and therefore 60 pupils will be allocated to start at Low Ash Primary School in September 2020.



When planning primary school places in Bradford, the District is split into 26 primary school planning areas. Low Ash Primary School sits in the Shipley 1 planning area, along with Christ Church CE Primary Academy, High Crags Primary Leadership Academy and St Anthony's Catholic Primary School. The PAN for Shipley 1 for 2020 is 170.

Current published forecasts based on the previously approved PAN of 200, indicate that the number of reception places required for reception for the next four intake years will be below the PAN for the area, leaving surplus places in some schools:

2020/21: 181
 2021/22: 173
 2022/23: 162
 2023/24: 162

Draft forecast based on a PAN of 170 shows the following places will be required:

2020/21: 160
 2021/22: 151
 2022/23: 149
 2023/24: 149

These figures indicate that even with a PAN reduction at Low Ash Primary school there will be surplus places in reception in the coming years.

The School Admissions Code requires that all admission authorities consult where they propose to reduce a PAN. Bradford Council, as the Admission Authority, is therefore seeking representations on the proposed change to the PAN for Low Ash Primary School in the Shipley 1 planning area.

In accordance with the School Admissions Code (2014), the Council is consulting with key stakeholders, including;

- Low Ash Primary School – Head/Governing Body/ Staff
- Parents/carers of current pupils and prospective parents of pupils
- All other Admission Authorities within the District
- Neighbouring Local Authorities
- Councillors and MPs
- Trade Unions
- Anyone else who has an interest in the proposed changes

A copy has been sent to the Schools Adjudicator.

The school has been asked to publish the proposal on their website and include details in their newsletter.

This consultation will run for six weeks from Tuesday 5 November 2019 to Tuesday 17 December 2019, after which time any representations received will be considered and a report taken to the Council's Executive Committee for a decision to be made on the PAN for Low Ash Primary School.

Specific Proposal



Bradford Council proposes to reduce the PAN at Low Ash Primary School from 90 to 60 from September 2021.

This means that the maximum number of pupils intended to be admitted in Reception in 2021, and subsequent Reception cohorts, will be 60. For children who already have a place at the school in other year groups there will be no change.

Factors that have been considered by the Council when deciding to consult on this proposal include:

- A large portion of funding received by schools is directly related to the number of pupils attending the school. Too many vacancies mean that schools will not receive the maximum possible revenue. The Council's proposal to reduce the PAN at Low Ash should limit the number of available places in neighbouring schools to enable the school to operate more efficiently and cost effectively.
- Due to the lower numbers of younger children registered with the NHS who will require a school place in the coming years, the Council expects that there will be sufficient school places available for local children if the PAN is reduced. If agreed, the overall PAN for the Shipley 1 planning area will be 170 from 2021.

Bradford Council believes that reducing the PAN will assist local schools to provide stability in their long-term planning and allow them to deliver high quality educational outcomes for the pupils currently on roll. The reduction in PAN will ensure that an appropriate number of places are provided for future pupils, in line with forecasts.

Any representations should be made on the attached response form and forwarded to Claire Marshall-Swales at the address listed, or by email to educationconsultation@bradford.gov.uk quoting Low Ash Primary School: PAN reduction consultation. Alternatively, representations can be made on the Bradford Council [consultation website](#) under current consultations.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'C Marshall-Swales'.

Claire Marshall-Swales
Senior Provision and Places Officer
Intelligence & Sufficiency Service

Response form

Please complete details and return to:

Claire Marshall-Swales
Senior Provision and Places Officer, Intelligence & Sufficiency Service,
7th Floor, Margaret McMillan Tower, Princes Way, Bradford BD1 1NN by 17
December 2019 at the very latest

Consultation on the reduction of the Published Admission Number of Low Ash Primary School

Name (optional)

Full postcode of your home address *eg BD1 1NN*

Please indicate in which capacity you are responding to this consultation:

- Parent/carer
- Member of school staff
- School Governor at Low Ash Primary School
- School Governor at another school
- Local Councillor
- Member of the Local Community
- Parent of a younger child, not yet attending a primary school
- Other (please give details below):

Please indicate your response to this consultation below

- I agree with the proposal to reduce the admission number at Low Ash Primary School from 90 to 60
- I disagree with the proposal and think the admission number should remain at 90

Please use this space to give reasons for your response

List of Consultees

Director/ADs Children's Services
All Councillors
All Neighbourhood Forums
All Schools
Education and Learning (Formerly Bradford Achievement Service)
Bradford Youth Service
Catholic Diocese
CE Diocese
Children's Services Managers
Council for Mosques
Head / Chair of Governors
Media
MPs
Muslim Association
Parents/Carers
Parish Councils
Playgroups and other Early Years providers
Private/Independent schools
School Staff
Unions
Wider public audience: Bradford Schools Online (BSO), Bradford Council Website, School Website

Summary and all responses to consultation on reducing PAN at Carrwood Primary School

Consultation was open between 21 November 2019 and 16 January 2020.

A total of 3 responses were received.

Breakdown of responses:

Group	Agree	Disagree	Other	Total
Parent / Carer				
Staff member	2			2
Carrwood Primary School Governor				
Other School Governor				
Local Councillor				
Member of Local Community				
Parent of younger child	1			1
Other/Unknown				
Total	3	0	0	3

Responses agreeing with the proposal to reduce the PAN:

- With fewer children in each class teachers should be able to spend more 1-1 time with each child.

Responses disagreeing with the proposal to reduce the PAN:

None received

Summary and all responses to consultation on reducing PAN at Low Ash Primary School

Consultation was open between 5 November 2019 and 17 December 2019.

A total of 3 responses were received.

Breakdown of responses:

Group	Agree	Disagree	Other	Total
Parent / Carer				
Staff member	1			1
Low Ash Primary School Governor				
Other School Governor				
Local Councillor				
Member of Local Community				
Parent of younger child				
Other/Unknown	2			2
Total	3	0	0	3

Responses agreeing with the proposal to reduce the PAN:

- I agree with the reduction of PAN to 60 based on statistical information provided. I believe this reduction will also allow numbers of other local schools to remain at a more financially viable level in the interests of future sustainability.
- I can confirm that Leeds City Council have no objection to this proposal.

Responses disagreeing with the proposal to reduce the PAN:

None received

Equality Impact Assessment Form

Reference –

Department	Intelligence & Sufficiency Service	Version no	1
Assessed by	Claire Marshall-Swales	Date created	06/01/2020
Approved by	Marium Haque	Date approved	
Updated by		Date updated	
Final approval		Date signed off	

The Equality Act 2010 requires the Council to have due regard to the need to

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and
- foster good relations between different groups

1 Section 1: What is being assessed?

1.1 Name of proposal to be assessed.

Proposed Reduction for Published Admission Number at Low Ash and Carrwood Primary Schools

1.2 Describe the proposal under assessment and what change it would result in if implemented.

1.2.1 Low Ash

Consultation has been carried out to seek views on the proposal to reduce the Published Admission Number (PAN) at Low Ash Primary School from 90 to 60 from 1 September 2021.

1.2.2 Carrwood

Consultation has been carried out to seek views on the proposal to reduce the Published Admission Number (PAN) at Carrwood Primary School from 90 to 60 from 1 September 2021.

2 Section 2: What the impact of the proposal is likely to be

2.1 Will this proposal advance equality of opportunity for people who share a protected characteristic and/or foster good relations between people who share a protected characteristic and those that do not? If yes, please explain further.

N/A

2.2 Will this proposal have a positive impact and help to eliminate discrimination and harassment against, or the victimisation of people who share a protected characteristic? If yes, please explain further.

N/A

2.3 Will this proposal potentially have a negative or disproportionate impact on people who share a protected characteristic? If yes, please explain further.

N/A

2.4 Please indicate the level of negative impact on each of the protected characteristics?

(Please indicate high (H), medium (M), low (L), no effect (N) for each)

Protected Characteristics:	Impact (H, M, L, N)
Age	N
Disability	N
Gender reassignment	N
Race	N
Religion/Belief	N
Pregnancy and maternity	N
Sexual Orientation	N
Sex	N
Marriage and civil partnership	N
Additional Consideration:	
Low income/low wage	N

2.5 How could the disproportionate negative impacts be mitigated or eliminated?
(Note: Legislation and best practice require mitigations to be considered, but need only be put in place if it is possible.)

N/A

3 Section 3: Dependencies from other proposals

3.1 Please consider which other services would need to know about your proposal and the impacts you have identified. Identify below which services you have consulted, and any consequent additional equality impacts that have been identified.

N/A

4 Section 4: What evidence you have used?

4.1 What evidence do you hold to back up this assessment?

Admission arrangements must not discriminate directly or indirectly against any group or individual.

4.2 Do you need further evidence?

No

5 Section 5: Consultation Feedback

5.1 Results from any previous consultations prior to the proposal development.

None

5.2 The departmental feedback you provided on the previous consultation (as at 5.1).

N/A

5.3 Feedback from current consultation following the proposal development (e.g. following approval by Executive for budget consultation).

N/A

5.4 Your departmental response to the feedback on the current consultation (as at 5.3) – include any changes made to the proposal as a result of the feedback.

N/A