<u>Instructions for Completing the Lung Health Check Questionnaire</u>

<u>Do not alter or enter data in red shaded areas – they will self-populate from the calculator</u>

Data Item	How to complete
WY&H CA Unique Identifier	Enter SystmOne Patient ID number
Research Consent	Ask the patient if they are happy for anonymised data to be shared with other healthcare professionals for research and analysis purposes? Answer: Enter Y or N
Data sharing consent	Ask the patient if they are happy for their data to be shared with other healthcare professionals connected with the lung health screening programme? Answer: Enter Y or N
Time	Enter Appointment time in the format HH:MM (24 hour clock) Enter Arrival time in the format HH:MM (24 hour clock) Enter Start time of the LHC in the format HH:MM (24 hour clock)
Patient demographics	Enter the patient demographics from SystmOne, and check them with the patient. Note any inaccuracies to be amended in SystmOne.
Education	Ask the patient the highest level to which they were educated? Enter the appropriate numerical code in the result box from the table on the LHC.
Measures	Measure the weight in Kg to 1 decimal place, and enter into the LHC spreadsheet. Measure the height in m to 2 decimal places, and enter into the spreadsheet. The BMI will be calculated automatically, and self-populate the spreadsheet. Perform the spirometry as per the separate instructions. Enter the FEV1 in litres to 2 decimal places on the spreadsheet. Enter the % predicted FEV1 in litres to 2 decimal places on the spreadsheet. Enter the FVC in litres to 2 decimal places on the spreadsheet. Enter the % predicted FVC in litres to 2 decimal places on the spreadsheet. The FEV1/FVC ratio will be calculated automatically, and self-populate the spreadsheet. Ask the patient if they have been diagnosed with COPD/emphysema/bronchitis – if they answer Yes, enter 1 in the calculator. Ask the patient if they have ever been diagnosed with cancer – if they answer Yes, enter 1 in the calculator and note the site/severity in the "Detail previous cancers" boxes. Ask the patient if a first degree (mother/father/brother/sister) relative has ever had lung cancer. If the answer is Yes, enter 1 in the calculator. If Yes to the last question – were they above or below 60 – if below, enter 1 in the calculator.

Smoking	Is the patient a current tobacco smoker – if Yes, enter 1 in the
	calculator.
	What age did they start smoking – enter the age as a number.
	What age did they stop smoking – enter the age as a number, or
	the current age if still smoking.
	The spreadsheet will auto calculate the smoking duration.
	The spreadsheet will auto calculate the years since stopping
	Ask the patient the number of cigarettes per day that they smoke
	(average) – enter a numerical value.
	The spreadsheet will auto calculate the Pack Years
Lung Cancer Risk Score	The spreadsheet will auto calculate the six year lung cancer risk
	score based on the data entered. If this is 1.51 or higher – the
	patient should be offered a low dose lung CT appointment, and
	given the patient leaflet.
	If a CT is booked – please enter 1 in the spreadsheet.
Symptoms & Performance	Ask the question on the symptom sheet, and populate the
Status	spreadsheet with the appropriate code number for the answer
	given.
Smoking Cessation	All patients MUST be offered smoking cessation from Yorkshire
	Smokefree – and appointment booked if they agree.