

Licensing Team, 3rd Floor Argus Chambers, Bradford, BD1 1HX

**Application for a club premises certificate to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Bingley Congregational Cricket Club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises). The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003

Part 1 – Club Premises Details

Name of club		Bingley Congregational Cricket Club ("Bingley Congs Cricket Club")	
Postal address of premises or, if none, ordnance survey map reference or description			
The Cricket Pavilion, Beckfoot Lane			
Post town		Post code	
Bingley		BD16 1LX	
Telephone number (if any)			
E-mail address (optional)			
Name of person performing duties of a secretary to the club			
[REDACTED]			
Address of person performing duties of a secretary to the club			
[REDACTED]			
Post town		Post code	
Bradford		[REDACTED]	
Daytime contact telephone number (if any)			
[REDACTED]			
E-mail address (optional)			
[REDACTED]			

Non-domestic rateable value of club premises

£ 4,650

Are the club premises occupied and habitually used by the club

Yes

No

Part 2 – Operating Schedule

When do you want the club premises certificate to start?

DD		MM		YYYY			
0	1	0	4	2	0	1	9

If you wish the certificate to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

Cricket Pavilion (all on one level) with refreshments and kitchen area, and separate adjacent gents & ladies toilets and home and away changing rooms.

If 5,000 or more people attend the premises at any one time please state the number expected to attend.

What qualifying club activities do you intend to conduct on the club premises

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I)

Yes

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J)

Yes

In all cases complete boxes K and L

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon				Please give further details here (please read guidance note 3)		
Tue						
Wed			State any seasonal variations for performing play (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the club premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon				Please give further details here (please read guidance note 3)		
Tue						
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the club premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			
Thur			
Fri			Non standard timings. Where you intend to use the club premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 5)
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the club premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon				Please give further details here (please read guidance note 3)		
Tue						
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the club premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 5)			
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon				Please give further details here (please read guidance note 3)		
Tue						
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the club premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 5)			
Sat						
Sun						

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the club premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
			Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the club premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please red guidance note 5)		
Fri					
Sat					
Sun					

I

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 7)		On the premises	
Day	Start	Finish			Off the premises	
Mon	18.00	22.00	State any seasonal variations for the supply of alcohol (please read guidance note 4)		Both	Yes
Tue	18.00	22.00	The principle activity of the Club, the playing of cricket, occurs during the months of April through to September.			
Wed	18.00	22.00				
			Non standard timings. Where you intend to use the club premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 5)			
Thur	18.00	22.00				
Fri	12.00	24.00				
Sat	00.00	02.00				
	10.00	24.00				
Sun	00.00	02.00				
	10.00	23.00				

J

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)							
Day	Start	Finish	The principle daily opening hours will be during the months of April through to September during the cricket season.							
Mon	18.00	22.00	During the autumn through to spring months there will be openings on Tuesday nights for a local fortnightly quiz night.							
Tue	18.00	22.00	Non standard timings. Where you intend to open the club premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 5)							
Wed	18.00	22.00								
Thur	18.00	22.00								
			There may be additional social events during the autumn and winter months for events such as Bonfire Night.							
Fri	12.00	24.00								
Sat	00.00	02.00								
	10.00	24.00								
Sun	00.00	02.00								
	10.00	23.00								

K

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

There will be no adult or similar entertainment or services.

L

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)

1. Staff training on licensing issues.
2. Installation of a suitable CCTV system following consultation with the West Yorkshire Police.

b) The prevention of crime and disorder

1. Drugs policies/notices.
2. Provision of adequate lighting.
3. Age restrictions.

c) Public safety

1. Provision of emergency lighting.
2. Provision of escape routes.
3. Accommodation limits.
4. First Aid provision.

d) The prevention of public nuisance

1. Litter clearance.
2. Not using external areas after a certain time.
3. Prevention of light pollution.
4. Asking members to leave quietly.

e) The protection of children from harm

1. Provision of children's areas.
2. DBS checks of staff involve in supervising young children.
3. A limit on the hours during which children can be present on the premises.
4. Requirement to be accompanied by an adult.

Checklist:

Please tick to indicate agreement

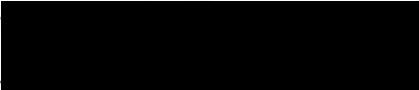
- I have made or enclosed payment of the fee
- I have enclosed a plan of the premises
- I have sent copies of this application and the plan to responsible authorities
- I have completed and enclosed the club declaration and enclose a copy of the club rules
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

Yes
Yes
Yes
Yes
Yes
Yes





IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 3 – Signatures (please read guidance note 10)

I Christopher James Dibb make this application on behalf of the club and have authority to bind the club.

Signature	
Date	28.3.2019.
Capacity	Chairman

Address for correspondence associated with this application (please read guidance note 11)

	
Post town Bradford	Post code 
Telephone number (if any) 	
If you would prefer us to correspond with you by email your email address 	



Licensing Team, 3rd Floor Argus Chambers, Bradford, BD1 1HX

**Declaration for a club premises certificate to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING DECLARATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Club premises details

Name of club Bingley Congregational Cricket Club ("Bingley Congs Cricket Club")	
Postal address of club, if any, or, if none, ordnance survey map reference or description The Cricket Pavilion, Beckfoot Lane	
Post town Bingley	Post code BD16 1LX
Telephone number at premises (if any)	
E-mail (optional)	

Club Declaration as to qualifying club status

Bingley Congregational Cricket Club ("Bingley Congs Cricket Club") makes the following declarations

- 1) Where the club to which this application relates is:
- A registered society within the meaning of the Industrial and Provident Societies Act 1965;
 - A registered society within the meaning of the Friendly Societies Act 1974; or
 - A registered friendly society within the meaning of the Friendly Societies Act,
- the club declares that the club satisfies:

Please tick ✓

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 4 in section 62(5) of the Licensing Act 2003

Please give relevant club rule number(s)

Does the club wish to supply alcohol to members and guests?

If yes the club declares that:

The purchase of alcohol for the club and the supply of alcohol by the club is under the control of the members or of a committee appointed by the members

Please give relevant club rule number(s), if any

2) Where the club to which this application relates is:

An association organised for the social well-being and recreation of persons employed in or about coal mines, the club declares that the club satisfies: **Please tick ✓**

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Does the club wish to supply alcohol to members and guests?

If yes the club declares that it satisfies:

First condition in section 66(4) of the Licensing Act 2003

Please give relevant club rule number(s), if any

Second condition in section 66(5) of the Licensing Act 2003

Please give relevant club rule number(s), if any

3) Where the club to which this application relates does not fall into the categories in 1 or 2 above, the club declares that the club satisfies: **Please tick ✓**

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 3 in section 62(4) of the Licensing Act 2003

Yes

The club's arrangements for restricting the club's freedom of purchase of alcohol are:

a) contained in club rule number(s),

Rule 10

b) or, as follows

(Please provide a short description)

The club's provisions by which money or property of the club or any gain arising from the carrying on of the club is or may be applied for charitable benevolent or political purposes are:

a) contained in club rule number(s),

Rule 13

b) or, as follows

(Please provide a short description)

The arrangements for giving members information about the finances of the club are:

a) contained in club rule number(s),

Rule 9 & Rule 12

b) or, as follows

(Please provide a short description)

Please describe details of the books of accounts and other records kept to ensure the accuracy of the information about finances given to members of the club or give the relevant rule number(s). Use separate sheet if necessary.

Spreadsheet recording income & expenditure during the financial year from which information the annual accounts are prepared.

[Redacted]

Please tick ✓

Condition 4 in section 62(5) of the Licensing Act 2003

Yes

Condition 5 in section 62(6) of the Licensing Act 2003

Yes

Please tick ✓

The club proposes to supply alcohol to members and guests, and declares that the club satisfies:

Yes

additional condition 1 in section 64(2) of the Licensing Act 2003

Yes

Please give relevant club rule number(s), if any

Rule 10

additional condition 2 in section 64(3) of the Licensing Act 2003

Please give relevant club rule number(s), if any

Rule 13

additional condition 3 in section 64(4) of the Licensing Act 2003

Please give relevant club rule number(s), if any

Rule 13

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

I [Redacted] make this declaration on behalf of the club and have authority to bind the club.

Signature [Redacted]

Date 28.3.2019

Capacity CHAIRMAN

BINGLEY CONGREGATIONAL CRICKET CLUB

CONSTITUTION AND RULES

1. Name

The name of the Club is Bingley Congregational Cricket Club, hereafter to be referred to as "the Club" and the Club shall be affiliated to the England and Wales Cricket Board through the Yorkshire Cricket Board.

2. Aims and Objectives

- To foster and promote the sport of cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.
- To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct, which incorporates the Spirit of Cricket, and by the Laws of Cricket.
- To ensure that all members, playing and non-playing, abide by the YCB Disciplinary Code and Procedures April 2011 document, and any future version of the Disciplinary Code, which incorporates all ECB Regulations and Procedures.
- To ensure a duty of care to all members of the Club by adopting and implementing the ECB 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the Policy.
- To ensure a duty of care to all members of the Club by adopting and implementing the YCB policy, Anti-Racism and Race Equality, which incorporates the ECB Cricket Equity Policy and any future versions of the Policy.
- To encourage all members to participate fully in the activities of the Club.

3. Membership

- Membership of the Club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- Application for membership of the Club shall be by completion of a membership application form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the club.
- No person shall be eligible to take part in the business of the Club or be eligible for selection for any Club team unless the appropriate subscription has been paid by the specified date or membership has been agreed by the Committee.
- The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or cricket into disrepute. Appeal against refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal.

- All members will be subject to the regulations of the Constitution and by joining the Club will be deemed to accept these regulations and any Codes of Conduct that the Club has adopted. The Constitution shall identify those members eligible to vote at any General Meetings.
- No person may be admitted to membership or be admitted as a candidate for membership to any privileges of membership without an interval of at least 48 hours between the nomination or application for membership and their admission.

4. Categories and Classes of Membership

There shall be two categories and five classes of membership available. These are:

Full Member

- Full Playing Member
- Unwaged/Student Member
- Honorary Member

Not Full

- Junior Playing Member (Under the age of 17 years at 31st August of the previous year)
- Non-playing Member

The Treasurer or other Officer of the Club shall maintain a list of members in each category. Junior playing members shall be regarded as full members when selected for the sixth time in one season for any Saturday senior team.

5. Trustees of the Club

The number of Trustees will not be more than ten nor less than four. The property of the Club (other than cash which is under the control of the Honorary Treasurer) is vested in the Trustees. They will deal with the property of the Club as directed by resolution of the Management Committee and they will be indemnified against risk and expenses out of the Club property. The Trustees will hold office until death or resignation or until removed from office by a resolution of the Management Committee who may for any reason which may seem sufficient to a majority of them present and voting at any meeting remove any Trustee or Trustees from the office of Trustee. Where by reason of such death, resignation or removal it shall appear necessary to the Management Committee that a new Trustee or Trustees be appointed or if the Management Committee deems it expedient to appoint an additional Trustee or additional Trustees the Management Committee will by resolution nominate the person or persons to be appointed the new Trustee or Trustees. For the purpose of giving effect to such nomination the Chairman is hereby deemed as the person to appoint new Trustees of the Club within the meaning of Section 36 of the Trustee Act 1925.

6. Officers

The Officers of the Club shall be as follows:

Executive Officers

- Chair
- Secretary
- Treasurer
- Club Welfare Officer
- Cricket Secretary
- 1st XI Captain
- 2nd XI Captain
- 3rd XI Captain

Honorary Officers

- President
- Vice-President(s)

7. Election of Officers

All Officers shall be elected at the Annual General Meeting of the Club from, and by, the members of the Club.

All Officers shall be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

8. Management Committee

The affairs of the Club shall be conducted by a Management Committee (the Committee) comprising the Executive Officers of the Club and a maximum of ten other members elected from, and by, the Full Members of the Club. Only these members of the Committee shall be entitled to vote at Committee meetings.

The Committee will be convened by the Secretary and shall meet each month at the date and venue as advised. The quorum required for business to be agreed at Committee meetings shall be two Executive Officers and any two other members.

The duties of the Committee shall be:

- To control the affairs of the Club on behalf of the members.
- To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account, and any other appropriate accounts, and the following Officers shall be authorized to sign Club cheques: any two from the Chair, Treasurer, Secretary and any Trustee.
- To co-opt additional members of the Committee as the Committee feel is necessary. Co-opted members shall be entitled to a vote on the Committee and shall serve until the end of the next Annual General Meeting.
- To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chair shall be entitled to an additional casting vote.

The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non Club members invited to advise on specialist subjects.

An elected Committee member ceases to be such if he or she ceases to be a member of the Club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting their case to the Committee. Appeal against removal may be made to the Appeals Committee. The Committee shall fairly decide time limits and formalities for these steps.

The Committee has the power to:

- (a) Acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities

- (b) Provide coaching, training, medical treatment, and related social and other facilities
- (c) Take out any insurance for the Club, employees, contractors, players, guests and third parties
- (d) Raise funds by appeals, subscriptions, loans and charges
- (e) Borrow money and give security for the same, and open bank accounts
- (f) Buy, lease or licence property and sell, let or otherwise dispose of the same
- (g) Make grants and loans and give guarantees and provide other benefits
- (h) Set aside funds for special purposes or as reserves
- (i) Invest funds in any lawful manner
- (j) Employ and engage staff and others and provide services
- (k) Co-operate with or affiliate firstly to any bodies regulating or organising the sport of cricket and secondly any Club or body involved with cricket and thirdly with government and related agencies
- (l) Do all other things reasonably necessary to advance the aims and objectives of the Club.

NONE of the above powers may be used other than to advance the aims and objectives in a manner consistent with the Rules and the general law.

9. General Meetings

The Annual General Meeting of the Club shall be held not later than the end of December each year. Twenty one clear days written notice of the Annual General Meeting shall be given to members by circulating a copy of the notice to every member at their email or home address and by posting the notice on the Club notice board. Members must advise the Secretary in writing of any other business to be moved at the Annual General Meeting at least 14 days before a meeting. The Secretary shall circulate or give notice of the agenda for the meeting to members not less than fourteen days before the meeting.

The business of the Annual General Meeting shall be to:

- a) Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting
- b) Receive the audited accounts for the year from the Treasurer
- c) Receive the annual report of the Committee from the Secretary
- d) Elect an auditor
- e) Elect the Officers of the Club (i.e. President; Chair etc.)
- f) Review Club subscription rates and agree them for the forthcoming year
- g) Transact such other business received in writing by the Secretary from members fourteen days prior to the meeting and included on the agenda.

Nominations of candidates for election of Officers shall be made in writing to the Secretary at least fourteen days in advance of the Annual General Meeting date. Nominations can only be made by Full Members and must be seconded by another Full Member.

Nominations for vacant Officer positions can be accepted on the day of the AGM. Nominations can only be made by Full Members and must be seconded by another Full Member.

Special General Meetings may be convened by the Committee or on receipt by the Secretary of a request in writing from not less than five Full Members of the Club. At least 21 days notice of the meeting shall be given.

At all General Meetings, the Chair will be taken by the Chair or, in their absence, by a deputy appointed by Full Members attending the meeting. Decisions made at a General Meeting shall be by a simple majority vote from those Full Members attending the meeting. In the event of equal votes, the Chair of the meeting shall be entitled to an additional casting vote.

A quorum for a General Meeting shall be eight Full Members and any other categories of membership entitled to vote (as outlined by the membership section of this Constitution) and Officers of the Club including at least one from the Chair, Secretary and Treasurer.

Each Full Member of the Club shall be entitled to one vote at General Meetings.

10. Licensing Act

The Club shall supply alcohol in accordance with the Licensing Act 2003, or that in force at the time, as amended, and the Club rules.

Subject to statutory revision or local alteration in the permitted hours, the sale of alcohol shall only be allowed during the general licensing hours and in accordance with the prevailing licence terms. For guidance only and subject to revision typical hours will be:

Monday to Saturday: 11.00 am to 12.00 pm; Sunday: 12.00 noon to 11.00 pm.

Sales of alcohol to non-members of the Club shall be limited to days during cricket related activity only, such non-members to mean members of visiting teams, their partners and families.

The purchase of alcohol shall be made only through and with the authorisation of the Secretary and Committee, who shall act on behalf of the Club under the Licensing Act in force at the time.

The Club shall make every effort to support the Objectives of the Licensing Act, namely: (1) the prevention of crime and disorder; (2) public safety; (3) prevention of public nuisance; and (4) protection of children from harm.

It shall be the responsibility of every Club member to support these objectives. The Club and its members shall co-operate in every possible way with the local authorities charged with upholding these objectives.

Disorderly conduct shall not be permitted on Club premises. The Club shall not supply alcohol to anyone who is acting in a disorderly manner or appears to be intoxicated. It shall be the responsibility of every Club member to prevent disorderly conduct. The Club will treat any incidents of disorderly conduct very seriously. This includes threatening, abusive or insulting words or behaviour or disorderly behaviour within the hearing or sight of a person likely to be caused harassment, alarm or distress.

No person under the age of 18 shall be supplied with intoxicating liquor on Club premises. It shall be the responsibility under the law for every Club member to prevent the supply of alcohol to under-18s. Alcohol shall not be supplied on Club premises by any person under the age of 18.

11. Alterations to the Constitution

Any proposed alterations to the Club Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the Club and seconded by another Full Member. Such alterations shall be passed if supported by not less than two-thirds of those Full Voting Members present at the meeting, assuming that a quorum has been achieved.

12. Finance

All Club monies shall be banked in an account in the name of the Club.

The Treasurer shall be responsible for the finances of the Club and for providing a report on the financial position as required by the Committee.

The Treasurer shall ensure that the Club maintains adequate and appropriate insurance to cover the activities of the Club.

The financial year will end on 30th September.

The Treasurer will present an audited statement of annual accounts at the Annual General Meeting.

Any cheques drawn against Club funds should hold the signatures of the Treasurer plus up to two other Officers.

13. Property and Funds

(i) The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits shall be reinvested in the Club.

(ii) The Club may also in connection with the sports purposes of the Club:

- (a) Sell and supply food, drink and related sports clothing and equipment
- (b) Employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present
- (c) Pay for reasonable hospitality for visiting teams and guests
- (d) Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

14. Discipline and Appeals

All complaints regarding the behaviour of members, both playing and non-playing, should be lodged in writing with the Secretary.

The Committee shall appoint a Disciplinary sub-committee, which shall consist of the President, the Chairman and the two senior cricket captains, or their deputies if unavailable, who will meet to hear complaints within seven days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership.

The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within seven days following the hearing.

There shall be a right of appeal to the Committee against either the finding or the sanction imposed or both following disciplinary action being taken. Such appeal to be lodged with the Club Secretary within seven days of receipt of the findings of the Disciplinary Committee.

The Committee shall appoint an Appeals Committee (a maximum of three), which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within seven days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

15. Dissolution

- If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.
- If at that Special Meeting, the resolution is carried by at least two-thirds (three quarters) of the Full Voting Membership present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.
- The Committee will then be responsible for the orderly winding up of the Club's affairs.
- After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
 - To the Bingley United Reform Church and/or
 - To another Club with similar sports purposes which is a registered Community Amateur Sports Club.

16.

Declaration

Bingley Congregational Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members.

SIGNED (CLUB CHAIRMAN)

NAME

[REDACTED]

DATE

16-11-18

SIGNED (CLUB SECRETARY)

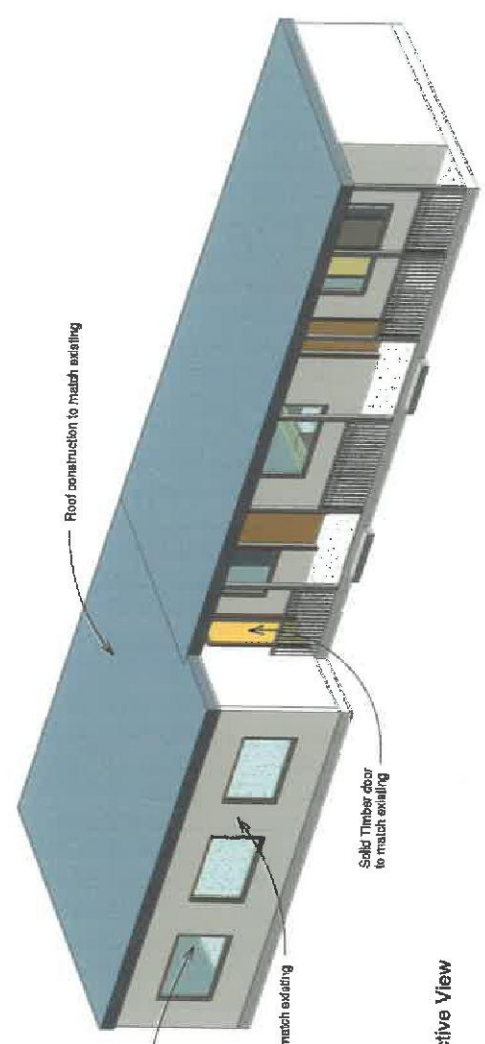
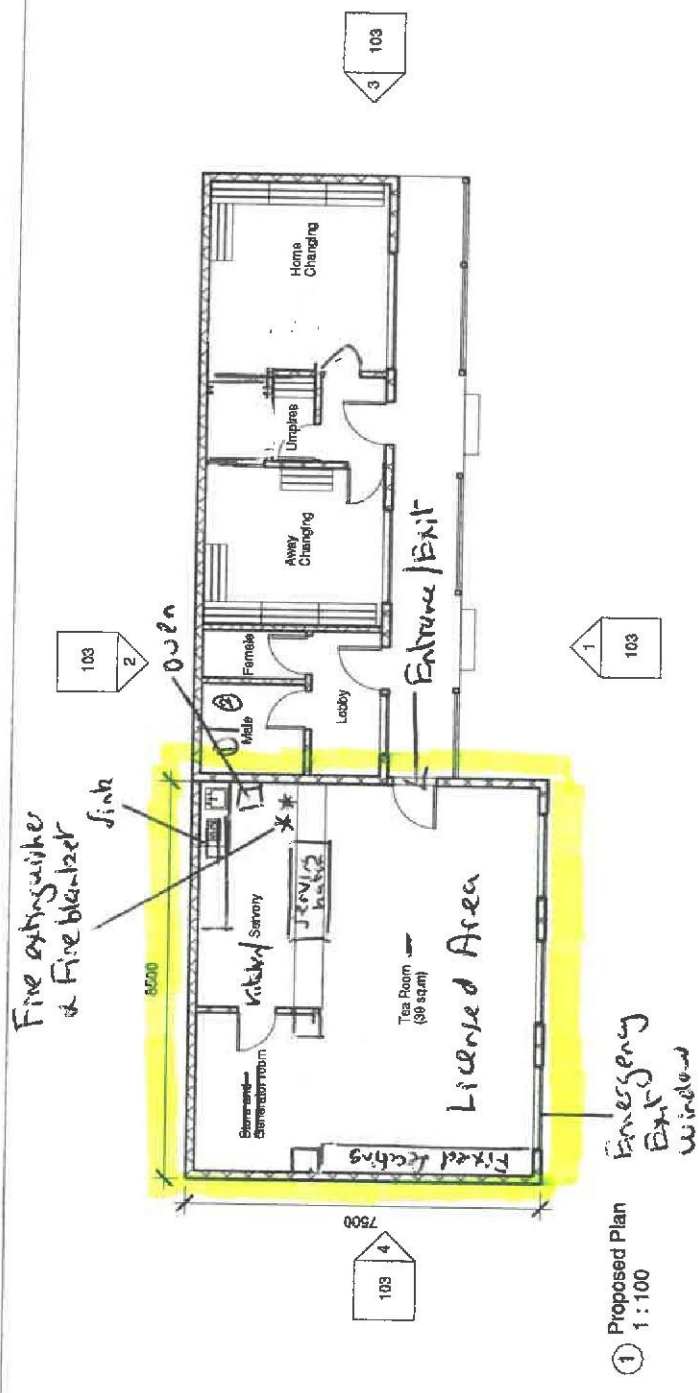
NAME

[REDACTED]

DATE

16-11-18

Proposed Pavillion Extension for Bingley Congrs CC
Proposed Plan & Perspective
Scale: 1:100 @ A3
Date: 11/02/15
BCCC-102



3no. timber framed double glazed windows to match existing in appearance

Roof construction to match existing

Render to match existing

Solid Timber door to match existing

② Proposed Perspective View