

**City of Bradford Metropolitan District Council
Environment & Waste Management Overview and Scrutiny Committee**

Single Plastics Use - Scrutiny Review

DRAFT - Terms of Reference

See Part 3E paragraphs 2.1 to 2.11 of the Constitution of the Council.

Background

At its meeting on Tuesday 16 January 2018, Council considered a motion in relation to Single Use Plastics and recommended that the Environment and Waste Management Overview and Scrutiny Committee undertake a detailed Scrutiny Review into Single Use Plastics and make recommendations.

Key Lines of Enquiry

The key lines of enquiry for this scrutiny review are to examine how Bradford Council:

- can reduce the use of single use plastics by Council staff and visitors on its own estate;
- can engage with the users of Council parks and other recreational facilities to reduce the use of single use plastics;
- might work with partner organisations, local businesses and residents to encourage a reduction in the use of single use plastics across our District.

Looking for alternatives to Single Use Plastics and best practice elsewhere, will cut across these three areas of scrutiny.

Methodology

The committee will receive and consider a variety of evidence/information provided by a range of interested parties. The Committee may adopt one or more of the following methods to collect evidence/information:

- relevant documents;
- relevant data;
- written submissions from, or meetings with interested parties;
- undertake relevant visits.

Indicative list of interested parties

An indicative list of interested parties is provided below. This is not definitive or exclusive and can be developed as the scrutiny progresses.

Organisation / Department	Contact
Bradford Council Executive Portfolio Holder.	Cllr Sarah Ferriby.
Bradford Council.	Procurement.

Organisation / Department	Contact
	Catering. Energy Centre. Waste Management.
Local/Regional/National Organisations.	Environment Agency – . Friends of the Earth - . Greenpeace - . Sustainable Cities Network - .
Local Authorities.	Brighton and Hove. East Sussex. Norwich.

Indicative Timetable

Date	Milestone
Tuesday 20 February 2018.	DRAFT Terms of Reference to be presented to the Environment and Waste Management Overview and Scrutiny Committee – for discussion and approval.
	Information gathering session – focusing on the three key lines of enquiry for the Scrutiny Review.
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	Final review findings and recommendations.