

**The Localism Act 2011
Community Right to Bid**

**Application to Nominate Assets of
Community value**





You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application **please read** the information about the Assets of Community Value provisions available on the Council website at [http://www.bradford.gov.uk/bmdc/leisure and culture/parks and open spaces/assets of community value](http://www.bradford.gov.uk/bmdc/leisure_and_culture/parks_and_open_spaces/assets_of_community_value)

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent to:

Assets of Community Value
The Operational Estate Manager
Estate Management
City of Bradford Metropolitan District Council
7th Floor Jacobs Well
Bradford
BD1 5RW

For information, the table below summarises the 'assets of community value' nominating and bidding process in four simple stages.

Stage one: Identify an asset for nomination

If an eligible community or voluntary group thinks that a local asset meets the definition of an 'asset of community value' they can fill in an application form and ask the Council to list the property as an 'asset of community value'. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. A list will also be compiled for any unsuccessful nominations that do not meet the criteria.

Stage 2: The owner wants to sell their asset

If the owner wants to sell their asset they must notify the Council, which will then notify the community group that nominated the asset and publicise the proposed sale to the wider community. If within six weeks of informing the Council of their intention to sell their asset an eligible community interest group does not come forward, the owner is free to sell their asset for a period of eighteen months from the date that they notified the Council of their intention to sell the asset.

Step 3: A designated community group wants to bid for the asset

If an eligible community interest group *does* express an interest in bidding for the asset, this group or groups will be granted extra time to prepare a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together their bids is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

Step 4: The point at which the asset is to be sold

The six month window of opportunity is only for eligible community interest groups to put their business plans together and gather necessary funding. Once the six month window has expired, the asset owner is free to sell their property to who they want. They are under no obligation to sell the asset to any eligible community interest group or groups who bid to purchase the asset.



2.1 Name of organisation	Denholme Community Library	
2.2 Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council		
Charity		
Community interest company		
Unincorporated body	X	
Company limited by guarantee		

<input type="checkbox"/>

Industrial and provident society

2.3 Number of members registered to vote locally (Unincorporated body)

In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.

We cover the surrounding areas of Denholme, and have a footfall over 3000 people a year.

2.5 Local connection

Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.

We are a community run library covering the area's Denholme for the last 6 years.

2.6 Distribution of surplus funds (*applicable to certain types of organisations only*)

If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

All monies raised from Coffee Mornings/ Raffles together with grants from charitable trusts to reinvest in improving the Image of the Library..
The decision on spending is taken by the members.

2.7 More about your organisation

What are the main aims and activities of your organisation?

We took over the library in November 2011 with a dedicated team of volunteers providing a library service to the people of Denholme and surrounding areas.

We have regular visits from the local schools encouraging them to become members. Some of our Volunteers have found employment and Students working towards the Duke of Edinburgh Award in Volunteering.

We have displays and records/information of the Great War from the people who lived in Denholme. We also offer Family History Tree.

The Library is more than issuing and returning books it has become a social hub and events such as Coffee Mornings and the Chess Club are important to the society of loneliness which is now a social epidemic as highlighted by the Joseph Rowntree and the Jo Cox Foundation Reports..

Since we took over the library we have improved the image of the Library and the Reading Room.

A quantity of new bookcases fitted. New Desk, Filing Cabinet and Computer Chairs

A quantity of new bookcases fitted. New Desk, Filing Cabinet and Computer Chairs
Photocopier.

In the Reading Room a new table and chairs.

If your organisation isn't a registered charity or company please provide evidence of its status such as trust deed, Articles of Association, constitution where appropriate.

3. Details of the land or building(s) that you are nominating.

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.

If the boundary is not clearly defined you may be required to submit further evidence prior to your nomination application being accepted.

- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

Name of the asset	Denholme Community Library
Address or location of the asset	Mechanics Institute Main Road Denholme BD13 4BL
Description of the asset and its boundaries	Library and Reading Room that contains a Roll of Honour Board listing the people who were killed in the Great War.

4. Owners and others with an interest in the building or land

Please supply the following information. If any information is not known to you please say so.

Current owner's name and address (if known)	Bradford Metropolitan District Council
Current leaseholder(s) name and address	City Hall Bradford

Names and addresses of all current occupants of the land	Denholme town Council Denholme Community Association Friends of Denholme Denholme Crafters Denholme Elders Denholme Community Gardens Luncheon Club Bronte Cafe Tots Group History Group St. Paul's Wives Art Classes Pilates Slimming World
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5. Reasons for nomination ; Why you think the land or building is of community value

Please note that the following are not able to be assets of community value:-

- *A building wholly used as a residence, together with land "connected with" that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.*
- *A caravan site.*
- *Operational land. This is generally land belonging to the former utilities and other statutory operators.*

5.1 Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how?
** These could be cultural, recreational and/or sporting interests – please say which one(s) apply.*

We provide a well run library service for the residents of Denholme and surrounding area, after six years of hard work from a dedicated group of volunteers, we are making the library a welcoming place for all who use the service. **The library has now become the social hub of the village.**

We cater for all age groups for children from the local schools to the elderly offering a friendly and supportive service.

We hold exhibitions on the anniversary of famous authors, an ongoing exhibition of the Great War in the Reading Room

Six times a year we have our Coffee Mornings and Bacon Butties. Books for Sale that have been donated by the good people in Denholme and surrounding areas. These events are very popular and bringing people together.

We are passionate about doing our part to combat loneliness which has become a major health issue of the day.

To show we are committed to look to the future we have produced a Five Year Strategic Plan. We are in the process of drawing up a Business Plan. This forward planning is the future for community run libraries like Denholme and surrounding area's.

5.2 How could the building or land be acquired and used in future?

If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.

We have an active group of volunteers many from senior management skills and we are seeking Lottery Funding and other charitable trusts to make these plans come true.

We are self managed and look to become self sustaining over the next few years

We would continue to run the library for the benefit of the community we serve.

6. Submitting your nomination

6.1 What to include

- Your organisation's constitution, Articles of Association or Trust Deed (section 2.7)
- Your sketch plan of the asset that you are nominating (section 3).

Date 19-12-2017