

## **Report of the Strategic Director of Health and Wellbeing to the meeting of the Health and Social Care Overview and Scrutiny Committee to be held on 7<sup>th</sup> December 2017**

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### **Subject:**

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Briefing Note for Procurement over £2m – Reimagining Days

### **Summary statement:**

In line with Council Standing Order 4.6.1 all contracts with an estimated value of over £2m must be reported to the relevant Overview and Scrutiny Committee before inviting tenders. This report details the above requirement.

This report gives an overview of the Reimagining Days project, which is part of the Department's Transformation Programme work and seeks to assist people to participate in ordinary community activities and is based on the philosophy that everyone has contributions to make to their community.

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**Overview & Scrutiny Area:**  
**Health & Social Care**

## **1. SUMMARY**

- 1.1 In line with Council Standing Order 4.6.1 all contracts with an estimated value of over £2m must be reported to the relevant Overview and Scrutiny Committee before inviting tenders. This report details the above requirement.
- 1.2 This report gives an overview of the Reimagining Days project, which is part of the overall work of Community Led Support and seeks to assist people to participate in ordinary community activities and is based on the philosophy that everyone has contributions to make to their community.

## **2. BACKGROUND**

- 2.1 The Department procures and manages a wide range of (predominantly) service contracts that deliver care and support to vulnerable adults in the Bradford district including day opportunities.
- 2.2 Oversight and governance for this project is through the Reimagining Days/ Community Led Support Board and the Departmental Transformation Programme Board, which is accountable to the Corporate Priority Delivery Programme Board.
- 2.3 This project is an opportunity to look at daytime services and consider whether the provision we have still meets people's aspirations.
- 2.4 A major focus includes seeing the local community as an integral part of day opportunities and considering how we can support people to be part of their community and take part in activities that are local to them or focus on their particular interests or community.
- 2.5 As part of this work we are planning to host locality events which will be advertised on Eventbrite to bring together social workers, elected members, ward officers and VCS organisations to plan how this can be achieved and for VCS organisations to showcase their services.
- 2.6 We are gathering together mapping of local services that has already taken place and working on filling the gaps so that this information can go on Connect to Support.
- 2.7 We also want to look at how we help create opportunities for people to be part of activities without relying on paid support. We want to consider how we change the focus from formal volunteering to supporting people to develop their own friendship groups and run their own groups.
- 2.8 We want to develop Individual Service Funds as a way of funding services that increase the choice and control of the person using the service but minimise the amount of administration they will need to undertake.  
[An ISF is an internal system of accounting within a service provider that makes the personal budget transparent to the individual or family]
- 2.9 The other strand we are developing is to ensure we maximise the support we provide to help people to get into and stay in work – looking at apprenticeships, co-

locating job coaches within teams and ensuring we commission services that reflect best practice.

2.10 The Project exceeds the EU Procurement threshold and therefore will be tendered in line with EU Procurement Regulations and Council Standing Orders.

### **3. REPORT ISSUES**

3.1 The project includes a number of initiatives including:

- Light touch grants process
- Procurement exercise
- Reviews of people attending daycare centres
- Market development

3.3 We will run a light touch grants process that will be concluded by 31<sup>st</sup> March 2018. This will focus upon those organisations that currently run low level preventative activities in localities. These are primarily wellbeing cafes operating with very small amounts of annual funding. These organisations will be required to evidence they are working to the principles underlying the Home First vision. They will also need to show their projects promote independence and mutual support.

3.4 This is a closed process and may result in a small number of wards without a wellbeing café. We will commit to ensuring we address this in the next financial year.

3.5 In addition we will run a procurement process that we aim to have concluded by the 30th June 2018. This will support the Community Led Support initiative by funding work on community capacity building, volunteering and supported employment across all client groups. As part of this process we will analyse the data we have, work with people who use services to design and plan the detail of how services will be provided.

3.6 We have also started undertaking social work led conversations with people attending social daycare centres and those funded via spot contracts to determine whether these are still meeting people's needs and whether there are opportunities for the person to have greater flexibility by transferring to an Individual Support Fund.

3.7 A range of market development initiatives have begun to be developed, such as volunteering opportunities for students at Bradford College with young people have a learning disability to enjoy leisure activities together. We are also working closely with the People Can campaign to align this with their initiative.

### **4. FINANCIAL & RESOURCE APPRAISAL**

4.1 The budget for this procurement has been agreed in line with the Departmental Transformation Board.

The budget for the light touch grants process is £160,000 p.a.

The budget for the procurement process will be circa £900,000 p.a.

The social daycare budget is £480,000 p.a.

The budget for spot contracts is £2.5m.

- 4.2 Savings have been allocated to this overall area of work of £200,000 in 2018/19, £300,000 in 2019/20, £400,000 in 2020/21 and £400,000 in 2021/2022.  
There will be no savings achieved on the light touch grants process.  
We envisage savings of circa £3,000 will be achieved on the procurement process.  
It is not possible at this point to quantify any savings on the social daycare reviews.  
The remaining savings will be delivered through the demand management process recognising that spot contracts need to be brought into the business process.  
These will deliver cashable efficiencies through modernising this area of work.

## **5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

- 5.1 An Reimagining Days/Community Led Support board has responsibility for overseeing the risk and issue log for this project. We are in the process of transferring the detail of this onto the Cherwell system to enable easier monitoring.
- 5.2 The project will report to the Departments Procurement Assurance Board and the Departments Transformation Programme Board to ensure the procurement and resulting contract sits within the Departments vision and priorities.

## **6. LEGAL APPRAISAL**

- 6.1 The Councils Legal Services will provide support for this project as needed on both commercial and social care legal aspects.

## **7. OTHER IMPLICATIONS**

### **7.1 EQUALITY & DIVERSITY**

- 7.1.1 As part of the commissioning process equality impact assessments will be carried out at various stages in the commissioning and procurement process to ascertain the impact of changes in service provision.

### **7.2.1 SUSTAINABILITY IMPLICATIONS**

None

### **7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

None

### **7.4 COMMUNITY SAFETY IMPLICATIONS**

None

### **7.5.1 HUMAN RIGHTS ACT**

- 7.5.1 The implementation of the Councils' duties under the Care Act 2014 must be

discharged in keeping with the positive obligations incumbent of the Council to uphold and safeguard people's human rights in keeping with the European Convention on Human Rights and the statutory principles of the Mental Capacity Act 2005 Code of Practice.

## **7.6 TRADE UNION**

None

## **7.7 WARD IMPLICATIONS**

We are working with ward officers (initially in Bradford South) to map community activities.

## **7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)**

We have begun liaising with Area Coordinators to develop this area of work.

## **8. NOT FOR PUBLICATION DOCUMENTS**

8.1 None

## **9. OPTIONS**

9.1 There are no options associated with this report.

## **10. RECOMMENDATIONS**

10.1 Members may wish to comment on the contents of the report and appendix.

## **11. APPENDICES**

11.1 Day Opportunities Strategy, 2017 - 2021

## **12. BACKGROUND DOCUMENTS**

12.1 None