

Report of the Strategic Director of Place to the meeting of the Bradford West Area Committee to be held on 25 October 2017

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Subject:

LOCAL HIGHWAY MAINTENANCE – DEVOLUTION UPDATE & FUNCTION OVERVIEW

Summary statement:

This report details how the service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

It also updates the committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

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Overview & Scrutiny Area:

Environment and Waste Management



1. SUMMARY

- 1.1 This report details how the service currently manages the Local Highway Maintenance (LHM) function and allocates resources.
- 1.2 It also updates the committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

2. BACKGROUND

- 2.1 Local Highway Maintenance issues were devolved to Area Committee control in 2013.
- 2.2 As part of the commitment to the devolution process, information relating to the operation of Local Highway Maintenance is to be reported to the Area Committees on a regular basis.
- 2.3 The need to undertake highway repairs throughout the District is identified through a variety of sources including:
 - General public calls to the customer contact centre;
 - Inspections as a result of service requests dealt with by the Area Teams or as a result of observations by highway officers in the course of undertaking other duties.
 - Programmed condition, safety and other surveys.
 - Safety Inspections.
 - Reports from Bradford West Ward Co-ordinators Office.
 - Enquiries by Ward Members.

Where repairs to the highway are required these are categorised depending upon the severity of the issue into one of four categories (CAT1, CAT2, CAT3 or CAT4). Each category has a target repair time which has been agreed with the Council's Insurers.

- 2.4 CAT 1 reports from the public and technical staff are passed directly through to the Highway Delivery Unit and allocated to the work crews for immediate inspection and necessary remedial works.
- 2.5 CAT 2 reports are assessed by technical staff and collated into operational zones so that operational gangs can visit and patch affected areas in a co-ordinated manner.
- 2.6 CAT 3 and 4 sites are assessed by technical staff and ranked on a priority and needs basis, with works allocated to operational staff by the DLO Operations Manager.

- 2.7 Operational resources may be redeployed at short notice to deal with specific issues. Gang sizes may vary dependant on demand, staff leave and sickness. Service Level requirements – such as the need to respond to an extensive number of CAT1 requests or the need to respond to emergency planning issues may also have an effect on the availability of operatives.
- 2.8 Technical and operational staff may be required to facilitate the needs of the winter service between November and April each year.
- 2.9 A list of work types covered by the Local Highway Maintenance budget is included in Appendix 1.
- 2.10 A breakdown of the current technical staff allocation and an overview of their duties are included in Appendix 2.
- 2.11 A breakdown of operational staff and their duties is included in Appendix 3.
- 2.12 Currently reported CAT1 and 2 details are included in Appendix 4.
- 2.13 The current list of completed and ordered CAT3 and 4 works is included in Appendix 5.
- 2.14 The list of additional CAT 3/4 works prioritised to order in the next quarter is included in Appendix 6.

3. OTHER CONSIDERATIONS

- 3.1 Due to the constantly changing state of the highway and unpredictability in new matters arising or being brought to officers' attention, there may be a requirement to amend programmes to address emerging priorities.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The overall budget for Local Highway Maintenance is **£1.541m**.
- 4.2 The 2015/16 allocation for the Bradford West constituency as outlined in the initial devolution report to Area Committee is **£296,469**.
- 4.3 Spend this financial year to **30th September 2017** on all categories in the Constituency Area is **£133,000**, (**44.9 %** of indicative allocation) broken down as follows:-
 - 4.4 **£60,000** has been spent on CAT 1/2 repairs.
 - 4.5 **£73,000** has been spent on CAT 3/4 repairs including footway reconstruction and planned carriageway patching.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Alterations to work programmes that have been prioritised in accordance with condition inspections and technical assessments may lead to increased insurance liabilities at a future date.

6. LEGAL APPRAISAL

- 6.1 The Council's powers in relation to highway maintenance are contained in the Highways Act 1980.
- 6.2 All works undertaken are carried out in the Council's capacity as highways authority under the Highways Act 1980.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 Due regard is given to Section 149 of the Equality Act 2010 when formulating a programme of Highway Maintenance repairs and in particular the need to ensure highway surfaces are safe for use by all users, including those with special requirements, is prioritised.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Proactive repairs such as surface dressing / micro asphalt / carriageway patching and other routine maintenance serve to extend carriageway life.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 There are no greenhouse gas implications arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Maintenance of the local highway network is essential to ensure the safe passage of all road users.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no human rights implications arising from this matter.

7.6 TRADE UNION

- 7.6.1 There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

7.7.1 Improvements in carriageway conditions benefit all wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

7.8.1 The development and implementation of schemes included in this report support priorities within the Bradford West Area Committee Ward Plans.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 The Area Committee may request additional information / clarification on issues to be included in the next devolved budget report.

10. RECOMMENDATIONS

10.1 That the Bradford West Area Committee notes the current operational methods adopted for Local Highway Maintenance.

10.2 That the Bradford West Area Committee notes the indicative costs to date for the current financial year.

10.3 That the Bradford West Area Committee approves the list of current and proposed CAT3/4 works as shown in Appendices 5 and 6.

11. APPENDICES

11.1 Appendix 1 - Work Undertaken as Part of the LHM Function.

11.2 Appendix 2 - Technical Staff Overview.

11.3 Appendix 3 - Operational Staff Overview.

11.4 Appendix 4 - CAT 1 and 2 Works Update.

11.5 Appendix 5 - Current CAT 3/4 Works List (completed and ordered).

11.6 Appendix 6 – Additional Cat 3/4 Works Prioritised to Order in Next Quarter.

12. Background Documents

12.1 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to Corporate Overview & Scrutiny Committee 1 November 2012

12.2 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to Corporate Overview & Scrutiny Committee, 10 April 2013 - Methodology for Allocation of Devolved Service Resources to the Five Area Committees.

- 12.3 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to the meeting of Executive, 16 March 2013 – Methodology for Allocation of Devolved Service Resources to the Five Area Committees.
- 12.4 Report of the Strategic Director (Regeneration & Culture) to the meeting of Bradford West Area Committee, 21 November 2012 – The Transfer of Responsibility and Budgets to the Bradford West Area Committee for Decision Making – Highway Repairs.
- 12.5 Report of Strategic Director (Regeneration & Culture) to the meeting of Bradford West Area Committee, 10 July 2013 – The Transfer of Responsibility and Budget to the Bradford West Area Committee for Decision Making – Highway Repairs.

Appendix 1 – Work Undertaken as a Part of the LHM Function.

The following is a list of work types funded by the Local Highway Maintenance budget.

- CAT 1 Potholes reactive response - footway and carriageway.
- CAT 2 Defect response / patching - footway and carriageway.
- CAT 3/4 Repairs & works - footway and carriageway.
- Planned carriageway patching works.
- Kerbing, channelling and edging works.
- Large and small element footway repairs - block paving / flagging.
- Footway re-construction - taking up damaged flagged areas and replacing with tarmac.
- Highway Drainage repairs - exploratory trial holes, dig outs of blocked gullies, dyking, drainage connections, repairs to damaged culverts (including the cost of hiring specialist equipment/subcontractors for deep excavations).
- Emergency call out response - including road traffic accidents, recovery of dead animals, flooding, traffic management/road closures, dealing with requests from the Police, requests from Emergency Planning.
- Planned gully cleaning of 95,000 units across the district.
- Repairs to minor highway walling elements.
- Winter maintenance - Road gritting, footway gritting, ploughing, grit bins, etc. (separate budget but re-directs resources from above).

Staffing costs are also included within this budget.

Appendix 2 – Technical Staff Overview

Technical staff are currently deployed in each constituency area team reporting to the relevant Principal Engineer for Highway Maintenance.

Staffing is allocated in the following manner; *(Please note the roles and duties described are indicative only and do not represent the full spectrum of works carried out by individuals).*

Senior Engineer

- Co-ordinates the actions of the Highway Inspectors.
- Responds to queries and complaints from the public relating to Highway maintenance matters.
- Develops and co-ordinates network condition and works programme lists in conjunction with the major maintenance team.
- Investigates larger network issues across the constituency area.

Highway Inspector

- Responds to complicated complaints and issues on the highway network that require technical assessments.
- Undertakes driven and walked inspections of the network on a schedule basis.
- Undertakes general condition surveys.
- Works on a roaming basis across the constituency area.

Safety Inspectors

Four safety Inspectors operate across the whole of Bradford District working to a set inspection regime to comply with the requirements of the Councils insurance policy. These inspectors report to the Principal Engineer, Highway Maintenance, with CAT 1 & 2 repair works ordered as necessary – this supplements the LHM function.

NRASWA Inspector (Now reports to Principal Engineer Nraswa / Network Resilience)

- Inspects works carried out by statutory undertakers to ensure consistent standards of repair.
- Co-ordinates repairs with utilities.
- Works on a roaming basis across the constituency area.

Appendix 3 – Operational Staff Overview

Operational staff are contracted to work the following hours;

07.00 to 16.00 Monday – Thursday.

07.00 to 12.30 Fridays.

A standby crew is available on Friday afternoons and weekends to deal with emergency issues as and when they arise.

Operational Resources are deployed across the five constituency areas, reporting to 3 programme managers under the direct control of the DLO Operations Manager. At present, resources are allocated as follows for the operational areas of Bradford South/East/West and City Centre – 22 FTE operatives.

- Patching gang (6 FTE)

Work gangs carrying out planned patching of carriageways across the district in a structured manner, working on a 30 working day rotation between each of the constituency areas (with 10 working days each for Bradford West, East and South).

- Scheme gangs (7 FTE)

Work gang operating in each constituency area on a 45 working day rotation, carrying out larger repairs on tarmac areas, flagging, kerbing, highway drainage and miscellaneous issues on carriageway and footway (with 15 working days each for Bradford, West, East and South).

- CAT1 and 2 & City centre gang(s) (9 FTE)

Reactive crews dealing with complaints received from the public and issues raised by the area Highway Inspectors.

Category 1 work is deployed as necessary within 24 hours.

Category 2 work is carried out on a five day rotation as per the Councils standards for response.

- Sub contractors

Sub-contracted labour/personnel to augment/support operation staff plus hire equipment as necessary.

- Gully Cleansing Operations (3 Vehicles)

One vehicle based in the North and two vehicles based in the Southern constituency areas (Bradford West, East and South). These vehicles cover 95373 gullies across the district cleaning on average 80 gullies per day. Main arterial routes are cleaned annually and secondary routes and side roads are cleaned on average every two years. There is also a proactive and risk based approach to cleaning higher risk busy junctions and areas on a steep gradient.

Appendix 4

CAT1 and 2 Works Update – 1st April to date.

Category 1 Defects

<i>BRAD WEST</i>	<u>Defect Description</u>	<u>Qty Received</u>
	GM C/WAY	6
	GM F/WAY	2
	RECHARGE	
	EMERGENCY WORKS	4
	POTHoles	
	IRONWORK UNEVEN	1
	OTHER	
	Area Total:	13

Notes

- Category 1 Defects are those that require immediate attention in order to ensure public safety.
- C/W Notifiable Cat 1 & 2 works are those requiring further investigation/breaking open the carriageway.
- GM C/Way and GM F/Way are defects picked up by highway inspection.
- Emergency Works covers missing/broken covers.
- Other works include referral to third parties (eg Statutory Undertakers) for action.

Category 2 Defects

<i>BRAD WEST</i>	<u>Defect Description</u>	<u>Qty Received</u>
	C/W NOTIFIABLE CAT 1 & 2	
	F/W NOTIFIABLE CAT 1 & 2	2
	GM C/WAY	9
	GM F/WAY	13
	OTHER	
	IRONWORK UNEVEN	1
	FLAGS BROKEN	
	FLAGS UNEVEN	
	POTHoles	1
	RECHARGE	
	EMERGENCY WORKS	37
	DETERIORATION OF SURFACE	2
	SETTS UNEVEN	2
	Area Total:	67

Notes

- Category 2 Defects are those that require attention within five working days.
- Defects not completed within five working days require further investigations.
- C/W Notifiable Cat 1 & 2 works are those requiring further investigation/breaking open the carriageway.
- GM C/Way and GM F/Way are defects picked up by highway inspection.
- Emergency Works covers missing/broken covers.
- Other works include referral to third parties (eg Statutory Undertakers) for action.

Appendix 5 – Current CAT 3/4 Works List

The list below shows works completed and outstanding works ordered following assessment.

Date Ordered	L.A.Code	Address	Stage	Description
27/01/2017	889581	BRADFORD ROAD	COMPLETED	REBUILD RETAINING WALL AFTER RTC O/S NOS 218 TO 220
01/02/2017	889628	LYNTON GROVE	COMPLETED	FROM NO 22 AND NO 29 TO JUNCTION OF DUCHY DRIVE FLAGS OUT TO TIP 6MM GRITSTONE WC @ 20MM
07/02/2017	889703	PASTURE SIDE TERR W	COMPLETED	FULL LENGTH OF STREET RENEW F/WAY MACADAM. REPLACE BROKEN KERBS. LARGE C/WAY PATCH REQUIRED
08/02/2017	889733	CORNWALL PLACE	ORDERED	JUNCTION OF SPRINGLODGE PLACE 6MM WC @ 40MM DEEP
08/02/2017	889732	CORNWALL ROAD	ORDERED	JUNCTION OF MANNINGHAM LANE - 6MM WC @40MM DEEP CORNWALL ROAD JUNCTION OF CORNWALL TERRACE
08/02/2017	889737	NORTH AVENUE	COMPLETED	FROM JCT QUEENS ROAD TO JCT OF PARKFIELD ROAD 6MM WC @ 40MM DEEP X 8
08/02/2017	889734	SAHARA COURT	ORDERED	SAHARA COURT 6MM WC @ 40MM DEEP
08/02/2017	889736	SPRING BANK PLACE	ORDERED	JUNCTION OF MANNINGHAM LANE 6MM WC @ 40MM DEEP X 3
08/02/2017	889735	THORNCLIFFE ROAD	ORDERED	THORNCLIFFE ROAD 6MM WC@ 40MM DEEP X 9
10/02/2017	889788	WOODLANDS STREET	COMPLETED	OPPOSITE NO 55 NEW GULLY COVER AND FRAME
15/02/2017	889869	HEATHER GROVE	COMPLETED	OUTSIDE NO 8 FOOTPATH AND C/WAY 6MM WC @ 40MM DEEP
16/02/2017	889882	BRIARFIELD GARDENS	COMPLETED	OUTSIDE NO 25 BRIARFIELD GARDENS - REMOVE SECTION FROM SPEED HUMP TEMP C/WAY POT HOLE
22/02/2017	889975	ST MARGARETS ROAD	COMPLETED	SIDE OF 95 ST MARGARETS ROAD RELAY FLAGS
23/02/2017	890005	CLAYTON LANE	ORDERED	RENEW DETERIORATED F/WAY
28/02/2017	890051	BRIDLE STILE LANE	ORDERED	C/WAY PATCHING
28/02/2017	890056	DALE CROFT RISE	COMPLETED	F/WAY REPAIRS GM SCHEME
28/02/2017	890057	NORTH AVENUE	COMPLETED	F/WAY REPAIRS
01/03/2017	890066	NORTH PARK ROAD	COMPLETED	FULL LENGTH - 6MM WC @ 40MM DEEP X 10
03/03/2017	890136	SPRINGCLIFFE	COMPLETED	SIDE OF NO 41 SPRINGCLIFFE - BOLLARD - TAKE OUT AND DISPOSE PROVIDE NEW BOLLARD
16/03/2017	890338	THORNTON ROAD	COMPLETED	F/WAY REPAIRS
20/03/2017	890368	THORNTON ROAD	COMPLETED	F/WAY SCHEME
31/03/2017	890597	SELBORNE TERRACE	COMPLETED	SELBORNE TERRACE JCT OF ATHOL ROAD, 6MM WC @ 40MM DEEP X 2 SELBORNE TERRACE JCT OF SUNDERLAND ROAD
31/03/2017	890598	TOLLER GROVE	COMPLETED	OUTSIDE NO 59 20MM BASE COURSE @ 60MM DEEP 6MM WC @ 40MM DEEP

25/04/2017	890966	CLIFTON VILLAS	COMPLETED	F/WAY WORK REMOVE TREE STUMP
25/04/2017	890969	HAWORTH ROAD	COMPLETED	C/WAY AND VERGE REPAIRS FOR SCHEME GANG
27/04/2017	890999	ST MARYS ROAD	COMPLETED	PATCH 1 ST MARY'S ROAD OUTSIDE NO 9 SELBOURNE VILLAS - 6MM WC @ 40MM DEEP PATCH 2 - ST MARY'S ROAD JUNCTION OF SELBOURNE TERRACE 6MM WC
03/05/2017	891065	BAVARIA PLACE	ORDERED	PATCH 1 BAVARIA PLACE BELOW SCHOOL 6MM WC @ 40MM DEEP PATCH 2 OUTSIDE SCHOOL 6MM WC @ 40MM DEEP RESET STRAIGHT KERBS
03/05/2017	891079	BLENHEIM ROAD	ORDERED	PATCH BLENHEIM ROAD (END OF CUL-DE-SAC) JUNCTION OF MANNINGHAM LANE 6MM WC @ 40MM DEEP PATCH 2 OUTSIDE NO 2
03/05/2017	891080	CHURCH STREET	COMPLETED	JUNCTION OF ROSE STREET 6MM WC @ 40MM DEEP, 20MM BASE COURSE @ 60MM DEEP
03/05/2017	891081	ROSEBERY ROAD	ORDERED	NEAR JUNCTION OF OAK LANE 6MM WC @ 40MM DEEP
10/05/2017	891204	ST PAULS ROAD	COMPLETED	JUNCTION OF BERTRAM ROAD 6MM WC @ 40MM DEEP
10/05/2017	891205	THURNSCOE ROAD	COMPLETED	OUTSIDE NO 66 6MM WC @ 40MM DEEP
16/06/2017	891657	TOLLER LANE	ORDERED	FROM SCOTCHMAN ROAD TO NO 393 TOLLER LANE HRA WC @ 40MM DEEP X 19
28/06/2017	891848	THORNTON ROAD	ORDERED	ADJUST GULLY FRAME AND COVER O/S CO-OP NO.512 AREA
28/06/2017	891860	SQUIRREL LANE	COMPLETED	C/WAY PATCH O/S NOS 54 TO 58
29/06/2017	891877	CLAYTON LANE	ORDERED	RELAY CONCRETE FLAGSTONES THAT APPEAR TO HAVE BEEN MADE UNEVEN DUE TO TREE ROOTS FROM SCHOOL GROUNDS
29/06/2017	891880	CLAYTON LANE	ORDERED	RESURFACE AREA INCLUDING F/WAY STRIP TO S/O VEHICULAR ENTRANCE TO ST JOSEPH'S SCHOOL
29/06/2017	891891	SPENCER ROAD	COMPLETED	F/WAY SCHEME RENEW DETERIORATED MACADAM AND DROP CROSSING AREA AT SPENCER AVENUE FROM O/S NO.45 JCT SPENCER AVENUE TO O/S AREA TO FRONT OF NO.59
13/07/2017	892085	DARFIELD STREET	COMPLETED	OUTSIDE NO 40 - 6MM WC @ 40MM DEEP JUNCTION OF TYSON STREET 6MM WC @ 40MM DEEP X 4
13/07/2017	892086	HOUGHTON PLACE	COMPLETED	NEAR JUNCTION OF HAMM STRASSE TOYS R US EXIT/ENTRANCE
13/07/2017	892084	WHARNCLIFFE GROVE	CANCELLED	OUTSIDE NO 2 WHARNCLIFFE GROVE LOWER GULLY COVER AND FRAME
21/07/2017	892241	THEAKSTON MEAD	COMPLETED	TAKE OUT CONCRETE FLAGSTONES AND REINSTATE WITH MACADAM FROM NO.2 TO NEAR NO.18
26/07/2017	892296	SYRINGA AVENUE	ORDERED	RENEW CROSSING AREA OF VEHICULAR CROSSINGS AT NOS 9 & 11
09/08/2017	892523	GROVE TERRACE	COMPLETED	F/WAY REPAIRS FROM O/S NO.36 TO END
24/08/2017	892734	LOWER HEIGHTS ROAD	ORDERED	RENEW LARGE STORM GULLY FRAME AND COVER AND CLEAR GULLY OUT

11/09/2017	892953	MALTKILN LANE	ORDERED	C/WAY PATCH AT SCENE OF RECENT ROAD TRAFFIC INCIDENT NEAR DEEP LANE (POSSIBLE RECHARGE)
14/09/2017	893022	OAK LANE	COMPLETED	JUNCTION OF OAK LANE PROVIDE NEW TYPE 2 BRIDGEFORD (THIN CONCRETE) BOLLARD
20/09/2017	893091	GRACECHURCH STREET	COMPLETED	OUTSIDE KWIK FIT - 6MM WC @ 40MM DEEP
20/09/2017	893089	HILTON ROAD	COMPLETED	OUTSIDE NO 14 20MM BASE COURSE @ 60MM DEEP, 6MM WC @ 40MM DEEP
20/09/2017	893094	LISTER VIEW	ORDERED	END OF CUL-DE-SAC TURNING CIRCLE 6MM WC @ 40MM DEEP.
20/09/2017	893092	RIEVAULX AVENUE	ORDERED	JUNCTION OF WOOD STREET 6MM WC @ 40MM DEEP.
20/09/2017	893096	SALT STREET	ORDERED	SIDE OF 161 BACK STREET 6MM WC @ 40MM DEEP
20/09/2017	893093	SPRINGFIELD STREET	ORDERED	JCT OF PRIMROSE STREET OUTSIDE SCHOOL 6MM WC @ 40MM DEEP X

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Appendix 6 – Additional Cat 3/4 Works Prioritised to Order in Next Quarter

Site	Ward	Proposed Works
Back Roslyn Place	City	Carriageway patching
Cecil Avenue	City	Footway Repairs (Tree Roots)
Horton Grange Road	City	Footway Reconstruction/Repairs
Woodhead Road	City	Footway Reconstruction (Sections)
Crescent Walk	Clayton and Fairweather Green	Footway resurfacing
Crestville Close	Clayton and Fairweather Green	Footway Reconstruction
Hedge Way, Daisy Hill	Clayton and Fairweather Green	Kerbing works prior to resurfacing
Pasture Lane, Clayton	Clayton and Fairweather Green	Drainage investigation - (on-going)
High Park Crescent	Heaton	Footway resurfacing
Shay Grove	Heaton	Footway reconstruction
Woodale Avenue, Heaton	Heaton	C/way patching & drainage Investigation
Athol Road (Sections)	Manningham	Footway Repairs (Yorkshire Stone Flags)
Carlisle Road	Manningham	Footway resurfacing
Chatsworth Place	Manningham	Footway Repair (Tree Roots)
Allerton Grange Dr, Allerton	Thornton and Allerton	Carriageway patching
Grasleigh Avenue/Way (Sections)	Thornton and Allerton	Repairs to Crossings
Thornton Road, o/s St James's Church	Thornton and Allerton	Footway Reconstruction
Wimborne Drive, Allerton	Thornton and Allerton	Footway Reconstruction (Part Complete)
Woodford Close	Thornton and Allerton	Footway Reconstruction
Durham Road	Toller	Footway repairs
Lytton Road (Sections)	Toller	Footway Repairs (Yorkshire Stone Flags)
Thorn Street	Toller	Lift Centre Kerbs to prevent flooding
Willow Street	Toller	Footway Repairs j/o Whetley Lane

