

# **Report of the Strategic Director – Place to the meeting of the Keighley Area Committee to be held on 6 April 2017**

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**Subject:**

Community engagement activities, October 2016 - March 2017

**Summary statement:**

This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during October 2016 - March 2017.

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**Portfolio:**

**Neighbourhoods & Community Safety**

**Overview and Scrutiny Area:**

**Corporate**

## **1. SUMMARY**

- 1.1 This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during October 2016 - March 2017.

## **2. BACKGROUND**

- 2.1 One of the functions of Keighley Area Co-ordinator's Office is to work with elected Members to organise and develop varied ways of engaging with the public that are appropriate to the Wards they represent, e.g. Neighbourhood Forums, Special Forums – on a specific topic of current local interest, events and activities targeted at specific people groups (e.g. older people or parents with young children), stalls at events organised by local community groups (e.g. Galas and Fun Days) and digital engagement (e.g. Facebook, Twitter and local websites).
- 2.2 Appendix A gives details of the community engagement activities that have been undertaken by Keighley Area Co-ordinator's Office (KACO) during the period October 2016 - March 2017. These have included 'traditional' Neighbourhood Forums, public meetings organised by KACO staff open to all but run on a different format to a Neighbourhood Forums, meetings targeted at particular 'people groups' (e.g. young people), attendance at meetings and other events organised by partner agencies or community groups, door-knocking and 'street consultations'.
- 2.3 This variety of approaches has proved much more effective at reaching a wider and more diverse range of the general public than normally attend Neighbourhood Forums.
- 2.4 The Area Co-ordinator's Office will continue to identify ways of making Neighbourhood Forums, and other forms of consultation and community engagement, relevant to the interests and character of each particular neighbourhood and works with elected Members on ways of increasing public attendance and engagement.
- 2.5 Ward Officers continue to have the flexibility to arrange public meetings in response to local issues that arise outside of the planned schedule of engagement activities, where a majority of Members representing the relevant Ward consider that a public meeting is required.
- 2.6 The importance of the use of the internet and Social Media (e.g. Facebook and Twitter) as a means of communication and consultation is recognised by KACO, and staff now regularly use digital media as a means of engagement alongside meetings, events and activities. To date the Keighley Area Co-ordinator's Office has 618 followers on Twitter and 178 members of its new Facebook group since it was created on 5 October 2016.

## **3. OTHER CONSIDERATIONS**

No other considerations

## **4. FINANCIAL AND RESOURCE APPRAISAL**

- 4.1 Neighbourhood Forums and other community engagement activities are provided within existing financial resources.

**5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

No significant risks.

**6. LEGAL APPRAISAL**

6.1 There are no legal implications for Bradford Council arising from this report.

**7. OTHER IMPLICATIONS**

**7.1 EQUALITY AND DIVERSITY**

Efforts are made to find ways to make sure that Neighbourhood Forums and other community engagement activities are accessible to all sections of the community.

**7.2 SUSTAINABILITY IMPLICATIONS**

Public consultation and involvement in decision-making leads to more sustainable solutions to local issues.

**7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

No significant impacts.

**7.4 COMMUNITY SAFETY IMPLICATIONS**

Crime and community safety issues are discussed frequently at Neighbourhood Forums which are attended by representatives from West Yorkshire Police.

**7.5 HUMAN RIGHTS ACT**

There are no Human Rights Act implications arising from this report.

**7.6 TRADE UNION**

There are no trade union implications arising from this report.

**7.7 WARD IMPLICATIONS**

The information in this report is relevant to all Wards in Keighley Area.

**8. NOT FOR PUBLICATION DOCUMENTS**

None.

**9. OPTIONS**

9.1 This report is provided primarily for information to, and comment by, the Area Committee.

**10. RECOMMENDATIONS**

- 10.1 That the Area Committee notes the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator's Office in the period October 2016 - March 2017.

**11. APPENDICES**

Appendix A: Community Engagement – October 2016 - March 2017

**12. BACKGROUND DOCUMENTS**

Community Engagement Activities – April – September 2016, Document 'U', Keighley Area Committee, 24 November 2016

**APPENDIX A****Community Engagement – October 2016 - March 2017****Craven Ward**

<b>Event and Description</b>	<b>Date</b>	<b>Venue</b>	<b>Attendance</b>	<b>Progress/Outcome</b>
Addingham Civic Society	11.10.16	Swan Pub	4	Forward planning, development linking to Addingham Parish Council – MUGA.
Family Day Event	16.10.16	Silsden Town Hall	250	Support for Friends of Group – organising community activities.
Silsden Library Meeting	27.10.16	Silsden Town Hall	7	Library proposals
Councillor / Police Meeting	27.10.16	Steeton Hub	4	Councillor Surgery, Police and community
Addingham Neighbourhood Watch	29.10.16	Old School House Addingham	3	Planning meeting with Police and Parish Council
Handy Craft Presentation / Event	04.11.16	Steeton Hub	27	Presentation to church of knitted model / funding and forward planning – local group development, community issues.
Health and Stroke Group Meeting	15.11.16	Methodist Church Silsden	20	New Group / service and provision established
Special Forum Green Lane Housing	15.11.16	Hub Building Steeton	40 (25 new contacts)	Miller Homes – Housing and related issues including land, drainage, traffic.
Silsden Health Group	06.12.16	Silsden Town Hall	5	Mutual support and local development
Friends of Silsden Town Hall	08.12.16	Silsden Town Hall	20	AGM
Older People's Event	10.12.16	Silsden Town Hall	80	Older People who do generally get out to meet others health and well- being.
Silsden Library Meeting	22.12.16	Silsden Town Hall	25	Community Library Offer - consultation
Later Life Cobbydale	24.01.17	GP Surgery Silsden	6	Self- Help and promotion of self- care in communities – health.
Later Life Cobbydale Group	07.03.17	GP Surgery Elliott St Silsden	5	Self- Help and promotion of self- care in communities – health – forward planning
Sports Project	06.02.17	Central Hall	1	Forward Planning Schools and sports and contacts for Craven Ward.

Traffic and Schools Meeting	08.02.17	Steeton Hub	8	School and traffic developments – partnership initiative.
Friends of Silsden Town Hall	02.03.17	Silsden Town Hall	25	¼ Meeting and on -going development and community activities.
Later Life Cobbydale Health Group	07.03.17	Doctors Surgery Elliott St Silsden	6	Supporting older people self-care and social activities / support.
Knitting Nanas Group	13.03.17	Steeton Hub	15	Supporting older people.

### Ilkley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Ilkley Parish Council	3.10.16	Ilkley Town Hall	11	Update on Highway schemes, response to Cllr Concerns
Community Alcohol Partnership	13.10.16	Ilkley Grammar	7	Partnership work, community engagement
Ben Rhydding Older people Social Group – Creative Support	17.10.16	St James Church	17	Information sharing, promote Comm Chest
LS29 meeting	19.10.16	Clarke Foley	7	Partnership work – re-establish group
Warehouse and Surround Clean up	25.10.16	The Warehouse	10	Young people – 7 bags of litter, education
Ilkley Parish Council	7.11.16	Ilkley Town Hall	11	Parking issues, litter bins, response to Cllr Concerns
Ilkley Festival Meeting	16.11.16	Ilkley Town Hall	5	Future of Summer Festival – funding, volunteers
Neighbourhood Meeting	23.11.16	Clarke Foley	43	Community engagement, resident concern
Ilkley Parish Council	5.12.16	Ilkley Town Hall	57	Update on public meeting, response to concerns
Ilkley Parish Council Meeting	9.1.17	Ilkley Town Hall	17	Update on ward activity, questions and answers
Tackling ASB through CAP	19.1.17	Ilkley Warehouse	5	Development of Youth Activity Summer 2017
Ilkley Neighbourhood Plan	25.1.17	Ilkley Town Hall	16	Development of Neighbourhood Plan
Ilkley Parish Council	6.2.17	Ilkley Town Hall	25	Update on activity, car park survey Q + A
Car Parking Survey	2.3.17	Ilkley Town Hall	6	Outline Parking Review – overview
Ilkley Parish Council	6.3.17	Ilkley Town Hall	14	Update on Ward Activity – fly tipping, litter concerns
LS29 Older people meeting	13.3.17	Clarke Foley	5	Development older peoples activities
CAP meeting	14.3.17	Ilkley Grammar	13	Partnership work – planning activity
Ilkley Car Parking Review	15.3.17	Ilkley Town Hall	8	Stakeholder Meeting Car Parking/Parking issues

Ilkley Youth Activity	22.3.17	Warehouse	6	Development of Activity- youth provision
Spring into Action	23.3.17	Outside the Box	2	Gardening project – community activity

**Keighley Central Ward**

<b>Event and Description</b>	<b>Date</b>	<b>Venue</b>	<b>Attendance</b>	<b>Progress/Outcome</b>
Central Ward Site Visit	05.10.16	Spring Gardens Lane	2	Neighbourhood issues pavements, walls.
Friends of Burgess Field	12.10.16	Highfield Comm Centre	10	AGM and forward planning – community activities.
Day of Action Highfield	19.10.16	Highfield	425	Doors Knocked, 17 contaminated bins removed, 5 Environmental Enforcement Issues followed up, 100 gullies cleaned, 109 residents spoken too.
Eastburn School	20.10.16	School	3	Up- date and forward planning, community safety issues.
Junior Park Run Meeting	02.11.16	BCA	15	New sports project for the Knowle Park area.
Keighley Health Group	03.11.16	Office	5	Health Issues Kly Central
Older Men's Forum	21.11.16	Sangat Centre	12	Community consultation and related issues
Women's Forum	22.11.16	Central Hall	60	Women and communities / Domestic Violence
Friends of Burgess Field Meeting	23.11.16		8	Forward planning and group development and funding.
Health Pilot Keighley	23.11.16	K C Office	5	New pilot health programme – partnership Kly
St Anne's Eastern European	23.11.16	The Good Shepherd Centre	70	Celebration of success of Parenting Facilitator Training – Newly Trained persons from the community
Fats and Oils Project	25.11.16	Bradford Yorkshire Water	2	Keighley Recycling Fats and Oils
Rosh Ni Ghar	01.12.16	Central Hall	50	AGM
Keighley Food Poverty Group	06.12.16	Salvation Army Centre Kly	15	Poverty issues for families / individuals in Keighley
Police and Community Forum	14.12.16	Cater House Lawkholme	25	Neighbourhood, Police and community issues

KTC – Meeting	15.12.16	Civic Centre	30	General community concerns
Neighbourhood Health Pilot	11.01.17	BCA – Knowle Park	6	Taking forward local health initiatives in communities – low level mental health issues.
Friends of Burgess Field	11.01.17	Highfield Community Centre	6	Environmental developments and community events and activities in local settings – supporting communities.
St Anne’s Scout Group	17.01.17	St Anne’s School Canteen Building	40	Drugs Awareness in partnership with the Police for parents and children aged 10 / 14yrs
Eastwood School	19.01.17	Kly	2	Up-date recycling schemes – Lawkholme
Crime Stoppers Campaign	20.01.17	Central Hall	50	Promotion of Crime Stoppers Campaign / community and stakeholders Keighley.
St Ann s Scout Group	24.01.17	St Annes Canteen Building	40	Drugs Awareness/ No Excuse Work Shop young people 10 – 14 and parents in partnership with the Police and Youth Service
Highfield Food Co-op	25.01.17	All Saints Church Highfield	12	Promoting physical health and well-being
Good Shepherd Centre	26.01.17	Kly	2	Up-date and forward planning.
Dementia Friendly Keighley	27.01.17	Keighley Health Living Building	50	AGM and Networking
Shared Church	03.02.17	Shared Church Keighley	3	Forward Planning and Grave Yard improvements project.
AWC – Hub Meeting	07.02.17	Russell St Kly	32	Health in the wider community
Friends of Burgess Field	07.01.17	Highfield Community Association	6	Progress and event planning – supporting communities
Home Safety and Crime Stoppers Campaign	20.02.17	Rosh Ni Ghar Kly	15	Home Safety in partnership with Fire Service / questionnaires./ Crime Stoppers promotion
Green Spaces Meeting	21.02.17	Central Hall	15	Environmental initiatives / groups keighley
Health Network Group keighley	22.02.17	Co-ordinators Office	6	Self- Care and Health Initiatives in communities
Keighley Town Centre Community Clean-Up / Day of Action	03.03.17	Keighley Town Centre	70	Service and community programme.
International Women’s Day	08.03.17	Alice Street	80	Celebration of women’s achievements /



Event				community cohesion in the Keighley district.
Health Pilot BCA	22.03.16	BCA – Kesington St	10	
Friends of Burgess Field	22.03.17	Kly Office	8	Forward planning and development
KAWACC	23.03.17	KAWACC Lawkholme	15	Women's Community Art Event
Crime Stoppers Door Knock Imitative Central Ward	24.03.17	Showfield / Lawkholme	1000	Houses door knocked and information promoted with community residents.

### Keighley East Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Dalton Lane Ladies Meeting	4.10.16	Madrassa Chatsworth St	14	Community concerns, development of group, involvement in Big Local
Keighley Big Local Meeting	6.10.16	Airedale Enterpise	13	Big Local – planning, grant making review
Long Lee school parking	12.10.16	Long Lee School	3	Concerns re parking – discussion re education programme
Hainworth Wood Community Centre planning for the future	18.10.16	HWCC	9	Planning for the future – project development
No Excuses – promotion	24.10.16	Victoria Hall	41	Awareness drug misuse and disposal of bulk refuse
East Morton Neighbourhood Meeting	25.10.16	East Morton Institute	23	
Dalton Lane – outside space	1.11.16	Dalton lane	8	Identifying + progressing green space initiative
Riddlesden Forum	2.11.16	Riddlesden Institute	44	
Cricket Coaching	7.11.16	Bradford Rd	4	Community Chest application – link to Big Local
Stockbridge – Chip in and Help out (Big Local)	14.11.16	Mother Hubbards	9	Community Engagement – future planning
Hainworth Wood AGM	21.11.16	HWCC	17	AGM – community engagement
Stockbridge – door knock	24.11.16	Florist St et al	14	14 residents spoken to – 11 jobs referred to Flair Resident engagement, flood awareness
Dalton Lane Ladies meeting	29.11.16	Chatsworth St Madrassa	11	Forward planning – group development

Bar Lane – resident meeting traffic	9.12.16	Bar lane Keighley	4	Response to resident concern re parking issues
Over 50's group Hainworth Wood CC	13.12.16	Hainworth Wood CC	19	Warm Over Winter programme investigation – future planning
Long Lee Management Committee	14.12.16	Long Lee Village Hall	7	Community Buildings Grant, vandalism, future planning
Chip in and Help Out	19.12.16	Mother Hubbards	5	Resident engagement – future planning (Big Local)
Chatsworth Street + surround Community Clean Up	20.12.16	Chatsworth St Outdoors	23	13 bags of litter collected – resident engagement, referrals to Estate management re fly tipping.
Big Local Partnership	23.1.17	AES Sunderland St	14	Update BL Plan resident engagement
Parkwood School FAST Graduation Ceremony	1.2.17	Parkwood School	80+	Role of Area Office, Big Local, engagement
Long Lee Walkabout	16.2.17	Long Lee	7	Response to Dog Fouling – env concerns
Stockbridge door knock recycling etc	16.2.17	Stockbridge	17	Response to environmental concerns, littering
Hainworth Wood	21.2.17	HWCC	11	EGM – response to CD worker illness, finance
Chip in and Help Out	28.2.17	Mother Hubbards	7	Planning activity, response to concern
Big Local	21.3.17	HWCC	13	Big Local – quarterly meeting and update
Big Local	21.3.17	AES	9	Grant review – future planning
Hainworth Wood	23.3.17	HWCC	10	Planning for the future

### Keighley West Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Doorknock and leaflet delivery to promote pilot older people's group	13 Oct 16	Bankfield area, Braithwaite	80 properties	Spoke to ask many residents as possible to invite to event on Oct 26, left invites if not in
Walkabout to identify environmental and asb issues	19 Oct 16	Cromer Rd area	3	Planning for clean up and doorknock with residents later in November
Pilot tea part for OP group	26 October	Merlin Top	10	At least 5 residents to volunteer in running new

		Academy		weekly group – CD worker to develop this
Pumpkinfest	28 Oct	Sue Belcher Centre	400+	Recycling Swap Shop – 34 swaps done
Partners Assembly	3 Nov	Merlin Top Academy	60	Yrs 5 and 6 heard safety messages from partners including fire service, youth service, police, Incommunities
Leafletting for new OP group		Braithwaite and Guardhouse	125	Promoting PicknMix new group at Merlin Top Academy to link up older residents
Doorknocks, Cromer Rd area	14, 17, 22 Nov	Cromer Rd area Rawling St, Queens Rd	43	Gather intelligence about litter, side waste, drug activity; promote recycling and clean up on 26 Nov
Oakbank parents evening	16 Nov		35	Promoting No Excuses scratch and sniff
Braithwaite litter meeting	23 Nov	Keith Thompson Centre	13	Discussed general and specific issues, Community Payback asked to work in area as a result
Cromer Rd clean up	26 Nov	Cromer Rd	16	Concerned residents encouraged to meet up, two snickets cleaned
Exley Head forum	6 Dec		18	Update from Oakbank School, No Excuses scratch and sniff cards given out, environmental and crime issues discussed
Cromer Rd doorknock revisits	16-1-17	Cromer Rd	7	Spoke to householders to identify further problems with refuse\recycling collections and side waste issues
Promotion of older people's groups, Braithwaite	23-1-17	Broster and Coronation Mount area	145	Pick n Mix, Time out Coffee Stop and Cabbage Club leafletting
Site visit with land owner, West Lane	25 -1-17	West Lane land next to 315	5	Landowner begins work to cut back longstanding overgrown land
Oakbank Parents eve Yr 11	1-2-17	school	44	20 yp signed up to voter registration, 24 info cards given out re Crimestoppers
Speedwatch development meeting	3-2-17	KACO	3	Meeting proposed for volunteers with police to co-ordinate future action
Fell Lane area drugs doorknock	17 Feb	Fell Lane, Arncliffe Rd,	485	Partners leafletting and speaking to residents on streets – members, police, warden, Yorkshire

		Mannville area, Litton, Salisbury,, Nashville etc		Housing.
Flyers for Cromer Rd clean up and street sweep	23 Feb	Cromer Rd and area	156	Houses leafleted twice for both events
Cromer Rd clean up	4 March	Cromer Rd and area	5	Litterpick and discussion re longer term issues with residents eg neglected private land, Foster Rd
Cromer Rd street sweep	8 March	Cromer Rd and area	12	Residents spoken to in order to move cars
Crimestoppers campaign	16 March	Harewood Rd and Greystones Drive	224	Partners leafleting and speaking to residents on streets

### Worth Valley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Operation Onebin clean up,	Oct 10-16	Bronte Village car park	21	Resident\ business led clean up, including funds raised for new bin, to be repeated in Nov and hopefully expanded to other areas of Haworth
Windsor Rd area clean up	Oct 12-16	Windsor Rd	9	Paths edged, litterpick, cutting back shrubs
Perk up your Park clean up	Oct 15 - 16	Holden Park Oakworth	23	Edging, litterpicking across park, supporting Friends Of group
Cross Roads Highways drop in consultation	19 Oct 16	Lees Primary School	18	Consultation on proposed Highway scheme, support for Highways staff with leafleting etc
Oakworth Scouts meeting	7 Nov	Holden Hall	12	Promotion of Operation Oakworth clean up and council services
Operation Onebin clean up	15 Nov	Haworth village	9	Litterpick\cutting back in Bronte Village car park, top of Butt Lane, Haworth Churchyard.
Operation Oakworth clean up	19 Nov	Oakworth Village	10 plus 25 at other events	Litterpicking at 12 locations by 10 volunteers, Landscaping \cutting back by group at Cure Hill, and NCS Challenge group repainted youth shelter in Holden Park

Site visit, location of CCTV, Holden Park	23-1-17	Holden Park	7	Friends of Holden Park gather info from partners to write bid for CCTV
Holden Hall Users Group	24-1-17	Oakworth Social Club	12	Development of new trust to take on running hall
BD22 Network meeting	2-2-17	St James Church	8	Info shared and agreement to develop local directory
Haworth Churchyard maintenance site visit	8 2 17	Haworth churchyard	9	Agreement to arrange a volunteer day to enlist more volunteer support
Bronte Country Partnership	2-3-17	Ingrow carriage museum	9	Discussion re local management plans for eg Haworth
BD22 Network meeting	16-3-17	St James Church Cross Roads	8	Progress directory of services for older people, info share
Ebor Lane site visit	16-3-17	Ebor Lane	12	Agree actions to improve environment with residents – block off fly tip site, hold clean up day, funding bids etc
Operation Oakworth and Perk up your Park	18-3-17	various	20	Clean up of ten different locations, plus support for volunteers work in Holden Park
Gas Street survey	22-3-17	Gas Street and surrounds	150	Surveys distributed for return by post or online
Haworth Graveyard volunteer day	27-3-17	Haworth Graveyard	18	Tidy up of graveyard