

APPENDIX 1c  
WEST YORKSHIRE ADOPTION JOINT COMMITTEE  
Terms of Reference

Purpose

- 1) WYAAJC brings together the five participating authorities to:-
  - a) Engage with voluntary adoption agencies in the region;
  - b) Deliver adopter recruitment, matching, adoption panel and support functions through a regional adoption agency known as One Adoption Agency for West Yorkshire;
  - c) Promote excellent and innovative practice; and
  - d) Ensure value for money.

The Delegated Functions

- 2) WYAJC will discharge the following functions on behalf of the Participating Authorities<sup>1</sup>:-
  - a) Adoption services including:-
    - i) Recruitment and approval of potential adopters;
    - ii) Identification of potential matches between children and adopters;
    - iii) Provision of adoption panels; and
    - iv) Provision of adoption support services<sup>2</sup> to adopters, adoptees, birth families and relevant professionals.

Remit

- 3) WYAJC will:-
  - a) Receive reports in relation to the performance and progress of One Adoption Agency for West Yorkshire from both the Head of Service and the Management Board;
  - b) discuss and agree the strategic direction of One Adoption Agency for West Yorkshire, including the setting of stretch targets;
  - c) oversee the discharge of the Delegated Functions;
  - d) promote good performance in relation to the Delegated Functions, reflecting added value brought by One Adoption Agency for West Yorkshire in outcomes for children and their adoptive families ;
  - e) monitor the budget allocated to One Adoption Agency for West Yorkshire;
  - f) review value for money achieved by One Adoption Agency for West Yorkshire; and
  - g) exercise the corporate parenting role of the Participating Authorities in relation to the functions of One Adoption Agency for West Yorkshire.

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<sup>1</sup> Functions in relation to individual children (including decisions to place for adoption and to approve a match) remain the responsibility of each Participating Authority.

<sup>2</sup> Including maintenance of and access to adoption records

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