

APPENDIX 1 - Bradford Young Carers Memorandum of Understanding: Actions to Implement

Young Carers Outcomes:

Reduced impact of caring
 Increased resilience
 Free from bullying
 Positive/improved family relationships
 Understanding of parent/child illness or disability
 Satisfactory/improves school/college attendance and attainment
 Access to/use of inclusive resources in community
 Improved social life/friendships
 Improved health

Priority Area	Ref No	Action/What are we going to do	Outputs/Outcome	Lead	Date to be completed
1.Promoting Early Identification	1.1.1	Implement Carers registers in GP practices and ensure registers include early identification and notification of Young Carers.	Young Carers report feeling more supported and acknowledged by their GP	Kerry	June 16
1.1 GP Practices	1.1.2			Kerry – completed	
	1.1.3	Letter to be sent to all GP practices that will detail service and referral information for Bradford Young Carers.	Young Carers are identified before there is a family crisis or significant issue at school and supported via GP practices, including referring onto Bradford Young Carers where relevant.	completed	
	1.1.4	Service Manager from Bradford Young Carers to attend GP PACE event, if it still exists, to raise profile of Young Carers, Carers register in connection with young careers and what	Bradford Young Carers will see an increase in referrals coming from GP practices – monitored quarterly.	Andrea	June 2016
	1.1.5				August 2016
	1.1.6				

<p>1.2 Schools</p>		<p>support service provides for Young Carers.</p> <p>Melanie Evans from Carers Resource (as part of her role) is handing out our literature/service leaflets to GP practices across the district.</p> <p>Attending Patient and Community Network meeting and GP practice Event in June 2016</p> <p>Children and maternity GP representative the commissioner is going to raise the issue.</p>	<p>Disappointed in the response from GP's in not seeing a difference in referrals from GP's even through other avenues i.e. school nurses.</p>		
--------------------	--	---	--	--	--

	1.2.1	Ensure all high schools signed up to Young Carers Schools Policy	Young Carers report feeling more supported and acknowledged within high school	Kerry	July 16
	1.2.2	All named designated leads in high schools received training on Young Carers – includes receiving resource pack (30	Schools have signed up to policy and have a designated lead (who has been trained).	Kerry	
	1.2.3	trained so far NB// some schools have more than one named member of staff – next round of training in June 28th 2016 – remaining 11 invited)	100% of High Schools have been offered the training and will receive a copy of the resource pack.	Karen	June 2016
	1.2.4		Consistent appropriate referrals made to the Young Carers Service from school nursing sources.	Kerry	May 2016
	1.2.5	School Nursing to introduce scoring sheet to identify Young (school nurses trained on using this sheet – need to ensure all of them have received training)	Appropriate referrals made to the Young Carers Service from education sources.	Kerry	September 2016
		Provide resource packs, briefing information and induction information to training teams to raise awareness of Young Carers and promote early identifications and referrals for: <ul style="list-style-type: none"> Schools and associated support staff including 	Young carers will be identified earlier and someone in school will be named to support and identify potential young carers.		

Learning Mentors,
Connexions Staff
(done Feb 2016),
School Nurses
(done one session
2015), Education
Welfare Officers'
(done Feb 2016)
etc.

From September all of
the above will be offered
to primary schools – 22
already named a
member of staff and
have registered for
training.

1.3 Adults and Childrens Services	1.3.1	<p>Transition resource packs, briefing information and induction information to training teams to raise awareness of Young Carers and promote early identifications and referrals for:</p> <ul style="list-style-type: none"> • Adult services staff in Social Care, Health and Commissioned Services • Childrens Social Care 	<p>Young Carers report feeling more supported and acknowledged by all services who are their first point of contact. Increase in referrals from adult services</p>	Cath/Andrea To identify funding	September 2016
	1.3.2				Completed 2015
	1.3.3		<p>Adult and Children services staff work in a holistic way to ensure needs of children and young people who are Young Carers are being recognized and supported. Referrals are maintained.</p>	Kerry	
1.4 Other Services	1.4.1	<p>Letter to be sent to all adult treatment services that will detail service and referral information for Bradford Young Carers – completed by Kerry 2015</p>	<p>Bradford Young Carers will see an increase in referrals from in particular Adult Services teams.</p>	Kerry	
		<p>Ensure Children’s and Adult services assessments identify Young Carers Kerry working with Bradford District Care NHS Foundation Trust on a carers assessment pathway)</p>	<p>Fewer referrals are made at crisis point.</p>		Completed
			<p>Schools, Families and</p>	Kerry at al	From September 2016

	<p>1.4.2</p> <p>1.4.3</p> <p>1.4.4</p>	<p>Provide resource packs, briefing information and induction information to training teams to raise awareness of Young Carers and promote early identifications and referrals for:</p> <ul style="list-style-type: none"> • Housing Associations in the District (emailed 13-01-16) • Asylum Seeker Support Team (emailed 13-01-16) • BME Groups/Services • NHS staff (will be part of training session on new pathway for Carers Assessments for Foundation Trust) • IAG Services/Connexions (Done Feb 2016) <p>How do we know that information is given out to young carers, audit of where the information goes and how many referrals this leads to – need to be available on line. Learning from Carers Resource and</p>	<p>young people can access the information about Young Carers and make informed choices</p> <p>We can measure how many 'hits' we have and or how many downloads have taken place</p>		
--	--	---	--	--	--

		<p>Leicestershire. May use the local offer</p> <p>Information on Young Carers, Bradford Young Service is on FIS and BSO websites</p> <p>Clarify whether Young Carers are picked up in hospital discharge plans and whether parenting capacity is taken into account Information passed on through Helen Prince from Carers Resource</p> <p>Scoring sheet rolled out to relevant professionals (being discussed at the various presentations / briefings etc, ongoing)</p>			
--	--	---	--	--	--

2. Assessment	2.1	Develop and agree a clear protocol and pathway for identification, referral, assessment and support for Young Carers including Children's and Adults Social Care (Kerry working with Bradford District Care NHS Foundation Trust on a carers assessment pathway)	Fewer referrals coming through to Bradford Young Carers at crisis point	Cath Dew/Andrea Medley/Kerry McKenna Link into Early Help Cath Dew and Alex Porter	ongoing
	2.2	Social Care (Kerry working with Bradford District Care NHS Foundation Trust on a carers assessment pathway)	Increased referrals from Adult Services teams.		
	2.3	Work to be undertaken with adult services to look at the needs of other adult provider			
	2.4	Disseminate protocol with resource packs and briefings information to support assessment of Needs - done for BDCT	More support given directly to adults e.g. Telecare, aids and adaptations, direct payments. Thus reducing the impact of caring upon the Young Carer.		
	2.5	other partners to do, introduce through the Early Help agenda. Review Young Carers Assessments undertaken meet practice guidelines as set out in Section 96 of the Childrens and Families Act and in MOU 'No Wrong Doors (Childrens and Adults) Protocol put in place to ensure Joint	Increase in Carer's Assessments, Joints Assessments, Care Plans and CAFs.		

		<p>Assessments between Childrens and Adults can be undertaken when requested</p> <p>Implement and train frontline staff all Adult Services professionals in Health, Social Care and Commissioned teams to ensure a whole family approach to assessment and ensure more joined up work and information sharing in assessment and care planning. Ensuring parent support needs assessed, unmet care needs assessed etc. Needs Senior Manager support and agreement to add into training programmes</p>			
--	--	--	--	--	--

3. Safeguarding	3.1 3.2 3.3	<p>Review commissioned services for adults e.g. Drug and Alcohol, mental health Teams include compulsory Children's Safeguarding Training</p> <p>Review commissioning specifications to ensure Childrens Safeguarding policies and practices are in place</p> <p>Check Safeguarding policies and practices of all partners outline clear responsibilities for Young Carers</p> <p>Implement Early Help processes</p> <p>Safeguarding Board Training on Young Carers being delivered throughout 2016-17</p>	<p>Referrals to Social Services show Adult Service teams are working towards procedures of BCSB.</p> <p>Reduction in referrals to Young Carers service coming through before crisis point.</p>		
-----------------	---------------------------	--	--	--	--

4. Schools responsibility for Young Carers	4.1	In addition to action in Ref 1.2 ALL schools signed up to the Young Carers Policy will:	Young Carers report feeling more supported and recognized within their schools.	Kerry/Karen	July 2016
	4.1.1				
	4.1.2	Revise School prospectus/policies to show how they respond to Young Carers	Reduced incidence of bullying of Young Carers		
	4.1.3	Deliver Annual Assemblies on Young Carers	Improved attendance and attainment of Young Carers		
	4.1.4		Young Carers are identified earlier in school and referred if appropriate to Bradford Young Carers		
	4.1.5	Implement Young Carers Card (Raised through refresher sessions for those leads who have already accessed training – another round being held in June 2016)			
	4.1.6	Follow referral pathway through School Nurse – monitor numbers in terms of those that stay with school nurse and those that get referred onto BYC service	Increased numbers of referrals to Bradford Young Carers accompanied by a CAF.	Helen/Kerry/Kathryn Loftus	
	4.2	Training for Designated Lead for Young Carers in Schools clarifies role as Lead Professional for CAF – Being raised at refresher training in June	Young Carers needs are continued to be met in response to their caring role and responsibilities when cases are closed at the Young Carers or Family Services teams. Transitions are smooth and meet their needs	Access logs to BSOL and CAF monitoring - Neil	

		<p>Training for Designated Lead for Young Carers includes information about transitions for Young Carers (primary to high and high to FE)</p> <p>Being raised at refresher training in June</p> <p>Ensure ALL schools are aware of Young Carers Service and regular information provided about Young Carers through BSO website (Quarterly articles on BSOL website)</p>	<p>Schools are up to date with relevant information news regarding Young Carers</p> <p>Monitored proof that these professionals are leading on CAF for Young Carers.</p>		
--	--	--	--	--	--

5. Health of Young Carers	5.1.1	Consult with the NHS concerning discharge process from hospital and process for identifying the availability and ability of carers of an appropriate age – Helen Prince taken on	Earlier recognition of the needs of Carers at discharge and appropriate equipment and support in place (the fact that these specific questions are asked) The nos of referrals that come from hospital discharges.	Kerry Kerry/Karen/Andrea	
5.1 Acute					
5.2 Emotional Well Being	5.2.1	Develop closer links with CAMHs and therapeutic support for Young Carers Training delivered	Nos of young carer who also referred to CAMHS by school nurses		
	5.2.2		Young Carers with significant emotional needs are able to access support in a supported and familiar setting. Thus preventing a crisis.		
	5.2.3	Develop closer links with CAMHs and other Therapeutic Services that provide emotional well-being and mental health support Training delivered			
	5.2.4				
5.3 Other	5.3	Explore the potential for CAMHS to provide bespoke group sessions for Young Carers groups where there is an identified need WRAP group covers this	Young Carers emotional health and well-being improves		
		Develop WRAP Group			

		<p>specifically for Young Carers – completed – future groups depends on funding</p> <p>Tier one health assessments are being worked on to include young carers – will use this information to refresh the MOU.</p> <p>Provide training to the Bradford Young Carers Service on the full range of aids and adaptations and other in-home support services including those from Pharmacies to enable them to engage adults in take up of services (emailed 13-01-16 – no response)</p> <p>Delivered training to District Nurses Forum 07-04-16</p>	<p>Young Carers and their families are in receipt of consistent and effective support from a wide range of sources. Some Young Carers may be prevented from being a Young Carer with such services being sourced.</p>		
5.4 School Nursing	5.4.1	Schools nurses trained on Young Carers and implementing new		Karen	From September 2016

	5.4.2	scoring sheet. (Training session delivered. Karen Lorriman to ensure those that didn't attend have the information)			
	5.4.3				
	5.4.4	School Nursing Service implement systems in to identify Young Carers Implement named nurse and designated lead for school to make contact termly to discuss Young Carers and have system for liaising around health concerns for Young Carers Health needs Assessment for all Yr. 7 pupils asks if caring for someone. Identifies follow up and identified on SYSTM1 via tick box.			

		<p>16 – 19yr old NEET connexions will work with these young people. Flag on RYSS to indicate these young people are young carers.</p> <p>How do we collate and manage the data about young carers within the Bradford District without double counting and making sure resources are where they need to be. – will Early help deliver this? Establish an operational group to look at this</p>			
7. Transition	<p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>Develop and implement Transition Group to include Carers Resource and Young Carers Service (YACS worker taken on by Carers Resource – regular liaising and worker is coming to meet with young carer end of May.</p> <p>Use the Carers Star to assess needs but we need to look at the wider needs of the young people who don't meet adult care thresholds</p> <p>Connexions to have a</p>	<p>Young Carers age 18+ feel able to go onto to access relevant adult support services, continue with education, training or go into employment without their caring role and responsibilities preventing this.</p>	<p>Kerry and Sam</p> <p>Shazia</p>	<p>September 2016 ongoing</p>

		look at how many young people state they can not move forward after school due to being a young carer.			
8. Related themes and issues	8.1	<p>Broaden the scope of the Young Carers Partnership Board to include Housing</p> <p>Paula Smith (Lead for carers for BDCFT invited)</p>	<p>Wider range of professionals to ensure Young Carers needs are met and voices heard. I</p> <p>Issues identified and dealt with by appropriate colleagues and teams.</p> <p>Joint working required by this Implementation Plan adhered to.</p> <p>More coordinated and effective provision for Young Carers</p>	Kerry	

