

Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held on Thursday, 14 October 2021 at 5.00 pm in Council Chamber, City Hall - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT	INDEPENDENT SOCIALIST
Azam Tait Akhtar D Green Arshad Hussain Nazir	Bibby Riaz	J Sunderland	Jenkins

Alternates:

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT
Dearden Hussain T Hussain Salam Shafiq Wood	Birch Nazam	Griffiths

Notes:

- Please note that under the current circumstances only Members and Alternates on the Committee will receive paper copies of the agenda, however the agenda and reports can be viewed on the Councils agenda and minutes website five clear working days in advance of the meeting.
- Given the restrictions on room capacity, any Councillors and members of the public who wish to make a contribution at the meeting are asked to email jane.lythgow@bradford.gov.uk by **mid-day on Tuesday 12 October 2021** and request to do so. You will then be advised on how you can participate in the meeting. **Access to the meeting cannot be guaranteed if those wishing to attend do not register given the council must comply with the Covid regulations and guidance.**
- On the day of the meeting please ensure that you comply with the Covid restrictions in place at the current time by wearing a suitable face covering and adhering to social distancing. Staff will be at hand to advise accordingly. Participants may be asked to wait in a separate room if the capacity in the Council Chamber has been reached and they will be escorted back into the meeting as a when their item is considered by the Committee.

From:

Parveen Akhtar, City Solicitor
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Phone: 01264 432270
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To:

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 22 July 2021 be signed as a correct record (previously circulated).

(Jane Lythgow - 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

The following referrals have been made to this Committee up to and including the date of publication of this agenda.

The Committee is asked to note the referrals listed above and decide how it wishes to proceed, for example by incorporating the item into the work programme, requesting that it be subject to more detailed examination, or refer it to an appropriate Working Group/Committee.

B. OVERVIEW AND SCRUTINY ACTIVITIES

6. BRADFORD COUNCIL WORKFORCE DEVELOPMENT STRATEGY 2015-21 1 - 26

The report of the Director, Human Resources, (**Document “K”**) sets out the progress made in further developing the Council’s approach to developing the workforce.

Member are requested to note the contents of Document “K” and provide any feedback that they wish to do so to enable the HR & OD team to incorporate those views in the ongoing work.

(Tahmima Tahir - 01274 436730)

7. ATTENDANCE MANAGEMENT 27 - 44

The Director, Human Resources, will present a report, (**Document “L”**) which provides an update on the Managing Attendance Scrutiny Review which was considered at Corporate Overview Scrutiny Committee on 22 October 2020.

Members are requested to consider the contents of Document “L” and provide any feedback that they wish to do so to enable the HR & OD team to incorporate their views in ongoing work.

(Simon Jenkins – 01274 432978)

8. EQUALITY PLAN 2021-2024 - PROGRESS REPORT 45 - 106

On 1st December 2020 the Council’s Executive approved a new Equality Action Plan and instructed officers to report progress against the Plan to Corporate Overview and Scrutiny Committee on a regular basis. The report of the Interim Assistant Director, Office of the Chief Executive, (**Document “M”**) sets out the key actions and activities undertaken to date to progress delivery of the Council’s Equalities Plan and the priorities for the year ahead that will ensure on-going delivery against objectives.

Members are requested to consider the progress reported in Document “M” and the next steps set out in the Equity Plan.

(Khalida Ashrafi – 07816082796)

9. FIREWORKS SCRUTINY REVIEW 107 - 130

The report of the Chair, Corporate Overview and Scrutiny Committee, (**Document “N”**) presents the draft findings from the Fireworks Scrutiny Review.

Recommended –

That the findings contained within the draft Fireworks Scrutiny Review, appended to Document N, be adopted by the Committee.

(Mustansir Butt – 01274 432574)

10. CORPORATE OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2021-22 131 - 142

The Chair of the Committee will provide a report (**Document O”**) which presents the Committee’s work programme for 2021/22.

Recommended –

- 1. That Members consider if they wish to choose to add to or amend the topics included in the 2021-22 work programme.**
- 2. That Members consider any detailed scrutiny reviews that they may wish to consider.**

(Mustansir Butt - 01274 432574)