

Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held Remotely on Thursday, 22 October 2020 at 4.00 pm

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT AND INDEPENDENT GROUP
Azam D Green Kamran Hussain Watson Tait Shafiq	Bibby Goodall Riaz	Griffiths

Alternates:

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT AND INDEPENDENT GROUP
Akhtar Mir T Hussain Nazir Thirkill Salam	Pollard Townend Sullivan	Reid

- Please note that, under the current circumstances only Members and Alternates on the Committee will receive paper copies of the agenda, however the agenda and reports can be viewed on the Councils agenda and minutes website five clear working days in advance of the meeting.
- **The meeting will be held remotely, Members and officers in advance of the meeting will be sent via email, instructions and a link on how to join the meeting remotely.**
- A webcast of the meeting will be available to view live on the Council's website at <https://bradford.public-i.tv/core/portal/home> and later as a recording.
- Approximately 30 minutes before the start time of the meeting the Governance Officer will set up the electronic conference arrangements initially in private and bring into the conference facility the Members and officers so that any issues can be raised before the start of the meeting. The officers presenting the reports at the meeting will have been advised by the Governance Officer of their participation and will be brought into the electronic meeting at the appropriate time.
- Members should be on their own when attending remotely and ensure that any confidential papers are not visible via the technology used.

- Any Councillors or members of the public who wish to make a contribution at the meeting are asked to email yusuf.patel@bradford.gov.uk by **10.30 on Tuesday 20 October 2020** and request to do so. In advance of the meeting those requesting to participate will be advised if their proposed contribution can be facilitated and those participants that can be will be provided with details how to electronically access the meeting. Councillors and members of the public with queries regarding making representations to the meeting please email Yusuf Patel.

From:

Parveen Akhtar

City Solicitor

Agenda Contact: Yusuf Patel/Fatima Butt

Phone: 07970 411923/01274 432227

E-Mail: yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel - 01274 434579)

4. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

The Committee is asked to note any referrals and decide how it wishes to proceed, for example by incorporating the item into the work programme, requesting that it be subject to more detailed examination, or refer it to an appropriate Working Group/Committee.

B. OVERVIEW AND SCRUTINY ACTIVITIES

5. THE RELOCATION OF HER MAJESTY'S CORONER'S OFFICE (HMCO)

The report of the Strategic Director, Corporate Resources **Document "J" – that contains Not For Publication Appendix 2** advises the Committee on the proposed relocation of HMCO to alternative and independent premises in Little Germany and to update on the financial implications of technical design development. The existing premises, co-located with the Bradford Magistrates' Court, are not fit for purpose and do not comply with current Health & Safety and DDA requirements.

Recommended-

That the Committee note the authorisation by Executive on 6th October 2020 to award additional capital funds to meet the current budget deficit and authorisation for the Strategic Director Corporate Resources, in consultation with the Leader, to take all necessary decisions to implement the decision.

(Imran Khan – 01274 4326018)

6. BRADFORD COUNCIL'S WORKFORCE DEVELOPMENT STRATEGY 2015 - 2021

The Director of Human Resources will submit **Document "K"** which provides a progress update to the Committee on the Council's Corporate Workforce Development Strategy 2015 – 2021.

Recommended-

That the contents of the report be noted.

(Anne Lloyd – 01274 437335)

7. MANAGING ATTENDANCE SCRUTINY REVIEW

The report of the Committee (**Document “L”**) contains the findings from the Managing Attendance Scrutiny Review.

Recommended-

That the Committee adopts the findings contained within the draft Managing Attendance Scrutiny Review Report.

(Mustansir Butt – 01274 432574)

8. CORPORATE OVERVIEW AND SCRUTINY COMMITTEE - WORK PROGRAMME 2020/21

The Chair of the Corporate Overview and Scrutiny Committee will submit a report (**Document “M”**) which sets out the Corporate Overview and Scrutiny Committee work programme for 2020/21.

Recommended –

(1) That members consider and comment on the areas of work included in the work programme.

(2) That members consider any detailed scrutiny reviews that they may wish to conduct.

(Mustansir Butt - 01274 432574)