

Decisions of the Governance and Audit Committee on Thursday, 22 April 2021

These decisions are published for information in advance of the publication of the Minutes

Decisions

5. EXTERNAL AUDIT - AUDIT STRATEGY MEMORANDUM 2020-2021

Resolved –

That the Audit Strategy Memorandum 2020-2021 (Document “AH”) was considered and approved.

(Mark Outterside – 0191 3836300)

6. EXTERNAL AUDIT PROGRESS REPORT

Resolved –

That the report (Document “AI”) was considered and noted.

(Mark Outterside – 0191 3836300)

7. COMPLAINTS PERFORMANCE AND ACTIVITY REPORT 2020-2021

Resolved-

That the Committee noted the performance information contained within the report (Document “AJ”) and supports the ongoing improvement actions and that a progress report be submitted to the Committee in six months time.

Action: Director of Finance and IT

(Harry Singh – 01274 437256)

8. **INTERNAL AUDIT PLAN 2021/22**

Resolved-

That the Committee reviewed and approved the Internal Audit Plan for 2021/2022 (Document “AK”).

Action: Director of Finance and IT

(Mark St Romaine – 01274 432888)

9. **AMENDMENTS TO THE CONSTITUTION - CONTRACT STANDING ORDERS AND FINANCIAL REGULATIONS**

Resolved-

That the proposed changes to Contract Standing Orders and Financial Regulations (detailed in Document “AL”) be accepted and recommended to Council for approval to support improvements in the organisation’s financial and procurement processes and procedures.

Action: Strategic Director, Corporate Services

(Ian Westlake – 07971 540171)

(Mark St Romaine – 01274 432888)

10. **FORMALISATION OF WELLBEING BOARD GOVERNANCE ARRANGEMENTS**

Resolved-

That the changes to the name, membership and role and functions of the Board as detailed in Document “AM” be noted and that the report be recommended to Council for approval.

Action: Strategic Director, Health and Wellbeing/City Solicitor

(James Drury – 07970 479491)

11. **REVIEW OF THE CONSTITUTION**

Resolved-

- (1) That the proposed amendments to the Constitution set out in Appendices 1-3 of Document “AN” be recommended to Council for adoption and implementation subject to the inclusion of the words “that each District Appeals Panel will comprise of three Members” in Article 8 of Appendix 1.**

- (2) That the City Solicitor be granted delegated authority to make consequential amendments to the Constitution as a result of any recommendations approved by Council.**
- (3) That the City Solicitor ensures that any agreed amendments are implemented.**
- (4) That in view of the expiry of the remote meetings regulations at the beginning of May and the court challenge referred to in 2.4 of the report, authority be delegated to the City Solicitor in consultation with the Chair of this Committee to make any necessary amendments to Council Standing Orders to permit the Annual Meeting to take place safely.**

Action: City Solicitor

(Michael Bowness/Linda Bailey – 01274 433541/078147 79093)

FROM: Parveen Akhtar
City Solicitor
City of Bradford Metropolitan District Council

Committee Secretariat Contact: Fatima Butt – 01274 432227