

Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Thursday, 19 September 2019 at 4.00 pm in Committee Room 1 - City Hall, Bradford

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely

P Akhtar

City Solicitor

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar
City Solicitor
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To:

MEMBER	REPRESENTING
Councillor Susan Hinchcliffe	Leader of Bradford Metropolitan District Council (Chair)
Councillor Sarah Ferriby	Healthy People and Places Portfolio
Councillor Robert Hargreaves	Bradford Metropolitan District Council
Kersten England	Chief Executive of Bradford Metropolitan District Council
Helen Hirst	Bradford City, Bradford Districts and Airedale, Wharfedale and Craven Clinical Commissioning Groups
Louise Auger	Head of Operations and Delivery for West Yorkshire (NHS England)
Sarah Muckle	Director of Public Health
Bev Maybury	Strategic Director Health and Wellbeing
Steve Hartley	Strategic Director, Place
Brendan Brown	Chief Executive of Airedale NHS Foundation Trust
Dr Richard Haddad	Member from the GP Community
Geraldine Howley	Group Chief Executive, InCommunities Group Ltd
Dr Andy Withers	Bradford Districts Clinical Commissioning Group
Dr James Thomas	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Sohail Abbas	Bradford City Clinical Commissioning Group (Deputy Chair)
Brent Kilmurray	Chief Executive of Bradford District Care NHS Foundation Trust
Neil Bolton-Heaton	HealthWatch Bradford and District
Kim Shutler	Bradford Assembly representing the Voluntary and Community Sector
Osman Khan	Chief Superintendent Bradford District, West Yorkshire Police
Ben Bush	District Commander, West Yorkshire Fire and Rescue Service
John Holden	Bradford Teaching Hospitals NHS Foundation Trust
Mark Douglas	Strategic Director, Children's Services

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 24 July 2019 be signed as a correct record (previously circulated).

(Fatima Butt – 01274 432227)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

B. BUSINESS ITEMS

5. PROGRESS UPDATE ON THE WORK OF THE CHILDREN'S TRUST IN 2018/19 AND THE PROPOSALS FOR THE CHILDREN'S TRUST FROM 2019/20

Board Members are reminded that In 2011 when Children's Trusts ceased to be statutory, Bradford took the decision that the continuation of a strategic partnership leadership group for children remained a priority and the Children's Trust continued to meet.

The Strategic Director, Children's Services will submit **Document "D"** which sets out the work that the Trust has undertaken in 2018/19 and sets out proposals to refresh the Board and clarify it's role moving forward from 2020.

Recommended-

- (1) That the Board formally accepts the reporting line from the Children's System Board to the Health and Wellbeing Board.**
- (2) That the Health and Wellbeing Board formally agrees to change the name of the Children's Trust to the Children's System Board and that Terms of Reference and paperwork is changed to reflect this.**
- (3) That the Health and Wellbeing Board clarifies the decision making of the Trust; as either delegated to the Children's System Board or as recommendations to the Health and Wellbeing Board.**
- (4) That the refreshed governance of the Children's System Board is accepted by the Health and Wellbeing Board and put into operation from October 2019.**
- (5) That the resource issue for supporting the Children's System Board is considered by the Health and Wellbeing Board.**

(6) That the revised Terms of Reference and work plan of the Children's System Board is submitted to the Health and Wellbeing Board prior to January 2020 for ratification.

(7) The Health and Wellbeing Board are asked to note the work undertaken by the Children's System Board.

(Jenny Cryer – 02714 434333)

6. AUTISM ASSESSMENTS FOR CHILDREN AND YOUNG PEOPLE

The Director of Strategic Partnerships of Bradford and Craven Clinical Commissioning Groups will submit **Document "E"** which provides an update around the process and progress of work being undertaken to address the length of wait for autism assessment and diagnosis for Children and Young People.

Recommended-

That the update around the process and progress of work being undertaken to address the length of wait for autism assessment and diagnosis for Children and Young People be noted.

(Ruth Hayward – 01274 237714)

7. ASSESSMENT AND DIAGNOSIS OF AUTISM IN ADULTS

The Director of Strategic Partnerships will submit **Document "F"** which summarises the background and current position in relation to the assessment and diagnosis of neurodevelopmental disorders in adults.

Recommended-

That the update be noted.

(Claire Smart – 01274 237711)

8. CHILD AND ADOLESCENT MENTAL HEALTH SERVICES (CAMHS)

A verbal presentation will be submitted to the Board on the Child and Adolescent Mental Health Service (CAMHS).

The Specialist Child and Adolescent Mental Health Service (CAMHS) supports children and young people across the Bradford and Airedale district from the age of pre-school up to 18 years of age, (25 if a child leaving care or with a learning disability) where there are significant concerns about a child's mental health or emotional well-being.

(Sadia Hussain – 01274 435872)

9. CHAIR'S HIGHLIGHT REPORT

The Chairs Highlight Report (**Document “G”**) summarises business conducted between board meetings. This report includes updates from the Executive Commissioning Board and the Integration and Change Board.

Recommended-

- (1) That Board members are requested to acknowledge the breadth of work taking place across the many themes and disciplines that are contributing to supporting the wellbeing of the people of the district and approve the Annual Progress report for the District Plan.**
- (2) That in relation to the Bradford District Plan – Where the Health and Wellbeing Board feel that particular areas of work highlighted in the progress report need greater focus or more cross partnership coordination, that officers and relevant Partnerships be tasked to take action as appropriate.**
- (3) That the Executive Commissioning Board and Integrated Change Board updates be noted.**

(Sadia Hussain – 01274 435872)