

Department of Corporate Resources

Members of Council

Committee Secretariat

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Your Ref: AT/Council

Date: 4 May 2018

Dear Councillor

MEETING OF COUNCIL – TUESDAY, 15 MAY 2018

You are requested to attend the meeting of the Council to be held in the Council Chamber - City Hall, Bradford, City Hall, Bradford, on Tuesday, 15 May 2018 at 10.30 am

The agenda for the meeting is set out overleaf.

Yours sincerely

Parveen Akhtar
Interim Strategic Director Corporate Resources

Notes:

- ◆ This agenda can be made available in Braille, large print or tape format.
- ◆ The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present at the meeting should be aware that they may be filmed or sound recorded.

The Council's Fire Bell and Evacuation Procedure requires people to leave the building in an orderly fashion by the nearest exit, should the fire alarm sound. No one will be allowed to stay or return until the building has been checked.

Members are reminded that under the Members' Code of Conduct, they must register within 28 days any changes to their financial and other interests and notify the Monitoring Officer of any gift or hospitality received.

AGENDA

A. PROCEDURAL ITEMS

1. ELECTION OF LORD MAYOR

To elect a Lord Mayor for the 2018/2019 municipal year.

2. APPOINTMENT OF DEPUTY LORD MAYOR

To appoint a Deputy Lord Mayor for the 2018/2019 municipal year.

3. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the*

Local Government Finance Act 1992.

- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

4. MINUTES

Recommended –

That the minutes of the meeting held on 20 March 2018 be signed as a correct record (previously circulated).

(Adrian Tumber – 01274 432435)

5. APOLOGIES FOR ABSENCE

6. WRITTEN ANNOUNCEMENTS FROM THE LORD MAYOR (Standing Order 4)

(To be circulated before the meeting).

7. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Adrian Tumber - 01274 432435)

B. BUSINESS ITEMS

8. REVIEW OF THE COUNCIL'S FINANCIAL REGULATIONS/CONTRACT STANDING ORDERS

At the meeting of the Governance and Audit Committee held on 19 April 2018 consideration was given to the report of the Interim Strategic Director Corporate Resources (Monitoring Officer) (Governance and Audit Committee Document "AK") on the annual review of the Financial Regulations and Contracts Standing Orders Section of the Council's Constitution. The Committee made recommendations for their amendment contained in **Document "A"**.

Recommended –

- (1) That the Council consider the proposed amendments to the Constitution (Financial Regulations) listed in Table 1 and the Proposed Financial Regulations for 2018/19 contained in Appendix 1 (as amended by the Governance and Audit Committee on 19 April 2018) recommended for adoption and implementation by the Governance and Audit Committee.**
- (2) That the Council consider the proposed amendments to the Constitution (Contract Standing Orders) and recommend to Council the Proposed Contract Standing Orders for 2018/19 contained in Appendix 2 (as amended by the Governance and Audit Committee on 19 April 2018) recommended for adoption and implementation by the Governance and Audit Committee.**
- (3) That the Interim Strategic Director Corporate Resources (Monitoring Officer) be granted delegated authority to implement any recommendations approved by Council and to make consequential amendments to the Constitution as a result of the recommendations approved by Full Council.**

(Helen Keith – 01274 432730/Duncan Farr – 01274 434588)

9. REVIEW OF THE COUNCIL'S CONSTITUTION

At the meeting of the Governance and Audit Committee on 19 April 2018 the report of the Interim City Solicitor (Governance and Audit Committee Document "AL") detailed proposed amendments to the Constitution for recommendation to Council. The Committee recommended to Council that the proposed amendments be adopted and implemented with the exceptions of: "The proposed addition of new wording at 6.7.1 be removed from Appendix 3" and "the composition of the Health and Wellbeing Board at Appendix 5 be amended to read at (o) The Chief Executive of Bradford District Care NHS Foundation Trust and at (p) One Member from the GP Community." The Interim City Solicitor's report is attached as **Document "B"**.

Recommended –

- (1) That the Council consider the proposed amendments to the Constitution set out in Appendices 1 to 5 of this report as considered and recommended by the Governance and Audit Committee on 19 April 2018 for adoption and implementation.**
- (2) That the Interim City Solicitor be granted authority to make any consequential amendments to the Constitution as a result of any recommendations approved by full Council.**

(Joanne Gleeson - 01274 432878)

**10. MEMBERSHIP OF COMMITTEES AND JOINT COMMITTEES
(Standing Order 4)**

To appoint Members to Committees; Chairs and Deputy Chairs of Committees (other than Area Committees) and West Yorkshire joint committees (**Document “C” containing the list of appointments will be circulated at the meeting**).

(Adrian Tumber – 01274 432435)

**11. RECOMMENDATIONS FROM THE EXECUTIVE AND COMMITTEES
(Standing Order 15)**

To consider any recommendations arising from meetings of the Executive and Committees held after the publication of this agenda and prior to the Council meeting.

12. COUNCIL MEETINGS 2018/19

Recommended –

That ordinary meetings of Council during the municipal year 2018/19 be held at 1600 on the following Tuesdays except where indicated otherwise:

**17 July 2018
16 October 2018
11 December 2018
15 January 2019
21 February 2019 (Thursday)
19 March 2019
21 May 2019 (1030)**

(Adrian Tumber – 01274 432435)