

Agenda for a meeting of the Standards Committee to be held on Wednesday 31 October 2012 at 1000 in Committee Room 1, City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
Binney	Ruding (Ch)	G Reid
Kelly	Ferriby	
	Javed	
	Smithies	

NON-VOTING CO-OPTED MEMBERS:

Independent Person – Mr M Shakeel

Parish and Town Council Representatives – Parish Councillor Bowen and Town Councillor Mitchell

Notes:

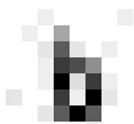
- *This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.*
- *If any further information is required about any item on this agenda, please contact the officer named at the foot of each agenda item.*



No smoking is allowed in City Hall.

From:
 S Hemingway
 City Solicitor
 Agenda Contact: Tracey Sugden
 Phone: 01274 434287
 E-Mail: tracey.sugden@bradford.gov.uk

To:



Suzan Hemingway, City Solicitor

A. PROCEDURAL ITEMS

1. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of Constitution)

To receive disclosures of personal and prejudicial interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

Notes:

Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

Members must withdraw from the meeting if the interest is a prejudicial interest unless a dispensation has been obtained from the Standards Committee.

Members may not vote on a matter affecting the finances of the Council if they are in arrears with their Council Tax by more than two months.

Officers must disclose interests in accordance with Council Standing Orders paragraph 44.

2. **MINUTES**

Recommended –

That the minutes of the meeting held on 20 June 2012 be signed as a correct record (previously circulated):

3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Tracey Sugden - 01274 434287)

B. BUSINESS ITEMS

3. APPOINTMENT OF A COMPLAINTS SUB-COMMITTEE

Previous Reference: Council, Minute 25 (2012-13)

The Committee is advised that it is required to appoint a Complaints Sub-Committee.

The Sub-Committee will be made up of three Members of the Standards Committee, one of whom must be from the same political group as the subject Member (wherever possible), but not all of the Members will be from the same political group. The Chair will be elected from among the membership at the beginning of the meeting, but cannot be from the same political group as the subject Member.

The Sub-Committee is required to hear and determine allegations of breach of the relevant code(s) of conduct by Members of Council and of Parish and Town Councils respectively.

Recommended –

That a Complaints Sub-Committee be appointed with memberships and role and functions as contained in the resolution of Council made on 10 July 2012 and subject to the Rules of Procedure contained in Part 3 of the Constitution adopted by Annual Council on 22 May 2012.

(Suzan Hemingway – 01274 432496)

4. MONITORING OFFICER'S REPORT ON COMPLAINTS

The Monitoring Officer will report to the meeting the receipt of any complaint notified to her, the stage that any notified complaint has reached and the final outcome on the consideration of a complaint, where appropriate.

(Suzan Hemingway - 01274 432496)

5. IMPLEMENTATION OF NEW STANDARDS REGIME AND ROLE OF STANDARDS COMMITTEE MOVING FORWARD'

The Monitoring Officer will present a report (**Document "B"**) which updates Members on the progress made in implementing the new Standards Regime in Bradford.

In addition, Members will be asked to consider how the Committee can contribute to the Council's ability to meet its statutory duty to promote and maintain high standards of conduct.

Recommended –

- (1) That the content of Document "B" and the newly drafted documentation be noted.**
- (2) That consideration be given to what further steps can be taken to ensure that the provisions of the new Code of Conduct and the procedures for dealing with complaints are understood by all Members.**

- (3) **That consideration be given to how the Committee can undertake its role in promoting and maintaining high standards of conduct by Councillors and Co-opted Members.**

(Suzan Hemingway – 01274 433696)

6. DATES OF MEETINGS

Members are asked to note that the following schedule of dates has been established for the Committee:

Wednesday 31 October 2012

Wednesday 16 January 2013

Wednesday 17 April 2013

(Tracey Sugden – 01274 434287)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER