

Agenda for a meeting of the Complaints Sub-Committee of the Standards Committee to be held on Monday 26 January 2015 at 1000 in Committee Room 3, City Hall, Bradford

Members of the Sub-Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
D Smith	Javed	Reid

NON-VOTING CO-OPTED MEMBER:

Independent Person – Mr M Shakeel

Notes:

- *This agenda can be made available in Braille, large print or tape format.*
 - *Light refreshments will be provided*
 - *For the item marked * Members will be asked to consider whether there is a need to exclude the public for any part of the item. Further information can be obtained from the relevant contact officer.*
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From:
Dermot Pearson
Assistant City Solicitor

To:

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A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from Members and Co-opted Members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

2. APPOINTMENT OF CHAIR (Standing Order 35)

To appoint a Chair for the meeting.

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Head of Service, whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell – 01274 434580)

B. BUSINESS ITEMS

4. EXCLUSION OF THE PUBLIC

The Sub-Committee is asked to consider if the item relating to a complaint in respect of a Councillor should be considered in the absence of the public and, if so, to approve the following recommendation:

That the public be excluded from the meeting during consideration of the item relating to a complaint in respect of a Councillor, on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraphs 1 (information relating to an individual) and 2 (information identifying an individual) of Schedule 12A of the Local Government Act 1972 (as amended), would be disclosed and it is considered that, in all the circumstances of the case, the general public interest in transparency is outweighed by the public interest in having an effective standards process where participants can contribute without their personal information being disclosed.

***5. REPORT OF THE MONITORING OFFICER**

The Monitoring Officer will present a report (**Not for publication Document "A"**) in respect of a complaint that has been made about a Councillor.

(Dermot Pearson – 01274 432496)