

## Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday 3 February 2015 at 10.00, in Committee Room 1, City Hall, Bradford

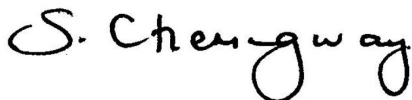
---

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely



City Solicitor

### Notes:

- This agenda can be made available in Braille, large print or audio format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- Refreshments will be provided for Members of the Board only.

---

**From:**

S Hemingway  
City Solicitor

Agenda Contact: Fatima Butt

Phone: 01274 432227

E-Mail: [fatima.butt@bradford.gov.uk](mailto:fatima.butt@bradford.gov.uk)

**To:**

City of Bradford  
Metropolitan District Council



## Members of the Board -

<b>MEMBER</b>	<b>REPRESENTING</b>
Councillor David Green (Chair)	Leader of Bradford Metropolitan District Council
Councillor Ralph Berry	Portfolio Holder for Children and Young People's Services
Councillor Amir Hussain	Portfolio Holder for Adult Services and Health
Councillor Simon Cooke	Bradford Metropolitan District Council
Suzan Hemingway	Interim Chief Executive of Bradford Metropolitan District Council
Dr Andy Withers	Bradford District Clinical Commissioning Group
Helen Hirst	Bradford City/ Bradford District Clinical Commissioning Group
Dr Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group
Sue Cannon	NHS Area Commissioning Team Director
Anita Parkin	Director of Public Health
Janice Simpson	Strategic Director of Adult and Community Services
Michael Jameson	Strategic Director of Children's Services
Javed Khan	HealthWatch Bradford and District
Natasha Thomas	Bradford Assembly representing the Voluntary and Community sector
Simon.Large/Bridget Fletcher or Bryan Miller	One Representative of the main NHS Providers

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS** (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended-**

**That the minutes of the meeting held on 25 November 2014 be signed as a correct record (previously circulated).**

### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

## **B. BUSINESS ITEMS**

### **5. MENTAL HEALTH, PUBLIC MENTAL WELLBEING**

Previous Reference: Minute 21 (2014/15)

The Director of Public Health will submit **Document “N”** which reports on the areas of particular current focus relating to mental health. The concept of Mental Wellbeing, particularly in a population health context, has been a growing influence on thinking and policy in a number of sectors over recent years. It has grown out of an increasing understanding of the importance of personal and community resilience, equity and fairness and asset approaches to local infrastructure social protection and an active labour market.

The report also updates the board in relation to progress on jointly managed aftercare arrangements under Section 117 of the Mental Health Act 1983, across the Local Authority and Clinical Commissioning Groups.

#### **Recommended-**

- (1) That adopting a strategic approach whereby Public Mental Wellbeing is considered as a strategic theme in light of both tangible and indirect benefits be endorsed.**
- (2) That ongoing work to develop this across Council workforce, working with Morrisons and other local providers be supported.**
- (3) That the Board Are invited to comment on progress in implementing the Crisis Care Concordat and the joint S117 Aftercare Policy.**

(Dr Andrew O’Shaughnessy – 01274 432612)

### **6 BRADFORD DISTRICT BETTER CARE FUND – PROGRESS TOWARDS INTEGRATION**

Previous Reference: Minute 15 (2014/15)

Members are reminded that the Board at its meeting on 9 September 2014 deferred consideration of a report on Health and Social Care Integration and Transformation (Document “G”).

The Strategic Director, Adults and Community Services will submit a revised report (**Document “O”**) which sets out the current arrangements/status of the Bradford District Better Care Fund. The report also provides an outline of the progress towards integration across the district.

## Recommended-

Members are requested to ratify the Bradford Better Care Plan submitted for approval on the 19<sup>th</sup> November 2014 and authorised by the Chair of this Committee.

(Bernard Lanigan -01274 437901)

## 7 FEEDBACK AND RECOMMENDATIONS FROM THE NOVEMBER 2014 PEER CHALLENGE OF HEALTH AND WELL-BEING CARRIED OUT BY THE LOCAL GOVERNMENT ASSOCIATION

From the 25<sup>th</sup> to 28<sup>th</sup> November 2014 the City of Bradford Metropolitan District Council hosted a team of external health and wellbeing experts who were invited into the authority, to carry out a Local Government Association Peer Challenge in relation to the authority's arrangements for Health and Wellbeing and the functioning of the Health and Wellbeing Board.

The Director of Public Health will submit **Document "P"** which details what the purpose of the peer challenge is and the feedback and recommendations received from the review team.

### Recommended –

- (1) That the Health and Wellbeing Board endorses the findings and key recommendations of the 7<sup>th</sup> January Letter of Feedback from the Local Government Association in respect of the November 2014 Peer Challenge of Health and Wellbeing in Bradford District and will lead the implementation of the recommendations.**
- (2) That the Health and Wellbeing Board requests the Council's Department of Public Health to develop an improvement plan on behalf of the Board that will take forward the recommendations of the peer challenge, and will develop a performance management framework for the plan that will track the impact of high-level actions against the 6 key priorities of the Health Inequalities Action Plan.**
- (3) That the Health and Wellbeing Board develop and publicise a 12 month forward plan to enable the Voluntary and Community Sector to consult with its members and local communities and to better represent their views at Board meetings, and will increase its involvement with HealthWatch and area-based structures for consultation, holding some of its future meetings in community settings.**

(Angela Hutton – 01274 437345)

## 8 PHARMACEUTICAL NEEDS ASSESSMENT

Pharmacies represent an important component of NHS care, and there may be an argument that the pharmacy sector is currently underutilised in terms of the skills and capacity within it.

Pharmaceutical Needs Assessments have been used by the NHS to make decisions on which NHS funded services need to be provided by local community pharmacies. These are commissioning decisions made by NHS England.

The Director of Public Health will submit **Document “Q”** which gives a summary of the revised Pharmaceutical Needs Assessment (PNA) for Bradford. The previous version of the PNA was published in 2011 with a short supplementary statement in 2012.

**Recommended-**

**That the Board accept that the Pharmaceutical Needs Assessment has been updated according to the regulations and that the PNA as it is presented is agreed as current for Bradford.**

(Greg Fell – 07582103112)

**9 INTEGRATION AND CHANGE BOARD AND BRADFORD HEALTH AND CARE COMMISSIONERS**

The Director of Collaboration, NHS Airedale, Wharfedale and Craven, Bradford City and Bradford District Clinical Commissioning Groups will submit **Document “R”** which reports on the Integration and Change Board.

In line with the established governance arrangements, and the requirements of the Health and Wellbeing Board terms of reference, this report updates Health and Wellbeing Board on the key messages emerging from, and the main work areas being progressed through, the Integration and Change Board through receipt of the minutes of the meetings held in October, November and December 2014.

**Recommended-**

**That the Board receives the minutes of the Integration and Change Board (October, November and December 2014)**

(Damien Kay - 01274 237661)

---