

## Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday 25 November 2014 at 09.30, Room 8, Ground Floor, Jacobs Well, Bradford

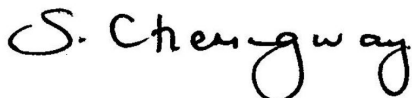
---

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely



City Solicitor

### Notes:

- This agenda can be made available in Braille, large print or audio format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- Refreshments will be provided for Members of the Board only.

---

**From:**

S Hemingway  
City Solicitor

Agenda Contact: Fatima Butt

Phone: 01274 432227

E-Mail: [fatima.butt@bradford.gov.uk](mailto:fatima.butt@bradford.gov.uk)

**To:**

City of Bradford  
Metropolitan District Council



## Members of the Board -

<b>MEMBER</b>	<b>REPRESENTING</b>
Councillor David Green (Chair)	Leader of Bradford Metropolitan District Council
Councillor Ralph Berry	Portfolio Holder for Children and Young People's Services
Councillor Amir Hussain	Portfolio Holder for Adult Services and Health
Councillor Simon Cooke	Bradford Metropolitan District Council
Suzan Hemingway	Interim Chief Executive of Bradford Metropolitan District Council
Dr Andy Withers	Bradford District Clinical Commissioning Group
Helen Hirst	Bradford City/ Bradford District Clinical Commissioning Group
Dr Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group
Sue Cannon	NHS Area Commissioning Team Director
Anita Parkin	Director of Public Health
Janice Simpson	Strategic Director of Adult and Community Services
Michael Jameson	Strategic Director of Children's Services
Javed Khan	HealthWatch Bradford and District
Natasha Thomas	Bradford Assembly representing the Voluntary and Community sector
Simon.Large/Bridget Fletcher or Bryan Miller	One Representative of the main NHS Providers

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS** (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended-**

**That the minutes of the meeting held on 29 July and 9 September 2014 be signed as a correct record (previously circulated).**

### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

## **B. BUSINESS ITEMS**

### **5. BRADFORD SAFEGUARDING CHILDREN BOARD ANNUAL REPORT 2013/14**

The Strategic Director Children's Services will submit **Document "H"** which reports on the Bradford Safeguarding Children Board (BSCB) annual report covering the period April 2013 – March 2014. The report sets out the context of partnership work to safeguard children in the Bradford District. It also addresses some of the key priorities and challenges for Bradford Safeguarding Children Board (BSCB) and its partners. The report also contains information about the governance, resources and accountability of BSCB.

#### **Recommended-**

**That the Board considers the Bradford Safeguarding Children Board Annual report 2013 – 14.**

(Paul Hill – 01274 434361)

**As the Appendix to Document "H" has been widely circulated it is therefore being circulated on a restricted basis. It is available on the Minutes/Agenda Database of the Council's Internet site [www.bradford.gov.uk](http://www.bradford.gov.uk) or in Committee Secretariat, by contacting Fatima Butt on 01274 432227.**

### **6. SAFEGUARDING VULNERABLE ADULTS INCLUDING THE BRADFORD SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2013/14**

The Strategic Director of Adult and Community Services will submit **Document "I"** which updates the Health and Wellbeing Board on a range of issues relating to adult safeguarding, including challenges posed by the implementation of the Care Act 2014. The Safeguarding Adults Board Annual Report for 2013/14, published in November, is also attached to the report.

#### **Recommended-**

- (1) That the Board has a themed meeting at least annually that looks at safeguarding issues across Adults and Children's Services as part of its responsibilities for the health and wellbeing of the district.**
- (2) That the Board consider which safeguarding issues are priorities in relation to its objectives and specifies these issues be included in future reports.**

(Mark Nicholas – 01274 437565)

## 7. FUNDING TRANSFER FROM THE NHS TO SOCIAL CARE

The Strategic Director of Adult and Community Services will submit **Document “J”** which outlines the proposals to use the funding transfer from the NHS to social care and to seek agreement from the Health and Wellbeing Board on the funding proposals.

The report informs Members of the Board that the three Clinical Commissioning Groups covering Bradford District are in agreement with the funding proposals. Guidance provided by NHS England requires that Clinical Commissioning Groups and the local authority bring this joint report to agree what the funding will be used for, along with any measurable outcomes and agree the monitoring arrangements.

The report also updates the Health and Wellbeing Board on the Better Care Fund plan for Bradford.

### **Recommended-**

**That the Health and Well Being Board are aware of the funding from the Clinical Commissioning Groups and the NHSE (National Health Service Executive) and agree to the preparation of the S256 agreement with NHS England.**

(Lyn Sowray/Cath Doman – 01274 432902)

## 8. BRADFORD DISTRICT BETTER CARE FUND

The Strategic Director Adult and Community Services will submit **Document “K”** which sets out the current arrangements for submission of the Bradford District Better Care Fund. The report details the national assurance process all Better Care Fund Submissions are subject to. The report further details the level of approval the Bradford submission has achieved to date and sets out the further stages of approval the submission needs to go through for final approval.

### **Recommended-**

- (1) That the Health and Wellbeing Board are invited to endorse the Bradford Better Care Plan approved by the Chair of the Health and Well Being Board on the 19<sup>th</sup> September 2014.**
- (2) The Health and Well Being Board are respectively requested to delegate to the Chair of the Board the authority to approve the next iteration of the Bradford Plan for submission.**

(Bernard Lanigan – 01274 437901)

## 9. INTEGRATION AND CHANGE BOARD AND BRADFORD HEALTH AND CARE COMMISSIONERS

The Director of Collaboration, NHS Airedale, Wharfedale and Craven, Bradford City and Bradford District CCG will submit **Document “L”** which reports on the Integration and Change Board.

In line with the established governance arrangements, and the requirements of the Health and Wellbeing Board terms of reference, the report updates Health and Wellbeing Board on the key messages emerging from, and the main work areas being progressed through, the Integration and Change Board through receipt of the minutes of the meetings held in June and August 2014.

As part of the required governance arrangements, the annual review of the Integration and Change Board Terms of Reference took place at the October meeting and these are required to be endorsed by the Health and Wellbeing Board.

**Recommended-**

- (1) That the Board receives the minutes of the Integration and Change Board (June and August 2014).**
- (2) That the Board endorses the Integration and Change Board Terms of Reference.**

(Damien Kay – 01274 237689)

**10. LOW EMISSIONS ZONE FEASIBILITY STUDY**

In summer 2011 Environmental Health Services successfully made a bid to Defra for a grant allocation to develop a Low Emission Strategy for the Bradford District. Funds were also obtained to carry out a feasibility study for a Low Emission Zone within the District.

The Strategic Director Environment and Sport will submit **Document “M”** which reports on the findings of a recent Low Emission Zone Feasibility Study which has been undertaken for the Bradford District.

**Recommended-**

- (1) That the Board is asked to consider the contents of the study and the conclusions which it draws in relation to the health of the District.**
- (2) That the Board is asked to consider making representation to the West Yorkshire Combined Authority Transport Board (WYCA) about the findings of the study and the improvements which can be achieved by “cleaning up the buses”. In particular that this be considered as part of the negotiations about the bus quality contract or partnership.**
- (3) That the Board is asked to support any opportunities which arise to seek funding to tackle issues identified within this study. This is particularly relevant in light of the Office for Low Emissions Vehicles funding which is currently available (£500million).**

- (4) That the Board acknowledges that further work is needed following the conclusions of the study to develop policies that focus on the following areas that would deliver improved air quality and health improvements through the reductions in;
- bus emissions
  - heavy goods vehicle emissions
  - the proportion of diesel cars within the Districts passenger car fleet
  - the overall number of passenger vehicles by increasing levels of active travel and public transport uptake

(Ruth Lees – 01274 431349)

As Appendix 1 to Document “M” is a lengthy document it is being circulated on a restricted basis. It is available on the Minutes/Agenda Database of the Council’s Internet site [www.bradford.gov.uk](http://www.bradford.gov.uk) or in Committee Secretariat, by contacting Fatima Butt on 01274 432227.

---