

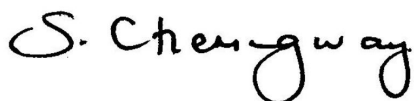
Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday 13 May 2014 at 10.00 in Committee Room 1, City Hall, Bradford

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely



City Solicitor

Notes:

- This agenda can be made available in Braille, large print or audio format on request by contacting the Agenda contact shown below.
 - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
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From:

S Hemingway
City Solicitor

Agenda Contact: Fatima Butt

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To:



City of Bradford
Metropolitan District Council



Suzan Hemingway, City Solicitor

Members of the Board -

MEMBER	REPRESENTING
Councillor David Green (Chair)	Leader of Bradford Metropolitan District Council
Councillor Ralph Berry	Portfolio Holder for Children and Young People's Services
Councillor Amir Hussain	Portfolio Holder for Adult Services and Health
Councillor Simon Cooke	Bradford Metropolitan District Council
Dr Andy Withers	Bradford District Clinical Commissioning Group
Helen Hirst	Bradford City/ Bradford District Clinical Commissioning Group
Dr Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group
Sue Cannon	NHS Area Commissioning Team Director
Anita Parkin	Director of Public Health
Janice Simpson	Strategic Director of Adult and Community Services
Michael Jameson	Strategic Director of Children's Services
Javed Khan	HealthWatch Bradford and District
Natasha Thomas	Bradford Assembly representing the Voluntary and Community sector

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended-

That the minutes of the meeting held on 18 March and 1 April 2014 be signed as a correct record (previously circulated).

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

B. BUSINESS ITEMS

5 DIABETES UPDATE

Previous Reference: Minute 5 (2013/14)

The Chief Officer NHS Bradford City and NHS Bradford Districts Clinical Commissioning Groups will submit **Document “Y”** which provides an update (as requested by the Board at its meeting on 14 May 2013) regarding diabetes developments within NHS Bradford Districts CCG, NHS Bradford City CCG and NHS Airedale, Wharfedale and Craven CCG and considers potential next steps for the district.

The report details the outcomes of the Diabetes Review undertaken by West and South Yorkshire and Bassetlaw Commissioning Support Unit (WSYBCSU), the next steps following the review, and the NHS Bradford City CCG ‘bradford beating diabetes’ programme. The report also covers the longer term approach to prevention of diabetes within City of Bradford Metropolitan District Council and the role prevention could play in future across the district.

Recommended-

- (1) That the Board receive the report as assurance that appropriate clinical commissioning arrangements are in place and outcomes are expected to improve as a result.**
- (2) That the Board champion and provide leadership to the work that needs to be undertaken to improve the prevention of diabetes.**
- (3) That a report setting out the appraisal of the evidence on diabetes prevention and clear options for the direction of the programme be submitted to the Board.**

(Vicki Wallace – 01274 237524)

6 INFORMATION GOVERNANCE STRATEGY

Previous Reference: Executive Minute 95 (2013/14)

The report of the Director of Finance (**Document “Z”**) brings to the attention of the members of the Board the newly developed Information Governance Strategy for the Council.

The Strategy demonstrates the Council’s commitment to protecting information and ensuring data is used effectively to benefit citizens without compromising confidentiality or quality.

The Executive considered the Information Governance Strategy at its meeting on 4 February 2014 and resolved that the Strategy be referred to the Health and Wellbeing Board for their adoption.

Recommended -

That the Information Governance Strategy as set out in Appendix A to Document “Z” be adopted.

(Sandra Lomax – 01274 432305)

Appendix B to Document “Z” is a lengthy document and is therefore being circulated on a restricted basis. It is available on the Minutes/Agenda Database of the Council’s internet site www.bradford.gov.uk or in Committee Secretariat by contacting Fatima Butt on 01274 432227.

7 INTEGRATION AND CHANGE BOARD

The Director of Collaboration, NHS Airedale, Wharfedale and Craven, Bradford City and Bradford District Clinical Commissioning Groups will submit **Document “AB”** which in line with the established governance arrangements, and the requirements of the Health and Wellbeing Board terms of reference updates the Health and Wellbeing Board on the key messages emerging from, and the main work areas being progressed through, the Integration and Change Board through receipt of the minutes of the meetings held in February and March 2014.

Recommended-

That the Board receives the minutes of the Integration and Change Board of 21 February and 21 March 2014.

(Damien Kay – 01274 237689)