

# Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday 14 May 2013 at 1000 in Committee Room 1, City Hall, Bradford

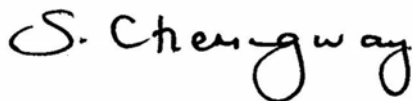
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Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely



City Solicitor

## Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
  - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
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## From:

S Hemingway  
City Solicitor  
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## To:



Suzan Hemingway, City Solicitor

## Members of the Board -

<b>MEMBER</b>	<b>REPRESENTING</b>
Councillor David Green (Chair)	Leader of Bradford Metropolitan District Council
Councillor Ralph Berry	Portfolio Holder for Children and Young People's Services
Councillor Amir Hussain	Portfolio Holder for Adult Services and Health
Councillor Glen Miller	Bradford Metropolitan District Council
Dr Andy Withers	Bradford District Clinical Commissioning Group
Helen Hirst	Bradford City/ Bradford District Clinical Commissioning Group
Dr Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group
Sue Cannon	NHS Area Commissioning Team Director
Anita Parkin	Director of Public Health
Janice Simpson	Interim Strategic Director of Adult and Community Services
Kath Tunstall	Strategic Director of Children's Services
Appointment to be confirmed	HealthWatch Bradford and District
Natasha Thomas	Bradford Assembly representing the Voluntary and Community sector

## **A. PROCEDURAL ITEMS**

### **1. APPOINTMENT OF DEPUTY CHAIR**

In accordance with the Board's terms of reference to appoint a Deputy Chair of the Board who must be a Member of the Council.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Resolved -**

**That the minutes of the meeting held on 19 March 2013 be received.**

(Adrian Tumber - 01274 432435)

### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Claire Tomenson - 01274 432457)

## **B. BUSINESS ITEMS**

### **5. DIABETES SERVICES**

The report of the Director of Public Health (**Document "A"**) explains that at the meeting of Full Council on 16 October 2012 it was resolved that the Director of Public Health along with the Clinical Commissioning Groups (CCGs) and key partner agencies be requested to compile a Bradford District Action Plan for diabetes which built on national high impact, evidence of good practice and findings in Section 5.3.1 of the Bradford District Joint Strategic Needs Assessment.

Simultaneously a discussion had taken place within the three CCGs on the future model of diabetes care. The report provides an update on the current review of services for diabetes patients.

**Recommended –**

**Members of the Health and Well Being Board are invited to:**

- (1) Comment on the conduct of the review**
- (2) Consider means of collectively agreeing how best to prevent diabetes in the future.**

(Greg Fell – 07957 144899)

### **6. JSNA REVIEW**

The Joint Strategic Needs Assessment (JSNA) for Bradford was substantially reviewed in 2012 and a further review was undertaken in the latter part of 2012 by the JSNA Steering Group. The report (**Document "B"**) summarises the results of the Steering Group's review and contains a number of suggestions about how the JSNA should develop in the future.

**Recommended –**

**Members of the Health and Well Being Board are invited to:**

- (1) Endorse the Steering Group's Conclusions as set out in 2.4 of Document "B".**
- (2) Provide feedback on the areas where the Steering Group has sought guidance.**
- (3) Comment on the nature and the role of the Steering Group.**

(Greg Fell – 07957 144899)

## 7. HEALTH INEQUALITIES ACTION PLAN

The report (**Document “C”**) provides a progress update on development of the Health Inequalities Action Plan (HIAP) and the mechanism to oversee delivery.

### **Recommended –**

**The Health and Well Being Board is asked to:**

- (1) Note the progress in the development of the Health Inequalities Action Plan and the expectation that a final draft with recommendations will be presented at the meeting to be held on 23 July 2013.**
- (2) Comment on the potential role of the Bradford District Partnership and Partnership Boards in supporting the delivery of the Health Inequalities Action Plan.**

(Jen White – 01274 437563)

## 8. COLLABORATIVE COMMISSIONERS

This report (**Document “D”**) describes the approach of the collaborative commissioners arrangements including the key work-streams agreed.

### **Recommended –**

- (1) That the Board comments on the establishing of the Collaborative Commissioning arrangements.**
- (2) That the Board considers its expectations of collaborative commissioning arrangements for the District and how it wishes progress to be reported back to the Board**
- (3) That the Board considers the five work-streams identified.**

(Janice Simpson – 01274 432900/Nancy O’Neill - 01274 237693)

## 9. DATES OF FUTURE MEETINGS

To note the dates of meetings during 2013/14 to be held at 1000:

Tuesday 23 July 2013  
Tuesday 24 September 2013  
Tuesday 26 November 2013  
Thursday 23 January 2014  
Tuesday 18 March 2014  
Tuesday 13 May 2014

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER