

City of Bradford Metropolitan District Council

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Minutes of a meeting of the Shadow Health and Wellbeing Board held on Tuesday 6 December 2011 at City Hall, Bradford

Commenced 1000

Concluded 1150

PRESENT –

MEMBER	REPRESENTING
Councillor Ian Greenwood (Chair)	Leader of Bradford Metropolitan District Council
Councillor Amir Hussain	Portfolio Holder for Social Care
Councillor Glen Miller	Bradford Metropolitan District Council
Councillor Alun Griffiths	Bradford Metropolitan District Council
John Lawlor	Chief Executive of the NHS Cluster
Dr Chris Harris	Bradford Clinical Commissioning Group
Dr Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Tony Reeves	Chief Executive of Bradford Metropolitan District Council
Anita Parkin	Director of Public Health
Moira Wilson	Strategic Director Adult and Community Services
Kath Tunstall	Strategic Director Children's Services
Sam Keighley	Bradford LINK
Caroline Schwaller	Bradford Assembly representing the Voluntary and Community sector

Also in attendance:

Councillors Gibbons and Lee and Pam Essler (Non-Executive Director, NHS Bradford and Airedale).



Suzan Hemingway - City Solicitor

18. DISCLOSURES OF INTEREST

The following disclosure of an interest was received:

Councillor Griffiths disclosed a personal interest as a NHS General Practitioner and Member of the Local Medical Committee. As the interests were personal and not prejudicial he remained in the meeting during consideration and voting on the items.

Caroline Schwaller disclosed that she was Chief Executive of Keighley and Ilkley Voluntary and Community Action that managed the contract for Bradford LINK.

ACTION: *City Solicitor*

19. MINUTES

Resolved –

That the minutes of the meeting held on 18 October 2011 be signed as a correct record.

ACTION: *City Solicitor*

20. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

21. BRADFORD LINK, HEALTHWATCH PATHFINDER AND THE DEVELOPMENT OF HEALTHWATCH

A report (**Document “H”**) was presented on the role of Bradford LINK in providing opportunities for people to have a voice and influence over the health and social care services that they are or may be using. In October 2011 Bradford was awarded HealthWatch Pathfinder status. Pathfinders were charged with testing different methods of engagement and involvement and producing evidence to inform the development of successful models for Healthwatch. A presentation was given explaining how Bradford LINK had made positive changes to health and social care provision; providing examples of Bradford LINK’s work; demonstrating how the HealthWatch Pathfinder had been undertaken; and indicating the role of HealthWatch.

Members of the Shadow Board commented as follows:

- Thought needed to be given to how reconfiguration could take place to ensure the right advocacy for people.
- Vexatious complaints would have to be managed.
- Confidence in the complaints process would be increased if those involved in administering the process had wide knowledge of the health economy.
- Good practice for handling complaints had to be looked at. Complaints were only a small part of handling people’s issues in the NHS.
- Clients with mental issues needed assistance to access services.

Resolved –

That the presentation be noted and that a specification be brought to the Board on how HealthWatch is to be delivered.

ACTION: Strategic Director Adult and Community Services/NHS Airedale, Bradford and Leeds

22. HEALTH AND SOCIAL CARE INTEGRATION – THE JOURNEY SO FAR

A presentation was given on the integration of Health and Social Care (**Document “E”**). Covered within the presentation was:

- Where are we now?
- An overview of the District transformational programme
- The role of the Transformational Change Board
- The role of the Transformation and Integration Group (TIG) – the ‘integration engine room’
- Workstreams in the Programme – 3 core workstreams (Children’s Services/Urgent Care Pathway/Older People’s Services) and 3 enabling workstreams (Infrastructure/Integrated Commissioning/Voluntary Sector Partnerships)
- The common set of core principles applied to each workstream
- How will we know when we have got there? There will be better outcomes for service users, Value For Money, devolution through localism and the development of an active marketplace
- The role of the Shadow Health and Wellbeing Board in supporting transformation

Members of the Shadow Board commented as follows:

- A considerable amount of work had been undertaken to reach this point and a number of issues had been unlocked. In focusing on older people the role of carers had to be captured more.
- The involvement of the public through embedding the experiences of patients and carers is crucial.
- It is important that young adults are focused upon in the core workstreams.
- A balance had to be achieved between acute and community based services with evidence to underpin decision making.
- Further consideration should be given to the overlaps shown on the integrated commissioning diagram. The 3 Clinical Commissioning Groups should not be shown as floating outside but be included in the overlaps.
- The system should be careful not to obstruct patients/carers who may want care in a hospital or other environment.
- In developing an integrated system and a single point of access for out of hours care consideration needed to be given to who is providing that care.
- IT systems needed to communicate with each other and the necessity of personal contact recognised.
- The patient and the carer need to feel secure that the right level of support is in place.
- Dedicated resourcing and the capacity need to be in place to drive the system.
- A debate should take place on how to describe people using services. Are they clients, patients or users?

Resolved –

That the presentation be noted.

ACTION: *Strategic Director Adult and Community Services/NHS Airedale, Bradford and Leeds*

23. FINALISATION OF THE TERMS OF REFERENCE OF BRADFORD AND AIREDALE SHADOW HEALTH AND WELL BEING BOARD

The report of the Director Adult and Community Services (**Document “I”**) set out outstanding issues on the Shadow Board’s Terms of Reference. Following the setting up of the Shadow Board on 9 September 2011 at a meeting of the Council’s Executive delegated authority was given to the Chief Executive in consultation with the Leader to finalise the terms of reference in consultation with partners.

Members of the Shadow Board commented as follows:

- A way should be found of enabling the attendance of alternates.
- There needed to be regular attendance by the standing members of the Shadow Board to ensure consistency and avoid the situation where there were a high number of alternates attendance at each meeting.
- There were time pressures on clinicians being able to attend meetings.
- It was Parliament’s intention through the legislation that clinicians would be a key part of the Health and Wellbeing Boards.

Resolved –

- (1) That named alternates be provided for the members of the Shadow Health and Wellbeing Board.**
- (2) That the representatives of the Clinical Commissioning Groups be able to ask any clinician on the CCGs to alternate for them.**
- (3) That the quorum for the Elected Members of BMDC be two.**
- (4) That further discussions take place and the Terms of Reference and Membership be reviewed in advance of the formal constitution of the Board in April 2013.**

ACTION: *Chief Executive/Strategic Director Adult and Community Services*

24. FUTURE WORK PROGRAMME

A discussion took place on the drafting of a work programme for the Shadow Board. A group consisting of representatives from NHS Bradford and Airedale and Adult and Community Services would be formed to draft a work programme to be presented to the Shadow Board.

Members of the Shadow Board proposed the following matters for inclusion:

- What is meant by commissioning and how prioritisation will take place.
- Terminology, in particular how describe the recipients of services

- Economic determinants of health
- NHS finance
- Relationship with the National Commissioning Boards
- Connections with Children's Services
- The effects of the cluster arrangements

The Chair proposed that the work programme be innovative and be aimed at positively influencing people's health.

Resolved –

That a work programme be drafted and the items discussed for inclusion in the work programme be taken forward.

ACTION: Strategic Director Adult and Community Services/Director of Public Health/Strategic Director Children's Services/NHS Airedale, Bradford and Leeds

25. DATE AND TIMES OF FUTURE MEETINGS

Resolved -

That it be noted that future meetings of the Shadow Board will take place at 1000 in Committee Room 1, City Hall, Bradford:

17 January 2012

20 March 2012

15 May 2012

ACTION: City Solicitor

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Board.

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THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER