

City of Bradford Metropolitan District Council

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Minutes of a meeting of the Shadow Health and Wellbeing Board held on Friday 23 September 2011 at City Hall, Bradford

Commenced 1600

Concluded 1610

PRESENT –

MEMBER	REPRESENTING
Councillor Ian Greenwood (Chair)	Leader of Bradford Metropolitan District Council
Councillor Ralph Berry	Portfolio Holder for Children's Services
Councillor Amir Hussain	Portfolio Holder for Social Care
Councillor Glen Miller	Bradford Metropolitan District Council
Councillor Alun Griffiths	Bradford Metropolitan District Council
Dr Jude Danby	Bradford Clinical Commissioning Group
Dr Chris Harris	Bradford Clinical Commissioning Group
Dr Graeme Summers	Airedale, Wharfedale and Craven Clinical Commissioning Group
Tony Reeves	Chief Executive of Bradford Metropolitan District Council
Anita Parkin	Director of Public Health
Moira Wilson	Strategic Director of Adult and Community Services
Kath Tunstall	Strategic Director of Children and Young People's Services
Sam Keighley	Bradford LINK
Caroline Schwaller	Bradford Assembly representing the Voluntary, Community and Faith sector

Also in attendance:

John Chuter	Chair, NHS Bradford and Airedale Board
Pam Essler	Non-Executive Director, NHS Bradford and Airedale
Matt Neligan	Interim Chief Executive, NHS Bradford and Airedale



1. CHAIR

It was noted that the Chair of the Shadow Health and Wellbeing Board is the Leader of the City of Bradford Metropolitan District Council, Councillor Ian Greenwood.

The Chair welcomed everyone to the first meeting indicating that the transition period to be overseen by the Shadow Board was critical. There was the need to maintain good practice and look to improve.

2. DEPUTY CHAIR

Resolved –

That Councillor Amir Hussain be appointed as the Deputy Chair of the Shadow Health and Wellbeing Board.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from John Lawlor, Linda Pollard and Dr Philip Pue.

4. DISCLOSURES OF INTEREST

The following disclosure of an interest was received:

Councillor Griffiths disclosed a personal interest as a NHS General Practitioner and Member of the Local Medical Committee. As the interests were personal and not prejudicial he remained in the meeting during consideration and voting on the items.

ACTION: City Solicitor

5. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

6. TERMS OF REFERENCE

The Board's draft Terms of Reference (**Document "A"**) document was submitted. Consideration was given to the draft at the Council's Executive on 16 September 2011 and it was resolved that the Chief Executive be given delegated authority in consultation with the Leader and other partners to agree the final Terms of Reference.

Resolved –

That the draft Terms of Reference be approved.

ACTION: Shadow Board

7. HEALTH AND WELLBEING STATEMENT OF INTENT

A Statement of Intent (**Document “B”**) had been drafted to set out the purpose of the Health and Wellbeing Board.

Resolved –

That the Statement of Intent be approved.

ACTION: Shadow Board

8. PROCEDURES AND PROTOCOLS

The Procedures and Protocols (**Document “C”**) document, including the governance arrangements, for the operation of the Shadow Board was submitted. The document was in draft form and there may be alterations. How to involve acute services was raised as an issue.

Resolved –

That the Procedures and Protocols document in its draft form be approved.

ACTION: City Solicitor

9. DATE AND TIMES OF FUTURE MEETINGS

Resolved -

That future meetings of the Shadow Board will take place at 1000 on:

**Tuesday 18 October 2011 in Committee Room 1, City Hall, Bradford
Tuesday 6 December 2011 in Committee Room 1, City Hall, Bradford**

ACTION: City Solicitor

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Board.

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THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER