

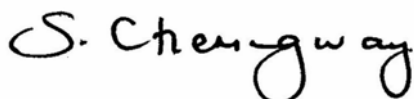
Agenda for a meeting of the Shadow Bradford and Airedale Health and Wellbeing Board to be held on Friday 23 September 2011 at 1600 in Committee Room 1, City Hall, Bradford

Dear Member

You are requested to attend the first meeting of the Bradford and Airedale Shadow Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely



City Solicitor

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
 - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
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From:

S Hemingway
City Solicitor
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To:



Suzan Hemingway, City Solicitor

Members of the Board -

MEMBER	REPRESENTING
Councillor Ian Greenwood (Chair)	Leader of Bradford Metropolitan District Council
Councillor Ralph Berry	Portfolio Holder for Children's Services
Councillor Amir Hussain	Portfolio Holder for Social Care
Councillor Glen Miller	Bradford Metropolitan District Council
Councillor Alun Griffiths	Bradford Metropolitan District Council
Jude Danby	Bradford Clinical Commissioning Group
Chris Harris	Bradford Clinical Commissioning Group
Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Graeme Summers	Airedale, Wharfedale and Craven Clinical Commissioning Group
Tony Reeves	Chief Executive of Bradford Metropolitan District Council
John Lawlor	Chief Executive of the NHS Cluster
Linda Pollard	Chair of the NHS Cluster
Anita Parkin	Director of Public Health
Moira Wilson	Strategic Director of Adult Social Services
Kath Tunstall	Strategic Director of Children and Young People's Services
Sam Keighley	Bradford LINK
Caroline Schwaller	Bradford Assembly representing the Voluntary, Community and Faith sector

A. PROCEDURAL ITEMS

1. CHAIR

To note that the Chair of the Shadow Health and Wellbeing Board is the Leader of the City of Bradford Metropolitan District Council, Councillor Ian Greenwood.

2. DEPUTY CHAIR

To appoint a Deputy Chair who will be an Elected Member of Bradford Metropolitan District Council.

3. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of personal and prejudicial interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the Member's judgement of the public interest. The Member must withdraw from the meeting if the interest is prejudicial unless a dispensation has been obtained from the Standards Committee.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Officers must disclose interests in accordance with Council Standing Order 44.*

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Adrian Tumber - 01274 432435)

B. BUSINESS ITEMS

5. TERMS OF REFERENCE

For the Members of the Shadow Board to receive the Board's draft Terms of Reference (**Document "A"**) which were submitted to the Council's Executive on 16 September 2011.

(Andrew O'Shaughnessy – 01274 237334)

6. HEALTH AND WELL BEING STATEMENT OF INTENT

A Statement of Intent (**Document "B"**) has been drafted to set out the purpose of the Health and Wellbeing Board.

(Andrew O'Shaughnessy – 01274 237334)

7. PROCEDURES AND PROTOCOLS

To consider the draft Procedures and Protocols (**Document "C"**), including the governance arrangements, for the operation of the Shadow Board.

(Suzan Hemingway – 01274 432496)

8. DATE AND TIMES OF FUTURE MEETINGS

To note that meetings of the Shadow Board will take place at 1000 on:

Tuesday 18 October 2011 in Committee Room 1, City Hall, Bradford

Tuesday 6 December 2011 in Committee Room 1, City Hall, Bradford

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER