

# Agenda for a meeting of the Standards Committee to be held on Thursday 11 September 2014 at 14.00 in Committee Room 4, City Hall, Bradford

## Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
L'Amie	Farley (Ch)	G Reid
D Smith	Ferriby	
	Javed	
	Ruding	

## NON-VOTING CO-OPTED MEMBERS:

Independent Person – Mr M Shakeel

Parish and Town Council Representatives – Mr H Bowen and Mr G Mitchell

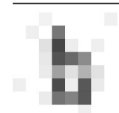
## Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### From:

S Hemingway  
 City Solicitor  
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### To:



## **A. PROCEDURAL ITEMS**

### **1. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### **2. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 19 March 2014 be signed as a correct record (previously circulated):**

### **3. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell- 01274 434580)

## **B. BUSINESS ITEMS**

### **4. APPOINTMENT OF A COMPLAINTS SUB-COMMITTEE**

Previous Reference: Council, Minute 25 (2013-14)

The Committee is advised that it is required to appoint a Complaints Sub-Committee. The Sub-Committee will be made up of three Members of the Standards Committee, one of whom must be from the same political group as the subject Member (wherever possible), but not all of the Members will be from the same political group. The Chair will be elected from among the membership at the beginning of the meeting, but cannot be from the same political group as the subject Member.

The Sub-Committee is required to hear and determine allegations of breach of the relevant code(s) of conduct by Members of Council and of Parish and Town Councils respectively.

**Recommended –**

**That a Complaints Sub-Committee be appointed with memberships and role and functions as contained in the resolution of Council made on 10 July 2012 and subject to the Rules of Procedure contained in Part 3 of the Constitution adopted by Annual Council on 10 June 2014.**

(Suzan Hemingway – 01274 432496)

### **5. MONITORING OFFICER'S REPORT ON COMPLAINTS**

The Monitoring Officer will report to the meeting the receipt of any complaint notified to her, the stage that any notified complaint has reached and the final outcome on the consideration of a complaint, where appropriate.

(Suzan Hemingway - 01274 432496)

### **6. REVIEW OF THE PROCEDURE FOR DEALING WITH COMPLAINTS**

The report of the City Solicitor (**Document "A"**) asks Standards Committee to review the existing Procedure for Dealing with Complaints alleging a failure to comply with the Members' Code of Conduct.

**Recommended -**

**(1) That the Standards Committee approve the proposed amendments to the Code of Conduct set out in paragraph 2.8 of Document "A".**

- (2) **That the Standards Committee approve an amendment to the Procedure for Dealing with Complaints to allow the Chair of Standards Committee and the City Solicitor/Monitoring Officer to determine that no further action will be taken in respect of complaints at Stage 2 which are thought to be malicious/vexatious, politically motivated, tit for tat or not sufficiently serious to warrant further action.**

(Suzan Hemingway - 01274 432496)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER