

Agenda for a meeting of the Standards Committee to be held on Wednesday 19 March 2014 at 1400 in Committee Room 4, City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
Binney	Farley (Ch)	G Reid
D Smith	Ferriby	
	Javed	
	Ruding	

NON-VOTING CO-OPTED MEMBERS:

Independent Person – Mr M Shakeel

Parish and Town Council Representatives – Councillor Bowen and Councillor Mitchell

Notes:

- This agenda can be made available in Braille, large print, tape or Easy Read format on request by contacting the Agenda contact shown below.
- The taking of photographs and video or sound recording of the meeting, may only take place with the permission of a majority of elected members of the Committee at the meeting.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:
S Hemingway
City Solicitor
Agenda Contact: Jill Bell
Phone: 01274 434580
E-Mail: jill.bell@bradford.gov.uk

To:



City of Bradford
Metropolitan District Council



A. PROCEDURAL ITEMS

1. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

2. **MINUTES**

Recommended –

That the minutes of the meeting held on 13 November 2013 be signed as a correct record (previously circulated):

3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report. If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell - 01274 434580)

B. BUSINESS ITEMS

4. MONITORING OFFICER'S REPORT ON COMPLAINTS

The Monitoring Officer will report to the meeting the receipt of any complaint notified to her, the stage that any notified complaint has reached and the final outcome on the consideration of a complaint, where appropriate.

(Suzan Hemingway - 01274 432496)

5. GUIDANCE FOR ELECTED MEMBERS

The Council's Constitution contains various documents which form the framework within which Members are expected to undertake in their role. In addition, there are a range of legal requirements of which Members must be aware to ensure they can operate effectively and within the law.

The City Solicitor will submit **Document "C"** which seeks the Committee's approval to a proposed guidance document to be provided to Elected Members setting out advice on the framework within which they are required to undertake their different roles.

Recommended-

- (1) That the Committee consider the attached document and approve or amend as appropriate.**
- (2) That the final documentation is circulated to all Members of Council.**
- (3) That the final document is circulated to Strategic Directors, Directors and Assistant Directors.**

(Suzan Hemingway – 01274 432496)