

# Agenda for a meeting of the Standards Committee to be held on Wednesday 16 January 2013 at 1000 in Committee Room 4, City Hall, Bradford

## Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
Binney	Ruding (Ch)	G Reid
Kelly	Ferriby	
	Javed	
	Smithies	

## NON-VOTING CO-OPTED MEMBERS:

Independent Person – Mr M Shakeel

Parish and Town Council Representatives – Parish Councillor Bowen and Town Councillor Mitchell

## Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs and video or sound recording of the meeting, may only take place with the permission of a majority of elected members of the Committee at the meeting.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

## From:

S Hemingway  
City Solicitor  
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## To:



Suzan Hemingway, City Solicitor

## A. PROCEDURAL ITEMS

### 1. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### 2. **MINUTES**

**Recommended –**

**That the minutes of the meeting held on 31 October 2013 be signed as a correct record (previously circulated).**

### 3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.  
(Tracey Sugden - 01274 434287)

## **B. BUSINESS ITEMS**

### **4. MONITORING OFFICER'S REPORT ON COMPLAINTS**

The Monitoring Officer will report to the meeting the receipt of any complaint notified to her, the stage that any notified complaint has reached and the final outcome on the consideration of a complaint, where appropriate.

(Suzan Hemingway - 01274 432496)

### **5. IMPLEMENTATION OF NEW STANDARDS REGIME – PROGRESS REPORT**

The City Solicitor will present a report (**Document “C”**) which provides Members of the Standards Committee with an update on further progress made in implementing the new Standards Regime in Bradford

The Monitoring Officer has reviewed the complaints procedure following on from the training sessions that have been provided and has made a suggested amendment at Appendix 1 to Document “C”.

Members of Standards Committee are asked to consider the proposed amendment and if approved, to recommend that the Monitoring Officer use her delegated authority under Article 14.5 of the Constitution to make the necessary amendments to the documentation.

#### **Recommended -**

- (1) That the proposed amendment to the procedure for considering complaints alleging failure to comply with the Members' Code of Conduct at Appendix 1 to Document “C” be approved.**
- (2) That the City Solicitor/Monitoring Officer make the necessary amendments to the documentation under her delegated powers in Article 14.5 of the Council's Constitution.**

(Suzan Hemingway - 01274 432496)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER