

## Agenda for a meeting of the Standards Committee to be held on Thursday 29 September 2011 at 1400 in Committee Room 5, City Hall, Bradford

### Members of the Committee –

#### Independent Members

The Very Revd Dr D J Ison (Chair), Mr G Dobson, Mrs A Mullen and Mr M Shakeel

#### Parish and Town Council Members

Parish Councillors Bowen, Mitchell and Thompson

#### Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
Binney	Ferriby	G Reid
Kelly	Lee	
D Smith	A Thornton	

#### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of each agenda item.

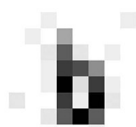


No smoking is allowed in City Hall.

#### From:

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City Solicitor  
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#### To:



Suzan Hemingway, City Solicitor

## A. PROCEDURAL ITEMS

### 1. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of Constitution)

To receive disclosures of personal and prejudicial interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

*Notes:*

*Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.*

*A personal interest is a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.*

*Members must withdraw from the meeting if the interest is a prejudicial interest unless a dispensation has been obtained from the Standards Committee.*

*Members may not vote on a matter affecting the finances of the Council if they are in arrears with their Council Tax by more than two months.*

*Officers must disclose interests in accordance with Council Standing Orders paragraph 44.*

### 2. **MINUTES**

**Recommended –**

**That the minutes of the meeting held on 3 August 2011 be signed as a correct record (previously circulated):**

### 3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Tracey Sugden - 01274 434287)

## **B. BUSINESS ITEMS**

### **4. MONITORING OFFICER'S REPORT ON COMPLAINTS**

The Monitoring Officer will report to the meeting the receipt of any complaint notified to her, the stage that any notified complaint has reached and the final outcome on the consideration of a complaint, where appropriate.

(Suzan Hemingway - 01274 432496)

### **5. LOCAL GOVERNMENTS OMBUDSMAN'S ANNUAL REVIEW 2010/11**

The City Solicitor will present a report (**Document "B"**) in which the Local Government Ombudsman's Annual Review is presented to Members for their consideration.

**Recommended –**

**That the contents of the Annual Review be noted.**

(Christine France – 01274 433598)

### **6. OFFICER CODE OF CONDUCT**

The report of the City Solicitor (**Document "C"**) provides a draft Officer Code of Conduct for consideration by the Committee.

**Recommended –**

**That the Standards Committee is asked to consider the attached draft Code Officer Code of Conduct and make any suggestions for amendments or additions for consideration by the Corporate Governance and Audit Committee at its meeting on 30 September 2011 as appropriate.**

(Suzan Hemingway - 01274 432496)

### **7. STANDARDS COMMITTEE WORK PROGRAMME**

Members are advised that the Committee's work programme that was appended to the previous agenda remains extant.

(Suzan Hemingway – 01274 433696)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER