

Report of the City Solicitor to the meeting of Standards Committee to be held on 3 August 2011

A

Subject:

Register of Members' Financial and Other Interests

Summary statement:

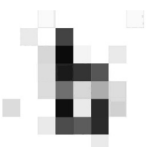
Members are invited to consider proposed amendments to the Register of Members' Financial and Other Interests and the circulation of the amended document to all Members of Council

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Improvement Area:



2006-2007
Improving Rural Services
Empowering Communities



INVESTOR IN PEOPLE

Suzan Hemingway, Assistant Director Corporate Services (City Solicitor)



1. Summary

- 1.1 Members are invited to consider proposed amendments to the Register of Members' Financial and Other Interests and the circulation of the amended document to all Members of Council.

2. Background

- 2.1 On 2 June 2011 Standards Committee considered a range of documents in relation to the Members' Register of Interests Form to facilitate a discussion on improvements to the form.

- 2.2 Standards Committee was mindful that a number of Members had expressed concerns that the form was difficult to understand and could potentially lead to Members failing to register interests which they were legally obliged to disclose.

- 2.3 A full and frank discussion was held on all sections of the document and it was resolved:

“That the Monitoring Officer produce a revised Register of Interests form, incorporating the amendments suggested by the Committee, for discussion at the next meeting”.

- 2.4 Attached at Appendix A is a revised Register of Members' Financial and Other Interests form which is designed to elicit all the information that Members are required to disclose in a manner that is simple to understand.

- Specifically the form states in a prominent place that if Members are unsure how to complete the document, they must contact Member Support or the Monitoring Officer for assistance.
- The word “remunerated” is underlined and an explanatory note included to assist in consideration of whether it applies to a particular Member.
- The question regarding payments made in respect of elections or in carrying out duties has been separated and is put in different parts of the form as they relate to entirely different issues.
- The explanatory note regarding interest in a class of security has been expanded to create greater clarity.
- The question regarding contracts for goods, services or works has been applied to each specific circumstance, rather than a consolidated question which is not clear on the existing form.

3. Legal Implications

- 3.1 It is important to ensure that the documents which Members are required to complete are clear and understandable to ensure that the information that Members must disclose on the register is contained within that document. This will ensure that Members remain compliant with their legal obligations.

4. Other Implications

- 4.1 There are no Equal Rights, Sustainability, Community Safety, Trade Union, Finance or Resource Implications arising out of the report.
- 4.2 Human Rights Act - The disclosures required by Members are required by statute and as such are compliant with the Human Rights Act provisions.

5. Not for Publication Documents

- 5.1 None.

6. Recommendations

- 6.1 That Members consider the amended Register of Members' Financial and Other Interests document and suggest any further amendments or approval.
- 6.2 That Members approve the circulation of the revised document to all Members for completion.

7. Reasons for Recommendation

- 7.1 To ensure that the Register of Members' Financial and Other Interests form is sufficiently clear and understandable to ensure that Members disclose all the information they are legally obliged to do.

Appendices

- 1. Draft Register of Members' Financial and Other Interests

REGISTER OF MEMBERS' FINANCIAL AND OTHER INTERESTS

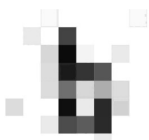
Name.....

Signature.....

Date.....

If you are unsure as to how to complete this document, please contact Member Support or the Monitoring Officer for assistance

1	<p>Are you employed – whether full or part time?</p> <p>If NO go to question 2 If YES state the name of your employer(s)</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
1.1	<p>Are you in a position of general control or management?</p> <p>If NO go to question 2 If YES go to question 1.2</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
1.2	<p>Does your employer have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 1.3</p> <p>If YES give details of the goods, services or works provided.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
1.3	<p>Does your employer have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 2</p> <p>If YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>



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2	<p>Are you self employed or do you run a business?</p> <p>If NO go to question 3.</p> <p>If YES state the name of your business(es)</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
2.1	<p>Does your business have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 2.2</p> <p>If YES please provide details of the goods, services or works provided.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
2.2	<p>Does your business have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 3</p> <p>IF YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
3	<p>Are you a partner in any business?</p> <p>If NO go to question 4</p> <p>If YES state the name of the business(es)</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
3.1	<p>Does the business have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 3.2</p> <p>If YES please provide details of the goods, services or works provided.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>

3.2	<p>Does the business have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 4</p> <p>IF YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
4	<p>Are you a <u>remunerated</u>* director of a company?</p> <p>If NO go to question 5</p> <p>If YES state the name of your company/companies.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
4.1	<p>Does the company have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 4.2</p> <p>If YES please give details of the goods, services or works provided.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
4.2	<p>Does the company have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 5</p> <p>If YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
5	<p>Has any person or body <u>other than the Council</u> made a payment to you in respect of your election expenses?</p> <p>If NO please go to question 6</p> <p>If YES please provide details</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>

* “remunerated” means that you receive payment, services, goods or other benefits from the company

<p>6</p>	<p>Do you have a beneficial interest in a class of securities of a corporate body that has a place of business in the Council's area that exceeds the nominal value of £25,000 or 1/100 of the total issued shared capital of that body?</p> <p><i>(If you own shares or other form of equity in a company or other body which has a place of business within the authority's area, you will need to consider whether the interest is to be included. Identify the nominal value; this is the amount of shares indicated on the certificate, not the market value. If this exceeds £25,000, you need to register the name of the company or body. If this is less than £25,000 but your holding is more than 1% of the total issued share capital, you need to register the name of the company or body)?</i></p> <p>If NO please go to question 7</p> <p>If YES please provide details.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
<p>7</p>	<p>Do you have a beneficial interest in any land in the Council's area?</p> <p><i>(Please provide details of any land in the Bradford District in which you have a beneficial interest (that is, in which you have some proprietary interest for your own benefit). You should give the address or a brief description to identify it. You should include your home under this heading as owner, lessee or tenant. This includes joint owners, lessees or tenants. This would also include Council tenancies).</i></p> <p><i>You should also include any property from which you receive rent, or of which you are a mortgagee.</i></p> <p><i>"Land" includes any buildings or parts of buildings.</i></p> <p>If NO please go to question 8</p> <p>If YES please provide the address(es) or other description(s) of any land interest.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
<p>8</p>	<p>Do you have a license (alone or with others) to occupy any land in the Council's area for 28 days or longer?</p> <p><i>(This includes grazing agreements, allotments, garage licences and other short term arrangements to use your authority's land or property).</i></p> <p>If NO go to question 9</p> <p>If YES please provide the address(es) or other description(s) of the land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>

<p>9</p>	<p>Are you a member of or part of any body to which you have been appointed <u>by the Council</u> as its representative?</p> <p><i>(Include statutory boards (e.g. Police, fire and transport), school governing bodies, housing trusts, local organisations, charities, local authority associations etc).</i></p> <p>If NO go to question 10</p> <p>If YES please provide details of these bodies.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
<p>9.1</p>	<p>Are you in a position of general control or management in any of the bodies listed above?</p> <p>If NO go to question 10</p> <p>If yes please provide details.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
<p>9.2</p>	<p>Do any of the bodies listed in question 9.1 above have any contracts with the Council for goods, services or works?</p> <p><i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 9.3</p> <p>If YES please provide details of the body and the goods, services or works provided.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
<p>9.3</p>	<p>Do any of the bodies listed in question 9.1 above have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 10</p> <p>If YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
<p>10</p>	<p>Are you a member of or part of any public authority or body exercising functions of a public nature in your own right?</p> <p><i>(Include statutory consumer bodies, health authority bodies).</i></p> <p>If NO go to question 11</p> <p>If YES please provide details of these bodies.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>

10.1	<p>Are you in a position of general control or management?</p> <p>If NO go to question 11</p> <p>If YES please provide details.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
10.2	<p>Do any of the bodies listed in question 10.1 above have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 10.3</p> <p>If YES please provide details of the body and the goods, services or works provided.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
10.3	<p>Do any of the bodies listed in question 10.1 have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 11</p> <p>If YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
11	<p>Are you a member of or part of any body that undertakes charitable purposes? <i>(Include charities of which you are a member (e.g. RSPCA, NSPCC etc). Membership of a charity would include where you pay a membership fee, or have voting rights at a meeting of the charity, or you receive a regular newsletter or other publication. Freemasons must register membership of the Grand Charity).</i></p> <p>If NO go to question 12.</p> <p>If YES please provide details of these bodies.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
11.1	<p>Are you in a position of general control or management?</p> <p>If NO go to question 12</p> <p>If YES please provide details</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>

11.2	<p>Do any of the bodies listed in question 11.1 above have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 11.3</p> <p>If YES please provide details of the body and the goods, services or works provided.</p>	YES <input type="checkbox"/> NO <input type="checkbox"/>
11.3	<p>Do any of the bodies listed in question 11.1 have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 12</p> <p>If YES please provide the address(es) or description(s) of any such land.</p>	YES <input type="checkbox"/> NO <input type="checkbox"/>
12	<p>Are you a member of or part of any body whose <u>principal purpose</u> includes the influence of public opinion? <i>(Include political parties, lobby groups and pressure groups).</i></p> <p>If NO go to question 13</p> <p>If YES please provide details of these bodies.</p>	YES <input type="checkbox"/> NO <input type="checkbox"/>
12.1	<p>Are you in a position of general control or management?</p> <p>If NO go to question 13</p> <p>If YES please provide details</p>	YES <input type="checkbox"/> NO <input type="checkbox"/>
12.2	<p>Do any of the bodies listed in question 12.1 above have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 12.3</p> <p>If YES please provide details of the body and the goods, services or works provided.</p>	YES <input type="checkbox"/> NO <input type="checkbox"/>

12.3	<p>Do any of the bodies listed in question 12.1 have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 13</p> <p>If YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
13	<p>Are you a member of any trade union or professional association? <i>(Include all trade unions and professional association of which you are a member).</i></p> <p>If NO go to question 14</p> <p>If YES please provide details of these bodies.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
13.1	<p>Are you in a position of general control or management?</p> <p>If NO go to question 14</p> <p>If YES please provide details</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
13.2	<p>Do any of the bodies listed in question 13.1 have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 13.3</p> <p>If YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
13.3	<p>Do any of the bodies listed in question 13.1 above have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 14</p> <p>If YES please provide details of the body and the goods, services or works provided.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
14	<p>Are you a member of any private club or other organisation not otherwise listed on this form?</p> <p>If NO go to question 15</p> <p>If YES please provide details</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>

14.1	<p>Are you in a position of general control or management?</p> <p>If NO go to question 15</p> <p>If YES please provide details</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
14.2	<p>Do any of the bodies listed in question 14.1 above have any contracts with the Council for goods, services or works? <i>(A contract is normally written and includes any agreement or arrangement for the supply of goods or services or for undertaking any work for your Council)</i></p> <p>If NO go to question 14.3</p> <p>If YES please provide details of the body and the goods, services or works provided.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
14.3	<p>Do any of the bodies listed in question 14.1 have a tenancy agreement for any land where the Council is the landlord?</p> <p>If NO go to question 15</p> <p>If YES please provide the address(es) or description(s) of any such land.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
15	<p>Does any person or body <u>other than the Council</u> make a payment to you in respect of any of your expenses incurred in carrying out your duties as a Councillor? <i>(Include the name of the political party and any other person paying any expenses incurred by you in carrying out your duties (e.g. travel expenses received from other bodies, such as local authority associations).</i></p> <p>If YES please give details.</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>

Please return this form to the Members' Support Unit, Room 115, City Hall, Bradford BD1 1HY
members.support@bradford.gov.uk

This completed form comprises the entry in the Register of Interests of the above named member.

The register of interest is maintained by the Monitoring Officer in accordance with Section 81 of the Local Government Act 2000

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