

Agenda for a meeting of the Standards Committee to be held on Thursday 3 December 2009 at 1300 in Committee Room 4, City Hall, Bradford

Members of the Committee –

Independent Members

Mrs P Essler (Chair), Mr G Dobson, The Very Revd Dr D J Ison, Mr M Shakeel

Parish and Town Council Members

Parish Councillors Bowen, Jay and Mitchell

Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
Binney	Ferriby	Middleton
Owens	Lee	
D Smith	A Thornton	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of each agenda item.



No smoking is allowed in City Hall.

From:

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City Solicitor
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To:



2006-2007
Improving Rural Services
Empowering Communities



INVESTOR IN PEOPLE

Suzan Hemingway, Assistant Director Corporate Services (City Solicitor)



BRADFORD
METROPOLITAN DISTRICT COUNCIL

A. PROCEDURAL ITEMS

1. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of Constitution)

To receive disclosures of personal and prejudicial interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

Notes:

Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

Members must withdraw from the meeting if the interest is a prejudicial interest unless a dispensation has been obtained from the Standards Committee.

Members may not vote on a matter affecting the finances of the Council if they are in arrears with their Council Tax by more than two months.

Officers must disclose interests in accordance with Council Standing Orders paragraph 44.

2. **MINUTES**

Recommended –

That the minutes of the meeting held on 28 October 2009 be signed as a correct record (previously circulated):

3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Head of Service whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Tracey Sugden - 01274 434287)

B. BUSINESS ITEMS

4. MONITORING OFFICER'S REPORT ON COMPLAINTS

The Monitoring Officer will report to the meeting the receipt of any complaint notified to her, the stage that complaints have reached and the final outcome on the consideration of a complaint, where appropriate.

(Suzan Hemingway - 01274 432496)

5. CODE OF CONDUCT – REVISED COMPLAINT FORM

The Monitoring Officer will present a report (**Document “K”**) in which the Standards Committee is invited to consider adopting an amended complaint form to facilitate more effective local assessment of complaints. The amendments are set out in full at appendix 1 to the report.

Recommended –

That the Standards Committee consider the proposed amendments to the complaint form and indicate whether it agrees with the amendments proposed.

(Suzan Hemingway - 01274 432496)

6. STANDARDS COMMITTEE MEMBERS TRAINING

The Monitoring Officer will present a training DVD supplied by Standards for England entitled “Assessment Made Clear”.

After viewing the DVD, Members of the Committee will be invited to discuss their training needs.

(Suzan Hemingway - 01274 432496)

7. ADJUDICATION PANEL FOR ENGLAND DECISIONS

The Committee is invited to consider **Document “L”** which contains summaries of recent decisions made by the Adjudication Panel for England regarding allegations of misconduct against members.

Recommended –

That Standards Committee Members consider the information contained in Document “L” in the context of their responsibilities for local investigation of complaints into conduct by members.

(Suzan Hemingway - 01274 432496)

8. STANDARDS COMMITTEE WORK PROGRAMME

An updated copy of the Committee's work programme is appended to this agenda for Members' information.

(Suzan Hemingway – 01274 433696)