

## Agenda for a meeting of the Standards Committee to be held on Tuesday 30 June 2009 at 1400 in the Saville Room, City Hall, Bradford

### Members of the Committee –

#### Independent Members

Mrs P Essler (Chair), Mr G Dobson, The Very Revd Dr D J Ison, Mr M Shakeel

#### Parish and Town Council Members

Parish Councillors Bowen, Jay and Mitchell

#### Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
Binney	Ferriby	Middleton
Owens	Lee	
D Smith	A Thornton	

#### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of each agenda item.



No smoking is allowed in City Hall.

#### From:

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#### To:

Ward



2006-2007  
Improving Rural Services  
Empowering Communities



INVESTOR IN PEOPLE

Suzan Hemingway, Assistant Director Corporate Services (City Solicitor)



## **A. PROCEDURAL ITEMS**

### **1. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of Constitution)

To receive disclosures of personal and prejudicial interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

*Notes:*

*Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.*

*A personal interest is a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.*

*Members must withdraw from the meeting if the interest is a prejudicial interest unless a dispensation has been obtained from the Standards Committee.*

*Members may not vote on a matter affecting the finances of the Council if they are in arrears with their Council Tax by more than two months.*

*Officers must disclose interests in accordance with Council Standing Orders paragraph 44.*

### **2. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 22 April 2009 be signed as a correct record (previously circulated):**

### **3. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Head of Service whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Tracey Sugden - 01274 434287)

## **B. BUSINESS ITEMS**

### **4. MONITORING OFFICER'S REPORT ON COMPLAINTS**

The Monitoring Officer will report to the meeting the receipt of any complaint notified to her, the stage that any notified complaint has reached and the final outcome on the consideration of complaints, where appropriate.

(Suzan Hemingway - 01274 432496)

### **5. APPOINTMENT OF HEARINGS PANELS**

The Committee is advised that the Constitution requires it to appoint the following Sub-Committees:-

- i) Assessment Sub-Committee
- ii) Review Sub-Committee
- iii) Consideration Sub-Committee
- iv) Determination Sub-Committee

The Panels are required to hear and determine allegations of breach of the relevant code(s) of conduct by Members of Council and of Parish and Town Councils respectively.

#### **Recommended –**

**That the Assessment, Review, Consideration and Determination Sub-Committees be appointed with memberships and role and functions as contained in the Constitution and subject to the Rules of Procedure contained in Part 3 of the Constitution adopted by Annual Council on 19 May 2009.**

(Suzan Hemingway – 01274 432496)

### **6. WEST YORKSHIRE REGIONAL STANDARDS CONFERENCE**

Members are reminded that the first West Yorkshire Regional Standards Conference is to be held on Thursday 9 July 2009 in the Banqueting Suite, City Hall, Bradford.

Representatives from all five West Yorkshire Standards Committees will be attending and, as well as forming part of the member development programme for members of the Bradford Standards Committee it is hoped that it will provide a valuable opportunity to network with member colleagues from across the Region.

(Suzan Hemingway – 01274 432496)

### **7. EIGHTH ANNUAL ASSEMBLY OF STANDARDS COMMITTEES**

Members are asked to note that the eighth annual assembly of Standards Committees is to be held in Birmingham on 12-13 October 2009.

Three places have been reserved for delegates from Bradford to attend and the Committee is asked to nominate Members to take up those places.

(Suzan Hemingway – 01274 432236)

**8. DATES OF MEETINGS**

The Committee is asked to consider the establishment of a programme for dates for the municipal year.

(Tracey Sugden - 01274 434287)

**9. STANDARDS COMMITTEE WORK PROGRAMME**

An updated copy of the Committee's work programme is appended to this agenda for Members' information.

(Suzan Hemingway - 01274 432496)