

# Agenda for a meeting of the Staffing Committee to be held on Wednesday 10 September 2014 at 0900 in Committee Room 4, City Hall, Bradford

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## Members of the Committee – Councillors

<b>Conservative</b>	<b>Labour</b>
Miller	Green (Ch)
	Imran Hussain
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## Alternates:

<b>Conservative</b>	<b>Labour</b>
Ellis	Sher Khan
	Lee

## Notes:

- *This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.*
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.

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## From:

S Hemingway  
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## To:



Suzan Hemingway, City Solicitor

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS** (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended –**

**That the minutes of the meetings held on 29 January, 23 June and 16 July 2014 be signed as a correct record (previously circulated).**

### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

## **B. BUSINESS ITEMS**

### **5. APPOINTMENT PROCESS FOR THE POSITION OF CHIEF EXECUTIVE, STRATEGIC DIRECTOR REGENERATION AND CULTURE AND STRATEGIC DIRECTOR ENVIRONMENT AND SPORT.**

The Chief Executive will submit a report (**Document “C”**) which considers the appointment processes for the positions of the Chief Executive; Strategic Director of Regeneration and Culture and Strategic Director of Environment and Sport.

#### **RECOMMENDED -**

- (1) That the appointment of an Interim Chief Executive in the first instance, followed by moves to appoint a permanent Chief Executive as soon as possible through external recruitment, be approved**
- (2) That the responsibilities to appoint to the positions of Chief Executive, Strategic Director of Regeneration and Culture and Strategic Director of Environment and Sport be delegated to Appointment Panels. The panels should each comprise 3 Elected Members; 2 Labour and 1 Conservative with the memberships to be on the nomination of the Leader of the Council and the Leader of the Conservative Group and shall include at least one member of Executive.**
- (3) That the permanent appointments to the posts of Strategic Directors for Regeneration and Culture and Environment and Sport, be approved and that these appointments both be considered on an internal basis.**
- (4) That the Appointment Panels given the responsibility to appoint to the Interim position of Chief Executive be also re-convened to appoint to the position of permanent Chief Executive.**

(Matt Burghardt - 01274 433710)

### **6. EXCLUSION OF THE PUBLIC**

The Committee is asked to consider if the item relating to the dismissal of a post on the grounds of redundancy should be considered in the absence of the public and, if so, to approve the following recommendation:

**Recommended –**

**That the public be excluded from the meeting during consideration of the item relating to the dismissal of a post on the grounds of redundancy, for the reason that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraphs 1 (information relating to an individual) and 2 (information identifying an individual) of Section 12A of the Local Government Act 1972 (as amended), would be disclosed and it is considered that, in all the circumstances of the case, the public interest in applying these exemptions outweighs the public interest in disclosing the information.**

(Jane Lythgow - 01274 432270)

**7. PROPOSAL TO DISMISS A POST ON THE GROUNDS OF REDUNDANCY.**

The report of the Director of Finance, Document “D” sets out the background for the proposed deletion of a post on the grounds of redundancy.

**Members are asked to consider the recommendations contained in Document “D”.**

(Stuart McKinnon-Evans – 01274 432800)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER