

## Agenda for a meeting of the Staffing Committee to be held on Monday 6 June 2011 at 0915 in Reception Room 2, City Hall, Bradford

### Members of the Committee – Councillors

Conservative	Labour	Liberal Democrat
Miller	Ian Greenwood (Ch)	Sunderland
Cooke	Imran Hussain	

### Alternates:

Conservative	Labour	Liberal Democrat
Ellis	Green	Middleton
D Smith	Lee	

### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.

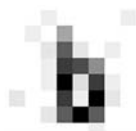


Smoking is prohibited in all parts of City Hall.

### From:

S Hemingway  
Assistant Director (City Solicitor)  
Agenda Contact: Yusuf Patel  
Phone: 01274 434579  
Fax: 01274 728260  
E-Mail: [yusuf.patel@bradford.gov.uk](mailto:yusuf.patel@bradford.gov.uk)

### To:



Suzan Hemingway, City Solicitor

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS** (Standing Order 34)

The Head of Democratic Services will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of personal and prejudicial interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the Member's judgement of the public interest. The Member must withdraw from the meeting if the interest is prejudicial unless a dispensation has been obtained from the Standards Committee.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended –**

- (i) **That the minutes of the meetings of the Staffing Committee held during the 2010/2011 Municipal Year be signed as correct records (previously circulated).**
- (ii) **That the minutes of the meetings of the Assimilation & Appointment Panel held during 2010/2011 Municipal Year be signed as correct records (previously circulated).**

(Yusuf Patel - 01274 434579)

#### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Head of Service whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel - 01274 434579)

### **B. BUSINESS ITEMS**

#### **5. APPOINTMENT OF EMPLOYEE APPEALS PANEL**

**Recommended –**

**That the Employee Appeals Panel set out in Document “A” with the membership and Chair as shown and with the role and functions contained in Article 12A of the Constitution and subject to the Rules of Procedure contained in Part 3 of the Constitution be approved.**

(Yusuf Patel - 01274 434579)

#### **6. APPOINTMENT TO THE POST OF DIRECTOR OF FINANCE**

The Chief Executive will submit a report (**Document “B”**) which will seek to establish an Appointments Panel to recruit to the post of Director of Finance.

**Recommended –**

- (1) That, in accordance with Paragraph 3 of Part 3H of the Constitution, it be agreed that the post be filled and that an Appointment Panel be established to recruit to the post of Director of Finance.**
- (2) That the Panel comprise of three Elected Members (1 Conservative, 1 Labour and 1 Liberal Democrat) with the membership to be on the nomination of the Group Whips (to include one Member of the Executive).**

#### **7. EXCLUSION OF THE PUBLIC**

The Committee is asked to consider if the items relating to the senior management restructure should be considered in the absence of the public and, if so, to approve the following recommendation:

**Recommended –**

**That the public be excluded from the meeting during consideration of the item relating to the senior management restructure on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraphs 1 (information relating to an individual) and 2 (information identifying an individual) of Section 12A of the Local Government Act 1972 (as amended), would be disclosed and it is considered that, in all the circumstances of the case, the public interest in applying these exemptions outweighs the public interest in disclosing the information.**

(Yusuf Patel - 01274 434579)

**8. AN ITEM RELATING TO THE SENIOR MANAGEMENT RESTRUCTURE**

The Committee will be asked to consider a report by the Chief Executive **(Not for Publication Document “C”)** relating to the senior management restructure.

(Tony Reeves – 01274 432001)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER