

# Report of the Assistant Director Environmental & Regulatory Services to a Hearing before the Keighley/Shipley Area Licensing Panel to be held on 5 February 2013

**E**

---

## Subject:

Application for Variation of a Premises Licence for Co-op Late Shop, 38-42 Station Road, Burley In Wharfedale, Ilkley.

## Summary statement:

Application for variation to extend permitted hours for the sale of alcohol for consumption off the premises.

---

John Major  
Assistant Director  
Environmental & Regulatory Services

Report Contact: Melanie McGurk  
Senior Licensing Officer  
Phone: (01274) 431873  
E-mail: [melanie.mcgurk@bradford.gov.uk](mailto:melanie.mcgurk@bradford.gov.uk)

## Portfolio:

**Environment & Waste Management**

## Improvement Committee Area:

**Environment & Waste Management  
Safer & Stronger Communities**



Ward: Wharfedale

## 1. SUMMARY

The application is for the variation of a premises licence to extend permitted hours for the sale of alcohol.

## 2. BACKGROUND

### 2.1 The applicants

Co-operative Group Food Ltd. A copy of the application is attached at Appendix 1.

### 2.2 The Premises

Co-op Late Shop, 38-42 Station Road, Burley In Wharfedale, Ilkley.

### 2.3 Designated Premises Supervisor

Lyne Louise Arnold.

### 2.4 Current Licence

The premises currently hold a Premises Licence with the following permitted hours;

#### Sale of alcohol

Monday to Saturday:	08.00 to 23.00
Sunday:	10.00 to 22.30
Good Friday:	08.00 to 22.30
Christmas Day:	12.00 to 15.00 and 19.00 to 22.30

A copy of the Licence is attached at Appendix 2.

### 2.5 Variation Application

The variation application has been submitted to extend permitted hours for the sale of alcohol.

#### Sale of alcohol

Monday to Sunday:	05.00 to 23.00
-------------------	----------------

### 2.6 Steps proposed by the applicant to address the Licensing Objectives

a) Prevention of crime and disorder will be achieved by;

The premises shall maintain a CCTV system which gives coverage of all entry and exit points. The system shall continually record whilst the premises are open and conducting licensable activities. All recordings shall be stored for a minimum period of 21 days. Recordings shall be made available upon the receipt of a request by an authorised Officer of the Police or the Local Authority.

There shall be 'CCTV in Operation' signs prominently displayed at the premises.

An incident log (whether kept in a written or electronic form) shall be retained at the premises and made available to an authorised Officer of the Police or the Local Authority.

The premises shall operate a proof of age scheme, such as a Challenge 25, whereby the only forms of acceptable identification shall be either a photographic driving licence, a valid passport or any other recognised form of photographic identification incorporating the PASS logo.

The premises will be fitted with a burglar alarm system.

The premises will be fitted with a panic button system for staff to utilise in the case of an emergency.

b) Public Safety will be achieved by;

The premises licence holder shall ensure that the appropriate fire safety, and health and safety regulations are applied at the premises.

c) Prevention of public nuisance will be achieved by;

The premises licence holder will, upon request, provide the telephone number of their Customer Relations Contact Centre.

d) Protection of children from harm will be achieved by;

All staff will receive comprehensive training in relation to age restricted products and in particular the sale of alcohol. No member of staff will be permitted to sell age restricted products until such time as they have successfully completed the aforementioned training.

An age till prompt system will be utilised at the premises in respect of age restricted products.

A refusals register (whether kept and written or electronic) will be maintained at the premises and will be made available for inspection upon request by an authorised Officer of the Police or the Local Authority.

e) General – all four licensing objectives

None.

A copy of the current operating schedule is attached at Appendix 3.

## **2.7 Relevant Representations Received**

### **Responsible Authorities**

Environmental Health – The Environmental Health Department has received complaints regarding noise disturbance from early morning newspaper deliveries to

the premises and the Officer has concerns that an increase in hours of trading could exacerbate the situation causing further nuisance for residents.

The representation is attached at Appendix 4.

### **Individual, Body or Business**

Eight letters of representation have been received. The representations raise concerns of an increase of noise and disturbance from early morning deliveries and staff opening up and noise and disturbance from staff closing the premises late at night. Concerns have also been raised regarding a possible increase of anti-social behaviour and noise and disturbance from youths congregating in the area due to longer hours of trading.

The representations are attached at Appendix 5.

## **3. OVERVIEW AND SCRUTINY COMMITTEE CONSIDERATION**

Not applicable

## **4. OTHER CONSIDERATIONS**

### **Legal Appraisal**

- 4.1** The Licensing Act 2003 requires the Council to carry out its various licensing functions so as to promote the following four licensing objectives:
- a) The prevention of crime and disorder
  - b) Public safety
  - c) The prevention of public nuisance
  - d) The protection of children from harm
- 4.2** The Council must also have regard to the guidance issued by the Department of Culture Media and Sport under Section 182 of the Licensing Act 2003. Regard must also be taken of the Council's statement of Licensing Policy for the District.
- 4.3** Where it is decided it is necessary to depart from the statutory guidance or the Licensing Policy on the merits of a particular case; then special reasons justifying this must be given that can be sustained.
- 4.4** Only "relevant representations" by or expressly on behalf of a defined "interested party" or "responsible authority" can be taken into account. In order to be "relevant" a representation must fairly relate to achieving a licensing objective. If it does not, it must be discounted.
- 4.5** Any licensing conditions that Members may propose attaching must also relate to achieving one of the licensing objectives; be tailored to the actual premises and style of licensable activity; must be reasonably achievable by the applicant and in his/her control.

## **Statement of Policy Issues**

**4.6** The following parts of the Licensing Policy are of particular importance; Part 4 (prevention of Crime and Disorder and Part 6 (prevention of Public Nuisance).

**4.7** The Annexes to the Policy sets out various types of model condition that could be considered.

## **5. OPTIONS**

**5.1** Members may:

(a) Vary the premises licence as applied for subject to any mandatory conditions and the precautions specified in the operating schedule submitted.

(b) Vary the premises licence in whole or in part subject to such additional conditions relating to achievement of the licensing objectives as members think fit; or

(c) Refuse to vary the premises licence.

**5.2** Should the applicant or any other party to the hearing feel aggrieved at any decision with regard to the licence or to any conditions or restrictions attached by Members they may appeal to the Magistrates Court.

## **6. FINANCIAL & RESOURCE APPRAISAL**

There are no apparent finance or resource implications.

## **7. RISK MANAGEMENT**

There are no apparent risk management implications.

## **8. LEGAL APPRAISAL**

Referred to in part 4 of this report.

## **9. OTHER IMPLICATIONS**

### **9.1 EQUAL RIGHTS**

There are no apparent equal rights implications.

### **9.2 SUSTAINABILITY IMPLICATIONS**

There are no apparent sustainability implications.

### **9.3 GREENHOUSE GAS EMISSIONS IMPACTS**

There are no apparent emissions implications.

#### **9.4 COMMUNITY SAFETY IMPLICATIONS**

When determining the application the Licensing Authority is required to pay due regard to the licensing objectives referred to in 4.1 of this report.

#### **9.5 HUMAN RIGHTS ACT**

The following rights are applicable:

Article 1 First Protocol to the Convention – Right to peaceful enjoyment of possessions subject to the state’s right to control the use of property in accordance with the general interest. The Council’s powers set out in the recommendations fall within the states right. A fair balance must be struck between public safety and the applicant’s rights.

Article 6 – A procedural right to a fair hearing. As refusal of the application is an option, adherence to the Panels’ usual procedure of affording a hearing to the applicant is very important. The applicant should also be able to examine the requirements of the fire authority. If the decision is to refuse then reasons should be given.

#### **9.6 TRADE UNION**

Not applicable

#### **9.7. WARD IMPLICATIONS**

Ward Councillors have been notified of receipt of the application.

#### **10. NOT FOR PUBLICATION DOCUMENTS**

None

#### **11. RECOMMENDATIONS**

Members are invited to consider the information and documents referred to in this report and, after hearing interested parties, determine the related application(s).

#### **12. APPENDICES**

1. Application form received on 13 December 2012.
2. Current Licence.
3. Operating Schedule
4. Representation from Environmental Health
5. Representations from Individuals.

#### **13. BACKGROUND DOCUMENTS**

Application form, plan etc

[Insert name and address of relevant licensing authority and its reference number (optional).]

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Co-operative Group Food Limited

*(Insert name(s) of applicant)*

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

**Premises licence number**

BD/PRA0255

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description

38-42 Station Road  
Burley in Wharfedale

LICENSING UNIT

13 DEC 2012

LEG/LIC/

Post town

Illkley

Postcode

LS29 7NE

Telephone number at premises (if any)

Non-domestic rateable value of premises

£21,000

**Part 2 – Applicant details**

Daytime contact  
telephone number

E-mail address (optional)

Current postal address if different  
from premises address

1 Angel Square

Post town

Manchester

Postcode

M60 0AG

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes

No

If not, from what date do you want the variation to take effect?

DD		MM		YYYY			

**Please describe briefly the nature of the proposed variation (Please see guidance note 1)**

To vary the hours when licensable activities may take place Mon-Sun from 05:00 to 23:00

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:



#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Tue					
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

<b>Boxing or wrestling entertainments</b> <b>Standard days and timings</b> (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<u>Please give further details here (please read guidance note 3)</u>		
Mon					
			<u>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)</u>		
Tue					
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur								
						<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri								
Sat								
Sun								

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u>  <u>State any seasonal variations for the playing of recorded music (please read guidance note 4)</u>  <u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

G

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)	
Mon				
Tue				
Wed				
Thur				
			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 4)	
Fri				
Sat				
Sun				
			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)	



H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 3)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 4)		
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3) For consumption off the premises only		
Mon					
Tue			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri					
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)					
Mon	05:00	23:00						
Tue	05:00	23:00						
Wed	05:00	23:00						
Thur	05:00	23:00				<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	05:00	23:00						
Sat	05:00	23:00						
Sun	05:00	23:00						

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8).

None

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)           <b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)  No opening hours prescribed
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Any embedded restrictions from the 1964 Act, including Good Friday and Christmas Day and further, any conditions which conflict with the terms of this application.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

## **M**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

### **a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

Having had regard to the four licensing objectives and the locality, the following conditions are appropriate.

### **b) The prevention of crime and disorder**

1. The premises shall maintain a CCTV system which gives coverage of all entry and exit points. The system shall continually record whilst the premises are open and conducting licensable activities. All recordings shall be stored for a minimum period of 21 days. Recordings shall be made available upon the receipt of a request by an authorised Officer of the Police or the Local Authority.
2. There shall be "CCTV in Operation" signs prominently displayed at the premises.
3. An incident log (whether kept in a written or electronic form) shall be retained at the premises and made available to an authorised Officer of the Police or the Local Authority.
4. The premises shall operate a proof of age scheme, such as a Challenge 25, whereby the only forms of acceptable identification shall be either a photographic driving licence, a valid passport or any other recognised form of photographic identification incorporating the PASS logo.
5. The premises will be fitted with a burglar alarm system
6. The premises will be fitted with a panic button system for staff to utilise in the case of an emergency.

### **c) Public safety**

The premises licence holder shall ensure that the appropriate fire safety, and health and safety regulations are applied at the premises.

**d) The prevention of public nuisance**

The premises licence holder will, upon request, provide the telephone number of their Customer Relations Contact Centre.

**e) The protection of children from harm**

1. All staff will receive comprehensive training in relation to age restricted products and in particular the sale of alcohol. No member of staff will be permitted to sell age restricted products until such time as they have successfully completed the aforementioned training.
2. An age till prompt system will be utilised at the premises in respect of age restricted products.
3. A refusals register (whether kept and written or electronic form) will be maintained at the premises and will be made available for inspection upon request by an authorised Officer of the Police or the Local Authority.

**Checklist:**

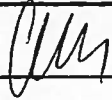
**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	12 December 2012
Capacity	Solicitors for the Applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

Ward Hadaway  
Sandgate House  
102 Quayside

Post town	Newcastle upon Tyne	Post code	NE1 3DX
-----------	---------------------	-----------	---------

Telephone number (if any)	
---------------------------	--

If you would prefer us to correspond with you by e-mail, your e-mail address (optional) @wardhadaway.com
---

#### Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.



Licensing Act 2003  
**Premises Licence**

**BD/PRA0255**

Date Issued: 21/11/2012

## Part 1 - Premises Details

### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

#### **Co-op Lateshop (Burley in Wharfedale Village Store)**

38-42 Station Road, Burley In Wharfedale, Ilkley, West Yorkshire, LS29 7NE.

Telephone 01943 863241

### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the sale by retail of alcohol

### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
M. The sale by retail of alcohol for consumption OFF the premises only	Monday to Saturday	8:00am	11:00pm
	Sunday	10:00am	10:30pm
	Good Friday	8:00am	10:30pm
	Christmas Day	Noon	3:00pm
	Christmas Day	7:00pm	10:30pm

### THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
No restrictions		

### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption OFF the premises only

## Part 2

### NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Co-operative Group Food Limited

1 Angel Square, Manchester, M60 0AG.  
Telephone 0161 827 5463

### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Co-operative Group Food Limited

26715R

### NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Lyne Louise ARNOLD

37 Airville Terrace, Burley in Wharfedale, Ilkley, West Yorkshire, LS29 7JY.  
Telephone 01943 863241

Licensing Act 2003

**Premises Licence**

**BD/PRA0255**

Date Issued: 21/11/2012

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. BD/PER1315

Issued by Bradford

## ANNEXES

### Annex 1 - Mandatory Conditions

1. No supply of alcohol may be made under the premises licence;-
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### Embedded Conditions

3. The restrictions on permitted hours do not prohibit:
  - (a) During the first twenty minutes after permitted hours, the taking of alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
  - (b) The ordering of alcohol to be consumed off the premises or the despatch by the vendor of the alcohol so ordered;
  - (c) The sale of alcohol to a trader or club for the purposes of the trade or club;
  - (d) The sale or supply of alcohol to any canteen or mess, being a canteen in which the supply or sale of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's Naval, Military or Air Forces
4. Alcohol shall not be sold in an open container or be consumed in the licensed premises.

### Annex 2 - Conditions Consistent with Operating Schedule

#### **All four Licensing Objectives:**

None

#### **The Prevention of Crime & Disorder:**

None

#### **Public Safety:**

None

#### **The Prevention of Public Nuisance:**

None

Licensing Act 2003  
**Premises Licence**

**BD/PRA0255**

Date Issued: 21/11/2012

ANNEXES continued ...

**The Protection of Children from Harm:**

None

**Annex 3 - Conditions attached after a hearing by the Licensing Authority**

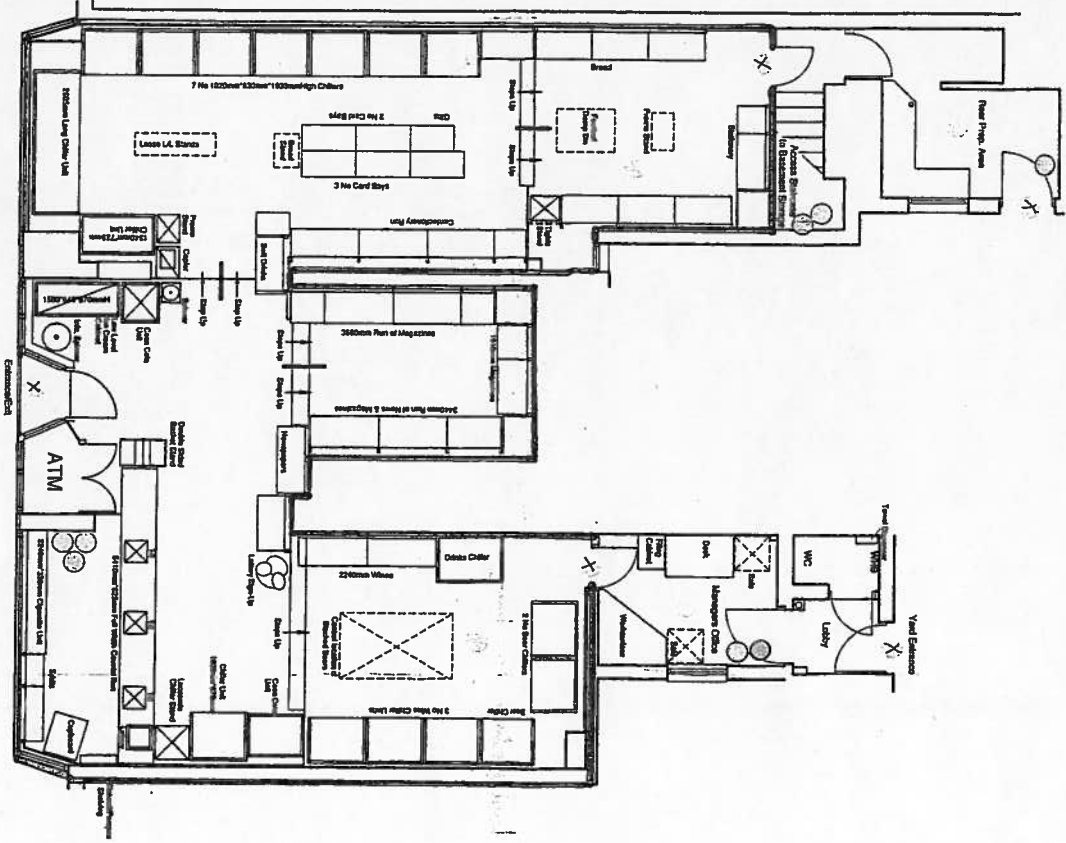
Not Applicable.

F:\DEV\TEMPLATE\LIC.STD\LICENCE CONDITIONS\Burley in Wharfedale Village StoreBD/PRA0255

ANNEX 4

- = Break Glass
  - ⊙ = Carbon Dioxide
  - ⊕ = Smoke / Heat detectors
  - ⊖ = Foam Spray
  - ⊗ = Powder
  - X = Fire Exit
- Area of Sale of Alconco-

Existing Installation Plan



17/11/2017

works originated by ourselves acting, either as  
 connected with the design shall belong to Timber  
 Tailors Ltd, and shall not be copied or reproduced  
 without prior permission of Timber Tailors Ltd.

© Copyright Timber Tailors Ltd

REVISIONS  
 Number Date By / Amended

NO DIMENSIONS TO BE SCALED FROM THIS DRAWING

**RISK ASSESSMENT**

The Drawing has been considered for risks with the following  
 assessment:  
 25 Maximum risk level (after having been identified with the following  
 procedure) is low. This has been identified by the following  
 control measures: see drawing and assessment. The risk is low and  
 can be accepted as is. No further action is required.  
 The likelihood of the risk occurring is low.  
 The likelihood of the risk occurring is low.  
 Assessment Date: \_\_\_\_\_  
 Drawn by: \_\_\_\_\_

**DRAWING CHECKED & APPROVED BY**

Client: \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Consultant: \_\_\_\_\_  
 Planning supervisor: \_\_\_\_\_

THIS DRAWING TO BE READ IN CONJUNCTION  
 WITH THE FOLLOWING DRAWINGS >



**TIMBER TAILORS LTD**

MODULAR AND RESTORE SUPPORTING SERVICES  
 Belgrave Road, Belmont, Nottingham  
 NG8 8HG England  
 Tel: +44 (0)115 978 3551 Fax: +44 (0)115 977 0248  
 info@timber-tailors.co.uk

**CLIENT**

Leeds Coop Society Ltd  
 Baynton House, Ring Rd  
 Middleton, Leeds LS10 4AA

**SITE ADDRESS**

Burley-in-Wharfedale Village Store  
 38-42 Station Rd, Burley-in-Wharfe,  
 Ilkley LS29 7NE

**DRAWING TITLE**

Existing Installation Plan

Scale	1:50	DATE	6.6.05
Drawn by	MDS	Checked by	
Version	1	Project No	47857-01

Licensing Act 2003

## Premises Licence Summary

**BD/PRA0255**

Date Issued: 21/11/2012

### Premises Details

#### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

### Co-op Lateshop (Burley in Wharfedale Village Store)

38-42 Station Road, Burley in Wharfedale, Ilkley, West Yorkshire, LS29 7NE.

Telephone 01943 863241

#### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

#### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the sale by retail of alcohol

#### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
M. The sale by retail of alcohol for consumption OFF the premises only	Monday to Saturday	8:00am	11:00pm
	Sunday	10:00am	10:30pm
	Good Friday	8:00am	10:30pm
	Christmas Day	Noon	3:00pm
	Christmas Day	7:00pm	10:30pm

#### THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
No restrictions		

#### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption OFF the premises only

#### NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Co-operative Group Food Limited

1 Angel Square, Manchester, M60 0AG.

#### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Co-operative Group Food Limited

26715R

#### NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Lyne Louise ARNOLD

#### STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

No Restrictions

Date First Granted: 19/09/2005

(Annual Fee Date - Statutory Instrument 2005 No. 79 - Licensing Act 2003 (Fees) Regulations 2005)

**Annex 1 – Mandatory Conditions**

1. No supply of alcohol may be made under the premises licence;-
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.  
  
(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

**Embedded Conditions**

4. The restrictions on permitted hours do not prohibit:
  - (a) During the first twenty minutes after permitted hours, the taking of alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
  - (b) The ordering of alcohol to be consumed off the premises or the despatch by the vendor of the alcohol so ordered;
  - (c) The sale of alcohol to a trader or club for the purposes of the trade or club;
  - (d) The sale or supply of alcohol to any canteen or mess, being a canteen in which the supply or sale of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's Naval, Military or Air Forces
5. Alcohol shall not be sold in an open container or be consumed in the licensed premises.

**Annex 2 – Conditions Consistent with Operating Schedule**

**All four Licensing Objectives:**

None

**The Prevention of Crime & Disorder:**

None

**Public Safety:**

None

**The Prevention of Public Nuisance:**

None

**The Protection of Children from Harm:**

None

**Annex 3 – Conditions attached after a hearing by the Licensing Authority**

Not Applicable.

APP4

City of Bradford MDC

[www.bradford.gov.uk](http://www.bradford.gov.uk)

Melanie McGurk  
Licensing Unit  
6<sup>th</sup> Floor Jacob's Well  
Bradford  
BD1

**Department of Environment and Sport**

**Environmental Protection**  
Pollution Team  
6<sup>th</sup> Floor, Jacobs Well, Bradford  
West Yorkshire, BD1 5RW

Tel: (01274) 434903  
Fax: (01274) 740839  
Contact: Ian Farmer  
Email: [ian.farmer@bradford.gov.uk](mailto:ian.farmer@bradford.gov.uk)

Our 332846/IDF  
Your Ref:

Date: 08 January 2013

IDF.54

Dear Melanie

**Licensing Act 2003**  
**Application to vary premises licence**  
**Premises; Co-op Late shop, 38-42 Station Road, Burley in Wharfedale, Ilkley, West**  
**Yorkshire, LS29 7NE**

With reference to the above mentioned application, it is my understanding that the application in respect of this store is to extend hours of sale for alcohol from 0500 ---2300 hrs ---Monday to Sunday.

In the case of the Burley in Wharfedale store, this would involve a radical change to the current opening hours to accommodate this.

Given that this Dept is in receipt of ongoing (justified) complaints from the resident living directly above the shop (38---42 Station Rd) , about noise disturbance from early morning newspaper deliveries, it is concerning that this increase in hours of trading at either end of the day could exacerbate the situation.

I wish, therefore, to make a representation on grounds of potential nuisance (or significant loss of amenity) due to this proposal,

regards,

Ian Farmer

Technical Officer  
Pollution Team  
Environmental Health  
3rd Floor, Jacob's Well  
Bradford





APP 5

**Paula Briggs**

---

**From:** [REDACTED]  
**Sent:** 03 January 2013 14:49  
**To:** Licensing Team

Re: The Co-op shop 38-42 Station Road, Burley-in-Wharfedale, Ilkley

I would like to object to the Co-op's application to extend its licensing hours. I understand that it is a blanket application for all of its shops. My objection concerns the Co-op in Burley-in-Wharfedale. Therefore, if the application is granted, can it please exclude the above shop.

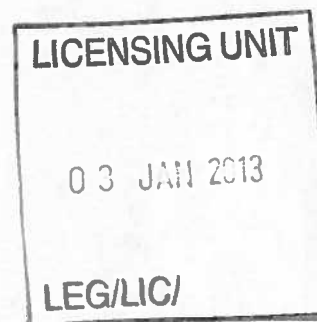
I live directly above the shop and the increased disturbance from an extension of its operating hours would make my life unbearable. The shop currently opens from 5 am to 9 pm. In fact newspaper deliveries are made at 4.30 am and staff open up the shop at 4.45 am. For years I have been battling against the Co-op to reduce unnecessary and unacceptable noise disturbance from 5 am and earlier. In this I have had the assistance of Ian Farmer (environmental health officer). These issues are still not fully resolved.

If the Co-op is granted permission to sell alcohol until 11 pm and it chooses to open until that time I will have less than 6 hours peace overnight. Currently the shop closes at 9 pm. Staff then have things to do inside the shop before they leave. There's always a bit of banging about with security doors and what not and things don't go quiet until staff finally leave at about 9.20. Therefore, if the shop opens until 11 pm, I won't get any peace until about 11.20. That means considerably less than 6 hours peace overnight.

In reality if I got to sleep at 11.30 and was woken up by the newspaper deliveries at 4.30, that's only 5 hours of sleep.

I suffer from depression and the lack of sleep and stress that I've suffered for years is no doubt a contributing factor. If the shop remains open until 11 pm I will get even less peace and sleep. The needs of people in the village to buy alcohol after 9 pm are surely secondary to my right to live in my home and have a reasonable number of hours free from disturbance.

Station Road  
Burley-in-Wharfedale  
Ilkley  
West Yorkshire  
LS29 7NE



**Paula Briggs**

---

**From:** [REDACTED]  
**Sent:** 04 January 2013 07:57  
**To:** Licensing Team  
**Subject:** Representation

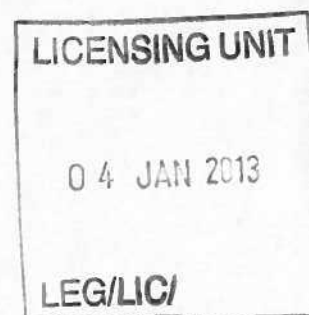
13/12/2012	Premises/Variation	Co-operative Group Food Ltd 38-42 Station Road burley-in-Wharfedale ilkley LS29 7NE	To change the hours for sale of alcohol to; Monday - Sunday 05:00 - 23:00	10/01/2013
------------	--------------------	---	---	------------

Dear Sir,

Please note I wish to object to the proposed increase in licensing hours on the basis the current provision is adequate. The serving of alcohol at such extreme ends of each day should be curtailed in view of potential increased activity in the surrounding area from both traffic and anti social behaviour in the vicinity of local residents.

Regards,

**Grange Road  
 Burley in Wharfedale  
 LS297NF**



04/01/2013

**Paula Briggs**

---

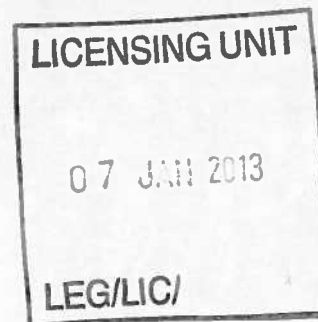
**From:** [REDACTED]  
**Sent:** 07 January 2013 14:26  
**To:** Licensing Team  
**Subject:** Burley in Wharfedale Co-Op: licensing hours

Dear Sir or Madam

I wish to oppose the extension to licensing hours for the Co-Op at Burley in Wharfedale. Current opening hours are 0500 to 2100 on Monday to Saturday, and a 1500 close on Sunday. This would extend the opening hours of the premises by 18 hours per week. The community does not need another outlet for alcohol - there are plenty already - and nor should retail premises have such long hours on a Sunday. It would result in additional traffic movements, additional pedestrian activity and noise.

Yours faithfully

[REDACTED]  
Grange Road  
Burley in Wharfedale  
LS29 7NF



**Paula Briggs**

---

**From:** [REDACTED]  
**Sent:** 04 January 2013 09:49  
**To:** Licensing Team  
**Subject:** Objection

Application Type

Premises / Applicant Name

Description of Variation / New Application Details

Final Date for Receipt of Representations

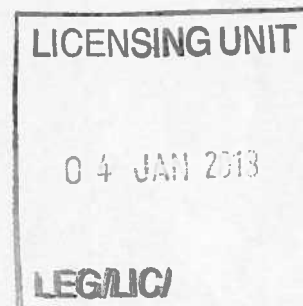
13/12/2012

Premises/Variation

Co-operative Group Food Ltd 38-42 Station Road burley-in-Wharfedale Ilkley LS29 7NE

To change the hours for sale of alcohol to; Monday - Sunday 05:00 - 23:00

10/01/2013



I wish to object to the above application, for the following reasons.

The current hours are more than adequate for selling alcohol in such a small village.

The extended hours would be a noise nuisance for local residents in the vicinity.

It would also encourage late night anti social behaviour.

*Grange Road  
Burley In Wharfedale  
LS29 7NF*

**Melanie McGurk**

**From:** Licensing Team  
**Sent:** 07 January 2013 08:33  
**To:** Melanie McGurk  
**Subject:** FW: Objection to extended sale of alcohol

**From:** [REDACTED]  
**Sent:** 06 January 2013 18:34  
**To:** Licensing Team  
**Subject:** Objection to extended sale of alcohol

Date Application Received	Application Type	Premises / Applicant Name	Description of Variation / New Application Details	Final Date for Receipt of Representations
13/12/2012	Premises/Variation	Co-operative Group Food Ltd 38-42 Station Road burley-in-Wharefdale ilkley LS29 7NE	To change the hours for sale of alcohol to; Monday - Sunday 05:00 - 23:00	10/01/2013

Dear Sir,

Please note we wish to object to the proposed increase in licensing hours. We believe the current provision is adequate, and the serving of alcohol at such extreme ends of each day should be curtailed in view of possible increased activity in the surrounding area from both traffic and anti social behaviour which would affect local residents.

Yours faithfully,

Mr and Mrs  
 Grange Road  
 Burley in Wharfedale

**Paula Briggs**

---

**From:** [REDACTED]  
**Sent:** 09 January 2013 18:24  
**To:** Licensing Team  
**Subject:** Co-op, Burley-in-Wharfedale

Dear Licensing Team,

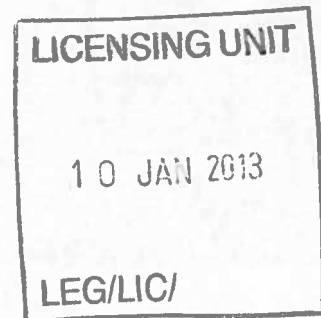
I write to object to the proposed increase in licensing hours for the Burley-in-Wharfedale Co-op.

There are adequate opportunities to buy alcohol in Burley at the four pubs and two supermarkets during their existing licensing hours. The proposed later licensing hours will attract antisocial behaviour from drinkers congregating late into the evening outside the Co-op premises (which are situated in a residential area). We have had past experience of this in Burley-in-Wharfedale when 'Crown Stores', in Crown Street, (now closed) had a licence which led to rampaging drunks vandalising the village and frightening elderly residents during the evenings. (The local police were involved and will have evidence of this).

Thank you for your attention.

Burley-in-Wharfedale resident

Grange Road  
Burley In Wharfedale  
Ilkley  
LS 29 7NF



Station Road  
Burley in Wharfedale  
ILKLEY  
LS29 7NG

9 January 2013



Dear Sir,

Re: BD/PRA0255 - Co-op 38-42 Station Road, Burley in Wharfedale LS29 7NE. Extension of hours.

We wish to object to the extension of the licence for the above premises.

Almost every evening large numbers of young people congregate outside the premises behaving in a bullish manner which can be quite intimidating when visiting the Co-op after dark. Extending the hours means this will only carry on for longer. As we have back-lane access to our property we are also left with empty vodka bottles at the rear on a regular basis.

Whilst the above may not contribute to anti social behavior worthy of calling the police, it is nevertheless, uncomfortable for us as we live in close proximity.

Friday and Saturday evenings are by far the worst as the noise of drunken, shrieking youths often carries on until the hours of the morning, creating a disturbance that is impossible to sleep through.

On two occasions we have also suffered criminal damage to our motor vehicle parked on the street outside our property due to the alcohol fuelled antics of youths thinking it was a good idea to run over the tops of cars in order to impress the girls in attendance. Unfortunately, we are currently unable to locate the paperwork for the most recent incident but the earlier one has a crime reference number of 1306/0020596 .

Yours faithfully,

**Melanie McGurk**

---

**From:** Licensing Team  
**Sent:** 10 January 2013 14:36  
**To:** Melanie McGurk  
**Subject:** FW: objection to proposed extension of licensing hours at Burley-in-Wdale Co-op

---

**From:**  
**Sent:** 10 January 2013 14:34  
**To:** Licensing Team  
**Subject:** objection to proposed extension of licensing hours at Burley-in-W'dale Co-op

Dear Sirs,

I am objecting to the new extended licensing hours at the local Co-op because between themselves and ourselves there is adequate provision of alcohol with the hours as they are now. The introduction of the new hours every morning will attract the sort of anti-social problem to the village caused by alcoholics and people returning home from late night parties. This problem is more the sort one might expect in the rougher areas of inner cities and not in a pleasant village location such as ours. Any problems such as these would effect us directly as we reside as well as work at our address.

Yours faithfully.

Station Road, Burley-in-Wharfedale,LS29 7NE.



# 38-42 Station Road, Burley in Wharfedale

Welcome to TLC - Windows Internet Explorer provided by Bradford-ICT

**tlc** Search Recording - Search Extent Editor

File Edit View Help

Save and Close  
Cancel  
Help  
Zoom to Address  
Zoom to Grid Ref.  
Set Scale

Pan

Easting: 416485.97 Northing: 446349.87 Scale: 1:1142

start | Inbox - Microsoft ... | Application Statisti... | LalPac | Land Charges Sho... | http://degas/web... | Welcome to TLC - ... | 38-42 Station Roa... | EN | 99% | 13:24