

# Agenda for a meeting of the Licensing Committee to be held on Friday 3 July 2015 at 1000 in Committee Room 1, City Hall, Bradford

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## Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT	INDEPENDENTS	UKIP
Ellis	M Slater (Ch)	Leeming	Hawkesworth	Morris
M Pollard	Swallow (DCh)			
M Smith	Engel			
	Abid Hussain			
	Jamil			

## Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
  - The taking of photographs, filming and sound recording of the hearing is allowed except if Councillors vote to exclude the public or any parties to the hearing in order to discuss exempt matters in the public interest by virtue of Regulation 14 Licensing Act 2003 (Hearings) Regulations 2005. Recording activity should be respectful to the conduct of the hearing and behaviour that disrupts the hearing (such as oral commentary) will not be permitted. Anyone attending the hearing who wishes to record or film the hearing's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the hearing should be aware that they may be filmed or sound recorded.
  - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
  - Light refreshments will be provided for Members of the Committee only.
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### From:

D Pearson  
 Assistant City Solicitor  
 Agenda Contact: Jane Lythgow  
 Phone: 01274 432270  
 E-Mail: [jane.lythgow@bradford.gov.uk](mailto:jane.lythgow@bradford.gov.uk)

### To:



## A. PROCEDURAL ITEMS

### 1. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### 2. **MINUTES**

**Recommended –**

- (1) **That the minutes of the Committee meeting held on 21 July 2014 be signed as a correct record (previously circulated).**
- (2) **That the minutes of the Licensing Panels held on the following dates be signed as correct records (previously circulated):**

#### **Bradford District Licensing Panel**

9 June 2014	6 January 2015
28 July 2014	22 January 2015
12 November 2014	3 March 2015
25 November 2014	19 March 2015
23 December 2014	

### **3. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

## **B. BUSINESS ITEMS**

### **4. APPOINTMENT OF SUB COMMITTEE**

Previous Reference: Council Minute 63 (2004/05) and Minute 10 (2013/14)

At the meeting of Council on 19 October 2004 the membership and terms of reference for the Licensing Committee were approved and subsequently amended at the Annual General Meeting of Council on 21 May 2013. The Licensing Committee is formally required to appoint its sub committee as set out in the terms of reference for the 2015/16 Municipal Year

**Recommended –**

- (1) That the Bradford District Licensing Panel (sub-committee) be appointed, with the functions as indicated in the terms of reference approved by Council on 9 October 2004 and amended on 21 May 2013.**
- (2) That the Licensing Panel shall comprise three members.**
- (3) That the Bradford District Licensing Panel shall include the Chair of the Licensing Committee (or Deputy Chair when the Chair is unavailable) who shall chair the Panel and two other members of the Licensing Committee drawn on a rota basis.**
- (4) That the quorum of the Bradford District Licensing Panel shall be three members.**

(Jane Lythgow - 01274 432270)

## 5. PROPOSED STATEMENT OF LICENSING POLICY

The Assistant Director, Environmental and Regulatory Services will present a report (**Document “A”**) that sets out the outcome of a public consultation exercise with respect to the new Statement of Licensing Policy for the District, as required by the Licensing Act 2003, and proposes a final draft for recommendation for adoption by full Council on 14 July 2015.

### **Recommended –**

- (1) **That the Committee recommends to Council that the document attached in Appendix 1 to Document “A” be adopted and published as the District’s Statement of Licensing Policy 2015-2020, pursuant to the Licensing Act 2003 (subject to any amendments that the Committee feels are appropriate).**
- (2) **That the Assistant Director Environmental & Regulatory Services be given delegated authority to approve any necessary amendments of a minor or drafting nature prior to formal publication.**

(Tracey McLuckie - 01274 432240)

## 6. REVIEW OF PREMISES LICENCE FEES UNDER THE GAMBLING ACT 2005

The Assistant Director, Environmental and Regulatory Services will present a report (**Document “B”**) that seeks approval to maintain the current scale of gambling premises licence fees charged by the Licensing Service.

### **Recommended –**

**That the current scale of fees be maintained for 2015/16, as set out in Appendix 1 to Document “B”.**

(Tracey McLuckie - 01274 432240)

## 7. APPLICATION FOR A PREMISES LICENCE FOR FIELD Worth Valley ADJACENT TO THE 3 ACRES, BINGLEY ROAD, LEES MOOR, KEIGHLEY

The report of the Assistant Director, Environmental and Regulatory Services (**Document “C”**) invites Members to consider an application for a new premises licence for the sale of alcohol, provision of regulated entertainment and the provision of late night refreshment.

**Members are invited to consider the information and documents referred to in Document “C” and, after hearing individuals, bodies or businesses, determine the related application.**

(Melanie McGurk – 01274 431873)

8. **APPLICATION FOR A PREMISES LICENCE FOR ILKLEY CINEMA, Ilkley  
46-50 LEEDS ROAD, ILKLEY**

The report of the Assistant Director, Environmental and Regulatory Services (**Document “D”**) invites Members to consider an application for a new premises licence for the sale of alcohol, provision of regulated entertainment and the provision of late night refreshment.

**Members are invited to consider the information and documents referred to in Document “D” and, after hearing individuals, bodies or businesses, determine the related application.**

(Melanie McGurk – 01274 431873)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER