

Agenda for a meeting of the Licensing Committee to be held on 11 June 2012 at 1530 in Committee Room 5, City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT	
Ellis	Ruding (Ch)	Leeming	Vacancy
M Smith	Khaliq (DCh)		
Walls	Billheimer		
	Dredge		
	Abid Hussain		
	Swallow		

Notes:

- This agenda can be made available in Braille, large print or tape format.



Smoking is prohibited in all parts of City Hall.

- Light refreshments will be provided for Members of the Committee only.

From:

Suzan Hemingway
City Solicitor
Agenda Contact: Claire Tomenson
Phone: 01274 432457
Fax: 01274 728260
E-Mail: claire.tomenson@bradford.gov.uk

To:



A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of personal and prejudicial interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the Member's judgement of the public interest. The Member must withdraw from the meeting if the interest is prejudicial unless a dispensation has been obtained from the Standards Committee.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

- (1) **That the minutes of the Committee meeting held on 6 June 2011 be signed as a correct record (previously circulated).**
- (2) **That the minutes of the Licensing Panels held on the following dates be signed as correct records (previously circulated):**

Bradford Licensing Panel

23 May 2011
4 July 2011
24 August 2011
31 August 2011
16 December 2011
13 February 2012
2 April 2012
17 April 2012
21 May 2012??

Keighley & Shipley Licensing Panel

4 May 2011
16 May 2011
13 June 2011
1 December 2011
16 December 2011
23 January 2012
7 March 2012
2 April 2012
17 April 2012

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic or Assistant Director whose name is shown on the front page of the report.

If that request be refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Claire Tomenson - 01274 432457)

B. BUSINESS ITEMS

4. APPOINTMENT OF SUB COMMITTEES

Previous Reference: Council Minute 63 (2004/05)

At the meeting of Council on 19 October 2004 the membership and terms of reference for the Licensing Committee were approved. The Licensing Committee is formally required to appoint its sub committees as set out in the terms of reference for the 2012/13 Municipal Year.

Recommended –

- (1) That the following panels (sub-committees) be appointed, with the functions as indicated in the terms of reference approved by Council on 19 October 2004:**
 - (i) Bradford Licensing Panel**
 - (ii) Keighley and Shipley Licensing Panel**
- (2) That the Licensing Panels shall comprise three members.**
- (3) That the Bradford Licensing Panel shall include the Chair of the Licensing Committee (or Deputy Chair when the Chair is unavailable) who shall chair the Panel and two other members of the Licensing Committee drawn on a rota basis.**
- (4) That the Keighley and Shipley Licensing Panel shall include the Deputy Chair of the Licensing Committee (or Chair when the Deputy Chair is unavailable) who shall chair the Panel and two other members of the Licensing Committee drawn on a rota basis.**
- (5) That the quorum of the Bradford Licensing Panel and the Keighley and Shipley Licensing Panel shall be three members.**

(Claire Tomenson - 01274 432457)