

Agenda for a meeting of the Keighley Area Committee to be held on Wednesday 22 April 2015 at 1800 in the Council Chamber, Keighley Town Hall, Keighley

Members of the Committee – Councillors

Conservative	Labour	THE INDEPENDENTS	UKIP
Brown	Khadim Hussain (Ch)	Hawkesworth	Morris
Mallinson	M Slater (DCh)		
B M Smith	Farley		
	Pullen		

Alternates:

Conservative	Labour	The Independents
<i>Gibbons</i>	<i>Akthar</i>	<i>Naylor</i>
<i>Miller</i>	<i>Abid Hussain</i>	<i>Atkinson</i>
<i>Poulsen</i>	<i>Lee</i>	
	<i>Smithies</i>	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- Light refreshments will be provided for Members of the Committee only.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From: D Pearson
To: Assistant City Solicitor
 Agenda Contact: Jane Lythgow – Tel 01274 432270 E-Mail jane.lythgow@bradford.gov.uk



A. PROCEDURAL ITEMS

1. **ALTERNATE MEMBERS** (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. **MINUTES**

Recommended –

That the minutes of the meetings held on 26 March 2015 be signed as a correct record (previously circulated).

4. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting. Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter which is the responsibility of the Panel.

Questions must be received in writing by the City Solicitor in Room 111, City Hall, Bradford, by mid-day on Monday 20 April 2015.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

*6. KEIGHLEY TOWNSCAPE HERITAGE INITIATIVE (THI) Keighley Central

Previous reference: Minute 50

The Strategic Director, Regeneration and Culture, will present a report, (**Document “AV”**) which informs Members of progress being made in the Keighley Townscape Heritage Initiative Grants scheme.

Recommended –

That the report be noted.

Members are also requested to consider any implications for the Area Committee’s local area management function and/or the deployment of resources under its control arising from Document “AV”.

(Regeneration and Economy Overview and Scrutiny Committee)

(Sue Oakley – 01274 437495)

*7. NEW DEAL PROGRAMME AND PUBLIC PARTICIPATION ACTIVITIES

The report of the Assistant Director, Policy, Programmes and Change, (**Document “AW”**) provides an overview of the New Deal Programme along with the details of the public participation activities and highlights some elements of the feedback.

Recommended –

(1) That the report be noted.

(2) That, as set out in option 9.3 of Document “AW”, commitment to promoting the New Deal Programme to stakeholders and their constituents be agreed.

(Corporate Overview & Scrutiny Committee)

(Kate McNicholas -01274 431761)

8. YOUTH SERVICE – KEIGHLEY AREA

Previous reference: Minutes 11 and 22

The report of the Interim Assistant Director, Neighbourhood and Customer Services, (**Document “AX”**) provides an update on work undertaken by the Youth Service in the Keighley area since the service transferred to Neighbourhood and Customer Services on 6 July 2014. Details of the budget for the Youth Service for 2015/2016 are also provided.

Members are asked to determine whether the deployment of current Youth Service budgets meets local need. They are also asked to consider and comment on the resolutions made by the Executive included in paragraphs 3.16 and 3.19 of Document “AX” regarding the Youth Services Building Review and the Review of the Youth Offer respectively.

Recommended –

- (1) That the work undertaken by the Youth Service in the Keighley Area as detailed in Document “AX” be noted.**
- (2) That the Interim Assistant Director, Neighbourhood and Customer Services, be requested to provide reports on the work of the Youth Service on an annual basis.**

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

9. COUNCIL WARDENS

Previous reference: Minute 12

The report of the Strategic Director, Environment and Sport, (**Document “AY”**) provides an update to the report presented to the meeting of Keighley Area Committee on 3 July 2014 regarding the devolution of the Council Warden Service.

Recommended –

That the information contained in Document “AY”, which is intended to inform decisions on the devolved service of the Council Wardens in the Keighley Area, be noted.

(Corporate Overview and Scrutiny Committee)

(Louise Williams - 01274 431066)

10. COMMUNITY ENGAGEMENT REVIEW

The Strategic Director, Environment and Sport, will present a report, (**Document “AZ”**) which sets out proposals for ways in which Keighley Area Co-ordinator’s office could develop community engagement, including Neighbourhood Forums, across the Keighley area.

Recommended –

- (1) That option 2, as set out in paragraph 9.2 of Document “AZ”, be approved as a way of developing community engagement across the Keighley area.**

- (2) **That the Keighley Area Co-ordinator be requested to provide a report in six months time which details the action taken by the Area Co-ordinator's office to develop community engagement in accordance with Option 2, as set out in Paragraph 9.2 of Document AZ.**

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

11. **CRAVEN WARD PLAN 2015-16**

Craven

Previous reference: Minute 74

The Keighley Area Co-ordinator will present a report, (**Document "BA"**) which presents the Craven Ward Plan for 2015/16 for consideration and adoption.

Recommended –

That the Craven Ward Plan 2015/16, contained at Appendix A to Document "BA" be approved and adopted.

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)

12. **COMMUNITY CHEST ALLOCATIONS 2014-2015**

The report of the Keighley Area Co-ordinator, (**Document "BB"**), informs Members of the Community Chest Awards made to projects within the Keighley area in the financial year 2014-2015.

Recommended –

- (1) **That the strength of demand for assistance and diverse range of proposals from groups and organisations within the Keighley area be noted.**
- (2) **That the Keighley Area Co-ordinator's Office continues to ensure the effective allocation of community chest funding by providing appropriate support and advice to applicants.**

(Corporate Overview & Scrutiny Committee)

(Jonathan Hayes -01535 618008)
