

Report of the Interim Assistant Director – Neighbourhood and Customer Services to the meeting of Keighley Area Committee to be held on 26 March 2015

AT

Subject:

Keighley Area Ward Plans 2014-15 Update

Summary statement:

This report outlines the work of the Keighley Area Co-ordinator's Office in the period April 2014 to March 2015 to support Ward priorities within the Keighley Area Ward Plans 2014-15.

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Portfolio:
Safer & Stronger Communities

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Overview & Scrutiny Area:
Corporate



1. SUMMARY

1.1 This report outlines the work of the Keighley Area Co-ordinator's Office in the period April 2014 to March 2015 to support Ward priorities within the Keighley Area Ward Plans 2014-15.

2. BACKGROUND

2.1 The work outlined in this report has been undertaken to support the Area Committee in the implementation of the Keighley Area Ward Plans 2014-15 utilising the four key elements of the Neighbourhood Service. These four key elements are:

- Integrated Area teams
- Streamlined locality planning and performance management
- Connecting the strategic to the neighbourhood
- Co-ordinating local partnership action

2.2 Partners, Services and Agencies are committed to supporting action planning at a Neighbourhood and Ward-level. They have supported Ward Planning and work with Keighley Area Co-ordinator's Office to address issues.

2.4 Appendices 1 – 6 of this report outline a number of specific actions, undertaken between April 2014 and March 2015, within Wards which have contributed to addressing the priorities within the Keighley Area Ward Plans 2014-15.

2.5 To enable these specific actions Ward Officers undertake and support a partnership approach which involve Ward Partnership Teams, other specific Ward Partnerships, Days of Action and other issue-based neighbourhood work. These are underpinned by Neighbourhood Forums, Single Issue Forums and other consultation and community engagement events and approaches.

2.6 Keighley Area Co-ordinator's Office continues to support Ward Planning by consultation with and involvement of local residents and partner agencies in decision making through: partnership bodies, local problem-solving groups, special events, action planning and through the work of Council Wardens.

2.7 The role of Council Wardens includes supporting community engagement to and their work has involved them in Days of Action, Visual Audits; work with schools and individual local residents. This is in addition to their responsibilities for Parking and Environmental Enforcement.

2.8 Keighley Area Co-ordinator's Office also provide support to new and continuing community initiatives as well as advice, guidance or support in relation to assisting the effective functioning of local Voluntary and Community Organisations as requested.

3. OTHER CONSIDERATIONS

No other considerations.



4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Addressing priorities within the Keighley Area Ward Plans 2014-15 has been undertaken from within resources of Bradford Council and partner organisations.
- 4.2 The Ward Plans' priorities have been used to assist the Area Committee in its Local Area Management role, and to inform the allocation of Area Committee budgets.
- 4.3 Officer support for co-ordination to implement elements of the Ward Plans has been provided by the Keighley Area Co-ordinator's Office.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Wellbeing placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Ward Plan priorities promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available to Keighley Area Committee, described in this report, and used to support Keighley Area Ward Plans 2013-14 will directly support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Actions to assist in identifying the greenhouse gas impacts of potential projects to be funded through the Ward Budget Allocations will be undertaken. These will include a consideration of for example energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.

7.4 COMMUNITY SAFETY IMPLICATIONS



7.4.1 Community Safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. A number of priorities supported in the period covered by this report demonstrate a positive impact on community safety issues across Keighley Area.

7.4.2 A key aspect of this work relates to supporting the Community Safety Plan, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Community Safety Partnership.

7.5 HUMAN RIGHTS ACT

No direct implications arising from the Human Rights Act.

7.6 TRADE UNION

No direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

The activity outlined in this report addresses priorities in all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work of the Keighley Area Co-ordinator's Office in the period April 2014 to March 2015 to support Ward priorities within the Keighley Area Ward Plans 2014-15 be noted.



11. APPENDICES

- Appendix 1 - Craven Ward Actions April 2014 – March 2015
- Appendix 2 - Ilkley Ward Actions April 2014 – March 2015
- Appendix 3 – Keighley Central Ward Actions April 2014 – March 2015
- Appendix 4 – Keighley East Ward Actions April 2014 – March 2015
- Appendix 5 – Keighley West Ward Actions April 2014 – March 2015
- Appendix 6 – Worth Valley Ward Actions April 2014 – March 2015

Note: *As the appendices to this report are lengthy documents, they are being circulated on a restricted basis. The documents can be viewed on the Council's website at www.bradford.gov.uk or a copy can be obtained by contacting Jane Lythgow in Committee Secretariat on 01274 432270.*

12. BACKGROUND DOCUMENTS

- 12.1 The Ward Plans 2014-15 can be viewed at:
http://www.bradford.gov.uk/bmdc/community_and_living/neighbourhoods/action_plans.htm



Appendix 1

Craven Ward Actions April 2014 – March 2015

	PRIORITY BROAD ACTIONS	Specific Ward Actions (summary)	Actions taken	Date
	Cleaner Greener			
	Support communities to tackle anti social dog fouling.	<ul style="list-style-type: none"> • Increase visibility and enforcement via Council Wardens. • Encourage local residents to become eyes and ears. • Support the role out of the Green Dog Walkers Campaign. 	Day of Action Silsden Town Hall. Dog Fouling Patrols Silsden Promotion of Green Dog Walkers Scheme.	Qtr 2 Qtr 3 Qtr 2
	Develop a Business partnership/network in the Craven ward.	<ul style="list-style-type: none"> • Open a dialogue with business owners. • Look at constructive ways of supporting private businesses. • Organise specialised days of action. 	Sign posting and support for local businesses.	Qtr 1
	Develop Footpath Clear up programme	<ul style="list-style-type: none"> • Identify hotspots, through consultation with Ward Representatives and residents; look at levels of reported incidents to Council Contact centre. • Deploy Clean teams 	Various environmental and cleansing issues addressed. Parish Council employed 2 Lengthsmen Addingham	Qtr 1 Qtr 2 Qtr 3 Qtr 4 Qtr 4

		<ul style="list-style-type: none"> Encourage community solutions to localised problems. 	<p>and Silsden</p> <p>Silsden Park improvements / parks services. Spencer Street Action Group</p>	<p>Qtr 3</p> <p>Qtr 3 Qtr 4</p>
Safer Communities				
	Educate and enforce anti - social parking.	<ul style="list-style-type: none"> Negotiate and deploy joint working processes involving NPT and Warden Service. Work with Local employers and others looking at suitable resolution of issues. Work with individual schools to tackle the issue, with staff, pupils and parents. Identify strategic mechanisms to influence a District Wide response to the problem. 	<p>Council Warden Patrols</p> <p>Highways Thornhill Road Traffic Scheme.</p>	<p>Qtr 2</p> <p>Qtr 2 Qtr 3 Qtr 4</p>
	Educate residents on crime reduction.	<ul style="list-style-type: none"> Increased awareness programme for residents, businesses and general public. Practical help and support for those in high risk areas. High profile days of action and convictions. 	<p>Emsley Street Day of Action.</p> <p>Day of Action at Gloucester Avenue Silsden.</p> <p>Shop Exclusion Notice Scheme</p>	<p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2 Qtr 3 Qtr 4</p>

	Address low public satisfaction in public services.	<ul style="list-style-type: none"> • Target work where higher levels enforcement and visibility will have a desired outcome. • Negotiate joint working protocols with Police and Council Wardens and other service providers. • Promote the low levels of crime in the ward; reassure residents through various methods of engagement. 	<p>Kirkgate Main street ASB</p> <p>Deployment of Council Wardens and NPT Police Teams</p> <p>Neighbourhood Forums</p>	<p>Qtr 2</p> <p>Qtr 2 Qtr 2 Qtr 3 Qtr 4</p> <p>Qtr 2 Qtr 3</p>
Inequalities in Health and Wellbeing				
	Develop a community linking project supporting Older Peoples Groups	<ul style="list-style-type: none"> • Work on an intergenerational Project with schools and community groups. • Support Silsden Churches together with engagement activities. • Develop Older Peoples HUB in Steeton. • Work with Adult Services to Map commissioned and non commissioned services. 	Promote services for older people.	Qtr 1
	Increase information and Knowledge relating to appropriate benefits for residents.	<ul style="list-style-type: none"> • Look at current provision and match with needs analysis, to identify gaps. • Grow links with support organisations in order to signpost people to appropriate networks. 	Provide benefits information to residents.	Qtr 1

		<ul style="list-style-type: none"> Publicise availability of help and support and utilise local community venues for welfare advice. 		
	Older People services awareness rising.	<ul style="list-style-type: none"> Look at ways of addressing similar needs in different localities in the ward. Encourage new and innovative ways of working from community and service providers. Identify pilot areas and negotiate seed money to try new ideas. 	Older People's Mutual Support Network	Qtr 1
Income Skills and Housing				
	Maintain link with LDF team, in order to provide clear and up to date information.	<ul style="list-style-type: none"> Maintain and increase good communication and information sharing with Town and Parish Councils. Support for consultation and engagement on Neighbourhood plans. Develop opportunities for greater understanding of National, Regional and District planning policies for local residents. 	Steeton with Eastburn and Silsden Development Plan Addingham Development Plan	Qtr 1 Qtr 2 Qtr 3 Qtr 4 Qtr 3 Qtr 4
Children and Young People				
	Encouraging children and young peoples input into local decision making processes.	<ul style="list-style-type: none"> Linking Ward and Parish Councillors with Young people thoughts, views and actions. Supporting Silsden Youth Council to strengthen and grow. 	Youth Service Consultation – young people Partnership work – South Craven School. Meeting and scoping exercise with Youth	Qtr 2 Qtr 1 Qtr 2 Qtr 2

		<ul style="list-style-type: none"> Developing a programme of work to encourage parish, ward and civic groups to embrace young people's involvement in Neighbourhood Planning, Parish budget setting and project design and implementation. Linking with Youth Service Voice and Influence programme. 	<p>Services. Scoping / intelligence of Steeton / Eastburn area with the Youth Service.</p> <p>Youth Service Buildings Review</p> <p>Summer Programme Youth Services. Drugs and alcohol Awareness Sessions. Healthy Relationship Programme Cook and Eat Sessions Art Project – Tour De France Spring Activities Programme</p>	<p>Qtr 2 / Qtr 3</p> <p>Qtr 3</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 1</p> <p>Qtr 4</p>
	Encourage young people volunteering.	<ul style="list-style-type: none"> Develop a rights and responsibility programme for young people in the ward. Looks at personal safety and health and wellbeing issues targeted at girls. Broaden opportunities for young people to fully engage with ward, area and district decision making processes 	<p>Silsden Youth Co-op Programme</p> <p>Promotion of volunteering opportunities for young people in Addingham.</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 2</p>

Stronger Communities				
	Productive Governance and decision making between first Tier and the principal Local Authority	<ul style="list-style-type: none"> • Ward Exchange meetings between Ward Members and Town and Parish Councils. • Maintain and increase good communication and information sharing with Town and Parish Councils. • Support Town and Parish Councils in developing and delivering their Parish/Neighbourhood plans. 	<p>Support and attendance at Parish and Town Council Meetings – local issues.</p> <p>New Deal Consultations Christmas Lights Eastburn</p>	<p>Qtr 1 Qtr 2 Qtr 3 Qtr 4</p> <p>Qtr 4 Qtr 3</p>
	Sustainable community use for non operational and operational Assets in Craven Ward.	<ul style="list-style-type: none"> • Engage with Asset management to look at future planning of council owned resources. • Work with local communities to identify long term sustainable uses for public buildings. 	<p>Silsden Town Hall Re-development.</p> <p>Friends of Silsden Town Hall</p>	<p>Qtr 1</p> <p>Qtr 2 Qtr 3 Qtr 4</p>
	Support community participation in decision making processes.	<ul style="list-style-type: none"> • Support by providing information that communities need. • Identifying mentoring or training for members of community organisations. • Encourage greater dialogue with Decision makers including, Town and Parish Councils, Elected Ward members, Area Committee and Planning Panels. 	<p>TDF – Programme Keighley Friends of Silsden Town Hall – Silsden Business Networks. Tour De Yorkshire</p> <p>Addingham Groups Consultation and local project development meeting.</p>	<p>Qtr 1 Qtr 2</p> <p>Qtr 4</p> <p>Qtr 4</p>
	Maintain & improve relationships	<ul style="list-style-type: none"> • Ongoing contact with Parish, Town 	Attend local Parish and	Qtr 2

	with key community partners	<p>Councils</p> <ul style="list-style-type: none"> • Respond appropriately positively and clearly to requests for support and information. • Maintain regular contact at formal meetings. • Continue partnership working with groups through community engagement opportunities and issues. 	<p>Town Council Meetings.</p> <p>Addingham and Steeton with Eastburn ongoing information / correspondence</p> <p>Sports Project Development Addingham Knitting Nana's Hothfield School Silsden Promote Good News Stories</p>	<p>Qtr 3 Qtr 4</p> <p>Qtr 3</p> <p>Qtr 2 Qtr 3 Qtr 3 Qtr 4</p>
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Appendix 2

Ilkley Ward Actions April 2014 – March 2015

Code	PRIORITY BROAD ACTIONS	Specific Ward Actions (summary)	Action taken	Date
	Cleaner Greener			
	Reduce detritus and incidents of overgrown vegetation	<ul style="list-style-type: none"> • Organise a programme to identify hotspots, through consultation with District Councillors, Parish Council representatives and residents. • Establish quarterly visual audits with representatives from Civic Society, Rotary Club, and Parish Council (and others) to inform a proactive response in specific locations. • Make referrals to Community Payback Team to deal with occasional or seasonal issues such as leaf fall. • Organise Warden response in areas where overhanging vegetation is a problem – inform residents of their responsibilities. 	<p>Discussion through WPT (6 weekly) regular liaison with district councillors. Attendance at Parish Council and positive working relationship with Parish Clerk</p> <p>Met with Civic Society and Rotary Club Rotary Club - litter pick supply of litter pickers, bin bags arrange collection</p> <p>Community payback undertook snicket clearance – list established and passed to ancillary services. Leaf clearance Qtr 3</p> <p>Weekly meetings with wardens established –work with NPT to address common areas of concern - joint patrols qtr 3 + 4</p>	<p>Qtr 1</p> <p>Qtr 1 Qtr 2</p> <p>Qtr 1</p> <p>Qtr 3</p> <p>Qtr 1 Qtr 2 Qtr 3</p> <p>Qtr 3, 4</p>
	Reduce littering and the public perception of rubbish as a problem.	<ul style="list-style-type: none"> • High visibility patrols in response to audits via Council Wardens and 	Carried out ahead of TdF – community engagement and supported volunteering for	Qtr 2

		<p>cleansing particular attention during Tour de France and the events prior to it.</p> <ul style="list-style-type: none"> • Investigate mechanisms for the improved disposal of waste at the Riverside area and surround. • Warden and Countryside and Rights of Way to address issues of littering – footpaths and walk areas. • Engagement with the Parish Council and Civic Society on 'Public Realm' issues to identify the additionality that they can offer • Warden visits to audit arrangements for the disposal of trade waste on The Grove. Involve Environmental Enforcement as necessary. 	<p>pre and post tour volunteer litter picks</p> <p>Liaised with Parks and Landscapes, Climate Change Team, cleansing to discuss additional/alternative support</p> <p>As tasked</p> <p>Ongoing - through attendance at Parish Council meetings and Neighbourhood Planning Group. Ongoing relationship Ilkley Rotary Club</p> <p>Shop visits when appropriate referral and visits from Environmental enforcement have been made</p>	<p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 2</p> <p>Qtr 3 4</p> <p>Qtr 1</p> <p>Qtr 3</p>
	Address dog fouling, and other issues of environmental concern	<ul style="list-style-type: none"> • Introduce and promote Green Dog Walker Scheme, encourage resident confidence in challenging behaviour • Promote understanding and mechanisms for reporting incidents e.g. BDirect, 431000 	<p>Promotional materials to be used in Qtr 4</p> <p>At every opportunity – through attendance at public meetings attended ahead of TdF</p> <p>Attended InCommunities</p>	<p>Qtr 4</p> <p>Qtr 2</p> <p>Qtr 4</p> <p>Qtr 1</p>

		<ul style="list-style-type: none"> • Warden's to focus and respond to areas of repeat concern, to include doorstep engagement with residents and leafleting when necessary 	Walkabouts (x2). Prompt response to reported problems particularly overhanging vegetation as it affects pedestrian safety	Qtr 2 Qtr 3 Qtr 4
	Public spaces – conservation and management	<ul style="list-style-type: none"> • Work with Parks to maintain resident confidence. Address visitor impact in good weather (Riverside area) by litter campaigns and Warden presence • Explore interest in creating a 'Friends of Ilkley Riverside' • Support the work of community groups contributing to environmental improvement e.g Friends of Ilkley Moor, Ilkley in Bloom 	Discussed with Parks and Landscapes no capacity this summer due to TdF obligations. Consider 2015 Liaised with Ilkley in Bloom and Asset Management, Ancillary Services re provision of outdoor tap Ilkley Toilet Block – installed Sept 2014 Support via Area Action Plan funding sustainable planting	Qtr 1/2 Qtr 2 Qtr 3 Qtr 4
Safer Communities				
	Address priority concerns - road safety, schools and commuter parking	<ul style="list-style-type: none"> • Where enforcement and visibility will have a desired outcome, negotiate joint presence with Schools, Police and Council Wardens (2 quarterly through WPT) • Ensure problem areas are notified to Highways for consideration in traffic regulation schemes 	Included on warden schedule – camera car Leaflets obtained and used - Pavements are for people initiative with NPT Meeting arranged with District and Parish Councillors, Warden Manager and Highway Officers re parking and	Qtr 3 4 Qtr 2 Qtr 3 4 Qtr 3 Qtr 4

		<ul style="list-style-type: none"> Referral to Highways Team in respect of issues related to signs, pavement hazards etc 	<p>congestion.</p> <p>Highway discussion – Cllr liaison re problems reported Bridge Rd, Grove Rd, Lister St</p> <p>As above and through warden deployment on issues reported. Highway Enforcement Officer</p>	
	Reassurance work with residents to increase confidence in Council, Police and partners	<ul style="list-style-type: none"> Increase visibility via NPT. Council Wardens, Housing and other partners through days of action (2 quarterly through WPT) Advertise and publicise work undertaken – feedback through attendance at Parish Council and warden/resident engagement Informed Warden/NPT deployment (Chuggers, ASB etc) presence at Community events Improve links and resident knowledge re: Restorative Justice 	<p>InCommunity Days of Action attended.</p> <p>Joint patrols and presence at 'surgeries' with NPT e.g. Booths Supermarket</p> <p>Attended Ilkley Parish Council Meetings (+ AGM)</p> <p>As needed and available</p> <p>Training scheduled Qtr 3</p>	<p>Qtr 1 Qtr 3</p> <p>Qtr 2</p> <p>Qtr 3</p>
	Reduce incidents (and perceptions) of ASB in parks and public places <i>(Current figures show low rates of ASB and</i>	<ul style="list-style-type: none"> Promote, publicise and encourage take up of organised activity e.g. Ilkley Warehouse 	<p>Youth Service delivered 4 Outreach sessions in Ilkley area which included the park, around Tesco's and the town centre. The aim of the</p>	<p>Qtr 2</p> <p>Qtr 3</p>

	<i>high and improving resident satisfaction levels).</i>	<ul style="list-style-type: none"> • Youth Service lead on consequences and responsibilities as it relates to the impact of activity on other people • Increase confidence in members of the public to report incidents (and feedback to same) through Warden presence at community events and activities 	<p>sessions was to promote and to publicise opportunities for young people to partake in fun and educational activities in Ilkley during the summer.</p> <p>Warden presence at appropriate events – identified through presence in the area</p>	Qtr 2, 3, 4
	Reduce acquisitive and opportunist crime of any nature	<ul style="list-style-type: none"> • Support the further introduction of Cold Calling Zones in appropriate areas – help to identify funding • Promote crime prevention/reduction at Forums and public events including Smart Water and other measures • Work with Police on reassurance work – through Days of Action, High Visibility presence etc 	<p>No funding currently identified – keep under review</p> <p>Approach to trading standards re Safer Community - doorstep scams to be delivered May 2015</p> <p>Through PACT meetings – discussion with Police and District Cllrs re establishing forums 2015/16</p> <p>Liaison with NPT re parking issues – referral to highways</p>	Qtr 4 Qtr 3, 4
Inequalities in Health and Wellbeing				
	Reduce social isolation and loneliness	<ul style="list-style-type: none"> • Mapping exercise to identify current projects and identify shortfalls in provision through attendance at LS29 (Older people Mutual Support) group 	<p>Attend LS29 meetings – contribute to discussion</p> <p>Wardens to attend as appropriate and available</p>	Qtr 3

		<ul style="list-style-type: none"> • Increase engagement with older people through Warden and Ward Officer attendance at coffee mornings, luncheon clubs etc • Share good practice and lessons from other approaches – explore the opportunity to introduce Dementia Friendly activity 	<p>Dementia Friendly meetings established Qtr 3 with VCS and Alzheimer’s Society Attended meeting public health team Springs Medical Centre January 2014 - contribution to development of pilot scheme</p> <p>Meeting with Welcome Project Investigate support needs Ilkley Good Neighbours (Area Initiative funding)</p>	<p>Qtr 3</p> <p>Qtr 4</p>
	Encourage and promote Sporting, Leisure and Wellbeing Activities	<ul style="list-style-type: none"> • Encourage and support the development of new provision e.g. Sport barn Ilkley Warehouse, Ilkley Lido and pool. • Support, encourage and promote cultural and artistic events, festivals and facilities - recognising their positive impact on well being. • Disability sport - seek opportunities to identify and influence future provision – work with Youth Service to further 	<p>Attended AGM ‘The Warehouse’ discussion re Sport Barn and use of Ward Investment Fund</p> <p>Promote activity and events through wider network. Attendance at TdF meetings Practical support re arrangements trade waste bins, clean up etc Contribution to the delivery of Ilkley Town race</p> <p>Youth Service in Partnership with the Play team, we facilitated a Sky Ride session build on the momentum established by</p>	<p>Qtr 3</p> <p>Qtr 2 3</p> <p>Qtr 2</p>

		develop inclusive activity	the Tour De France race in the summer. Young people were encouraged to ride bikes and lead healthier life styles Eighty young people participated.	
Income, Skills and Housing				
	Promote the resources, opportunities and help available for residents to live at home in older age.	<ul style="list-style-type: none"> • Attend and support LS29 group – contribute to a partnership response to create the circumstances to enable people to live at home independently • Raise awareness of national (and local) schemes that contribute to independent living • Develop interest in Ilkley as a ‘Dementia Friendly’ Town 	<p>Attend LS29 – notify groups re funding opportunities – Winter Warmth etc</p> <p>As above</p> <p>Meeting scheduled Qtr 3 - attended Dec 2014</p>	Qtr 3
	Be alert to, and address issues of fuel poverty and welfare reform.	<ul style="list-style-type: none"> • Partnership approach to raise awareness of help available (LS29 etc) • Explore/expand the provision available to those seeking work (e.g. access to computers, and advice) • Support the work of Ilkley Churches Together in meeting identified need and responding to resident concerns 	<p>Attendance at meetings</p> <p>Liaison between Project 6 and Warehouse Committee re provision of outreach sessions – premises use - in progress</p> <p>Attendance at meetings – contacts established</p>	Qtrs 1,2,3

	Contribute to a flourishing commercial, retail business and economic environment	<ul style="list-style-type: none"> Strengthen business relationship with BMDC through Warden engagement with local businesses. Support business activity and engagement through Ilkley Business Forum Civic Society Parish Council Support and attend (through warden presence) business initiatives e.g. Ilkley Shopping trail Summer Showcase 	<p>Daily Warden presence in the Town</p> <p>Links established – relationship on-going</p> <p>As and when available</p>	<p>Qtr 1 Qtr 2</p>
	Preserve the character of Ilkley and its Parish as an attractive rural Dales town area.	<ul style="list-style-type: none"> Support action to address key issues that affect the visitor experience – litter, parking, signage, Park & Ride etc Attention re removal of trees on the Grove - Public realm initiative through Area Action Plan funding Work with others to ensure that public buildings remain assets to the town Core Strategy - engage with Parish Council on aspects of 	<p>Agency meeting Highways, Warden Manager, Police District and Parish Councillors re parking and traffic concerns Response to above</p> <p>Agency meetings, allocation of funding</p> <p>Civic Society lead on identifying and proposing Assets of Community Value (WO circulate appropriate information)</p>	<p>Qtr 2 Qtr 3 Qtr 3 4 Qtr 2 Qtr 3 Qtr 4</p>

		developing its Neighbourhood Plan.	Through attendance at Neighbourhood Plan meetings – Parish Council meetings. District Cllr liaison Attend planning sessions – including public meeting Qtr 3	Qtr 3
Children and Young People				
	Ensure good access to play opportunities across the ward	<ul style="list-style-type: none"> • Ensure existing play areas are well maintained • Encourage and inform good mix of provision for out of school/holiday activities through attendance at Play Forum • Support the development of Early Years provision 	<p>During the youth sessions at Ilkley Warehouse, the young people (including year 9's and seniors) will be encouraged to take a lead in the planning and the delivery of sessions and take up a leadership role with in their community.</p> <p>Through liaison with Early Years and support to Community effort re Community Chest etc</p> <p>Meeting with Children's Centre manager</p> <p>.</p>	Qtr 3 Qtr 3
	Improved provision for young people across the Ward (Youth Service Lead)	<ul style="list-style-type: none"> • Identify opportunities to expand the successful relationship between Youth Service & Ilkley Grammar School (Academy) 	The Youth Service is planning to deliver ten sexual education lessons (health and healthy relationships) to	Qtr 3

		<ul style="list-style-type: none"> • Support mechanisms to encourage young people to have a voice in decision making (Voice and Influence) • Youth Service to advise on appropriate lifestyle choices (links to health) and the consequences of drug and alcohol abuse <p>Proactive approach to ensure 'Safe' social networking and reduction in 'Cyber' bullying</p>	<p>Year 9's at Ilkley Grammar School in during November 2014.</p> <p>In addition, the Service is intending to have Youth Workers present during lunch times in order to publicise and promote provision at Ilkley Warehouse to young people, (i.e a development of a new youth session for the Year 9's).</p>	
Stronger Communities				
	Build on the strengths of current levels of active citizenship	<ul style="list-style-type: none"> • Acknowledge, promote and encourage volunteering. • Further develop and utilise networks for the effective dissemination of information and funding news • Encourage volunteering opportunities and accreditation for young people (Youth Service lead) 	<p>Liaison and meetings with KIVCA (Ilkley) Consultation on Ward Plan</p> <p>Social networks including Twitter, Facebook and liaison with VCS</p> <p>All young people who engage with the Youth Service at the Warehouse Youth provision will be encouraged to volunteer and to gain accreditation</p>	<p>Qtr 3</p> <p>Qtr 4</p>
	Improve the percentage of residents who feel they can influence decision making	<ul style="list-style-type: none"> • Engender positive and productive working relationships with the Parish Council and Clerk, through attendance at meetings and events 	Attend monthly PC meetings and related events	Qtr 1,2,3,4

		<ul style="list-style-type: none"> • Further develop and utilise networks for the effective dissemination of information • Seek alternative ways to consult people and encourage them to have their say about local issues • Encourage young people to have a voice in decision making (Voice and Influence – Youth Service lead) 	<p>Discussion with District Councillors and Police re development of Public meetings (forum) open events 2015 onwards</p> <p>VCS consultation event February 2015</p> <p>New Deal -promotion and consultation event facilitator February 2015</p> <p>Through Youth Service delivery and positive relationship with the school - continuing</p> <p>Voting registration</p>	<p>Qtr 3</p> <p>Qtr 4</p> <p>Qtr 4</p> <p>Qtr 3, 4</p>
Multiple responses achieving multiple themes				
	<p>Improved understanding and the practical implications of:</p> <p>The Local Development Framework Localism, Community Right to Challenge and Devolution</p>	<ul style="list-style-type: none"> ▪ Supporting and/or organising community consultations ▪ Respond appropriately to requests for information and assist/signpost as necessary 	<p>Met with Planning lead (Bill Caulfield) re attendance at Neighbourhood Planning meetings. Discussion with Civic Society and issues re listing Assets of Community Value (Manor House).</p> <p>Information and advice re The Warehouse and opportunity to list as Asset of community Value</p>	<p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 4</p> <p>Qtr 3</p>

Appendix 3

Keighley Central Ward Actions April 2014 – March 2015

Cleaner Greener				
1.1	Reduce litter and fly tipping throughout the ward.	<ul style="list-style-type: none"> Identify and target areas in Lawkholme, Highfield and Knowle Park. 	Days of Action, Skipton Road, Lawkholme. Gullies Programme North Street and Cavendish Clean-up Programme. Lund Park Clean Up Snicket Review – Cleansing Services Council Wardens and Incommunities Walk- A-Bout Programme. Office Meetings with Cleansing and Council Warden Teams. Positive Futures – young people’s programme summer period. Address hot spot areas fly-tipping	Qtr 1 Qtr 1 Qtr 1 Qtr 1 Qtr 1 Qtr 1 Qtr 1 Qtr 2 Qtr 3 Qtr 4
		<ul style="list-style-type: none"> Wardens to monitor local parks and Keighley Town Centre and implement litter enforcement legislation. 		
		<ul style="list-style-type: none"> Wardens to undertake Littering Enforcement Days - door to door initiatives in Lawkholme, Highfield and Knowle Park. 	Dog Fouling initiative Radcliffe Street Highfield. Lawkholme Leaflet Drop	Qtr 1 Qtr 3

		<ul style="list-style-type: none"> Youth Service to lead on raising awareness with young people of the benefits to recycling and issues of littering. 	<p>Young People Burgess Field Education about the environment.</p> <p>Environmental Outreach programme in Devonshire and Lund Park</p> <p>Summer young people's environmental clean-up programmes – playing fields, schools and community centre localities.</p> <p>Promotion of positive green spaces and encouraged cycling.</p>	<p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 3</p>
1.2	To work with multi-agency teams to improve Keighley Town Centre's physical spaces.	<ul style="list-style-type: none"> Implement Environmental Protection initiatives and Council Warden Enforcement procedures in Cavendish Street, North Street and Church Green. 	<p>Cavendish Street Council Warden, Cleansing and EP Initiative.</p> <p>Warden Patrols implemented Church Green and North Street.</p> <p>Event – Willow tree planting Lund Park.</p> <p>New Keighley Gyrotory System under design / consideration.</p> <p>Inquiries into Town Centre T Toilets – Cleansing Services</p> <p>Church Green Community Planting Project</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr3</p> <p>Qtr4</p> <p>Qtr 1</p> <p>Qtr 3</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 4</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 3</p>

		<ul style="list-style-type: none"> Facilitate Keighley Town Centre Service Delivery Group Meetings to address environmental anti-social behaviour issues in the Town Centre. 	<p>Malsis Road pavement improvements Tree Clearing Central Ward</p> <p>Qtr 3</p> <p>Carr Street Car Park incorporated into Cleansing round. Pigeon Posters / stickers provided. Shop Exclusion Notice Scheme implemented and extended.</p> <p>Qtr 1 Qtr 1 Qtr 1 Qtr 2 Qtr 3 Qtr 4</p> <p>Support for Anti-Social Behaviour Week Initiative – support for offenders. TDF – Jet Washing of Town Gate near to bus station. North Street – Council Officer Initiative. Warden and PCSO Joint Patrols Church Green Keighley. Grit Bin Scheme</p> <p>Qtr 1 Qtr 1 Qtr 2 Qtr 2 Qtr 3 Qtr 3</p> <p>ASB Week – Town Centre Littering Programme Council Wardens.</p> <p>Qtr 1 Qtr 4</p>	
1.3	Tackle incidents of dog fouling across the ward and in local parks.	<ul style="list-style-type: none"> Council Wardens to undertake enforcement patrols in local parks and 'hotspot' neighbourhoods. 	<p>Dog Signs placed in Victoria Road, Eastwood School Lawkholme.</p> <p>Qtr 1 Qtr 2</p>	

		<ul style="list-style-type: none"> Council Wardens to undertake door to door initiatives in streets adjacent to parks. Council Wardens to promote the Green Dog Walkers Scheme. 	<p>Cliffe Castle Warden Dog Fouling Patrol Initiative. Dog Fouling Patrol Utley Cemetery.</p> <p>Radcliffe Street, High field Door to Door Initiative. Dog Fouling Initiative Highfield Neighbourhood. Highfield area Knowle Park</p> <p>Promotion of Green Dog Walkers Knowle Park</p>	<p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 3</p>
Safer Communities				
2.1	To work with multi-agency teams to reduce illegal drug dealing and associated anti-social behaviour.	<ul style="list-style-type: none"> Increase visibility of Police and map operational issues in Highfield and Lawkholme neighbourhoods. Work with partners to identify gaps in provision and services and common concerns. 	<p>WPT – Partnership Drug Issues and needles – problem solving – Police and Project 6. 13 hot spot areas identified for drug usage. Lawkholme Action Plan Camera Scheme Keighley Highfield, Lawkholme, Knowle Park Beechcliffe and Utley Cemetery. Street / Police initiative Victoria Mews.</p> <p>Police and Keighley Town Centre Drugs and ASB initiative.</p>	<p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr3</p> <p>Qtr 4</p> <p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 2</p> <p>Qtr 2</p>

		<ul style="list-style-type: none"> Promote and support community reassurance initiatives with the Police in the Highfield and Lawkholme neighbourhoods. Youth Service to lead on work with young people with a focus on drugs awareness, action and consequences. 	<p>Drugs Sweep Initiative Lawkholme.</p> <p>Utlely Cemetery Group Volley Ball Group Keighley Centre. Friends of Devonshire Park</p> <p>Police Initiative – Victoria Mews Support ASB Week – Young People drugs workshop programme.</p>	<p>Qtr 2 Qtr 3</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2</p> <p>Qtr 1</p>
2.2	To work with multi-agency teams to support ‘at risk’ young people.	<ul style="list-style-type: none"> Identify organisations where tailored responses are in place to support young people at risk of - ‘CSE’ Child Sexual Exploitation. Work with University Academy Keighley to facilitate work with young people about health and well-being issues. Youth Service to lead on one to one support with young people at risk identified through the Safer Keighley case management process. 	<p>Community Safety Week – Lund Park Event. ASB Week</p> <p>Youth Service supports young people with disabilities. Supporting Eastern European Young People</p> <p>Young People safeguarding programme. Work with NEET young people on safeguarding issues.</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 1 Qtr 2 Qtr 3 Qtr 4</p> <p>Qtr 1 Qtr 2 Qtr 1 Qtr 2 Qtr 3 Qtr 4</p>

			Support young people to access food.	Qtr 1 Qtr 2
2.3	To address issues related to parking in and around local schools.	<ul style="list-style-type: none"> • Wardens and Police to undertake traffic patrols at local schools at drop off and pick up times and deploy CCTV car as necessary. • Undertake a parking safety campaign with local schools and parents and distribute educational materials. • Wardens to undertake a 6 monthly review on school parking to improve road safety. 	Parking issues – Highways and residents Springs Gardens Lane. Mornington Street Traffic Scheme – Highfield. Lawkholme Traffic Review Police Speed Watch Initiative Bradford Street. Holy Croft School Holy Family Catholic School Eastwood Primary School Victoria Primary School Careers Event. Council Warden Service – deployment of camera car.	Qtr 1 Qtr 1 Qtr 1 Qtr 1 Qtr 2 Qtr 2 Qtr3 Qtr4 Qtr 1 Qtr 1 Qtr 2 Qtr 3 Qtr 4
Inequalities in Health and Wellbeing				
3.1	Encourage projects that support physical activity to tackle obesity for year 6 pupils.	<ul style="list-style-type: none"> • Support Community Development Workers, Community Centres and Organisations to implement a range of activity sessions. 	Public Health Team Meetings Dementia Friendly Keighley Programme Cricket in the Classroom Young Men’s Health Project BCA Knowle Park	Qtr 1 Qtr 1 Qtr 1 Qtr 2

		<ul style="list-style-type: none"> • Increase in the offer of free, open access play to children and families. • Youth Service to lead on organising activities for year 7+ years in holiday periods making use of public spaces such as parks and other local venues. 	<p>Play Rangers Summer and Spring Programmes Burgess Field Youth Group</p> <p>Youth Service Summer and Spring Programmes</p>	<p>Qtr 2 Qtr 4 Qtr 2</p> <p>Qtr 2 Qtr 4</p>
3.2	Work with partners to address issues of infant mortality.	<ul style="list-style-type: none"> • Work with Children’s Centre’s to collate educational materials for distribution to those most at risk. • Work with local Children’s Centres to organise Health events. 	<p>Eastern European Community / New Arrivals Support</p> <p>EEC Health and Social Care sub-group.</p>	<p>Qtr 2 Qtr3 Qtr4</p> <p>Qtr 2</p>
3.3	Work with partners to address issues of isolation for communities of interest – Older People and Eastern European Communities.	<ul style="list-style-type: none"> • Work with partners to identify Eastern European Groups in the Highfield area so their needs can be assessed. • Work with Incommunities Officer to 	<p>Older People’s Mutual Support Network Keighley</p> <p>Inclusion Project – KIVCA EU – Sub Group Knowle Park and Highfield.</p> <p>Knowle Park Working Group – EEC.</p> <p>Holy Family Eastern European Drop In Service Eastern European Health Project</p> <p>Older People’s Art and</p>	<p>Qtr 1 Qtr2 Qtr3 Qtr4 Qtr 1 Qtr2 Qtr3 Qtr 2 Qtr 2</p> <p>Qtr 2 Qtr3 Qtr4 Qtr 3 Qtr4 Qtr 2 Qtr3</p> <p>Qtr 4</p>

		<p>establish a new older people's group in Lawkholme.</p> <ul style="list-style-type: none"> Bring together local organisations to pool resources and promote support for older people in the Lawkholme, Highfield and Knowle Park neighbourhoods. Youth Service to lead and promote access to services and facilities for young people 11+ years from EU backgrounds. 	<p>Friendship Group</p> <p>Dementia Friendly Keighley Programme</p> <p>Roshni Ghar Women's Group – Highfield. Women's Group Madina Mosque – Highfield.</p> <p>Youth Service supporting young people from Eastern European Communities.</p> <p>Young People Eastern European cycling project.</p>	<p>Qtr 1 Qtr2 Qtr3 Qtr4 Qtr 3 Qtr 4 Qtr 4</p> <p>Qtr 1 Qtr2 Qtr3 Qtr4 Qtr 2</p>
Income Skills and Housing				
4.1	Work with multi-agency teams to promote job and employment opportunities.	<ul style="list-style-type: none"> Work with Kickstart Business Coaches to support individuals from local areas. Signpost young people to job and training centres. Youth Service to lead and deliver targeted work to Tier 1 NEET Young People. 	<p>Local Business Referrals x 3</p> <p>Craven College support in community settings and job clubs.</p> <p>Youth Service promotion of employment and job opportunities. Mentoring volunteers to prepare them for employment – sixth formers</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 1 Qtr 2</p> <p>Qtr 1 Qtr 2 Qtr3 Qtr 4</p>
4.2	Work with partners to improve	<ul style="list-style-type: none"> Work with the Empty Homes Team to 	<p>Key House Project taken on</p>	<p>Qtr 1</p>

	<p>housing conditions and reduce 'empty homes'.</p>	<p>identify 'hotspot' localities.</p> <ul style="list-style-type: none"> • Key House, Manningham Housing, Incommunities 'Open Moves' to assess the level of homelessness for those under 25yrs and family displacement. • Support local CD and community workers / organisations to organise Housing Information Events / Initiatives. 	<p>property in Knowle Park. Knowle Park Working Group</p> <p>WPT Meeting</p> <p>EEU District wide team</p>	<p>Qtr 2</p> <p>Qtr 1 Qtr 2</p> <p>Qtr 1</p>
<p>4.3</p>	<p>Promote Credit Union and Debt Advice Services</p>	<ul style="list-style-type: none"> • Promote and disseminate information about the Credit Union and local contact points. • Undertake a review of local community centres to assess what debt and benefits advice is available in local settings. • Signpost people to CAB Services in Keighley, Sangat Centre Lawkholme, Keyhouse Project, Bangladeshi Community Association Knowle Park, Roshni Ghar and Meridian House. 	<p>Promotion of Credit Union Services Keighley.</p> <p>BCA – Advice and Immigration Service</p> <p>Sangat Centre Advice Service</p> <p>Multi-Agency initiatives and referrals to CAB. St Anne's School EUC</p> <p>Lilies of the Valley</p>	<p>Qtr 1</p> <p>Qtr1 Qtr 2 Qtr 3 Qtr 4</p> <p>Qtr 1 Qtr2 Qtr3 Qtr4</p> <p>Qtr 1 Qtr 2 Qtr 2 Qtr3 Qtr4 Qtr2 Qtr3</p>

		<ul style="list-style-type: none"> Youth Service to lead on providing access to information, advice and guidance in local youth provisions across Central Ward. 	supporting Eastern European Communities Connexions Service Central Keighley	Qtr4 Qtr1 Qtr2 Qtr3 Qtr4
Children and Young People				
5.1	Work with multi agency teams to support vulnerable young people around the issues of exploitation, drugs misuse, sexual behaviour and ASB.	<ul style="list-style-type: none"> Youth Service to lead on working with Multi Agency Teams / Schools, NSPCC to raise awareness with young people about the risks and dangers linked to drugs, unhealthy relationships and CSE (child sexual exploitation). Youth Service to lead on Youth Programmes with a focus on Actions and Consequences. Youth Service to lead on working with vulnerable young people by offering opportunities for them to come together for support. 	ASB Week – Drugs Workshop Programme. Youth Service and Project 6 working with young people on drugs issues - Highfield. Youth Service and Project 6 working with young people on drugs issues – Knowle Park Drugs outreach programme in local parks. Youth Service working with young people in parks and streets to address ASB. Youth Work session programmes across the ward	Qtr 1 Qtr 2 Qtr 2 Qtr 2 Qtr 1 Qtr 2 Qtr 3 Qtr1 Qtr2 Qtr3 Qtr4
5.2	Work with partners to Increase educational attainment rates.	<ul style="list-style-type: none"> Youth Service to lead on supporting young people to get 'Education Ready' by offering alternative environments for study / learning to take place and build confidence. 	Eastwood School – Vision for Lawkholme. Eastwood School Environmental Project.	Qtr 1

		<ul style="list-style-type: none"> Youth Service to lead on promoting informal learning opportunities linked to volunteering for young people and crediting / recognising their achievements. 	<p>Programme of attainment opportunities for young people with Project 6. Event at BCA. Youth Service Celebration Event</p>	<p>Qtr 1 Qtr2 Qtr3</p>
5.3	Promote diversionary activities for young people.	<ul style="list-style-type: none"> Youth Service to lead on disseminating information about summer and out of school activities schemes. Youth Service to lead on promoting, sustaining and expanding open programmes around the themes of Health and Well-Being, Citizenship and volunteering. Work closely with Keighley Play Forum, ECS – Early Childhood 	<p>Youth Service Summer Programme Youth Service Spring Programme</p> <p>JAMES Project Summer Programme. Increase young women’s participation in a 12 week programme across Central Ward – Young Women’s Cycling Group Young Women’s Consultation Programme Independent Police Commissioner and Youth Service Consultation – young people.</p> <p>Play Day Summer Activities Programme. Lund Park Forest Schools –</p>	<p>Qtr 2 Qtr 4 Qtr 2 Qtr 1 Qtr 2 Qtr 3 Qtr 2 Qtr 2 Qtr 1 Qtr 2</p>

		<p>Services Play Team and Environmental organisations to develop 'Forest Schools' summer provision.</p> <ul style="list-style-type: none"> Promote play opportunities out of school in non traditional settings. 	<p>August. Play Day Event Victoria Park</p> <p>Asian Volley Ball all ages – Devonshire Park. Cricket in the Classroom Local Schools and community groups. Lund Park Fun Day Church of the Nazarene Fun Day. Cricket Group (use facilities in East Ward) Teddy's Picnic Cliffe Castle</p>	<p>Qtr 2</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 2</p>
Stronger Communities				
6.1	Encourage and support activities to strengthen community relations.	<ul style="list-style-type: none"> Bring together local organisations from the Lawkholme, Highfield and Knowle Park area to promote more of a sense of belonging and community cohesion. 	<p>Promote Community First Funding Initiative – Central Ward. Child Safety Week Lund Park – Knowle Park Neighbourhood Knowle Park Working Group</p> <p>Lawkholme Working Group</p> <p>Highfield Working Group</p> <p>Utley Cemetery Group and</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr2</p> <p>Qtr3</p> <p>Qtr 4</p> <p>Qtr 1</p> <p>Qtr2</p> <p>Qtr4</p> <p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 4</p> <p>Qtr 1</p> <p>Qtr 2</p>

			Chapel Proposal KTC	Qtr 3
			Police Initiative Safe Shop / Home Safe	Qtr 4
			Holy Family School	Qtr 3
			Pathways Project	Qtr 4
			Cliffe Castle Conservation Group	Qtr 3
			Friends of Devonshire Park	Qtr 4
			New Deal for Communities CCTV installation in Lawkholme, Highfield and Knowle Park	Qtr 3
			Emily Street Mosque – Support for Older People Coffee Mornings.	Qtr 1
			Neighbourhood Forums	Qtr 3
			Holy croft School Hub Building	Qtr 4
			Women’s Gardening Group Lawkholme	Qtr 3
			Friends of Burgess Field	Qtr 4
		<ul style="list-style-type: none"> Establish a local partnership group in the Lawkholme and Knowle Park areas to meet neighbourhood needs. 		Qtr 1
				Qtr 2

		<ul style="list-style-type: none"> Undertake focused work with communities of interest such as Older People and Eastern European Communities so they have a more visible presence in the areas where they live. Support Cliffe Castle Museum to promote and engage local residents and young people in organised educational programmes. Use play to strengthen bonds between families and increase participation in local events. Youth Service to lead on promoting community cohesion work with other 	<p>Eastwood School Stakeholders Group</p> <p>EU – Community Sub Group</p> <p>Armed Forces Day Cliffe Castle. Emily Street Mosque – Support for Older People Coffee Mornings. Keighley Gala Victoria Park Lilly of the Valley Voluntary Organisation supporting EEC</p> <p>St Anne’s Catholic School and Holy Croft Primary School supporting EEC.</p> <p>Promotion of local events and activities. Promote Cliffe Castle Amenities – Refurbishment Project Cliffe Castle Heritage Improvement Scheme</p> <p>Keighley Play Forum Play Rangers Activity and Holiday Programmes</p> <p>Session work programme</p>	<p>Qtr 2 Qtr 3 Qtr 4 Qtr 2</p> <p>Qtr 1 Qtr 1 Qtr 1</p> <p>Qtr 1 Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2 Qtr3 Qtr4</p> <p>Qtr 1 Qtr 2 Qtr 4</p> <p>Qtr 1 Qtr 2 Qtr3 Qtr 4</p>
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		<p>agencies to meet the needs of young people.</p>	<p>throughout the ward at community centres / schools.</p> <p>Supporting young volunteer groups to promote community relations in local settings.</p> <p>Apply for funding with young people to address needs and promote community cohesion – themed football tournaments, cycling initiatives and educational visits. Youth Service Holiday Programmes</p>	<p>Qtr 1 Qtr 2</p> <p>Qtr 1 Qtr 2 Qtr3 Qtr 4</p> <p>Qtr2 Qtr 4</p>
6.2	Encourage and strengthen volunteering/ active citizenship.	<ul style="list-style-type: none"> • Sign post people to volunteering opportunities by linking with the Keighley Volunteer Centre. • Organise contact meetings with local residents and encourage their participation in community programmes and activities. 	<p>Tour De France Programme News Stories of local involvement.</p> <p>Women’s Gardening Group Lawkholme.</p> <p>Eastwood School Stakeholder Group Women’s Health and Well Being Group KAWACC Women’s Health and Well</p>	<p>Qtr 1 Qtr 1 Qtr2 Qtr3 Qtr4</p> <p>Qtr 1 Qtr2 Qtr3</p> <p>Qtr 2</p> <p>Qtr2</p> <p>Qtr 2</p>

		<ul style="list-style-type: none"> Youth Service to lead on promoting opportunities for young people linked to accreditation, volunteering and award schemes. 	<p>Being Group Rosh Ni Ghar Women's Group Madina Mosque Dementia Friendly Keighley Fair Trade Steering Group, Events and Fair-trade Schools</p> <p>Eastwood School Environmental Project and Vision for Lawkholme Event</p> <p>Youth Service Young People' Volunteering Initiative Central. Recruitment ¼ - volunteer programme - young people working with schools and other organisations, colleges, universities and employment opportunities.</p> <p>Enrolment of volunteers from Highfield and Knowle Park Neighbourhoods.</p>	<p>Qtr 3</p> <p>Qtr 1 Qtr 1 Qtr2 Qtr3 Qtr4 Qtr 1</p> <p>Qtr 1 Qtr 2</p> <p>Qtr 1 Qtr 2</p>
6.3	Provide Council Support for local communities	<ul style="list-style-type: none"> Promote Neighbourhood Forums and public meetings across Neighbourhoods. 	<p>Neighbourhood and Special Forums.</p> <p>Tour De France Special Forums. WPT Meetings Keighley Central</p>	<p>Qtr 1 Qtr 2 Qtr 3</p> <p>Qtr 2</p> <p>Qtr 1 Qtr2</p>

			Public Health Meetings Eastern European Community Support KTSSDG Meetings Healthy High Streets Dementia Garden Keighley and Keighley in Bloom Youth Service Buildings Review Keighley Light Switch On Litter Campaign Keighley Town Centre Gullies Central Ward Mosque Open Day Temple Row Mosque Open Day Emily Street Highways – Lawkholme Action Plan. Car Park Lining Emily Street Community Seating Project Lawkholme Gyrotory System Keighley KAWACC Centre – English Classes and support for women and girls. Eastwood School	Qtr3 Qtr 4 Qtr 1 Qtr 2 Qtr 1 Qtr 2 Qtr3 Qtr4 Qtr3 Qtr4 Qtr 3 Qtr 3 Qtr 4 Qtr 4 Qtr 4 Qtr 4 Qtr 3 Qtr 1 Qtr 2 Qtr 2 Qtr 4 Qtr 1 Qtr 1
		<ul style="list-style-type: none"> • Work with Ward Councillors and Highways to organise public consultations. • Support self help initiatives in local settings. 		

			Stakeholders Group Lawkholme	Qtr 2
			Lawkholme Organisations Working Group	Qtr 1 Qtr 4
			Lawkholme Action Plan – Police and Drugs Initiative	Qtr 1 Qtr 2
			Utley Cemetery Group	Qtr 1 Qtr 2
			Highfield Working Group	Qtr 1 Qtr 2 Qtr 3 Qtr 4
			Knowle Park Working Group	Qtr 1 Qtr 2 Qtr 3 Qtr 4
			Friends of Burgess Field	Qtr 2 Qtr 3 Qtr 4
			BCA Community Cohesion Event	Qtr 3
			Roshni Ghar Women’s Event	Qtr 3 Qtr 2
			Armed Forces Day Cliffe Castle	Qtr 2
			Young Men’s Health Initiative Knowle Park	Qtr 1
		<ul style="list-style-type: none"> Promote food bank assistance for communities via Salvation Army, Living Lights Christian Outreach Keighley. 	Salvation Army Keighley – supporting families experiencing poverty.	Qtr 1
		<ul style="list-style-type: none"> Support additional social activities to take place in local parks supporting 	Asian Volley Ball Group – Devonshire Park. Lund Park Community	Qtr 1

		better use of public spaces.	Group – willow growing event. Friends of Devonshire Park Friends of Burgess Field Cricket In The Classroom Knowle Park	Qtr 3 Qtr 4 Qtr 2 Qtr 2
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Appendix 4

Keighley East Ward Actions April 2014 – March 2015

Code	PRIORITY BROAD ACTIONS	Specific Ward Actions	Actions taken	Date
	Cleaner Greener			
	Reduce incidents of litter, detritus and fly-tipping across the ward	<ul style="list-style-type: none"> ○ Target hot spot areas and arrange 'Days of Action' in Hainworth Wood, Stockbridge and Dalton Lane, encouraging community involvement ○ Carry out improvement to footpaths and snickets through involvement of Community Payback team in Long Lee, Parkwood and Riddlesden ○ Arrange Warden visits to Takeaway shops and others to ensure appropriate disposal of trade waste and provision for disposal of litter 	<p>Hainworth Wood Clean Up 23/4/14 Dalton Lane – street cleaning and litter pick 29/5/14 Stockbridge – Community Payback tasked to clean up play area (May 2014) Play Day and Big Local will tie in over summer (July 2014) InCommunities – litter pick and footpath tidy Hainworth Wood Feb 2015</p> <p>Snickets identified – list to ancillary service manager Worth Way – liaison with Countryside and Rights of Way explore programme with Community Payback and clean team 3rd quarter (subject to agreements (now qtr 1 2015) Opening of renovated footpath Long Lee (Keighley Town Council) July 2014</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 4</p> <p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 2</p>

		<ul style="list-style-type: none"> Youth Service to lead on opportunities for youth led response to problems identified by young people. 	All shops in Long Lee + Hainworth Wood- incorporated into patrols Sept 2014 – link to ASB week	
	Increase/improve recycling	<ul style="list-style-type: none"> Work with colleagues in Climate Change Team and promote solutions to problems that impact on recycling (e.g. shared bins in limited space). Parkwood, Stockbridge. (Community events) Expand recycling initiative at Hainworth Wood Community Swap Shop, Cycle – Recycle, promote all opportunities available through Community Newsletter Engage with schools in the Ward to investigate provision for recycling and promote appropriate opportunities to the wider community 	<p>Liaised with CCT – explored potential work. Attended District Wide Strategy Group</p> <p>Newsletter produced and distributed Swap-shop and gift exchange introduced Jan 2015.</p> <p>Linked to discussion re District Wide Strategy Group</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 1</p> <p>Qtr 3</p> <p>Qtr 4</p>
	Reduce Dog Fouling	<ul style="list-style-type: none"> Explore a joint initiative (Shipleigh Area Office) to promote responsible dog ownership - Green Dog Walker Scheme – High Visibility presence Canal Towpath (Morton Lane central point) Involve Canal and River Trust Instigate 'No Messing' (dog fouling) campaign in areas of concern – Long Lee, Stockbridge and Marley. Targeted Warden 	<p>Actioned 15/7/2014 X- partnership meetings agreed (6 monthly from Sept 2014) GDW promoted at all public events</p> <p>Dog fouling signs and leaflet drops carried out in Long Lee and Stockbridge, Riddlesden and Hainworth</p>	<p>Qtr 2</p> <p>Qtr 1 and Qtr 2</p> <p>Qtr 4</p>

		patrols and publicity to households	Wood. Mobile Wardens tasked re Marley and play areas Investigated 'We're watching You Campaign' Keep Britain Tidy	
Safer Communities				
	Support networks of agencies working with families and reduce ASB	<ul style="list-style-type: none"> ○ Engage in the continued development of Families First programme ○ Improve capacity building in communities (schools, centres and residents) – e.g. stay and play sessions, parenting skills ○ Youth Service to lead on youth programme with a focus on Actions and Consequences. Encourage the role of Youth Service buildings and staff as a neutral space to deal with community tensions and associated issues ○ Encourage further intergenerational activity in key locations to combat fear of crime – link to Big Local community events and the better use of Restorative Justice 	<p>Stay and Play delivered at Hainworth Wood CC</p> <p>Youth work programmes have provided opportunities for young people to explore attitudes and values around anti-social behaviour. Work around actions and consequences have been planned for the next quarter.</p> <p>Walkabouts (x 2 Hainworth Wood) Warden, NPT presence at Community Events. Big Local engagement events x 4 Summer 2014</p> <p>ASB week – joint approach re nuisance bikes – bikes seized information</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 2</p> <p>Qtr 2</p>

			distributed Information on same at forums in Qtr 3	Qtr 3
	Raise public awareness and reduce levels of opportunist crime (including stone and metal theft)	<ul style="list-style-type: none"> ○ Days of action including crime prevention advice targeted work e.g. Operation Gotcha x 3 to be identified through WPT ○ Explore the possibility to introduce OWL (Online Watch Link) and introduce (renew Neighbourhood Watch in East Morton, Riddlesden and Long Lee through Forums ○ Improve awareness of measures that can be taken to reduce crime – Smart Water, 101 etc promoted at all Forums and public events and through targeted deployment of Wardens and PCSO's 	<p>Turn Right to Redholt – police initiative established September 2014 (all officers, vehicles, staff to turn right from main road when in vicinity – reassurance, visibility)</p> <p>Presentations at forums Qtr 3</p> <p>Smart water and 101 promoted at all forums</p> <p>New NW scheme established at Worth park (Redholt)</p>	<p>Qtr 2 Qtr 3</p> <p>Qtr 3</p> <p>Qtr 1 & 2</p> <p>Qtr 3</p>
	Tackle nuisance parking and speeding vehicles	<ul style="list-style-type: none"> ○ Targeted deployment of Wardens and CCTV car to ensure presence at each school in the ward. Agree high profile joint approach (x2) with priority area schools Long Lee and Strong Close. ○ Use of Traffic Management Equipment (data capture) deployed via Ward Partnership Team 	<p>Wardens and car deployed Joint approach with NPT Wardens working with Long Lee school Feb 2015</p> <p>Investigate process for police traffic unit deployment East Morton (WPT July) Deploy Glen Lee Lane – resident concern volume and speeding lorries – Special forum Dec 2014.</p>	<p>Qtr 1 & 2</p> <p>Qtr 4</p> <p>Qtr 2</p> <p>Qtr 2</p>

		<ul style="list-style-type: none"> Encourage and further develop Community Speedwatch in problem areas East Morton, Riddlesden and Strong Close School 	<p>Agreed action with H1ghways Ongoing work</p> <p>Speedwatch delivered East Morton (NPT x 2) Clover Rise (discussion Highways re signs)</p>	<p>Qtr 3 Qtr 4</p> <p>Qtr 3</p>
Inequalities in Health and Wellbeing				
	Encourage physical activity and related programmes to tackle social isolation and loneliness (older people)	<ul style="list-style-type: none"> Support and encourage community groups/centres to deliver activities. Promote Community Chest, AIF, Big Local and other funding opportunities to groups across the ward. Support and contribute to Area wide initiatives – e.g. KEIG (Keighley Elderly Initiatives Group) – Dementia Friendly Keighley (DFK) Encourage the further development of Self Help schemes (e.g. Friends of Hainworth) that address issues relating to vulnerable residents 	<p>Big Local promotion events x 4 throughout August 2014 Winter warmth – Near Neighbours actively promoted</p> <p>Dementia Awareness week – event in shopping centre 23/5/14. DFK ongoing – action plan written and agreed. DAA accreditation Oct 2014. Report to Area Committee Feb 2015</p> <p>District Older People’s Mutual Support Network Attendance at KEIG meeting Contribute to planning event Older Peoples Week Event well attended and to be repeated</p>	<p>Qtr 2</p> <p>X 5 events Otr 2</p> <p>Qtr 1 and Qtr 2 Qtr 3</p> <p>Qtr 4</p> <p>Qtr 1 Qtr 2</p>
	Support awareness of good nutrition and healthy lifestyle choices	<ul style="list-style-type: none"> Nutritional awareness – explore through Keighley Healthy Living the possibility for education and engagement at community 	<p>Youth Service delivered a variety of different activities</p>	

		<p>venues and schools.</p> <ul style="list-style-type: none"> ○ Promote (and contribute to the development of) holiday activity programmes and opportunities for physically active play (Youth Service and Early Years) ○ Ensure key messages about health initiatives and resident participation are made available through Forums and other mechanisms of community engagement. ○ Youth Service contribution to informing young people about healthy eating, cooking and budgeting through Youth Session Programmes 	<p>open to young people from Keighley East and other areas of Keighley over the Summer holiday period which included cycling, football tournament and sports activities. Early Years event Stockbridge August 2014</p> <p>The open access session at KYPC has delivered a number of cook & eat activities enabling young people to develop their independent living skills. These sessions promote healthy eating and raise awareness of the importance of diet and nutrition.</p>	<p>Qtr 2</p> <p>Qtr 1 Qtr 2</p>
Income Skills and Housing				
	Promote access to benefits, debt advice and money management services.	<ul style="list-style-type: none"> ○ Work with Community Centre (Hainworth Wood) and Children's Centre and Social Landlords to create network of advice options available in areas of need – Stockbridge, Parkwood & Hainworth Wood. ○ Youth Service – to further explore the improved use of Parkwood Young Peoples Centre through the provision of advice/information café. ○ Explore the specific provision of Credit 	<p>Leeds City College (Kly campus) learning programme established HWCC</p> <p>KYPC continues to develop access to Information, Advice & Guidance and promote Keighley Info shop.</p>	<p>Ongoing</p>

		Union and access to credit and fair finance at key community venues – Hainworth Wood and Parkwood (plus schools).	Hainworth Wood to reinstate Qtr 3	
	Increase opportunities for learning and educational attainment (all ages)	<ul style="list-style-type: none"> ○ Youth Service to lead on supporting young people to be 'Education/Employment Ready' by offering alternative environments for study / learning. And by the accreditation and reward of voluntary endeavour ○ Recognise and promote volunteering as a mechanism for improving skill and employability ○ Work with Children's Centre (Strong Close), Parental Involvement teams and Leeds City College to encourage provision of learning opportunities (all ages) in Community Venues 	<p>Participation in youth work programmes is recorded and learning outcomes are recognised through accreditation schemes.</p> <p>Young people are encouraged to become young leaders / volunteers and therefore gaining valuable experience Celebration event Feb 2015.</p> <p>Link with Centre established – discussion re supporting provision in Stockbridge under discussion</p>	<p>Qtr 1 Qtr 2 Qtr 3</p> <p>Qtr 4</p> <p>Qtr 2</p>
	Support progression into employment by raising aspirations and building confidence and encouraging skills development	<ul style="list-style-type: none"> ○ Support ways of fostering good relations between businesses and the community (Dalton Lane – Dalton Mills) and through Big Local ○ Encourage community based innovative approaches to developing skills – improving employability – consider pilot schemes. (Link to Community Led Local Development – CLLD) ○ Youth Service lead on NEET caseloads. 	<p>Met owner of Dalton Mills – supportive of community use of unused land (to be developed) – suggested business breakfasts through Big Local</p> <p>Participate involved and supporting Hainworth Wood Community Centre re future programme of activity – delayed now 2015/16</p>	<p>Qtr 1</p> <p>Qtr 3</p> <p>Ongoing</p>

		<ul style="list-style-type: none"> Expand resident knowledge (across the ward) around Enterprise initiatives through the promotion of existing schemes and informing the development of new programmes. E.g. Incommunities Open Fields Initiative 	<p>All young people identified as being T1 NEET are allocated a youth worker to support them in accessing employment, education or training.</p> <p>Weekly employment support established at Hainworth Wood Community Centre – new laptops sourced</p>	Qtr 3
Children and Young People				
	Work in partnership to combat child poverty (+health inequality)	<ul style="list-style-type: none"> Signpost to appropriate agencies - Children's Centres etc Promote schemes, events and information of benefit to identified neighbourhoods (through WPT) 	<p>Met with Children's Centre – identified opportunities for areas of work Qtr 3 (Stockbridge)</p> <p>At each meeting</p>	<p>Qtr 2</p> <p>Qtr 1, 2</p>
	Create opportunities for children and young people to engage in play	<ul style="list-style-type: none"> Work with Hainworth Wood Community Centre and Long Lee residents to develop a resident voice/community group to explore and lead on the development of play facilities Attend and contribute to the area wide Play Forum Encourage parental interest and involvement in children's opportunities for play 	<p>Open meeting agreed 4th June 2014 – work ongoing</p> <p>Special meeting</p> <p>Neighbourhood survey Dec 2014</p> <p>Successful bid to Youth Opportunity Fund Dec 2014</p> <p>Meeting re formation of scout group – open evening March 2014 at HWCC</p>	<p>Qtr 2</p> <p>Qtr 3</p> <p>Qtr 3 + Qtr 4</p>

		<ul style="list-style-type: none"> Promote holiday activity programmes and opportunities for physically active play 	<p>6 weekly meetings</p> <p>In process of forming resident led group with support from Incommunities</p> <p>Young people involved in the planning, delivery and evaluation of activities.</p> <p>Summer programme shared and promoted Stockbridge Event August 2014, half term Feb 2015 advertised by flyer</p> <p>Public meeting held play facilities in Stockbridge – agreed Playpod into area</p>	<p>Qtr 4</p> <p>Ongoing</p> <p>Qtr 2 Qtr 3 Qtr 4</p> <p>Qtr 4</p>
	Improved provision for young people across the ward (youth Service lead)	<ul style="list-style-type: none"> Continue to work with young people on sexual health and positive relationships, maintaining improved stats on teenage pregnancy Lead role on voice and influence (young people) 	<p>Youth work programmes have provided opportunities for young people to explore issues around healthy relationships. Participants have access to condom distributions schemes and Chlamydia screening through their youth project.</p> <p>Discussion Ward Officer – Lead Youth Workers re opportunities for engagement</p>	<p>Qtr 1 and Qtr 2</p> <p>Qtr 2</p>

		<ul style="list-style-type: none"> ○ Development and promotion of Youth Co-op to expand opportunities available to young people ○ Facilitate Young Peoples involvement in the Big Local Programme 	<p>Report to Area Committee in Qtr 3</p> <p>Discussed with Ward Officer – to be a primary focus of work Qtrs 3 + 4: To establish a working group of young people to have a voice on behalf of other young people in the area to input ideas into the Big Local Programme</p>	
Stronger Communities				
	Support community events and activities which bring people together in their neighbourhood.	<ul style="list-style-type: none"> ○ Support, advise and encourage Community Centres, VCS partners in the delivery of provision ○ Encourage and support community events and initiatives through practical support (e.g. Warden attendance) plus advice and promotion of funding ○ Focus on intergenerational activity and celebration of achievements and positive contributions to community life e.g. Uniformed Services etc 	<p>Secured funding continued staffing HWCC – support to committee</p> <p>Wardens attend events, open days and InCommunity Walkabouts.</p> <p>Hainworth Wood Community Centre established programme of intergenerational events.</p> <p>East Morton, Riddlesden Institute have hosted events with particular focus on the centenary WW 1</p> <p>Lead on Core Cost funding – work with Long lee Village Hall re sustainability</p>	<p>Qtr 2</p> <p>Qtr 1 Qtr 2</p> <p>Qtr 2</p> <p>Qtr 3. 4</p>

			Area Action Plan funding to support community events including facilities at Riddlesden Tennis Club, Galas, Fun days and celebration events that bring communities together.	
	Encourage and strengthen opportunities for formal and informal volunteering	<ul style="list-style-type: none"> ○ Raise awareness of current opportunities – signpost to agencies e.g. Volunteer Centre ○ Promote volunteering opportunities locally including one off ‘promotional’ events ○ Ensure effective information sharing and promotion of funding to encourage community provision ○ Recognise and promote volunteering as a mechanism for improving skill and employability ○ Use neighbourhood meetings and other opportunities to advertise, encourage and celebrate active citizenship – share good practice between neighbourhoods 	<p>Information circulated to groups in area including Good neighbours, Winter Warmth, Community Chest</p> <p>Links established with River and Canal Trust – to attend future forums</p> <p>Neighbourhood Watch promoted – Community Star nominations sought</p>	<p>Qtr 1 Qtr 2</p> <p>Qtr 2</p> <p>Qtr 2</p>
	Contribute to raising awareness and engagement with the Big Local programme	<ul style="list-style-type: none"> ○ Use existing mechanisms and networks to promote Big Local and encourage resident involvement ○ Be alert to issues raised through Big Local to tackle resident concern and in turn identify opportunities to contribute towards its (BL) development ○ Promote and support Big Local (small grants programme) to further 	<p>4 Big Local events attended+ meetings as scheduled</p> <p>Prompt response to resident concern – planning issues Hainworth Wood, Grove Mills – established NW and resident group.</p> <p>Participatory budgeting</p>	<p>Qtr 1 and Qtr 2</p> <p>Qtr 2</p> <p>Otr 4</p>

		improve/expand community engagement	planned Qtr 4 – awareness raised through forums, meetings in BL area	
	Improve resident confidence and satisfaction in services	<ul style="list-style-type: none"> ○ Improve feedback mechanisms on activity – social media, community newsletters etc ○ Community Engagement role of Wardens – developing links and responding to community concern 	<p>Good News stories – feed into twitter, facebook posts</p> <p>Weekly meetings with wardens established – events and opportunities factored in.</p>	<p>Qtr 1 ongoing</p> <p>Qtr 2, 3 4</p>

Appendix 5

Keighley West Ward Actions April 2014 – March 2015

Code	PRIORITY BROAD ACTIONS	Specific Ward Actions	Actions taken	Date
Cleaner Greener				
1.1	Reduce litter, fly tipping and dog fouling throughout the ward.	<ul style="list-style-type: none"> Identify and target areas in Braithwaite / Guardhouse and Bracken Bank. Wardens to work with In communities to undertake door to door initiatives and liaise with local residents. Organise Community Days of Action in Bracken Bank and Braithwaite. 	<p>Dog Fouling Signs placed in Braithwaite.</p> <p>Dog Fouling Signs placed at the Tarn.</p> <p>Warden Feedback and Report</p> <p>Council Wardens Early Morning Dog Patrols</p> <p>Leaflet Drop Dog Fouling and Dogs Trust Initiative.</p> <p>Warden Dog Patrols in Laycock.</p> <p>Fly-tipping and reducing litter x 7</p> <p>Warden and Incommunities</p> <p>Litter Bins Braithwaite Village</p> <p>Litter bins in five other dog fouling hotspots in the ward</p> <p>Doorknock residents around fly tip hotspots to encourage reporting of perpetrators</p> <p>Walk- a-Bout Programme</p> <p>4 Days of Action Braithwaite</p> <p>Snicket Review</p> <p>Litter pick with group at</p>	<p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 3</p> <p>Q4</p> <p>Q4</p> <p>Qtr 1 and 4</p> <p>Qtr 1</p> <p>Q4</p>

		<ul style="list-style-type: none"> Youth Service to lead on involving young people in wider community environmental programmes and projects. 	Nashville Terrace Young People's Allotment Project	Q2
1.2	Increase recycling throughout the ward.	<ul style="list-style-type: none"> Work closely with local residents and organisations to promote the benefits of recycling. Organise Recycling Training Events for local residents, community groups and front line staff. Work with local community centres Keith Thompson Centre and Sue Belcher Centre to develop community recycling projects. 	<p>Raise awareness with young people on recycling across ward projects.</p> <p>Regular door to door visits promoting recycling begun.</p> <p>Allotment Project – recycling used plant posts. New Project Recycled Art in the Community – summer initiative.</p>	<p>Qtr1 Qtr2</p> <p>Q4</p> <p>Qtr 1 Qtr 2</p>
1.3	Increase physical environmental improvements.	<ul style="list-style-type: none"> Facilitate the Keighley West Environmental Partnership to identify areas for improvement 'The CAT Steps, Play Site North Dean Road and Woodland Trust. 	<p>KWEP – Keighley West Environmental Partnership. Barratts Land Inquiries ongoing – confidential. Woodland Trust Friends of Group Braithwaite derelict Pub Site – proposal for nursery provision</p> <p>Friends of Keighley Redcar Tarn – improving environmental spaces Establish land ownership, Westfell Road project</p>	<p>Qtr 1 Qtr 1 Qtr 1 Qtr 1 Qtr 2 Qtr 3</p> <p>Qtr 3 Qtr 4</p>

		<ul style="list-style-type: none"> • Work with Keighley Town Council to assess allotment use and take up in Braithwaite. • Coordinate with In communities, Sue Belcher Centre and Keith Thompson Centre to host 'Grow Your Own' Community Events. 	Allotments Project / Open Day Braithwaite Play Area. Lets Grow Keighley Events x 3 Guardhouse Urban Wood Project Earth Warriors established and Earth Festival. Community Centre Bracken Bank Exterior Repaint Initiative. Hillworth Village Gardening Friends of Damen's West Community Clean –up Ashbourne Way	Qtr 1 Qtr 1 Qtr 3 Qtr 1 Qtr 1 Qtr 1 Qtr 3 Qtr 3
Safer Communities				
2.1	Reduce incidents of Anti-Social Behaviour.	<ul style="list-style-type: none"> • Promote the reporting of incidents of ASB to the Police and arrange for Police high visibility patrols to take place in neighbourhoods. • Promote and support community reassurance initiatives with the Police in the Braithwaite, Guardhouse, Bracken Bank and Fell Lane neighbourhoods. 	Deer Shooting - Police initiative ASB Week Supported via WPT Process. Prevent Meeting Reassurance initiatives Police Problem Solver Team – WPT ASB Week Schools and Parents Programme – safeguarding, Neighbourhood Watch, Mediation information etc ASB Schools Programme Incommunities Event Promote Crimestopper and	Qtr 1 Qtr 1 Qtr 1 Qtr 1 Qtr 1 Qtr 2 Qtr 2 Qtr 1 Q4

		<ul style="list-style-type: none"> • Council Wardens to work with the Police on reassurance initiatives. • Youth Service to lead on Youth Programmes with a focus on Actions and Consequences. 	<p>OWL, encourage reports of drug dealing etc, Fell Lane doorknock</p> <p>Motor Bike / Quad issues Police and Warden initiative. Obstruction Parking and School initiative Council Wardens / Police</p> <p>ASB Week Youth Services Drug Workshop Programme. Programme and awareness about the positive and negative effects of young people's behaviour.</p>	<p>Qtr 1 Qtr 2</p> <p>Qtr 1 Qtr 2</p>
2.2	Reduce incidents of burglary and theft.	<ul style="list-style-type: none"> • Work in partnership with the Police to promote the benefits of establishing Neighbourhood Watch Schemes. • Work with the Police on mapping incidents of burglary in the Braithwaite, Bracken Bank and Fell Lane neighbourhoods. 	<p>Neighbourhood Watch Scheme established in Braithwaite and Fell Lane.</p> <p>WPT – Meetings</p>	<p>Qtr 1</p> <p>Qtr 1</p>
2.3	Reduce negative perceptions of young people.	<ul style="list-style-type: none"> • Engage with the Keith Thompson Centre and Sue Belcher Community Centre to promote intergenerational activities in local settings. 	<p>Young People supporting the older people's group Good Life Coffee Stop. Young People's Halloween Event Bracken Bank</p>	<p>Qtr 1 Qtr 3</p> <p>Qtr 3</p>
2.4	Address traffic issues including problem parking and speeding.	<ul style="list-style-type: none"> • Educate drivers about the risks and responsibilities associated with speeding to improve road safety. 	<p>Council Wardens and Police joint School Patrol initiative – including the deployment of the mobile unit as appropriate. Review access of HGV'S in</p>	<p>Qtr 1</p> <p>Qtr 1</p>

		<ul style="list-style-type: none"> • Council Wardens to work closely with the Police to undertake vehicle patrols at local schools. • Police to undertake speed watch initiatives in identified areas. 	<p>connection with Laycock Village / Highways.</p> <p>ASB Quad bike Warden and Police Initiative</p> <p>Laycock and West Lane area Speed Watch Programme Volunteers and ward member took part in training with NPT and carried out a number of speedwatches</p>	<p>Qtr 3 Qtr 4</p> <p>Qtr 2</p> <p>Qtr 1 Q4</p>
Inequalities in Health and Wellbeing				
3.1	Encourage projects that support physical activity to tackle obesity for year 6 pupils.	<ul style="list-style-type: none"> • Community Development Workers to work with Community Centres and Organisations to implement a range of activity sessions. • Increase in the offer of free, open access play to children and families. • ECS – Early Childhood Services Play Team to support physically active play initiatives. 	<p>Cricket in the Classroom</p> <p>Play Rangers Initiatives at Sue Belcher Centre</p> <p>Holiday Play Day Activities Programme.</p>	<p>Qtr 1 Qtr 2</p> <p>Qrt 2 Qrt 3</p> <p>Qtr 1 Qtr 4</p>
3.2	Increase family and carer support.	<ul style="list-style-type: none"> • Undertake a mapping exercise of existing provision in the area. • Establish a Carers support drop in point and sign post families and individuals to other support 	<p>Support programme for young volunteers and participation in local and district projects.</p> <p>Work with Families First staff to map provision in wards</p> <p>Carers Event Sue Belcher Centre</p>	<p>Qtr1 Qtr2</p> <p>Q4</p> <p>Qtr 4</p>

		organisations and agencies.		
3.3	Encourage projects that promote nutrition and healthy eating.	<ul style="list-style-type: none"> Establish cook and eat sessions working in partnership with Low Fold Children and Family Centre and Rainbow Children's Centre. Youth Service to lead on raising awareness with young people about healthy eating, cooking and budgeting. 	<p>New Older people's project Braithwaite and Bracken Bank in partnership with Keighley Healthy Living – nutrition.</p> <p>Session work with young people on healthy eating, budgeting and life skills.</p>	<p>Qtr 1 Qtr 2</p> <p>Qtr 1 Qtr 2</p>
3.4	Maintain the personal dignity of older people	<ul style="list-style-type: none"> Promote the provision of advocacy services where appropriate. Community Development workers to support older people to engage in community activities and programmes addressing isolation issues. 	<p>District Older People's Mutual Support Network.</p> <p>Dementia Friendly Keighley Welcome Project Programme</p> <p>Dementia Friends training session for volunteers and staff held at Sue Belcher Centre</p> <p>Befriending Friendship Group established Braithwaite and Fell Lane.</p> <p>Braithwaite Senior Voice new Community Group.</p> <p>Good Life Coffee Stop Community Project.</p> <p>Older People's Tea Part Event</p>	<p>Qtr 1</p> <p>Qtr 1 Qtr 3 Qtr 4</p> <p>Q4</p> <p>Qtr 1</p> <p>Qtr 1 Qtr 2 Qtr 3 Qtr 4</p> <p>Qtr 1 Qtr 2 Qtr 3 Qtr 4</p> <p>Qtr 1</p>

		<ul style="list-style-type: none"> Improve the health and well-being of older people through non-medical social interventions. 	<p>May 2014. Walking for Health Initiative over 55+.</p>	Qtr 1
Income Skills and Housing				
4.1	Promote Credit Union and Debt Advice Services.	<ul style="list-style-type: none"> Promote and disseminate information about the Credit Union and local contact points. 	Promotion of Credit Union in Ward	Qtr 1
4.2	Work with partners to promote job and employment opportunities for 16-24 yr age group.	<ul style="list-style-type: none"> Map job clubs and employment support for young people. Signpost young people to job and training centres. 	<p>Incommunities Locally Grown Event Bracken Bank – April. Kickstart Business referrals.</p> <p>Advice and support via youth work sessions including CV and job searches.</p>	<p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 2</p>
4.3	Work with partners to increase educational attainment rates for young people.	<ul style="list-style-type: none"> Youth Service to lead on promoting the homework club that runs from Sue Belcher Centre Bracken Bank. 	Young People’s consultation for the development of a homework club Bracken Bank.	Qtr 2
Children and Young People				
5.1	Involve young people in community decision making, organisation and planning processes.	<ul style="list-style-type: none"> Youth Service to lead on establishing informal learning volunteering opportunities for young people and encourage their participation in community activities. Youth Service to lead on setting up meetings with young people and Keighley Volunteer Centre and investigate opportunities to encourage young people to engage in volunteering. 	<p>Bracken Bank Youth Volunteers established. Youth Presentation Event Keighley wide.</p> <p>Youth Service Planning Meetings with Keighley Volunteer Centre.</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 1</p> <p>Qtr 2</p>

5.2	Work with partners to establish more out door amenities.	<ul style="list-style-type: none"> • Work in partnership and support wider community play projects with Keighley Play Forum. • Support local CD Workers to develop wider area play and adventure play facilities. • Take back into use open areas and allotment plots to promote 'Grow your own' and environmental projects with young people of all ages. • ECS – Early Childhood Services Play Team to promote play opportunities out of school in non traditional settings. 	<p>Cricket in the classroom initiative local schools and community centres.</p> <p>Play Day Braithwaite partnership initiative.</p> <p>Braithwaite Play Area – CD worker, voluntary sector, play team, parks and landscapes, Incommunities and Council working on consultation, site and concept</p> <p>Allotment Project and Event Braithwaite</p> <p>Keighley Play Forum Partnership</p>	<p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1 Qtr 2 Qtr 3 Q4</p> <p>Qtr 2</p> <p>Qtr 1</p>
5.3	Promote diversionary activities for young people.	<ul style="list-style-type: none"> • Youth Service to lead on disseminating information about summer and out of school activities. • Youth Service to lead on promoting, sustaining and expanding open programmes around Health and Well-Being and being safe. • Youth Service to lead on providing one to one support for young people excluded from Oakbank 	<p>Summer programmes established.</p> <p>Spring Programme</p> <p>Made links with Positive Futures Project Keighley.</p> <p>Partnership planning between Senior Youth Worker and</p>	<p>Qtr 2</p> <p>Qtr 4</p> <p>Qtr 1</p> <p>Qtr 1 Qtr 2</p>

		<p>School.</p> <ul style="list-style-type: none"> Community Development, Play Workers and ECS Play Team to promote the Play Agenda and 'Forest School' summer provision across local neighbourhoods. 	<p>Bracken Bank Community Worker to support excluded young people.</p> <p>New sessions begun by One in a Million at Bracken Bank and Braithwaite</p> <p>Recycling Art Project developed to be delivered over the summer period – Small World Play Rangers Summer Programme Play Rangers Spring Programme</p>	<p>Q4</p> <p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 4</p>
Stronger Communities				
6.1	Encourage and strengthen volunteering and active citizenship.	<ul style="list-style-type: none"> Forge positive links with Keighley Volunteer Centre and arrange information meetings with local residents. Support building the skills and capacity of local individuals and organisations by facilitating local meetings and working closely with CD workers. 	<p>Fell Lane Neighbourhood Watch/Nashville "Terriers" – support for clean ups and path improvement</p> <p>Good News Stories promoted. Support for local groups – funding. Ashbourne Road Day of Action and Event. Community Covenant Bid – Second Stage. Promotion of Community First</p> <p>Funding Programme Keighley West. Festive Forum Fell Lane Bracken Bank Christmas Event</p>	<p>Qtr 1</p> <p>Qtr 2</p> <p>Q4</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 1</p> <p>Qtr 2</p> <p>Qtr 1</p> <p>Qtr 3</p> <p>Qtr 3</p>

		<ul style="list-style-type: none"> ECS – Early Childhood Services Play Team to promote and increase volunteering opportunities. 	<p>New Deal Consultations New litter bins to support later promotion of Green Dog Walkers</p> <p>CD worker projects – Cat Steps, allotment, development of Westfell Rd proposal, developing Good Life Coffee Stop</p>	<p>Qtr 3 Q 4</p> <p>All quarters</p>
6.2	Increase intergenerational activities.	<ul style="list-style-type: none"> Promote older people’s achievements and positive contributions in supporting intergenerational activities. Support CD Workers to bring older and younger people together promoting community cohesion. Use play to strengthen bonds between families and increase participation in local events. 	<p>Good Life Coffee Stop</p> <p>Ashbourne Road Fun Day Event and Community Consultation.</p> <p>Braithwaite Play Event and cat steps clean ups</p>	<p>Qtr 3 Qtr 4</p> <p>Qtr 2</p> <p>Qtr 2 and 4</p>
6.3	Work with multi agency partners to address child and family poverty.	<ul style="list-style-type: none"> Establish money management and budgeting courses in community settings. Sign post individuals and families to support organisations and networks. 	<p>Promotion of Credit Union Services.</p> <p>Lowfold Children and Family Centre – under 5’s</p> <p>Rainbow Children’s Centre – under 5’s.</p>	<p>Qtr 1</p> <p>Qtr 1 Qtr 2 Qtr 3 Qtr 4</p> <p>Qtr1 Qtr2</p>

				Qtr3 Qtr4
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**City of Bradford
Metropolitan District Council**



Appendix 6

Worth Valley Ward Actions April 2014 – March 2015

Code	PRIORITY BROAD ACTIONS	Specific Ward Actions	Action taken	Date
Cleaner Greener				
	Support local communities to tackle dog fouling.	<p>Identify hotspots for “latch key “dogs and dog fouling.</p> <p>Carry out education and enforcement in hotspots.</p> <p>Support the establishment of Green Dog Walker scheme.</p>	<p>Enforcement action , Haworth Park</p> <p>Dog fouling signs installed at hotspots across the ward including: Station Rd Oxenhope, Sun Street, Haworth</p> <p>Dog doorknocks in Slaymaker Lane and Station Rd Oakworth</p> <p>Patrol and leafleting, Pennistone Hill</p> <p>Dog Chipping event held</p> <p>Green Dog Walker – funding identified, materials delivered for use in future quarters</p>	<p>Q1</p> <p>Q 4</p> <p>Q2</p> <p>Q2</p> <p>Q4</p>
	Support Communities to manage community environmental assets in partnership with public bodies.	<p>Facilitation of cross partnership discussions between public and community organisations.</p> <p>Engagement with Town and Parish Councils on Public realm issues.</p>	<p>Support for</p> <ul style="list-style-type: none"> • Friends of Central Park, Haworth • Friends of Crossroads Park 	<p>Q4</p>



		Negotiate a closer working relationship between council commissioned community development workers and Infrastructure support organisations in the Area.	<ul style="list-style-type: none"> Oxenhope Millennium Green Friends of Holden Park through Area Action Plan funding for range of improvements within parks <p>Advice and guidance to Haworth Parish Council re asset transfer</p> <p>Liaison with Asset management regarding asset list in Worth Valley</p>	Q2 Q2
	Support environmental community projects and groups.	<p>Encourage community ownership of grot spots.</p> <p>Increase the feeling of ownership of the public.</p> <p>Engage with schools to establish greater links with community groups.</p>	<p>Hawearth project established</p> <p>Haworth in Bloom activities supported</p> <p>Gas Street car park clean up</p> <p>Support for Oxenhope Clean Up Crew with Area Action Plan funds for clean up kit</p>	Q2 Q2 Q2 Q3
Safer Communities				
	Reduce incidents of stone thefts.	<p>Work in partnership with NPT to prevent stone thefts.</p> <p>Look at the feasibility and financial security of the Smart water Scheme in residential areas.</p> <p>Talk to internal Council departments</p>	<p>Smart water scheme funded and established</p> <p>Police working better with local stone merchants</p> <p>Funding negotiated from Town Council, Police and Ward members</p>	Q2 Q2 Q2



		responsible for highways and assets, to look at a collaborative approach to reducing the incidents of stone theft.	Raise awareness through public engagement and forums Wardens and PCSOs briefed on benefits	Q2 Q2
	Tackle incidents of illegal parking and improve road safety.	Work with Schools to Promote road safety. Reduce rat running/illegal parking through targeted days of action. Enforce through Council Wardens & Police. Educate through Neighbourhood Forums and community events.	Council wardens regular patrol at all primary schools Meetings organised and held with Highways and Conservation re Main Street, Haworth, also briefings for members, parish councillors, public meeting. No Parking zone scheme developed, to go to consultation shortly	All quarters Q2 Q4
	Increase satisfaction and reassurance in public services.	Negotiate with partner agencies to address ASB. Increase confidence in members of the public to report incidents. Frequent report back to members of the public to alleviate issues of reassurance and Satisfaction.	Outreach youth programme in Worth Valley. WPT Meetings Good news stories and report backs at forums	Qtr 1 Qtr 2 All quarters All quarters
Inequalities in Health and Wellbeing				
	Increase opportunities for the pilot provision of health and well being	Identify priority areas of need through liaison with local groups and	Positive Minds - Worth Connecting project – working with individual older people to	All quarters



	services.	representatives.	develop confidence using computers, internet, social networks etc	
	Support community activities targeted at older people.	Encourage residents to take a common sense approach to being good neighbours.	Roll out of Silver Links programme	
	Support healthy life style messages and activities.	Work closely with economic regeneration team to look promoting at Worth Valley as a health and well being tourist destination.	Support for activities linked to Tour de France	Q1 and 2
Income Skills and Housing				
	Support new community learning ventures.	Liaise with Commissioned Community Development Workers and KIVCA. Promote Community Chest grants as kick start funding for new and emerging groups.	Area Action Plan funding for Damside Mill short course to develop new skills, in the processes of furniture design and production, open to young people aged 18 + and the elderly	Q4
Children and Young People				
	Support the Development of Children and Young People's Provision in Oakworth.	Review Voluntary and Youth Service input into previous pieces of work. Develop a working group to look at young peoples issues and programmes in Oakworth.	Youth Service 15 healthy Cook and Eat Sessions. Young People's programme of Healthy lifestyles and workshop programme. Young people actively engaged in developing provision at Holden Hall with support from HHUGS and Youth Service including Friday Evening and outreach	Qtr 1 Qtr 2 Qtr 1 Qtr 2 All quarters



		<p>Look at cross sector support for provision at Holden Hall or other appropriate venue.</p>	<p>programme.</p> <p>Comprehensive programme of activities and workshops delivered through Friday evening sessions and outreach work at Holden Hall, Oxenhope Community Centre and Haworth Community Centre on a Tuesday night. Numbers have increased across all provisions in the ward</p> <p>Young people from Worth valley have participated in holiday provisions during school breaks and 16 y.p from Oxenhope have completed the lord Mayors Award.</p>	<p>All quarters</p> <p>All quarters</p>
	<p>Educate young people on personal safety issues relating to using Worth Valley parks and open spaces as venues for social gatherings.</p>	<p>Look at roles and responsibilities and personal safety issues through outreach and sessional work.</p> <p>Continue development of partnership approach to working with young people.</p>	<p>Young people's workshop programme around personal safety working with the Youth Service and NPT Team.</p> <p>At least two outreach sessions per quarter, targeting local parks and gathering places for young people to discuss safety issues, promote and encourage participation in services.</p>	<p>Qtr1 Qtr 2</p> <p>All quarters</p>
	<p>Improve play provision and opportunities in the ward.</p>	<p>Link with the Area play Partnership to develop rural play opportunities.</p>	<p>Play Team delivering Fun Days in local parks.</p>	<p>Qtr 2</p>



Stronger Communities				
	Investigate the development of a community sector network in the Ward	<p>Work in collaboration with Town and Parish Councils and civic societies.</p> <p>Look at mutual support models for in times of stretched funding.</p> <p>Support local community led groups.</p>	<p>Partnership between the Youth Service, Oxenhope Parish Council and Community Centre established.</p> <p>Liaison between members, groups and Asset Management re community assets and potential transfer relating to:</p> <ul style="list-style-type: none"> • Tree Tops children's centre • Haworth Fire Station • Haworth Community Centreg 	<p>Qtr 1 Qtr 2</p> <p>Q4</p>
	Develop opportunities for street based community engagement.	Developing the concept of the good neighbour's scheme.	Youth Service engaging young people in active citizenship, community cohesion workshop programme.	Qtr 1 Qtr 2
	Encourage Civic responsibility	<p>Work with partners including Parish Council to promote volunteering opportunities</p> <p>Refer groups and individuals to KIVCA and commissioned Community development workers for advise and expertise</p> <p>Use neighbourhood Forums and community engagement opportunities to promote civic involvement.</p>	<p>Youth Service working with 6th Formers to highlight volunteering opportunities.</p> <p>Support for individuals, group and business and Tour De France operational hub, communicating TDF related messages. Co-ordinating public engagement and acting as first point of contact.</p>	<p>Qtr 1 Qtr 2</p> <p>Q1 and 2</p>



		Work with Press & Marketing Team to encourage civic participation		
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