

Agenda for a meeting of the Keighley Area Committee to be held on Thursday 27 November 2014 at 1800 in the Council Chamber, Keighley Town Hall, Keighley

Members of the Committee – Councillors

Conservative	Labour	The Independents
Brown	Farley	Atkinson
Mallinson	Khadim Hussain (Ch)	Hawkesworth
B M Smith	Pullen	
	M Slater (DCh)	

Alternates:

Conservative	Labour	The Independents
<i>Gibbons</i>	<i>Akthar</i>	<i>Naylor</i>
<i>Miller</i>	<i>Abid Hussain</i>	
<i>Poulsen</i>	<i>Lee</i>	
	<i>Smithies</i>	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- Light refreshments will be provided for Members of the Committee only.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

Dermot Pearson

Assistant City Solicitor

Agenda Contact: Jane Lythgow – Tel 01274 432270 E-Mail jane.lythgow@bradford.gov.uk

To:



A. PROCEDURAL ITEMS

1. **ALTERNATE MEMBERS** (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

4. **PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter which is the responsibility of the Panel.

Questions must be received in writing by the City Solicitor in Room 111, City Hall, Bradford, by mid-day on Tuesday 25 November 2014.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

5. **NEIGHBOURHOOD PLANNING – NEIGHBOURHOOD AREA APPLICATION**

Craven

The report of the Assistant Director, Planning, Transportation and Highways, (**Document “X”**) provides details of the Neighbourhood Area Application which has been submitted by Steeton-with-Eastburn Parish Council, in conjunction with Silsden Town Council.

The application was considered by Members at the meeting on 23 October 2014 and Document “X” responds to the matter raised when the item was deferred.

The views of Members on the three questions contained at Paragraph 4.2 of Document “X” and the two options at Paragraph 4.3 are requested following which those views will be referred to the Executive for consideration at its meeting on 2 December 2014.

(Regeneration and Economy Overview and Scrutiny Committee)

(Andrew Marshall – 01274 434050)

6. **LOCAL HIGHWAY MAINTENANCE – DEVOLUTION UPDATE AND FUNCTION REVIEW**

The Strategic Director, Regeneration and Culture, will present a report, (**Document “Y”**) which details how the Highway Maintenance Service currently manages the Local Highway Maintenance (LHM) function and allocates resources. The report updates Members on the current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

Recommended –

- (1) That the current operational methods adopted for Local Highway Maintenance be noted.**
- (2) That the indicative costs to date for the 2014/15 financial year be noted.**
- (3) That the list of completed and proposed Category 3 works shown in Appendix 5 to Document “Y” be noted.**

(Environment and Waste Management Overview and Scrutiny Committee)

(Andy Fisher - 01274 435714)

7. ALLOCATION OF COMMUNITY CENTRE CORE COST GRANTS AND COMMUNITY DEVELOPMENT GRANTS FOR 2015-2017.

The report of the Strategic Director, Environment and Sport, (**Document “Z”**) outlines the recommendations of the Keighley Area Committee Grants Advisory Group for Community Centre Core Costs and Community Development Grants for 2015-2017.

Recommended –

- (1) That the recommendations on Core Cost Community Centre Grants made by the Grants Advisory Group as detailed in Table 1 contained in Document “Z” be approved.**
- (2) That the recommendations on Community Development grants made by the Grants Advisory Group as detailed in Table 2 contained in Document “Z” be approved.**
- (3) That the recommendations made by the Grants Advisory Group relating to Ward pairings and work priorities, and the contents of the Grant Agreement as set out in Paragraphs 3.8 and 3.9 of Document “Z” be approved.**
- (4) That responsibility for any contingency funds be delegated to the Keighley Area Co-ordinator. In the event of any legitimate request on these funds the Area Co-ordinator will consult with members of the Grants Advisory Group before making any award.**

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)

8. KEIGHLEY AREA WARD PLANS 2014-2015 UPDATE

The Strategic Director, Environment and Sport, will present a report, (**Document “AA”**) which outlines the work of the Keighley Area Co-ordinator’s Office in the period April 2014 to September 2014 to support ward priorities with the Keighley Area Ward Plans 2014-2015.

Recommended –

That the work of the Keighley Area Co-ordinator’s Office in the period April 2014 to September 2014 to support ward priorities within the Keighley Area Ward Plans 2014-2015 be noted.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)

9. KEIGHLEY AREA COMMITTEE ACTION PLAN FUNDING 2014-2015.

The report of the Strategic Director, Environment and Sport, (**Document “AB”**) provides details of the projects that have received funding from Keighley Area Committee Action Plan Fund during the period April to September 2014.

Recommended –

- (1) That the Area Committee Action Plan funding allocations during the period April – September 2014 as set out in Appendix A of Document “AB” be noted.**
- (2) That the Keighley Area Co-ordinator be requested to provide a report in June 2015 presenting details of the Area Committee Action Plan funding allocations for the full financial year 2014/15.**

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes – 01535 618008)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER