

Agenda for a meeting of the Governance and Audit Committee to be held on Friday 20 March 2015 at 1100 in Committee Room 1, City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
Eaton	L Smith (Ch)	J Sunderland
	M Slater (DCh)	
	Swallow	

Alternates:

<i>Conservative</i>	<i>Labour</i>	<i>Liberal Democrat</i>
Ellis	Akthar	Middleton
	K Hussain	
	Ikram	

Notes:

- This agenda can be made available in Braille, large print or audio format on request by contacting the Agenda contact shown below.
 - The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
 - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
 - Light refreshments will be provided for Members of the Committee only.
-

From:

Dermot Pearson
 Assistant City Solicitor
 Agenda Contact: Fatima Butt
 Phone: 01274 432227
 E-Mail: Fatima.butt@bradford.gov.uk

To:



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meetings held on 23 January and 20 February 2015 be signed as a correct record (previously circulated).

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

B. BUSINESS ITEMS

5. ENVIRONMENT AND SPORT'S ADMINISTRATION OF VOLUNTARY SECTOR GRANTS

The Strategic Director Environment and Sport will submit **Document "AJ"** which outlines the process the Department of Environment and Sport has undertaken to allocate funding, since taking responsibility for part of the 'Voluntary Sector Budget' in April 2014. The process undertaken sought to achieve agreed savings within the Council budget, to increase democratic accountability and transparency and maximise the impact of the remaining resource.

Recommended-

That the approach taken towards the allocation of voluntary sector funding within the Department of Environment and Sport be noted.

(Mick Charlton – 01274 437656)

6. TREASURY MANAGEMENT POLICY STATEMENT, MINIMUM REVENUE PROVISION STRATEGY AND ANNUAL INVESTMENT STRATEGY 2014/15

The Director of Finance will submit **Document "AK"** which shows the Council's Treasury Strategy for borrowing for the three financial years commencing 2014/15 and the Annual Investment Strategy for 2014/15.

Recommended-

That the changes to the Treasury policy set out in section 4.3 of Document "AK" be noted and referred to Council for adoption.

(David Willis – 01274 432361)

7. WEST YORKSHIRE PENSION FUND (WYPF) LOCAL PENSION BOARDS

The Public Service Pensions Act 2013 requires the Department for Communities and Local Government to make regulations that require each Local Government Pension Scheme administering authority to establish a Local Pension Board.

The Local Government Pension Scheme (Amendment)(Governance) Regulation 2015 were laid before Parliament on 28 January 2015.

The Director of West Yorkshire Pension Fund will submit **Document "AL"** which reports that the City of Bradford Metropolitan District Council has to establish a board for the West Yorkshire Pension Fund by 1 April 2015.

Recommended-

That the establishment and Terms of Reference of the Pension Board be agreed.

(Caroline Blackburn - 01274 434523)

8. MINUTES OF WEST YORKSHIRE PENSION FUND (WYPF) JOINT ADVISORY GROUP HELD ON 29 JANUARY 2015

The Council's Financial Regulations require the minutes of meeting of the WYPF Joint Advisory Group to be submitted to this committee.

In accordance with this requirement, the Director of West Yorkshire Pension Fund will submit **Document "AM"** which reports on the minutes of the West Yorkshire Pension Fund Joint Advisory Group meeting held on 29 January 2015.

Recommended –

That the minutes of the West Yorkshire Pension Fund Joint Advisory Group Meeting held on 29 January 2015 be considered.

(Rodney Barton - 01274 432317)

9. EXCLUSION OF THE PUBLIC

The Committee is asked to consider if the item relating to the minutes of the meeting of the West Yorkshire Pension Fund Investment Advisory Panel meeting held on 29 January 2015 should be considered in the absence of the public and, if so, to approve the following recommendation:

Recommended –

That the public be excluded from the meeting during the consideration of the items relating to minutes of the West Yorkshire Pension Fund Investment Advisory Panel meeting held on 29 January 2015 because the information to be considered is exempt information within paragraph 3 (Financial or Business Affairs) of Schedule 12A of the Local Government Act 1972. It is also considered that it is in the public interest to exclude public access to this item.

10. MINUTES OF WEST YORKSHIRE PENSION FUND (WYPF) INVESTMENT ADVISORY PANEL MEETING HELD ON 29 JANUARY 2015

The Council's Financial Regulations require the minutes of meetings of the WYPF be submitted to this Committee.

In accordance with this requirement, the Director of West Yorkshire Pension Fund will submit **Not for Publication Document "AN"** which reports on the minutes of the meeting of the WYPF Investment Advisory Panel held on 29 January 2015.

Recommended –

That the minutes of the West Yorkshire Pension Fund Investment Advisory Panel held on 29 January 2015 be considered.

(Rodney Barton – 01274 432317)