

Decisions of the Governance and Audit Committee held on Friday 21 November 2014

These decisions are published for information in advance of the publication of the Minutes

DECISIONS:

- 1. THE ANNUAL AUDIT LETTER FOR THE 2013/14 AUDITS OF CITY OF BRADFORD METROPOLITAN DISTRICT COUNCIL AND WEST YORKSHIRE PENSION FUND**

Resolved-

- (1) That the Annual Audit Letter for the 2013/14 Audits of City of Bradford Metropolitan District Council and the West Yorkshire Pension Fund was considered.**
- (2) That the External Auditor and the Director of Finance and his staff be thanked for the level of effort involved in concluding the Annual Audit process in a satisfactory and professional manner.**

(Steve Appleton – 01274 431995)

- 2. INTERNAL AUDIT PLAN 2014/15 – MONITORING REPORT AS AT 30 SEPTEMBER 2014**

Resolved-

- (1) That assurance be taken from the results to date that show that the control environment of the authority is overall satisfactory.**
- (2) That the anticipated coverage and changes of Internal Audit work during the year be endorsed.**
- (3) That Internal Audit be required to monitor the control environment and continue to assess areas of control weakness and the ability of management to deliver improvements to the control environment when required.**



- (4) That Internal Audit be required to monitor its resourcing levels to ensure that they are sufficient and appropriate to support an effective Internal Audit function.

Action: Director of Finance

(Mark St Romaine – 01274 432888)

3. USE OF COUNCIL RESOURCES FOR ELECTION PURPOSES

Resolved-

- (1) That the issues relating to the discrepancies in relation to the amount of Council resources that had been used be referred to Internal Audit for it to be included in the Internal Audit Plan.
- (2) That in light of the issues highlighted in the report (Document “X”) the Protocols on Members Use of Council Resources, Member-Officer Relations and the Members Code of Conduct be revisited and submitted to this Committee for consideration.

Action: Assistant City Solicitor/Director of Finance

(Dermot Pearson – 01274 432496)

4. PRODUCER CITY GOVERNANCE

Resolved-

- (1) That the progress to establish the Producer City Board and the three supporting partnership boards be noted.
- (2) That the proposals for the delivery of the Producer City and the associated governance arrangements be endorsed.
- (3) That Members observations/comments on the content of the report be referred to the Producer City Board and constituent Boards for their consideration.

Action: Strategic Director, Regeneration and Culture

(Mark Clayton – 01274 434558)

FROM: Dermot Pearson
Assistant City Solicitor
City of Bradford Metropolitan District Council

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