

**MINUTES OF A MEETING OF THE COUNCIL  
HELD AT CITY HALL, BRADFORD  
ON TUESDAY 21 OCTOBER 2014**

Commenced: 1600

Concluded: 1835

**PRESENT**

The Lord Mayor (Councillor Gibbons) and Councillors:

**LABOUR**

Akthar	Greenwood	Johnson	Ruding
Azam	Hinchcliffe	Khaliq	Shafiq
Berry	Abid Hussain	H Khan	M Slater
Billheimer	Amir Hussain	I Khan	V Slater
Dodds	Arshad Hussain	S Khan	L Smith
Dunbar	Imran Hussain	Lal	Smithies
Engel	Khadim Hussain	Lee	Swallow
Farley	Shabir Hussain	Malik	Thirkill
Ferriby	Ikram	Mohammed	A Thornton
Godward	Jabar	Pullen	G Thornton
Green	Jamil	Ross-Shaw	Wainwright
			Warburton

**CONSERVATIVE**

Barker	Heseltine	Poulsen	Sykes
Brown	L'Amie	Shaw	Townend
Cooke	Mallinson	B M Smith	Walls
Davies	Pennington	D Smith	Whiteley
Ellis			

**LIBERAL DEMOCRAT**

Fear	Middleton	J Sunderland	Wallace
Griffiths	Reid	R Sunderland	

**BRADFORD  
INDEPENDENTS**

Ahmed  
Collector  
Karmani  
F Khan  
Shabbir

**INDEPENDENT**

Robinson

**GREEN**

Hawarun Hussain  
Love  
Warnes

**UKIP**

Morris

**INDEPENDENTS**

Atkinson  
Hawkesworth  
Naylor

**QUEENSBURY  
WARD****INDEPENDENTS**

L Cromie  
P Cromie

**The Lord Mayor in the Chair**

## 26. DISCLOSURES OF INTEREST

The following declarations on matters under consideration were received:

### Public Question Time (Minute 32)/Members Question Time – Questions 5 and 6 (Minute 34)/Recommendation from the Governance and Audit Committee – Use Of Council Resources For Election Purposes (Minute 38)

Councillor Farley made a declaration that he was Chair of the Standards Committee. Councillors Ferriby, L'Amie, Reid, Ruding and Dale Smith declared that they were Members of the Standards Committee. Dermot Pearson, Assistant City Solicitor, declared that he had been involved in the investigation.

### Appointment of the Post of Interim Chief Executive (Minute 37)

Suzan Hemingway and Dermot Pearson made a declaration that the item related to their employment by the Council.

### Amendment of Members Allowances Scheme (Minute 42)

Councillors Imran Hussain, Lal and Walls made a declaration that they were members of the West Yorkshire Police and Crime Panel.

The Members and officers named left the meeting during consideration and voting on those items.

***ACTION: City Solicitor***

## 27. MINUTES

**Resolved –**

**That the minutes of the meeting held on 15 July 2014 be signed as a correct record.**

## 28. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Baroness Eaton, Javed, Leeming, McCabe and Miller.

## 29. LORD MAYOR'S ANNOUNCEMENTS

### **DEATH OF FORMER LORD MAYOR, MRS VALERIE BINNEY**

It was the Lord Mayor's sad duty to report to Council the death of former Councillor and former Lord Mayor of Bradford, Mrs Valerie Binney, on 25 July 2014 at the age of 75. Valerie ably represented her constituents in the Thornton and Allerton ward from 2000 onwards, but was also known as bravely bearing the debilitating effects of Motor Neurone disease. Valerie's year as Lord Mayor from 2005-2006 was characterised by her boundless energy and zest for life and both she and her late husband Donald threw themselves into their roles with joy and great dedication. The high regard in which she was held right across the community was made amply clear as hundreds of people attended Valerie's funeral service at Allerton Methodist Church to pay their last respects.

## **DEATH OF FORMER DEPUTY LORD MAYOR, GRAHAME THORNTON**

The death was also announced of former Councillor and former Deputy Lord Mayor, Grahame Thornton. Grahame represented the Baildon Ward from 1998 until 2004 and he served, along with his late wife, Mij, as Deputy Lord Mayor and Deputy Lady Mayoress in 2003-2004. He was a hard working and conscientious member of this Council and was well-liked and respected for his considered approach and dedication to his constituents. Grahame's funeral service was due to take place on 24 October 2014 at Nab Wood Crematorium, Shipley. The Deputy Lord Mayor and Deputy Lady Mayoress would be attending the service and the Lord Mayor had written to Grahame's sons to express the sympathies of the Council and District on the passing of their father.

Members and Officers joined the Lord Mayor in standing in memory of both former Councillors Binney and Thornton.

## **BRADFORD METROPOLITAN FOODBANK COLLECTIONS**

The Lord Mayor indicated that he had agreed that the Bradford Metropolitan Foodbank be permitted to collect donated items outside both entrances to the Council Chamber prior to every meeting of full Council. The Bradford Metropolitan Foodbank was a small, non-denominational charity run by volunteers who relied on donations from the community of non-perishable foods to give free of charge to organisations working with vulnerable people in need of food. Sadly, the demand continued to rise so Members and Officers were encouraged to bring some items with them on Council day to help those in crisis.

## **BLACK DYKE BAND – NOTABLE DOUBLE SUCCESS**

The Black Dyke Band, whose home is in Queensbury, this year achieved a feat unequalled since 1995 as they once again became double champions, having won both the National Brass Band Championships at London's Royal Albert Hall on 11 October 2014 and also the British Open Brass Band Championship at the Symphony Hall, Birmingham in September. They also become English National Champions as well, by being the highest-placed English band in the National Championships. Zoe Hancock, playing the Flugelhorn, was named Best Instrumentalist in both contests. The Lord Mayor had written to the band on behalf of the people of the District to offer congratulations and to express support when the Band represents England in the European Brass band Championships 2015 in Freiburg, Germany.

## **A WELCOME TO THE NEW AREA BISHOP OF BRADFORD**

The Lord Mayor was pleased to extend a warm welcome to the new Area Bishop of Bradford, The Reverend Canon Dr Toby Howarth, whose consecration took place in York Minster on 17 October 2014 at a service attended by the Deputy Lord Mayor and the Deputy Lady Mayoress.

Gratitude was expressed for the dedication and work shown by the Acting Area Bishop of Bradford, The Right Reverend Tom Butler, during the lead-up to the new appointment.

## **THE ‘YORKSHIRE IN BLOOM’ AWARDS**

The Lord and Lady Mayoress had attended the Yorkshire in Bloom awards held in York last month. These awards actively encouraged communities and individuals to make positive and attractive improvements to their areas for the benefit of residents, businesses and visitors. The efforts of Parks and Green Spaces maintenance teams, together with countless groups and individuals right across our area, was recognised by the judging panel and contributed enormously to ensure that the Bradford district was a more welcoming place in which to live, work or visit. The Lord Mayor placed on record his thanks to everyone involved.

## **GREEN FLAG AWARDS TO BRADFORD PARKS**

The Lord Mayor was pleased to report that six Bradford Council Parks had recently won Green Flag awards. The Green Flag award scheme, run by the environmental charity Keep Britain Tidy on behalf of the Department for Communities and Local Government, was the benchmark national standard for parks and green spaces in the United Kingdom. Lister Park (Manningham), Peel Park (Bolton Road), Roberts’ Park (Saltaire), Harold Park (Low Moor), St Ives Estate (Bingley) and Central Park (Haworth) had all been given the prestigious award. Thanks were given to all the diligent staff who maintain the parks throughout the year, in many cases supported by volunteer and ‘friends’ groups.

## **68<sup>TH</sup> ANNUAL BRADFORD FESTIVAL OF REMEMBRANCE**

It was announced that the 68<sup>th</sup> annual Bradford Festival of Remembrance would take place at the St George’s Concert Hall at 1700 on Sunday 2 November 2014. The Lord Mayor asked Members to show their support for this very important and worthwhile event which remembered the courage and sacrifice of all members of the country’s armed forces who had lost their lives or been injured in the line of duty.

### **30. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

There were no restricted documents.

### **31. PETITIONS**

The following requests were received:

#### **(1) St Paul’s Road and Wellington Crescent, Shipley – Residents Only Parking**

As the petitioners were not in attendance this petition was not received in accordance with the Council’s Constitution, Standing Order 11.5, Part 3A Rules of Procedure.

#### **(2) School Places in Wharfedale**

**Resolved –**

**That the petition be referred to the Executive.**

**ACTION:** *City Solicitor (referral to Committees)*

32. **PUBLIC QUESTION TIME**

A question was received on the use of Council resources for election purposes.

The Leader of Council's response is contained within **Document "D"**.

33. **MEMBERSHIP OF COMMITTEES**

**Resolved –**

- (1) **That the appointment of the following non-voting co-opted representatives to the Environment and Waste Management Overview and Scrutiny Committee for the 2014/15 Municipal Year be confirmed:**
  - **Julia Pearson, Bradford Environmental Forum**
  - **Nicola Hoggart, Environment Agency**
- (2) **That the appointment of the following non-voting co-opted representatives to the Corporate Parenting Panel for the 2014/15 Municipal Year be confirmed:–**
  - **Mr J Pickles – West Yorkshire Police**
  - **Mr P Weston – Bradford Achievement Service**
  - **Ms N O'Neill – Bradford NHS**
  - **The Chair of the Children in Care Council**
- (3) **That Councillor Swallow replace Councillor Ikram on the Governance and Audit Committee, Councillor Malcolm Slater be Deputy Chair and Councillor Ikram be an alternate.**
- (4) **That Councillor Jamil replace Councillor Javed on the Corporate Overview and Scrutiny Committee.**

**ACTION:** City Solicitor

34. **MEMBER QUESTION TIME**

**Council Document "I"** detailed the written questions from Members to the Leader of Council and Portfolio Holders and the answers given.

35. **RECOMMENDATION FROM THE EXECUTIVE – MEDIUM TERM FINANCIAL STRATEGY 2015-16 TO 2017-18 AND BEYOND**

Previous reference: Executive Minute 19 (2013/14)

On 22 July 2014 the Executive considered a report of the Director of Finance (**Executive Document "H"**) presenting the Medium Term Financial Strategy which focused on how the Council intended to respond to the forecasted financial challenge it faced in both the medium term up to 2017-18 and beyond. It set out the approaches and principles that would be followed to ensure the Council remained financially viable and delivered sustainable public services in line with its priorities. The Strategy was recommended to Council for approval.

**Resolved -**

**That the Medium Term Financial Strategy 2015/16 to 2017/18 be approved.**

***ACTION: Director of Finance***

**36. RECOMMENDATION FROM THE EXECUTIVE – FOOD SAFETY IN THE BRADFORD DISTRICT**

Previous reference: Executive Minute 31 (2013/14)

On 16 September 2014 the Executive considered a report of the Interim Strategic Director Environment and Sport (**Executive Document “Q”**) on the requirement by the Food Standards Agency to have a documented and approved Food Safety Service Plan in place. The Plan was referred to Council for formal approval.

**Resolved-**

**That the Food Safety Service Plan be approved.**

***ACTION: Strategic Director Environment and Sport***

**37. RECOMMENDATION FROM THE APPOINTMENT PANEL – APPOINTMENT OF THE POST OF INTERIM CHIEF EXECUTIVE**

On the 2 October 2014 the Appointment Panel met and undertook interviews for the post of Interim Chief Executive. The report of the Interim Head of Human Resources (**Document “E”**) asked Council to approve the Panel’s recommendation to appoint Suzan Hemingway, City Solicitor, to the post of Interim Chief Executive on the salary package as detailed in this report and in accordance with the Council’s Pay Policy Statement.

Council was also asked to designate the post of Assistant City Solicitor as Monitoring Officer and Deputy Returning Officer, and to delegate all other proper officer functions of the City Solicitor and/or Monitoring Officer to the Assistant City Solicitor for the term of office of the Interim Chief Executive.

**Resolved-**

- (1) That the appointment of Suzan Hemingway as Interim Chief Executive be approved.**
- (2) That the proposal to appoint to the position of Interim Chief Executive on the salary package as detailed in paragraphs 2.5 and 4.1 of Document “E” and in accordance with the Council’s Pay Policy Statement 2014/15 be agreed.**
- (3) That the post of Assistant City Solicitor be designated as Monitoring Officer pursuant to Section 5 Local Government and Housing Act 1989 for the term of office of the Interim Chief Executive.**
- (4) That the post of Assistant City Solicitor be designated as the proper officer to fulfil the role of Deputy Returning Officer for the term of office of the Interim Chief Executive.**

- (5) That all proper officer functions which are delegated in the Constitution to the City Solicitor and/or Monitoring Officer be delegated to the Assistant City Solicitor for the term of office of the Interim Chief Executive.

**ACTION:** *Interim Head of Human Resources*

38. **RECOMMENDATION FROM THE APPOINTMENT PANEL – APPROVAL OF THE SALARY PACKAGES FOR THE POSTS OF STRATEGIC DIRECTOR ENVIRONMENT AND SPORT AND STRATEGIC DIRECTOR REGENERATION AND CULTURE**

On the 2 October 2014 the Appointment Panel met and undertook interviews for the post of Strategic Director Environment and Sport. The successful candidate was appointed subject to Council's approval of the salary package.

On the 8 October 2014 the Appointment Panel met and undertook interviews for the post of Strategic Director Regeneration and Culture. The successful candidate was appointed subject to Council's approval of the salary package.

The report of the Chief Executive (**Document "F"**) asked Council to approve the salary packages for the positions of Strategic Director, Environment and Sport and Strategic Director Regeneration and Culture in accordance with Section 7 of the Council's Pay Policy Statement for the financial year 2014/15.

**Resolved-**

**That the proposal to appoint to the positions of Strategic Director, Regeneration and Culture and Strategic Director, Environment and Sport on the salary packages detailed in paragraphs 2.8 and 2.13 of Document "F" and in accordance with the Council's Pay Policy Statement 2014/15 be agreed.**

**ACTION:** *Interim Chief Executive/Interim Head of Human Resources*

39. **RECOMMENDATION FROM THE GOVERNANCE AND AUDIT COMMITTEE – USE OF COUNCIL RESOURCES FOR ELECTION PURPOSES**

On the 10 October 2014 the Governance and Audit Committee considered the report of the Monitoring Officer (**Governance and Audit Committee Document "Q"**) which contained the following recommendation:

- (1) That it is recommended to Full Council that Members of Council consider the issues raised in this report and acknowledge the actions taken to establish the facts and the risk identified as a result thereof.
- (2) That specific advice is provided to all Members who are candidates or agents in a local election to remind them that Council resources must not be used to produce election publicity material.
- (3) That the guidance provided to all senior managers and Members of Council is specifically circulated to all employees who have a direct working relationship with Members and their managers with an instruction to managers to discuss the specific obligations with individual members of staff.

The Governance and Audit Committee resolved:

That a further report be submitted to this Committee on 21 November 2014 which addresses the issues raised at this meeting and that the revised report be recommended to Council at its meeting on 9 December 2014.

Council was asked to decide if it wished to agree the recommendations in the Monitoring Officer's report or amend the recommendations or agree the Governance and Audit Committee's resolution.

**Resolved-**

- (1) That Members of Council consider the issues raised in this report and acknowledge the actions taken to establish the facts and the risk identified as a result thereof.**
- (2) That specific advice is provided to all Members who are candidates or agents in a local election to remind them that Council resources must not be used to produce election publicity material.**
- (3) That the guidance provided to all senior managers and Members of Council is specifically circulated to all employees who have a direct working relationship with Members and their managers with an instruction to managers to discuss the specific obligations with individual members of staff.**
- (4) That the Governance and Audit Committee's resolution of 10 October 2014 be agreed to require the submission of a further report to their meeting in November 2014 for the Committee to consider if there are further matters that need to be considered by Council at its meeting on 9 December 2014.**

***ACTION: Assistant City Solicitor***

**40. CHILD SEXUAL EXPLOITATION**

A motion, as set out in the resolution below, was moved by Councillor Berry and was carried.

**Resolved-**

**This Council recognises the right of all children to be protected from all forms of exploitation, victimisation and abuse, including sexual abuse and exploitation and to receive help as laid out in the United Nations Convention on the Rights of the Child. We are committed to doing all that we can to protect and promote the rights of children, particularly those in the Council's care.**

**The Council is appalled by child sexual abuse and exploitation and believes that all victims deserve justice and that all perpetrators should be pursued and prosecuted.**

**The Council is committed to continuing to work closely with West Yorkshire Police and other partners to take coordinated action to disrupt, prevent and investigate Child Sexual Exploitation (CSE), arrest, prosecute and convict perpetrators and attach priority status to this activity.**



**The Council recognises that:**

- a) It continues to provide support to victims and survivors of CSE**
- b) Progress has been made to address the issue of CSE in Bradford District including:**
  - Bradford Safeguarding Children Board, an independent body, has prioritised child sexual exploitation, a crime which is often complex, challenging and understandably very difficult for victims to talk about.**
  - Development of a multi-agency hub which co-locates workers under one roof enabling a rapid reaction to intelligence relating to child sexual exploitation.**
  - Know the Signs Awareness campaign**
  - Development of a systematic approach to gathering the views and experiences of young people.**
- c) A significant number of arrests, prosecutions and prison sentences have arisen as a result of this close working in recent years.**
- d) The District's strategies and procedures for safeguarding children and prosecuting those we have found to have abused them has developed over the years in line with national best practice, government guidance and local experience.**
- e) Additional Council investment is supporting preventative and educational work in communities, schools and with parents commissioned through specialist voluntary sector organisations:**
  - Every year 10 student in Bradford District has the opportunity to attend a child sexual exploitation drama reinforced by pre and post performance lesson plans.**
  - Work in Keighley by the Hand in Hand project has been boosted to provide more preventative group work for young people and to train peer mentors.**
  - Barnardos has been commissioned to expand its work to support more boys and young men, and to develop a new resource pack for work with families to raise awareness of child sexual exploitation.**
  - PACE (Parents against Child Exploitation) has been commissioned to deliver preventative group work to parents and to provide intensive support to the parents of children who are known to be experiencing child sexual exploitation.**
- f) That the Children's' Services Overview and Scrutiny Committee keeps action to tackle CSE under regular review.**
- g) Threats to children remain and that, sadly, there can be no absolutes in keeping children safe because agencies cannot control or predict the behaviour of all adults.**
- h) There is a need for specialist support for victims, something that is a nationwide issue.**
- i) That a cold case team is being established in partnership with West Yorkshire Police to investigate historical cases of CSE.**

- j) The Jay Report into CSE in Rotherham has raised concerns about how historic cases in Bradford District may have been dealt with.**
- k) People are seeking assurances that current arrangements for the prevention, disruption and investigation of CSE and related arrests and prosecutions are effective and robust.**

**The Council resolves to:**

- (1) Confirm our commitments, along with West Yorkshire Police, to keep prioritising measures to tackle child sexual exploitation and prosecute perpetrators, securing the resources needed to do so effectively and putting the interests of children first.**
- (2) Continue working to improve how local organisations, work together to try to provide the very best services to keep children and young people safe.**
- (3) Agree that a report and recommendations on CSE be taken to the Executive at the earliest opportunity.**
- (4) Ensure that all historical cases are investigated fully and wherever possible the perpetrators are brought to justice.**
- (5) Express our deep regret that in the past, like other organisations nationally, West Yorkshire Police and Bradford Council did not have the rigorous and co-ordinated approach to dealing with allegations of child sexual exploitation that we have developed in recent years.**
- (6) Seek to ensure that our understanding of the issues and of how to respond to, investigate and prevent child sexual exploitation continue to improve so that effective action to stop CSE is taken.**
- (7) Work with the Police and others to encourage victims of historical CSE to come forward and make it easier and possible for them to do so.**
- (8) Ensure that the Council makes appropriate additional resources available to support Police investigations of historical cases.**
- (9) Ensure that all necessary measures are in place to secure historical and contemporary information and data relating to CSE cases.**
- (10) Review Bradford Children’s Safeguarding Board’s “Seven Point Strategic Response to CSE” to ensure public and professional confidence that it remains robust and effective.**
- (11) Continue to take action to ensure that the safeguarding arrangements for Bradford District children cared for outside of the District are as good as those for children cared for within it.**
- (12) Recognise that many people are still reluctant or feel unable to talk about CSE issues and about how we can reduce the risks of people becoming victims or perpetrators.**
- (13) Continue, along with our partners, to work with our communities to ensure that they understand the role of local people in identifying and reporting CSE and get the support they need to do so.**

- (14) Continue to work in partnership to support and improve awareness of CSE in schools and to encourage all schools to take up the offer of related materials, drama and information.
- (15) Work to ensure that all regulatory functions of the Council contribute to the safeguarding of children.
- (16) Provide written information and guidance about CSE to all Elected Members on how to identify cases and deal with them appropriately so that they know what questions to ask and where to go for help.
- (17) Provide additional training sessions on CSE for Elected Members.
- (18) Request the Council's Political Group leaders to take steps to ensure that all elected members undertake training at the earliest possible opportunity.
- (19) Support multi-agency work to identify the total resource implications of investigating historical activity across all agencies and make the case to Government for ongoing financial support.
- (20) Request the Children's' Services Overview and Scrutiny to continue to keep the work of the Council and its partners in tackling CSE under ongoing review.

**ACTION:** *Strategic Director Children's Services*

#### 41. ILLEGAL TRAVELLER ENCAMPMENTS

A motion was moved by Councillor Cooke.

An amendment to the motion, as set out in the resolution below, was moved by Councillor Val Slater and was carried.

**Resolved-**

**This Council recognises the inconvenience and distress sometimes caused to local residents by illegal gypsy and traveller encampments and recognises the need to use Council resources to remove illegal encampments and then clear the site of waste etc once they are vacated.**

**In light of the inconveniences to residents and the costs to the Council at a time of strongly competing demands for funds, the Council:**

- **Notes that work has already started on this issue and welcomes the setting up of the illegal encampment working group in partnership with the police**
- **Notes that the Police and Crime Commissioner has already been contacted about this issue**

**The Council therefore resolves to:-**

- **Continue to work with partners to devise and implement a series of standard procedures to deal with illegal encampments promptly and effectively.**

- Where reports of criminality have been received, that the details of the concerns are passed without delay to the appropriate agency eg Police, Trading Standards, Environment Agency for appropriate action
- Investigate the options for recovery of all costs incurred from the public purse, with consideration given to contacting the relevant Minister to request that laws be amended or introduced where appropriate, to increase the Council's powers to recover all costs involved.

**ACTION:** *Strategic Director, Environment and Sport*

#### 42. AMENDMENT OF MEMBERS' ALLOWANCES SCHEME

The report of the City Solicitor (**Document "G"**) recommended an amendment to the Council's Members' Allowances Scheme in relation to the Special Responsibility Allowance paid to the Council's representatives on the Police and Crime Panel.

**Resolved-**

- (1) That the recommendations set out in the report of the ad-hoc Independent Remuneration Panel be approved.
- (2) That the Bradford Council Scheme of Allowances for Members be amended to reflect the recommendations of the IRP to be implemented from the date of this Council meeting.

**ACTION:** *Assistant City Solicitor*

#### 43. REVIEW OF POLLING ARRANGEMENTS

The report of the Chief Executive (**Document "H"**) reviewed polling provision and made proposals for change, if necessary. It contained a summary of the findings and the Returning Officer's recommendations affecting polling district boundaries, polling places and polling stations.

**Resolved-**

- (1) That the proposed changes to the polling districts, polling places and polling stations be approved.
- (2) That the designation of the whole polling district as the polling place be approved.

**ACTION:** *Chief Executive/Assistant City Solicitor*

#### 44. DEPARTURE OF THE CHIEF EXECUTIVE

The Lord Mayor in announcing that the Chief Executive, Tony Reeves, was leaving the Council's employment the day after this meeting to take up a new post as a partner in Deloitte's Public Sector Advisory Practice thanked him for his service to both this Council and the community. The Leader of the Council and Councillor Cooke joined the Lord Mayor in thanking Tony Reeves for the contribution he had made to the District and wishing him all the best for the future.

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of Council.**

minutes\ccl21Oct

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER