

**Department of Legal and  
Democratic Services**

Members of Council

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Date: 2 June 2014

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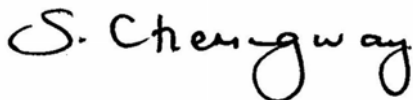
Dear Councillor

**ANNUAL COUNCIL MEETING - 10 JUNE 2014**

You are requested to attend a meeting of the Council to be held in the Council Chamber, City Hall, Bradford, on Tuesday, 10 June 2014 at **1030**.

The agenda for the meeting is set out overleaf.

Yours sincerely



City Solicitor

Notes:

- ◆ This agenda can be made available in Braille, large print or tape format.
- ◆ The taking of photographs and video or sound recording of the meeting, may only take place with the permission of a majority of elected members of the Committee at the meeting.



- ◆ The Council's Fire Bell and Evacuation Procedure requires people to leave the building in an orderly fashion by the nearest exit, should the fire alarm sound. No one will be allowed to stay or return until the building has been checked.

**Members are reminded that under the Members' Code of Conduct, they must register within 28 days any changes to their financial and other interests and notify the Monitoring Officer of any gift or hospitality received.**

## **AGENDA**

### **A. PROCEDURAL ITEMS**

#### **1. ELECTION OF LORD MAYOR**

To elect a Lord Mayor for the 2014-2015 municipal year.

#### **2. APPOINTMENT OF DEPUTY LORD MAYOR**

To appoint a Deputy Lord Mayor for the 2014-2015 municipal year.

#### **3. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of Constitution)

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

#### 4. MINUTES

**Recommended -**

**That the minutes of the meeting held on 25 March 2014 be signed as a correct record (previously circulated).**

#### 5. APOLOGIES FOR ABSENCE

#### 6. WRITTEN ANNOUNCEMENTS FROM THE LORD MAYOR (Standing Order 4)

*(To be circulated before the meeting).*

#### 7. INSPECTION OF REPORTS AND BACKGROUND PAPERS (Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Head of Service whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Adrian Tumber – 01274 432435)

#### B. BUSINESS ITEMS

#### 8. AMENDMENTS TO THE COUNCIL'S CONSTITUTION

Previous reference: Governance and Audit Committee, Minute 76 (2013-2014)

At the meeting of the Governance and Audit Committee on 4 April 2014 the report of the City Solicitor (**Governance and Audit Committee Document "AS"**) provided details of the annual review of the Financial Regulations and Contracts Standing Orders sections of the Council's Constitution and made recommendations for their amendment. It was,

**Resolved –**

- (1) That, subject to the further amendments noted at the meeting and the issues raised by Members in relation to the Contracts Standing Orders, Document "AS" be recommended to Council for adoption and implementation.**
- (2) That the City Solicitor be granted delegated authority to make consequential amendments to the Constitution as a result of the recommendations approved by Full Council.**

Contracts Standing Orders attached as Appendix 2 to Document “AS” has been updated to take into account the comments of the Corporate Governance and Audit Committee.

(Suzan Hemingway - 01274 432496)

## 9. **MEMBERSHIP OF COMMITTEES**

To appoint Members to Committees; Chairs and Deputy Chairs of Committees (other than Area Committees) and joint committees (**Document “A”**).

(Adrian Tumber – 01274 432435)

## 10. **RECOMMENDATIONS FROM THE EXECUTIVE AND COMMITTEES**

(Standing Order 15)

### 10A. **ANNUAL REPORT FOR OVERVIEW AND SCRUTINY 2013-14**

Previous reference: Corporate Overview and Scrutiny Committee, Minute 99 (2013-2014)

The report of the Chair of the Corporate Overview and Scrutiny Committee (**Corporate Overview and Scrutiny Committee Document “AV”**) was submitted to the meeting of the Committee held on 8 May 2014 presenting the Draft Annual Overview and Scrutiny Report for 2013-14. It was resolved:

- (1) **That the proposed Annual Report be adopted.**
- (2) **That the Annual Overview and Scrutiny Report for 2013 - 2014 be referred to Council for consideration.**

(Mustansir Butt – 01274 432574)

### 10B. **MEMBERSHIP OF THE BRADFORD AND AIREDALE HEALTH AND WELLBEING BOARD**

Previous references: Health and Wellbeing Board, Minute 48 and Governance and Audit Committee, Minute 77 (2013-2014)

At its meeting on 18 March 2014 the Health and Wellbeing Board made recommendations on the remit and membership of the Board. Following this the City Solicitor submitted Document “AZ” to the Governance and Audit Committee setting out proposals for changing the Board’s terms of reference. The recommendations are set out in **Document “B”** and it is:

**Recommended -**

**That Council approve the amendment of the terms of reference recommended by the Health and Wellbeing Board and Governance and Audit Committee as follows:**

- (1) **That the principal duties 3.4 and 3.6 be extended as detailed within Health and Wellbeing Board Document “U” and that 3.6 be further amended to include the wording “system leadership”.**

- (2) That the existing Membership of the Health and Wellbeing Board be retained and extended to include Bradford Council's Chief Executive and one representative of the main NHS providers as voting Members.
- (3) That the position of Deputy Chair be appointed from the NHS membership of the Board: and
- (4) That delegated authority be given to the City Solicitor in consultation with the Chief Executive and the Leader of Council to make the necessary amendments to the Constitution.

(Dermot Pearson – 01274 431941)

10C. To consider any recommendations (if any) arising from Committee meetings held after the despatch of this agenda and prior to the Council meeting.

#### 11. COUNCIL MEETINGS 2014-2015

Previous reference: Executive, Minute 90 (2013-2014)

**Recommended –**

**That ordinary meetings of Council during the municipal year 2014-15 be held at 1600 on the following Tuesdays except where indicated otherwise:**

**15 July 2014**

**21 October 2014**

**9 December 2014**

**20 January 2015**

**26 February 2015 (Thursday)**

**24 March 2015**

**19 May 2015 (1030)**

(Adrian Tumber – 01274 432435)

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THIS AGENDA AND ANY ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE,  
ON RECYCLED PAPER