

## **Decisions of the Meeting of Council held on Thursday 20 February 2014**

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### **DECISIONS:**

#### **1. MEMBERSHIP OF COMMITTEES**

**Resolved –**

- (1) That Mrs Bibi Aasia be appointed to the Children’s Services Overview and Scrutiny Committee as a voting co-opted Parent Governor representative.**
- (2) That the following appointments/nominations be made to the West Yorkshire Combined Authority:**
  - (i) the Leader of the Council be appointed to serve on the West Yorkshire Combined Authority and Councillor Imran Hussain be appointed as his alternate.**
  - (ii) Councillor Miller be appointed as the alternate for Councillor Robert Light (Kirklees Council) on the West Yorkshire Combined Authority.**
  - (iii) Councillors Billheimer, Dredge, Imran Khan and Miller be nominated as members of the Transport Committee.**
  - (iv) Councillor Val Slater be nominated as a member of the West Yorkshire and York Investment Committee.**
  - (v) Councillor Lynne Smith be nominated as a member of the Governance and Audit Committee.**
  - (vi) Councillors Ellis, Swallow and Whiteley be nominated to the Overview and Scrutiny Committee.**

**ACTION:** *City Solicitor*



## **2. RECOMMENDATION FROM THE EXECUTIVE – BUDGET 2014/15 AND 2015/16**

**Resolved-**

### **BUDGET 2014/16 ENGAGEMENT AND CONSULTATION PROGRAMME**

- (1) That in accordance with Section 149 of the Equality Act 2010, Council had regard to the information contained in Executive Document “BB”, appendices and Equality Impact Assessment forms when considering the Executive recommendations to Council on setting a budget for 2014/16.**

### **TRADE UNION FEEDBACK ON COUNCIL’S INITIAL BUDGET PROPOSALS**

- (2) That Council considered and had regard to the interim feedback received from the Council’s Trade Unions contained in Executive Document “BC” when considering the Executive’s recommendations to Council on an indicative budget for the financial year 2014/15 and 2015/16, any such recommendations being subject to ongoing consultation, including ongoing consultation with the Trade Unions pursuant to s188 TULRCA 1992.**

### **ALLOCATION OF THE SCHOOL’S BUDGET 2014/15**

- (3) That the total amount of £487.420m to be appropriated in respect of all schools covered by the Bradford Scheme for the Local Management of Schools, so as to establish the Individual Schools Budget for 2014/15 be approved.**
- (4) That the proposals from the Schools Forum for the allocation of the 2014/15 DSG as set out in Document “BH” are accepted and approved.**

### **(5) REVENUE ESTIMATES 2014-15**

- (a) That the Base Revenue Forecast of £440.561m for 2014-15 and £449.344m for 2015-16 as set out in Executive’s Amended Budget paper be approved.**
- (b) That Executive’s Amended Budget paper and the consequent investment of £11.196m in 2014-15 and investment of £11.715m in 2015-16 are approved.**
- (c) That Executive’s Amended Budget paper and the service savings and additional income of £31.205m in 2014-15 and £69.446m in 2015-16 are approved.**
- (d) That it be noted that within the revenue budget there is a contribution of £4.868m from revenue reserves in 2014-15 and £14.993m in 2015-16.**
- (e) That the comments of the Director of Finance on the robustness of the estimates and the adequacy of reserves taking account of the decisions made at 5 (a) to (c) above be noted.**

## **5.2 PROPOSED COUNCIL TAX 2014-15**

That it be noted that the projected council tax base and expenditure forecasts outlined in Executive's Amended Budget paper together with the 2014-15 resources and the budget variations approved at 5 (b) and (c) above produce a proposed Band D council tax of £1,133.97 for 2014-15.

## **5.3 PAYMENT DATES FOR COUNCIL TAX AND NATIONAL NON-DOMESTIC RATES**

That the first instalment date for payment of National Non-Domestic Rates and Council Tax shall be specified by the Director of Finance.

## **5.4 DELEGATION TO OFFICERS**

That for the avoidance of doubt and without prejudice to any of the powers contained in Article 14 of Part 2 of the Council's Constitution on the Function of Officers, the Director of Finance shall have full delegated powers to act on behalf of the Council on all matters relating to the Council Tax, Non-Domestic Rates and Accounts Receivable Debtors including (without prejudice to the generality of the delegation) assessments, determinations, recovery, enforcement and, in accordance with the statutory scheme, full delegated powers to act on behalf of the Council with regard to all aspects of the granting of Discretionary and Hardship Rate Relief to qualifying ratepayers.

## **5.5 PREPARATION OF ACCOUNTS**

- (a) That in preparing the Final Accounts for 2013-14, the Director of Finance is empowered to take appropriate steps to secure the best advantage for the Council's financial position.
- (b) That the Director of Finance be empowered to deal with items which involve the transfer of net spending between the financial years 2013-14 and 2014-15 in a manner which secures the best advantage for the Council's financial position.
- (c) That the Director of Finance reports any action taken in pursuance of 8.5(a) and 8.5 (b) above when reporting on the Final Accounts for 2013-14.

## **COUNCIL TAX REQUIREMENT 2014-15**

- (a) That the council tax base figures for 2014-15 calculated by the Council at its meeting on 14th January 2014 in respect of the whole of the Council's area and individual parish and town council areas be noted.
- (b) That the only special items for 2014-15 under Section 35 of the Local Government Finance Act 1992 are local parish and town council precepts and no expenses are to be treated as special expenses under Section 35(1) (b) of that Act.
- (c) That the Council Tax Requirement, excluding parish and town council precepts, be calculated as follows:

Gross expenditure	£1,308,588,578
Income	£1,163,178,350
Council Tax requirement	£145,410,228
Council tax base	127,170
Basic amount of council tax	£1,143.43
Adjustment in respect of parish and town council precepts	£ 9.46
Basic amount excluding parish and town councils	£1,133.97

(d) That the precepts of parish and town councils be noted and the resulting basic council tax amounts for particular areas of the Council be calculated as follows:

<u>Parish or Town Council Area</u>	<u>Local Precept</u> £	<u>Council Tax Base</u>	<u>Parish/Town Council Tax</u> £	<u>Whole Area Council Tax</u> £	<u>Basic Council Tax Amount</u> £
Addingham	40,650	1,626	25.00	1,133.97	1,158.97
Baildon	90,281	5,893	15.32	1,133.97	1,149.29
Burley	39,025	2,845	13.72	1,133.97	1,147.69
Clayton	27,213	2,283	11.92	1,133.97	1,145.89
Cullingworth	13,832	1,036	13.35	1,133.97	1,147.32
Denholme	17,590	1,010	17.42	1,133.97	1,151.39
Harden	7,800	780	10.00	1,133.97	1,143.97
Haworth, Crossroads and Stanbury	42,201	2,110	20.00	1,133.97	1,153.97
Ilkley	160,093	6,659	24.04	1,133.97	1,158.01
Keighley	583,914	13,678	42.69	1,133.97	1,176.66
Menston	16,408	2,051	8.00	1,133.97	1,141.97
Oxenhope	14,495	968	14.97	1,133.97	1,148.94
Sandy Lane	14,940	830	18.00	1,133.97	1,151.97
Silsden	46,547	2,711	17.17	1,133.97	1,151.14
Steeton with Eastburn	39,155	1,362	28.75	1,133.97	1,162.72
Wilsden	34,370	1,589	21.63	1,133.97	1,155.60
Wrose	15,015	2,002	7.50	1,133.97	1,141.47
Total of all local precepts	1,203,529				

(e) That the council tax amounts for dwellings in different valuation bands in respect of the Council's budget requirement, taking into account parish and town council precepts applicable to only part of the Council's area, be calculated as follows:

	Council Tax Amount for Each Valuation Band							
	<u>Band A</u> £	<u>Band B</u> £	<u>Band C</u> £	<u>Band D</u> £	<u>Band E</u> £	<u>Band F</u> £	<u>Band G</u> £	<u>Band H</u> £
All parts of the Council's area other than those below	755.98	881.98	1,007.97	1,133.97	1,385.96	1,637.96	1,889.95	2,267.94
The parish and town council areas of:								
Addingham	772.65	901.42	1,030.20	1,158.97	1,416.52	1,674.07	1,931.62	2,317.94
Baildon	766.19	893.89	1,021.59	1,149.29	1,404.69	1,660.09	1,915.48	2,298.58
Burley	765.13	892.65	1,020.17	1,147.69	1,402.73	1,657.77	1,912.82	2,295.38
Clayton	763.93	891.25	1,018.57	1,145.89	1,400.53	1,655.17	1,909.82	2,291.78
Cullingworth	764.88	892.36	1,019.84	1,147.32	1,402.28	1,657.24	1,912.20	2,294.64
Denholme	767.59	895.53	1,023.46	1,151.39	1,407.25	1,663.12	1,918.98	2,302.78
Harden	762.65	889.75	1,016.86	1,143.97	1,398.19	1,652.40	1,906.62	2,287.94
Haworth, Crossroads and Stanbury	769.31	897.53	1,025.75	1,153.97	1,410.41	1,666.85	1,923.28	2,307.94
Ilkley	772.01	900.67	1,029.34	1,158.01	1,415.35	1,672.68	1,930.02	2,316.02
Keighley	784.44	915.18	1,045.92	1,176.66	1,438.14	1,699.62	1,961.10	2,353.32
Menston	761.31	888.20	1,015.08	1,141.97	1,395.74	1,649.51	1,903.28	2,283.94
Oxenhope	765.96	893.62	1,021.28	1,148.94	1,404.26	1,659.58	1,914.90	2,297.88
Sandy Lane	767.98	895.98	1,023.97	1,151.97	1,407.96	1,663.96	1,919.95	2,303.94
Silsden	767.43	895.33	1,023.24	1,151.14	1,406.95	1,662.76	1,918.57	2,302.28
Steeton with Eastburn	775.15	904.34	1,033.53	1,162.72	1,421.10	1,679.48	1,937.87	2,325.44
Wilsden	770.40	898.80	1,027.20	1,155.60	1,412.40	1,669.20	1,926.00	2,311.20
Wrose	760.98	887.81	1,014.64	1,141.47	1,395.13	1,648.79	1,902.45	2,282.94

- (f) That it be noted that for the year 2014 - 15 the Police and Crime Commissioner for West Yorkshire has issued the following precepts and the West Yorkshire Fire and Rescue Authority is meeting on 21st February to determine their precept which is proposed as set out below:

<u>Precept</u> <u>Amount</u> £	Council Tax Amount for Each Valuation Band								
	<u>Band A</u> £	<u>Band B</u> £	<u>Band C</u> £	<u>Band D</u> £	<u>Band E</u> £	<u>Band F</u> £	<u>Band G</u> £	<u>Band H</u> £	
<u>West Yorkshire Fire and Rescue Authority</u>	7,299,562	38.27	44.64	51.02	57.40	70.16	82.91	95.67	114.80
<u>Police and Crime Commissioner for West Yorkshire</u>	17,574,780	92.13	107.49	122.84	138.20	168.91	199.62	230.33	276.40

- (g) That having calculated the aggregate in each case of the amounts at (e) and (f) above, the Council set the following amounts of council tax for 2014-15 in each of the categories of dwellings shown below:

	<u>Band A</u>	<u>Band B</u>	<u>Band C</u>	<u>Band D</u>	<u>Band E</u>	<u>Band F</u>	<u>Band G</u>	<u>Band H</u>
	£	£	£	£	£	£	£	£
<b>All parts of the Council's area other than those below</b>	886.38	1,034.11	1,181.83	1,329.57	1,625.03	1,920.49	2,215.95	2,659.14
<b>The parish and town council areas of:</b>								
<b>Addingham</b>	903.05	1,053.55	1,204.06	1,354.57	1,655.59	1,956.60	2,257.62	2,709.14
<b>Baildon</b>	896.59	1,046.02	1,195.45	1,344.89	1,643.76	1,942.62	2,241.48	2,689.78
<b>Burley</b>	895.53	1,044.78	1,194.03	1,343.29	1,641.80	1,940.30	2,238.82	2,686.58
<b>Clayton</b>	894.33	1,043.38	1,192.43	1,341.49	1,639.60	1,937.70	2,235.82	2,682.98
<b>Cullingworth</b>	895.28	1,044.49	1,193.70	1,342.92	1,641.35	1,939.77	2,238.20	2,685.84
<b>Denholme</b>	897.99	1,047.66	1,197.32	1,346.99	1,646.32	1,945.65	2,244.98	2,693.98
<b>Harden</b>	893.05	1,041.88	1,190.72	1,339.57	1,637.26	1,934.93	2,232.62	2,679.14
<b>Haworth, Crossroads and Stanbury</b>	899.71	1,049.66	1,199.61	1,349.57	1,649.48	1,949.38	2,249.28	2,699.14
<b>Ilkley</b>	902.41	1,052.80	1,203.20	1,353.61	1,654.42	1,955.21	2,256.02	2,707.22
<b>Keighley</b>	914.84	1,067.31	1,219.78	1,372.26	1,677.21	1,982.15	2,287.10	2,744.52
<b>Menston</b>	891.71	1,040.33	1,188.94	1,337.57	1,634.81	1,932.04	2,229.28	2,675.14
<b>Oxenhope</b>	896.36	1,045.75	1,195.14	1,344.54	1,643.33	1,942.11	2,240.90	2,689.08
<b>Sandy Lane</b>	898.38	1,048.11	1,197.83	1,347.57	1,647.03	1,946.49	2,245.95	2,695.14
<b>Silsden</b>	897.83	1,047.46	1,197.10	1,346.74	1,646.02	1,945.29	2,244.57	2,693.48
<b>Steeton with Eastburn</b>	905.55	1,056.47	1,207.39	1,358.32	1,660.17	1,962.01	2,263.87	2,716.64
<b>Wilsden</b>	900.80	1,050.93	1,201.06	1,351.20	1,651.47	1,951.73	2,252.00	2,702.40
<b>Wrose</b>	891.38	1,039.94	1,188.50	1,337.07	1,634.20	1,931.32	2,228.45	2,674.14

- (h) That Executive notes the movement in Band D equivalent charges for 2014-15 over 2013-14 as set out in the table below.

	Council Tax 2014-15	Council Tax 2013-14	Percentage change 2014-15 on 2013-14
	Band D Equivalent	Band D Equivalent	
Bradford Metropolitan District Council	1,133.97	1,116.11	1.6%
West Yorkshire Fire and Rescue Authority	57.40	57.40	0.0%
Police and Crime Commissioner for West Yorkshire	138.20	135.50	1.99%
<b>Local (Parish Council) Precepts:</b>			
Addingham	25.00	25.00	0.0%
Baildon	15.32	15.32	0.0%
Burley	13.72	12.76	7.5%
Clayton	11.92	11.92	0.0%
Cullingworth	13.35	13.19	1.2%
Denholme	17.42	17.37	0.3%
Harden	10.00	10.00	0.0%
Haworth etc	20.00	20.00	0.0%
Ilkley	24.04	19.60	22.7%
Keighley	42.69	41.94	1.8%
Menston	8.00	8.00	0.0%
Oxenhope	14.97	15.16	-1.2%
Sandy Lane	18.00	18.00	0.0%
Silsden	17.17	17.66	-2.8%
Steeton/ Eastburn	28.75	28.75	0.0%
Wilsden	21.63	11.05	95.7%
Wrose	7.50	7.50	0.0%

**(6) THE COUNCIL'S CAPITAL INVESTMENT PLAN FOR 2014/15 ONWARDS**

**Resolved -**

**6.1 That it be approved that:**

- (a) The Capital Investment Plan as set out at Appendix 2 to Document "BJ" is adopted. Commitments against reserve schemes and contingencies can only be made after a business case has been assessed by Project Appraisal Group and approved by Executive.
- (b) The Chief Executive, Strategic Directors and Directors to enter into commitments on capital schemes within the Capital Investment Plan subject to approval of business cases by Executive Committee up to the approved amounts each year except that, where it is indicated that schemes are funded or partly funded from specific resources such as capital grants or contributions, revenue or capital receipts, the approved amount will be subject to the securing of those resources and be adjusted to reflect the amounts actually received.
- (c) Where necessary, the payments arising under the Capital Investment Plan are met from loans.

(d) In order to provide the flexibility necessary to manage effectively the Capital Investment Plan, the Chief Executive, Strategic Directors and Directors be specifically empowered to advance or defer approved schemes subject to consultation with the Director of Finance and the availability of resources.

(e) Additional capital schemes shall only commence where the scheme is wholly funded from specific resources on the approval of the Director of Finance in accordance with Financial Regulations.

6.2 In accordance with the Local Government Act 2003 and the capital regulations made under that Act the Council makes provision for the repayment of borrowing used to finance its capital expenditure, known as the Minimum Revenue Provision (MRP). The Council's policy it adopts is:

(a) Supported Borrowing MRP continues to be based on 4% of the Capital Financing Requirement – that is, the capital expenditure financed from borrowing – as required by legislation;

(b) Unsupported or prudential borrowing MRP is based on the Asset Life method – that is, the expenditure financed from borrowing is divided by the expected asset life. That for schemes funded before 31<sup>st</sup> March 2012 the MRP is calculated on the annuity basis and for schemes funded after 1<sup>st</sup> April 2012 that the MRP is calculated on an equal instalment basis.

(c) Since 2009/10 the appropriate financing costs for the Council's BSF PFI schemes have been included in MRP calculations, adjusted as relevant where the estimated asset life is different to the PFI contract life and financing period.

6.3 That the Borrowing Limits and Prudential Indicators as set out in Appendix 1 are adopted by the Council.

#### **S151 OFFICER'S REPORT**

(7) That Council had regard to the S151 Officer's assessment of the robustness of the proposed budget estimates for 2014/15 and 2015/16 and of the adequacy of forecast financial reserves contained within Executive Document "BK" in setting the Council's budget, and that the following conclusions be noted:

(a) the estimates presented to the Executive in its papers are sufficiently robust for the purpose of calculating the budgetary requirement.

(b) the reserves are adequate for the 2014/15 proposed budget, and will be drawn on for the proposed 2015/16 budget in accordance with reserves policy, recognising that estimates will be subject to review as part of the rolling planning cycle.

(c) the projected 2016/17 corporate reserves balance would, on current estimates, be inadequate, unless further cost reductions are targeted during the 2014 planning round, aiming for a balanced in-year revenue budget for 2016/17.

**ACTION:** *Director of Finance*



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FROM: Suzan Hemingway  
City Solicitor  
City of Bradford Metropolitan District Council

*Committee Secretariat Contact: Adrian Tumber – 01274 432435*  
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