

Report of the Director of Environment & Sport to the meeting of Bradford South Area Committee to be held on Thursday, 27 November 2014.

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Subject:

2014/15 Ward Budget Allocations

Summary statement:

This report outlines proposed projects in Great Horton, Queensbury, Royds, and Wyke Wards and requests decisions on funding.

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Portfolio:
Safer & Stronger Communities
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Overview & Scrutiny Area:
Corporate



1. SUMMARY

This report outlines proposed projects in, Great Horton, Queensbury, Royds and Wyke Wards and requests decisions on funding.

2. BACKGROUND

- 2.1 A report "Funding available for re-allocation by Bradford South Area Committee in 2014/15 to support the delivery of priorities identified in the Bradford South Area Committee Action Plan 2014-17 (Document K) was presented to Bradford South Area Committee on 27 June 2014. Within the key priorities to be addressed through the Area Initiative Funding, Bradford South Area Committee resolved to allocate funding to Ward Budgets equally for each of the six Wards in Bradford South.
- 2.3 Prior to consideration by Bradford South Area Committee, projects and schemes require the support of Ward Councillors. They are developed in line with the approved process and presented to the Area Committee for consideration.
- 2.4 Appendices 1, 2, 3 and 4 outline projects for consideration from Great Horton, Queensbury, Royds, and Wyke Ward Budgets.

3. OTHER CONSIDERATIONS

- 3.1 In addition to the 2014/15 allocation of £10,000.00 per Ward, the following funding was rolled over from 2013/14 using the Better Use of Budgets process and agreed by the Executive: Great Horton, £2,281.00; Queensbury, £688.00; Royds, £1,527.00; and Wyke, £0.51.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The balance available for allocation by Ward is as follows:

Great Horton	£12,281.00
Queensbury	£5,688.00
Royds	£11,527.00
Tong	Nil
Wibsey	£10.000
Wyke	£3,486.51



4.2 The cost of funding requests in the attached appendices are as follows:-

Great Horton (Appendix 1)	
Great Horton Community Website	£1,500
Provision of Benefits Advice	£1,080
Positive Mental Attitude	£1,505
Total	£4,085

Queensbury Ward (Appendix 2)	
Cycle Queensbury events	£800
Total	£800

Royds Ward(Appendix 3)	
Path Lights	£1,527
Total	£1,527

Wyke Ward(Appendix 4)	
Dementia Friendly Wyke: Local Skills Development Programme	£750
Wyke War Memorial and Bandstand	£500
Total	£1,250

4.3 Projects and schemes supported can be either revenue or capital in nature.

4.4 Bradford Council has allocated this funding for the 2014/15 financial year. Funding allocated for projects and staff costs in future years cannot be confirmed by Bradford South Area Committee.

4.5 Staffing Support will be provided from within the existing resources of the Neighbourhood and Customer Service, other Council Services and Partners.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.



6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Well-being placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Projects and schemes supported will promote fairness and inclusion while supporting Bradford South Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available to Bradford South Area Committee, described in this report, and used to support Bradford South Area Committee Action Plan 2014-17 will directly support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Actions to assist in identifying the greenhouse gas impacts of potential projects to be funded through the Ward Budget Allocations will be undertaken. These will include a consideration of for example energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 A key aspect of this work relates to supporting the Safer Communities Strategy, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Safer Communities Partnership.

7.5 HUMAN RIGHTS ACT

- 7.5.1 No direct implications arising from the Human Rights Act.

7.6 TRADE UNION

- 7.6.1 No direct Trade Union implications arise from this report. .

7.7 WARD IMPLICATIONS

- 8.7.1 The projects proposed will support community activity in Great Horton, Queensbury, Royds and Wyke Wards.



7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

- 7.8.1 Ward Budgets enable Bradford South Area Committee to directly allocate resources to projects and schemes, proposed by Ward Councillors, which will directly impact on supporting priorities within the Bradford South Area Committee Action Plan 2014-17.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

- 9.1 That Bradford South Area Committee adopts the recommendations outlined in this report.
- 9.2 That Bradford South Area Committee adopts the recommendations outlined in this report, with amendments.
- 9.3 That Bradford South Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

- 10.1 That the proposed projects outlined in Appendices 1, 2, 3 and 4 be approved.
- 10.2 That the Area Co-ordinator presents a report to a future meeting of Bradford South Area Committee on progress made on the development of this project.

11. APPENDICES

Appendix 1 – Great Horton Ward Budget Outline
Appendix 2 – Queensbury Ward Budget Project Outline
Appendix 3 – Royds Ward Budget Project Outline
Appendix 4 – Wyke Ward Budget Project Outline

12. BACKGROUND DOCUMENTS

“Funding available for re-allocation by Bradford South Area Committee in 2014/15 to support the delivery of priorities identified in the Bradford South Area Committee Action Plan 2014-17” (Document K), Report to Bradford South Area Committee, 27 June 2014.

“2014/15 Ward Budgets” (Document Z), Report to Bradford South Area Committee, 25 September 2014.

“2014/15 Ward Budgets” (Document AD), Report to Bradford South Area Committee, 23 October 2014.



Appendix 1

Ward Budget 2014/15 – Appendix to Area Committee

Ward: Great Horton	Ref: WBGH/01/14/15
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Project Title	Great Horton Community Website. Serving the Ward of Great Horton
Project Deliverer	Lidget Green Walking Group
Aim of the project	To create a community website for the Great Horton Ward. The purpose of the website will be to promote the ward and activities that take place within the ward.
Total cost of the project	£2,192.88
Amount of allocation proposed	£1,500.00

Match funded projects only

Sources of Match Funding	Amount (£)	Secured	Not secured	Date by which funding will be secured
Lidget Green Walking Group Funds	692.00	Yes		

Further information – About the match funded projects

Please tick yes or no to the following questions	Yes	No
Would the allocation from the Ward Budget enable a distinct element of the project to be delivered?		x
Can this element of the project be delivered independently of other aspects of the project?		x
If only this element of the project funded by the Ward Budget was delivered independently of other aspects of the project, would this then become a viable and sustainable project in its own right? (would the community be able to use the facility)		x



The Ward Budget funding will be spent on the following

Item	Total Cost (excluding VAT)	Total cost (including VAT)
Promoting the website leaflets etc. Advertising		220.00
Training cost (wordpress website building package)		540.00
Website manager 4 hours per week 26 weeks £10 ph - 4 x 26 x 10		1040.00
Website hosting £7.49 per month x 12 months		89.88
Domain name		15.00
Internet access cost (12x £24)		288.00

Project Plan

Description	Estimated start date	Estimated date of completion
Training on wordpress	Mid December 2014	End January 2015
Information gathering	Mid December 2014	End of January 2015
Website building and make live	February 2015	End of February 2015
Updating with current news/articles.	March 2015	Ongoing

Project benefits for the community/residents

Benefits	How measured	To be reported to Area Initiative Team
Local people accessing information on the website	Number of hits/visitors on the website	Within 6 months of receipt of funding
Information from community groups and statutory bodies on the website	Number of posts from orgs and statutory organisations	Within 6 months of receipt of funding



Procurement checks for all project deliverers

Type of organisation

Community / Voluntary

Statutory

Procurement Thresholds and requirements

Below £10,000

Between £10,000 and £75,000

Quotations provided

Yes

No

Organisation checks for Community and Voluntary Organisations Project Deliverers

	Copies of policies/documents required from Community Groups and Voluntary organisations	Provided	To follow
1	Constitution / Memorandum or Articles of Association	X	
2	Equal Opportunities Policy	X	
3	Health & Safety Policy	X	
4	Safeguarding Policy	X	
5	Latest independently inspected or audited accounts	X	
6	Annual budget projection	n/a	
7	Names and addresses of the Management Committee or Governing Body	X	
8	Public Liability Insurance (copy of current policy)	X	



Appendix 1

Ward Budget 2014/15 – Appendix to Area Committee

Ward: Great Horton	Ref: WBGH/02/14/15
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Project Title	Provision of Benefits Advice
Project Deliverer	St John's Church, Great Horton
Aim of the project	This project will provide benefits advice sessions for local people at St John's Church, Saint Street, Great Horton on weekly basis. Qualified advisors from Girdlington Advice Centre will provide welfare and benefits advice from January 2015 to June 2015
Total cost of the project	£2,160
Amount of allocation proposed	£1,080

Match funded projects only

Sources of Match Funding	Amount (£)	Secured	Not secured	Date by which funding will be secured
St John's Church	360	X		
Girdlington Advice Centre	720	X		

Further information – About the match funded projects

Please tick yes or no to the following questions	Yes	No
Would the allocation from the Ward Budget enable a distinct element of the project to be delivered?	X	
Can this element of the project be delivered independently of other aspects of the project?		X
If only this element of the project funded by the Ward Budget was delivered independently of other aspects of the project, would this then become a viable and sustainable project in its own right? (would the community be able to use the facility)		X



The Ward Budget funding will be spent on the following

Item	Total Cost (excluding VAT)	Total cost (including VAT)
Sessional Advice Worker (£60 per session x 12 weeks)		720.00
Room hire (£25 per week x 12 weeks)		300.00
Refreshments (£5 per week x 12 weeks)		60.00

Project Plan

Description	Estimated start date	Estimated date of completion
Produce publicity	December 2014	End December 2014
Advice sessions start	January 2015	June 2015

Project benefits for the community/residents

Benefits	How measured	To be reported to Area Initiative Team
Free locally based advice for ward residents	Number of users from local area	Within 3 months of project ending
Eastern European Speaker to assist where needed	Number of Eastern European Users	Within 3 months of project ending
Help to resolve finance and housing issues	Number of food bank users removed from need. Number of repeat visits	Within 3 months of project ending
Building sense of community and removing isolation	Number using linked in drop in Café. Anecdotal comments	Within 3 months of project ending



Procurement checks for all project deliverers

Type of organisation

Community / Voluntary

Statutory

Procurement Thresholds and requirements

Below £10,000

Between £10,000 and £75,000

Quotations provided

Yes

No

Organisation checks for Community and Voluntary Organisations Project Deliverers

	Copies of policies/documents required from Community Groups and Voluntary organisations	Provided	To follow
1	Constitution / Memorandum or Articles of Association	X	
2	Equal Opportunities Policy		X
3	Health & Safety Policy		X
4	Safeguarding Policy		X
5	Latest independently inspected or audited accounts	n/a	
6	Annual budget projection	n/a	
7	Names and addresses of the Management Committee or Governing Body	X	
8	Public Liability Insurance (copy of current policy)		X



Appendix 1

Ward Budget 2014/15 – Appendix to Area Committee

Ward: Great Horton	Ref: WBGH/03/14/15
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Project Title	Positive Mental Attitude
Project Deliverer	3C Yorkshire Ltd (Social Enterprise)
Aim of the project	Our proposal for working with the Lidget Green group is to run a 12 week programme starting in January 2015. This programme will look at kicking off with a roadshow style event highlighting Dementia, Depression, Isolation and Loneliness. This would then be followed up by 11 weekly sessions looking at various activities as well as some relaxation
Total cost of the project	£1,749
Amount of allocation proposed	£1,505

Match funded projects only				
Sources of Match Funding	Amount (£)	Secured	Not secured	Date by which funding will be secured
3C own funding	244	Yes		

Further information – About the match funded projects		
Please tick yes or no to the following questions	Yes	No
Would the allocation from the Ward Budget enable a distinct element of the project to be delivered?	X	
Can this element of the project be delivered independently of other aspects of the project?		X
If only this element of the project funded by the Ward Budget was delivered independently of other aspects of the project, would this then become a viable and sustainable project in its own right? (would the community be able to use the facility)		X



The Ward Budget funding will be spent on the following

Item	Total Cost (excluding VAT)	Total cost (including VAT)
Staff – Programme Co-ordinator 3 hours per week @ £15 x 12 weeks = £540		540.00
Venue Hire £25 x 12 weeks = £300		300.00
Refreshments £20 x 12 weeks = £240		240.00
Tutor costs (seated exercise / facilitators) £25 x 6) = £150		150.00
Materials = £120		120.00
Office costs 12 weeks @ £20 = £240		240.00
Management cost @ 10% = £ 159		159.00

Project Plan

Description	Estimated start date	Estimated date of completion
Roadshow launch event	January 2015	January 2015
Weekly sessions:	January 2015	March 2015
Week 2 - Winter Warmth and activity: Seated Exercise	January 2015	March 2015
Week 3 - Well-being and activity: glass painting	January 2015	March 2015
Week 4 - Leisure for older people and activity: seated exercise	January 2015	March 2015
Week 5 - Using the Internet to access information and advice	January 2015	March 2015
Week 6 - Budgeting Home finances and activity: Indian Head massage	January 2015	March 2015
Week 7 – 12 Similar format to above but varied topics that engage and interact with the service users	January 2015	March 2015



Project benefits for the community/residents		
Benefits	How measured	To be reported to Area Initiative Team
Education and awareness	Asking people at the beginning and at the end of the pilot project	Within 3 months of project ending
Participation in activities – as taster sessions to encourage communities to take up other interests	Record of participants at each weekly session	Within 3 months of project ending
Tackling of isolation and making new friends	People making new friends and reporting feelings of making friends	Within 3 months of project ending
Learning about mental ill health as well as Self Care agenda to improve health and well being	Record of participants and feedback from attendees	Within 3 months of project ending

Procurement checks for all project deliverers	
Type of organisation	
Community / Voluntary <input checked="" type="checkbox"/>	Statutory <input type="checkbox"/>
Procurement Thresholds and requirements	
Below £10,000	
Between £10,000 and £75,000	
Quotations provided	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Organisation checks for Community and Voluntary Organisations Project Deliverers			
	Copies of policies/documents required from Community Groups and Voluntary organisations	Provided	To follow
1	Constitution / Memorandum or Articles of Association		X
2	Equal Opportunities Policy		X
3	Health & Safety Policy		X
4	Safeguarding Policy		X
5	Latest independently inspected or audited accounts		X
6	Annual budget projection		X
7	Names and addresses of the Management Committee or Governing Body		X
8	Public Liability Insurance (copy of current policy)		X



Appendix 2

Ward Budget 2014/15 – Appendix to Area Committee

Ward: Queensbury	Ref: WBQ07/1415
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Project Title	Family Cycle Rides
Project Deliverer	Cycle Queensbury
Aim of the project	To “Get Queensbury Cycling”, by organising Community Family cycling events; organising local led rides; providing support – cycle training and cycle maintenance training offering short-term loan of bicycles.
Total cost of the project	£1,005
Amount of allocation proposed	£800

Match funded projects only

Sources of Match Funding	Amount (£)	Secured	Not secured	Date by which funding will be secured
Existing funds	£205	yes		

Further information – About the match funded projects

Please tick yes or no to the following questions	Yes	No
Would the allocation from the Ward Budget enable a distinct element of the project to be delivered?	yes	
Can this element of the project be delivered independently of other aspects of the project?	yes	
If only this element of the project funded by the Ward Budget was delivered independently of other aspects of the project, would this then become a viable and sustainable project in its own right? (would the community be able to use the facility)	yes	



The Ward Budget funding will be spent on the following

Item	Total Cost (excluding VAT)	Total cost (including VAT)
Family Fun Rides Day: St John's Ambulance Cover (essential for safety of the event)		£240.00
Family Fun Rides Day: Hire of portaloos (essential!)		£95.00
Family Fun Rides Day: Bike ID 'Race' Numbers (essential for identifying riders in the event of an incident)		£90.00
Family Fun Rides Day: Publicity Posters		£150.00
Local Led Rides: Publicity Leaflet		£150.00
Basic Tool kit and Locks for Loan Bikes @£35 x 2		£70.00

Project Plan

Description	Estimated start date	Estimated date of completion
Small-scale events on the GNRT	December 2014	April 2015
Cycle and Maintenance Training delivered via Sustrans, Bikeability and Go:Cycling	April 2015	July 2015
Family Fun Rides Day on the GNRT and on local roads	17 May 2015	



Project benefits for the community/residents		
Benefits	How measured	To be reported to Area Initiative Team
Safer Communities: Providing activities for young people.	Number of young people participating in cycling activities.	6 months after receipt of grant
Stronger Communities: Providing Family Community Activities to strengthen bond between parents and children, and to enhance sense of belonging to the community.	Number of families taking part in activities.	6 months after receipt of grant
Healthier Communities: Giving people the experience and skills to use cycling as a form of exercise, and also as an alternative form of transport to the car	Number of people taking part in activities. Number of Cycle Queensbury members.	6 months after receipt of grant
Healthier Communities: Providing cycles on short-term loan for those who do not have a cycle and would like to try out.	Number of cycles loaned out.	6 months after receipt of grant

Procurement checks for all project deliverers	
Type of organisation Community / Voluntary <input checked="" type="checkbox"/>	Statutory <input type="checkbox"/>
Procurement Thresholds and requirements	
Below £10,000	<input checked="" type="checkbox"/>
Between £10,000 and £75,000	
Quotations provided	Yes <input checked="" type="checkbox"/> No

Organisation checks for Community and Voluntary Organisations Project Deliverers			
	Copies of policies/documents required from Community Groups and Voluntary organisations	Provided	To follow
1	Constitution / Memorandum or Articles of Association	On file	
2	Equal Opportunities Policy	On file	
3	Health & Safety Policy	On file	
4	Safeguarding Policy	On file	
5	Latest independently inspected or audited accounts		<input checked="" type="checkbox"/>
6	Annual budget projection	<input checked="" type="checkbox"/>	
7	Names and addresses of the Management Committee or Governing Body	On file	
8	Public Liability Insurance (copy of current policy)		<input checked="" type="checkbox"/>



Appendix 3

Ward Budget 2014/15 – Appendix to Area Committee

Ward: ROYDS	Ref: WBR2014/15.01
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Project Title	Path Lighting
Project Deliverer	Friends of Farfield Recreation Ground
Aim of the project	To protect and improve Farfield Recreation Ground Park, for the benefit of the environment, all those who use the park and those who reside in the surrounding area
Total cost of the project	£1,527
Amount of allocation proposed	£1,527

Match funded projects only				
Sources of Match Funding	Amount (£)	Secured	Not secured	Date by which funding will be secured
None				

Further information – About the match funded projects		
Please tick yes or no to the following questions	Yes	No
Would the allocation from the Ward Budget enable a distinct element of the project to be delivered?	n/a	
Can this element of the project be delivered independently of other aspects of the project?		
If only this element of the project funded by the Ward Budget was delivered independently of other aspects of the project, would this then become a viable and sustainable project in its own right? (would the community be able to use the facility)		

The Ward Budget funding will be spent on the following		
Item	Total Cost (excluding VAT)	Total cost (including VAT)
5 Solar bollard lights		£1,227.00
Installation		£300.00



Project Plan		
Description	Estimated start date	Estimated date of completion
Purchase of lights	8/12/14	December 2014
Fitting of lights	22/12/14	December 2014

Project benefits for the community/residents		
Benefits	How measured	To be reported to Area Initiative Team
Safety	Review Survey	6 months after completion

Procurement checks for all project deliverers	
Type of organisation	
Community / Voluntary <input checked="" type="checkbox"/>	Statutory <input type="checkbox"/>
Procurement Thresholds and requirements	
Below £10,000	
Between £10,000 and £75,000	
Quotations provided	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Organisation checks for Community and Voluntary Organisations Project Deliverers			
	Copies of policies/documents required from Community Groups and Voluntary organisations	Provided	To follow
1	Constitution / Memorandum or Articles of Association	X	
2	Equal Opportunities Policy		X
3	Health & Safety Policy		X
4	Safeguarding Policy		X
5	Latest independently inspected or audited accounts	n/a	
6	Annual budget projection	n/a	
7	Names and addresses of the Management Committee or Governing Body	X	
8	Public Liability Insurance (copy of current policy)		X



Appendix 4

Ward Budget 2014/15 – Appendix to Area Committee

Ward: Wyke	Ref: WB/WY06/1415
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Project Title	Dementia Friendly Wyke: Local Skills Development Programme
Project Deliverer	The Memory Tree CIC
Aim of the project	<p>a) provide a programme of training and experiential learning to upskill local volunteers and voluntary organisations to provide ongoing local support groups to people with dementia and their carers</p> <p>(b) within the experiential learning element establish a support group of local people with dementia and their carers and provide them with knowledge and information that will help them to live well with dementia</p> <p>(c) develop a strategy for the long-term sustainability of the support group established during the project</p>
Total cost of the project	£750.00
Amount of allocation proposed	£750.00

Match funded projects only				
Sources of Match Funding	Amount (£)	Secured	Not secured	Date by which funding will be secured
n/a				

Further information – About the match funded projects		
Please tick yes or no to the following questions	Yes	No
Would the allocation from the Ward Budget enable a distinct element of the project to be delivered?	n/a	
Can this element of the project be delivered independently of other aspects of the project?	n/a	
If only this element of the project funded by the Ward Budget was delivered independently of other aspects of the project, would this then become a viable and sustainable project in its own right? (would the community be able to use the facility)	n/a	



The Ward Budget funding will be spent on the following		
Item	Total Cost (excluding VAT)	Total cost (including VAT)
Pre-course Training Workshop for local volunteers and voluntary organisations (including training fee, room hire, training materials and refreshments)	£150.00	
4 session 'Memory Support Course' (including training/facilitation fee, room hire, training materials and refreshments)	£500.00	
Post-course Evaluation and Forward Planning meeting	£100.00	

Project Plan		
Description	Estimated start date	Estimated date of completion
Pre-Course Training Workshop	1 Jan 2015	14 Feb 2015
4 session Memory Support Course	16 Feb 2015	23 Mar 2015
Post Course Evaluation & Planning Meeting	23 Mar 2015	31 Mar 2015

Project benefits for the community/residents		
Benefits	How measured	To be reported to Area Initiative Team
Upskilling of local people in skills and knowledge for effective support of people with dementia and their carers in the community	Number of volunteers/voluntary org staff starting and finishing the programme with information about reasons for non-completion if possible Feedback from the volunteers/staff of voluntary organisations about (a) the usefulness of the training (b) their confidence to continue to run a support group or memory cafe service	June 2015



Providing a local place for people with dementia and their carers to meet and learn more about the condition and how to live well with it	<p>Number of people with dementia and carers starting and finishing the course with information about reasons for leaving if possible</p> <p>Feedback from people with dementia and carers about (a) the importance of having a local place to meet (b) the specific knowledge and information about dementia provided</p>	June 2015
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Procurement checks for all project deliverers	
Type of organisation	
Community / Voluntary <input checked="" type="checkbox"/>	Statutory <input type="checkbox"/>
Procurement Thresholds and requirements	
Below £10,000	
Between £10,000 and £75,000	
Quotations provided	Yes <input type="checkbox"/> No <input type="checkbox"/>

Organisation checks for Community and Voluntary Organisations Project Deliverers			
	Copies of policies/documents required from Community Groups and Voluntary organisations	Provided	To follow
1	Constitution / Memorandum or Articles of Association	Yes	
2	Equal Opportunities Policy	Yes	
3	Health & Safety Policy		Yes
4	Safeguarding Policy		Yes
5	Latest independently inspected or audited accounts	Yes	
6	Annual budget projection	n/a	
7	Names and addresses of the Management Committee or Governing Body	Yes	
8	Public Liability Insurance (copy of current policy)	Yes	



Appendix 4

Ward Budget 2014/15 – Appendix to Area Committee

Ward: Wyke	Ref: WB/WY05/1415
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Project Title	Wyke War Memorial Bandstand
Project Deliverer	Wyke Village Society
Aim of the project	To honour this memory of all from Wyke who gave their lives in service of this country in the form of a traditional cut stone Memorial monument. This Memorial will also be incorporated into an events multi-use Bandstand on the village green. This to be used for community events and the local armed forces.
Total cost of the project	£150,000.00
Amount of allocation proposed	£500.00

Match funded projects only

Sources of Match Funding	Amount (£)	Secured	Not secured	Date by which funding will be secured
Armed Forces Covenant	£150,000.00		✓	February 2015

Further information – About the match funded projects

Please tick yes or no to the following questions	Yes	No
Would the allocation from the Ward Budget enable a distinct element of the project to be delivered?		✓
Can this element of the project be delivered independently of other aspects of the project?	✓	
If only this element of the project funded by the Ward Budget was delivered independently of other aspects of the project, would this then become a viable and sustainable project in its own right? (would the community be able to use the facility)		✓

The Ward Budget funding will be spent on the following

Item	Total Cost (excluding VAT)	Total cost (including VAT)
Preliminary works towards the erection of the cut stone Memorial and Bandstand		£500.00



Project Plan		
Description	Estimated start date	Estimated date of completion
Erection of cut stone Memorial and Bandstand	Summer 2015	November 2015

Project benefits for the community/residents		
Benefits	How measured	To be reported to Area Initiative Team
Lasting monument to honour the fallen in the World Wars	Physical presence of stone monument upon the Green	January 2016
Bandstand can be used for many community events	Monitor and record number of community events using the Bandstand	December 2016
Increased use of the Village Green	Monitor and record number of community events using the Green	December 2016

Procurement checks for all project deliverers	
Type of organisation Community / Voluntary <input checked="" type="checkbox"/>	Statutory <input type="checkbox"/>
Procurement Thresholds and requirements	
Below £10,000	<input checked="" type="checkbox"/>
Between £10,000 and £75,000	<input type="checkbox"/>
Quotations provided	Yes <input type="checkbox"/> No <input type="checkbox"/>

Organisation checks for Community and Voluntary Organisations Project Deliverers			
	Copies of policies/documents required from Community Groups and Voluntary organisations	Provided	To follow
1	Constitution / Memorandum or Articles of Association	Yes	
2	Equal Opportunities Policy	n/a	
3	Health & Safety Policy	n/a	
4	Safeguarding Policy	n/a	
5	Latest independently inspected or audited accounts	Yes	
6	Annual budget projection	n/a	
7	Names and addresses of the Management Committee or Governing Body	Yes	
8	Public Liability Insurance (copy of current policy)		Yes

